

**NOTICE OF REGULAR MEETING
CITY OF SOUTH PADRE ISLAND
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

WEDNESDAY MAY 18, 2016
9:00AM AT THE MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS, 2nd FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting]*
4. Approval of Minutes from April 20, 2016.
5. Update & discussion regarding John L. Tompkins Park. (Gutierrez)
6. Update & discussion regarding monthly parks maintenance report. (Gutierrez)
7. Update & possible action regarding the SPI Community Center. (Hancock)
8. Discussion & possible action regarding July 4th Beach Parade, (Huffman)
9. Discussion & action regarding the Butterfly Park Construction Project. (Kim)
10. Discussion & action regarding fiscal year 2015-16 budget expense. (Kim)
11. Discussion & action regarding fiscal year 2016-17 budget. (Kim)
12. Set new meeting date/agenda items for next meeting.
13. Adjourn

DATED THIS THE 13TH DAY OF MAY 2016



Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON MAY 13TH, 2016 AT/OR BEFORE 3PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING





Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025.

NOTE: One or more members of the South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the Open Meetings Act.

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Parks & Recreation

ITEM

Approval of minutes from April 20, 2016.

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

RECOMMENDATIONS/COMMENTS

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE
MINUTES
REGULAR MEETING
Wednesday, April 20, 2016 at 9:00 am
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

Committee Members Present: Carol Bolstad
Debbie Huffman, Chair
Kerry Schwartz, Vice Chair
Eleana Jones
Stormy Wall
Will Greenwood
Sally Scaman

Staff Present: Sungman Kim, Development Director, Darla Jones, Interim City Mgr., Armando Gutierrez, Public Works Director

1. Call to order

Meeting called to order at 9:00 am by Chairman Huffman.

2. Pledge of Allegiance

3. Public Comments and Announcements

Public comments and announcements were given at this time.

4. Approval of Minutes for March 30, 2016

Motion to approve by Stormy Wall, second by Eleana Jones. Motion passed unanimously.

5. Discussion & action possible action regarding remaining balance in 2015/16 budget.

Motion to table by Eleana Jones, second by Kerry Schwartz. Motion passed unanimously.

6. Update, discussion & possible action regarding maintenance of City Parks

A. Monthly Parks Report - No action on this item.

B. Butterfly Park - No action on this item.

7. Update & discussion regarding John L. Tompkins Park.

No action on this item.

8. Update, discussion and possible action regarding SPI Community Center.

Motion to table by

Motion passed unanimously.

9. Update, discussion and possible action regarding SPI Community Center.
No action taken on this item.

10. Discussion & action regarding 2016/17 Community Event Budget.
No action taken on this item.

11. Set new meeting date / agenda items for next meeting.

Next meeting scheduled for May 18, 2016 / items to be drafted by staff.

11. Chairman Huffman adjourned at 10:08am

APPROVED:

Debbie Huffman, Chair

ATTEST:

Sungman Kim, Development Director

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Armando Gutierrez, Director

DEPARTMENT: Public Works

ITEM

Update & discussion regarding John L. Tompkins Park. (Gutierrez)

ITEM BACKGROUND

BUDGET/FINANCIAL SUMMARY

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**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Armando Gutierrez, Director

DEPARTMENT: Public Works

ITEM

Update & discussion regarding monthly parks maintenance report. (Gutierrez)

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Parks Monthly Maintenance Report
5/11/2016

Water Tower- items list	Status	Target Date
Needs rustoeleum in several areas	will schedule	May-16
More lighting at Basketball court	will evaluate	
flowering plants along fence	not pratical	
check basketball poles for rust and correct as necessary	completed	Feb-16
Butterfly- items list	Status	Target Date
Landscapeing/vegetation	waiting on new landscape plan	5/31/2016
Needs Trash Can	done	3/1/2016
Needs Bench	need to purchase 1	Apr-16
installed "parking for park use only"	completed	3/26/2016
Morningside- items list	Status	Target Date
Fix Broken Turtles	Turtles (5) have been ordered-order pending	Jun-16
Remove all plants with thorns or spike and replace with Kid friendly flowers or plants	completed	Feb-16
Replace Canopy	budget new ones and get engineered plans	
Remove chain lock to main palapa	completed	
Rustoeleum to be used where rust is showing	completed	
addition of a shuffle board area	referred to Sungman Kim for design	
installed "parking for park use only"	completed	3/26/2016
Liz Memorial- items list	Status	Target Date
John L Tompkins- items list	Status	Target Date

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Mary K. Hancock, Parks Program Manager

DEPARTMENT: Parks & Recreation

ITEM

Update & possible action regarding the SPI Community Center. (Hancock)

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**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Chairman Huffman

DEPARTMENT: Parks & Recreation Committee

ITEM

Discussion & possible action regarding July 4th Beach Parade, (Huffman)

