

**NOTICE OF REGULAR MEETING  
CITY OF SOUTH PADRE ISLAND  
Park, Recreation & Beautification**

NOTICE IS HEREBY GIVEN THAT THE PARKS, RECREATION AND BEAUTIFICATION COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS, WILL HOLD A REGULAR MEETING ON:

**WEDNESDAY OCTOBER 19, 2016**  
9:00AM AT THE MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR  
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1. Call to order.
2. Pledge of Allegiance.
3. **Public Comments and Announcements:** *This is an opportunity for citizens to speak to PR&B relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Committee to discuss debate or consider items that are not on the agenda. Citizen comments may be referred to City Staff or may be placed on the agenda of a future PRBC meeting]*
4. Approval of Minutes from Sept. 21, 2016 regular meeting.
5. Presentation, discussion and possible action regarding the Mayor's Monarch Pledge. (Huffman)
6. Update, discussion and possible action regarding SPI Community Center.
  - a. Update on Grand Opening October 20, 2016 (Huffman)
  - b. Installation of WIFI, Flat Screens & security. (Infante)
  - c. Update on floor repairs (Jones)
7. Update, discussion & possible action regarding SPI Christmas Events.
  - a. Christmas Parade (Rasmussen)
  - b. Breakfast with Santa (Huffman)
  - c. Holiday Lighting Contest (Greenwood)
8. Update, discussion & possible action regarding forming a subcommittee to schedule and plan for the John L. Tompkins Party in the Park. (Wall/Schwartz)
9. Update, discussion and possible action regarding SPI City Parks.
  - a. Update on Eagle Scout Project at Butterfly Park. (Hancock)
  - b. Update on Turtle Park improvements. (Hancock)
  - c. Ongoing maintenance of all existing City Parks (Bolstad)
  - d. Update regarding Phase 2 Grant Application for John L. Tompkins Park
10. Set new meeting date/agenda items for next meeting.
11. Adjourn  
DATED THIS THE 14<sup>TH</sup> DAY OF OCTOBER 2016

\_\_\_\_\_  
Susan Hill, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON OCTOBER 14, 2016 AT/OR BEFORE 5PM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

\_\_\_\_\_  
Susan Hill, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, JAY MITCHIM; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-1025  
**NOTE: One or more members of the South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the Open Meetings Act.**

**PARKS, RECREATION & BEAUTIFICATION COMMITTEE  
MINUTES  
REGULAR MEETING**

**Wednesday, September 21, 2016 at 9:00 am  
2nd Floor, 4601 Padre Boulevard, South Padre Island, Texas**

**Committee Members Present:**

Debbie Huffman, Chair  
Kerry Schwartz  
Stormy Wall  
Will Greenwood  
Carol Bolstad

Members: Sally Scamen was not present, with notice.

**Staff Present:** Sungman Kim, Development Director, Darla Jones, Interim City Mgr.,

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**1. Call to order**

Meeting called to order at 9:00 am by Chairman Huffman.

**2. Pledge of Allegiance**

**3. Public Comments and Announcements**

Public comments and announcements were given at this time.

**4. Approval of Minutes for Regular Meeting Aug. 17, 2016.**

Motion to approve by Will Greenwood, second by Pat Rasmussen. Motion passed unanimously.

**a. Approve excused absence for Member Carol Bolstad for the regular meetings July 20, August 17.**

Motion to approve by Will Greenwood, second by Kerry Schwartz. Motion Passed unanimously.

**b. Approve unexcused absence for Member Stormy Wall from the August 17, 2016 regular meeting.**

Motion to approve by Kerry Schwartz, second by Carol Bolstad. Motion passed unanimously.

**6. John L. Tompkins Park**

**a. Discussion regarding Ribbon Cutting on Oct. 5, 2016 (Hancock)**

No action on this item.

**b. Discussion & possible action to form a subcommittee to plan JLT Park Grand Opening (Party in the Park)(Huffman)**

No action on this item.

**7. SPI Community Center**

**a. Update, discussion & possible action regarding fee schedule. (Scamen)**

After discussion no action was taken on this item.

**b. Discussion and possible action regarding Community Center Grand Opening (Huffman)**

Grand opening will take place on October 20 at 5pm in conjunction with a Chamber of Commerce Mixer/Ribbon Cutting.

c. **Update regarding newly installed photographic murals (Huffman)**

**8. Update & discussion regarding Holiday Parade (Rasmussen)**

Update on subcommittee meetings was given Pat Rasmussen, Co-Chair of the Sub- committee.