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**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Sungman Kim, Development Director

DEPARTMENT: City Planning

ITEM

Discussion & action regarding the Butterfly Park Construction Project. (Kim)

ITEM BACKGROUND

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COMPREHENSIVE PLAN GOAL

LEGAL REVIEW

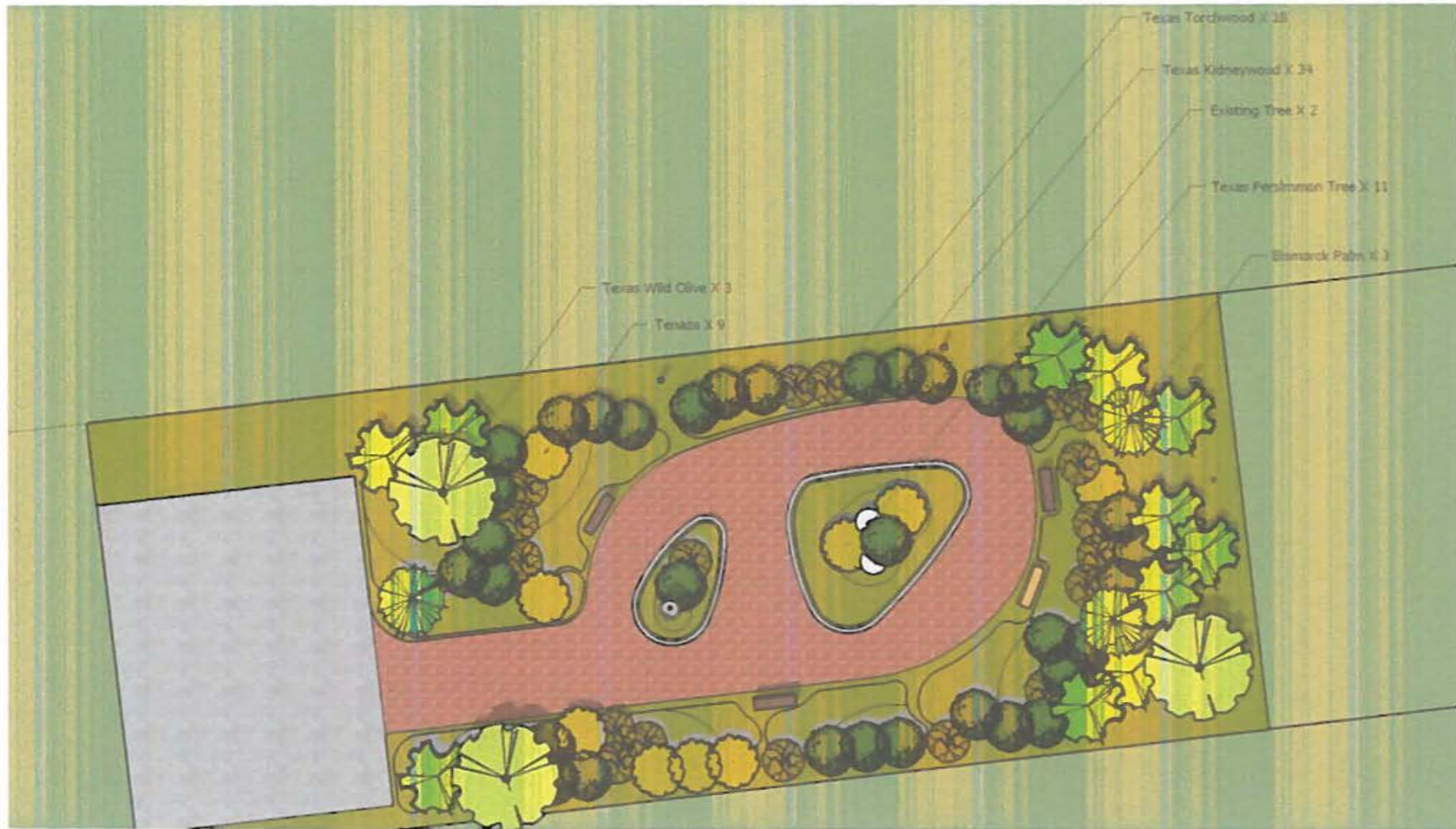
Sent to Legal: YES: _____ NO: _____
Approved by Legal: YES: _____ NO: _____

Comments:

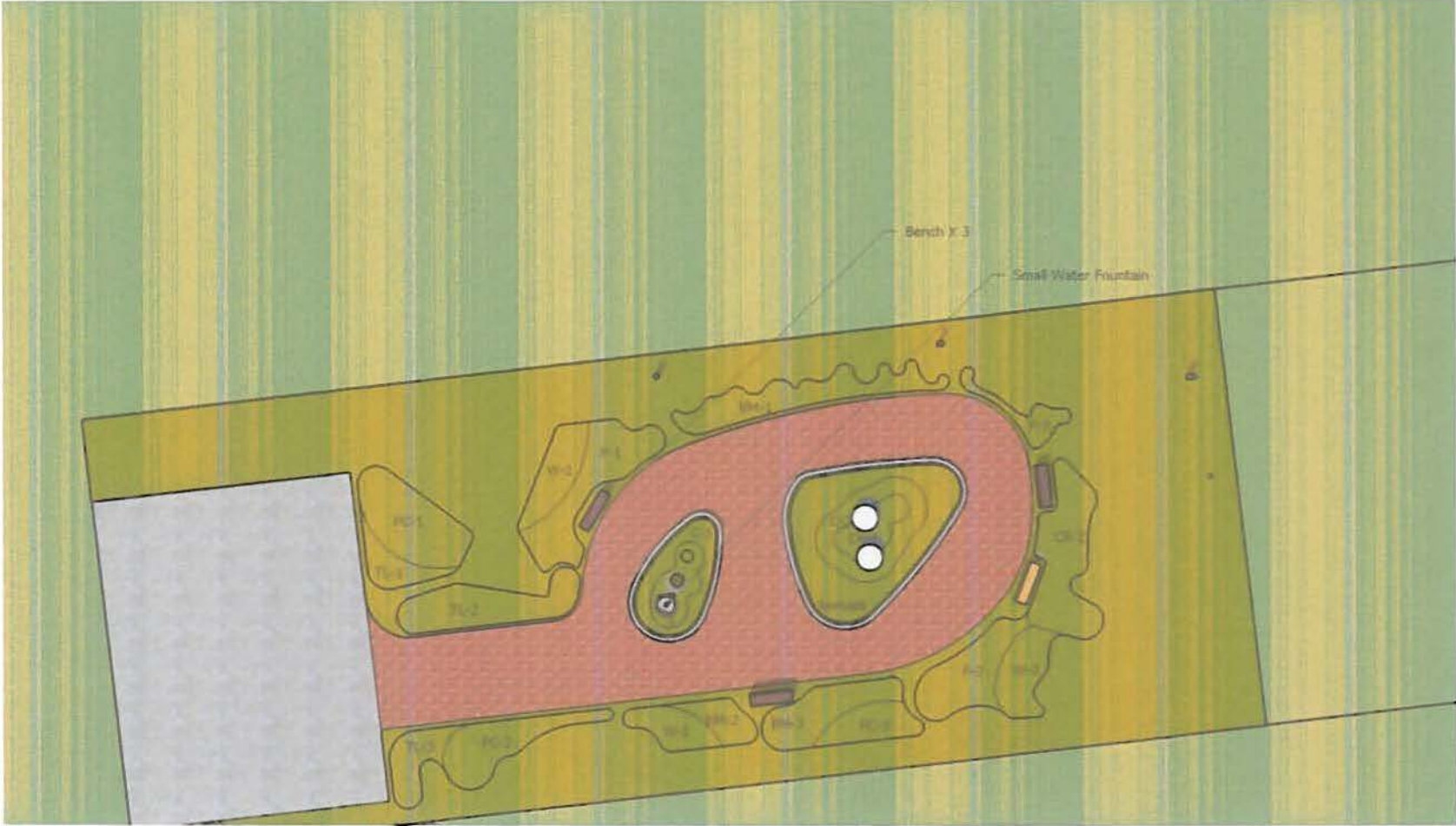
RECOMMENDATIONS/COMMENTS

BUTTERFLY PARK CONSTRUCTION ESTIMATES

May 18, 2016



CITY OF SOUTH PADRE ISLAND, TEXAS



**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
Committee
AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016

NAME & TITLE: Sungman Kim/Mary K. Hancock

DEPARTMENT: Parks & Recreation

ITEM

Discussion & action regarding fiscal year 2015-16 budget expense. (Kim)

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ACTUAL vs. BUDGET YTD

year 2015-16

Date	Event	Actual	Budget	Remaining \$	Remaining %
					#REF!
Dec	Christmas events	\$5,335.00	\$5,500.00	\$165.00	#REF!
4-Jul	Beach Parade		\$3,000.00	\$3,000.00	#REF!
	Park Enhancements		\$6,500.00	\$6,500.00	#REF!
	Farmer's Mkt. PP			\$500.00	#REF!
					#REF!
	Unplanned Expenses				#REF!
					#REF!
					#REF!
					#REF!
					#REF!
Total		\$5,335.00	\$15,000.00	\$10,165.00	67.77%

**CITY OF SOUTH PADRE ISLAND
Parks, Recreation & Beautification
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AGENDA REQUEST FORM**

MEETING DATE: May 18, 2016
NAME & TITLE: Sungman Kim
DEPARTMENT: Parks & Recreation

ITEM

Discussion & action regarding fiscal year 2016-17 budget. (Kim)

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