**10. Set new meeting date / agenda items for next meeting.**

Next meeting scheduled for October 19, 2016 / Park Maintenance will be a standing item.

**12. Chairman Huffman adjourned at 9:40am.**

- **APPROVED:**

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Debbie Huffman, Chair

**ATTEST:**

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Mary K. Hancock



**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
Committee  
AGENDA REQUEST FORM**

**MEETING DATE:** October 19, 2016

**NAME & TITLE:** Mary K. Hancock

**DEPARTMENT:** Parks & Recreation Program Manager

**ITEM**

Presentation, discussion and possible action regarding the Mayor's Monarch Pledge. (Huffman)

**ITEM BACKGROUND**

**BUDGET/FINANCIAL SUMMARY**

**COMPREHENSIVE PLAN GOAL**

**LEGAL REVIEW**

Sent to Legal:                      YES: \_\_\_\_\_                      NO: \_\_\_\_\_  
Approved by Legal:              YES: \_\_\_\_\_                      NO: \_\_\_\_\_

Comments:

**RECOMMENDATIONS/COMMENTS**



## Mayors' Monarch Pledge Action Items

Mayors and local government chief executives who have taken the Mayors' Monarch Pledge must commit to implement at least three of the 25 following action items within a year of taking the pledge. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors and local government chief executives taking more than eight actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Leadership Circle. NWF will follow up with all mayoral points of contact with a quarterly survey (1/1, 4/1, 7/1, 10/1) to monitor progress. Please visit [www.nwf.org/mayorsmonarchpledge](http://www.nwf.org/mayorsmonarchpledge) to take the pledge and access resources.

### **Communications & Convening:**

- 1) Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- 2) Launch a public communication effort to encourage citizens to plant monarch gardens at their homes or in their neighborhoods.
- 3) Communicate with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- 4) Convene city park and public works department staff and identify opportunities for revised mowing programs and milkweed / native nectar plant planting programs.
- 5) Convene a meeting with gardening leaders in the community to discuss partnerships to support monarch butterfly conservation.

### **Program & Demonstration Gardens:**

- 6) Host or support a native plant sale or milkweed seed giveaway event.
- 7) Facilitate or support a milkweed seed collection and propagation effort.
- 8) Plant a monarch-friendly demonstration garden at City Hall or another prominent location.
- 9) Convert abandoned lots to monarch habitat.
- 10) Plant milkweed and native nectar plants in medians and public rights-of-way.
- 11) Launch a program to plant native milkweeds and nectar plants in school gardens by engaging students, teachers and the community.
- 12) Earn recognition for being a wildlife-friendly city by expanding your action plan to include other wildlife and habitat conservation efforts through a program like the NWF Community Wildlife Habitat program
- 13) Create a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the city to create habitat for the monarch butterfly.
- 14) Initiate or support citizen-science efforts that help monitor monarch migration and health.
- 15) Add milkweed and nectar producing plants in community gardens.

- 16) Expand invasive species removal programs to make it possible to re-establish native milkweed and nectar plants to the landscape.
- 17) Host or support a city monarch butterfly festival.

**Systems Change:**

- 18) Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- 19) Change weed or mowing ordinances to allow for native prairie and plant habitats.
- 20) Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed where appropriate.
- 21) Direct city property managers to consider the use of native milkweed and nectar plants at city properties where appropriate.
- 22) Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- 23) Change landscape ordinances to support integrated pest management and reduced use of pesticides and insecticides.
- 24) Adopt pesticides practices that are not harmful to pollinators.
- 25) California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.



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Parks, Recreation & Beautification  
Committee  
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**MEETING DATE:** Oct. 19, 2016  
**NAME & TITLE:** Mary K. Hancock  
**DEPARTMENT:** Parks & Recreation Program Manager

**ITEM**

Update, discussion and possible action regarding SPI Community Center.  
a. Update on Grand Opening October 20, 2016 (Huffman)  
b. Installation of WIFI, Flat Screens & security. (Infante)  
c. Update on floor repairs (Jones)

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**RECOMMENDATIONS/COMMENTS**

**CITY OF SOUTH PADRE ISLAND  
Parks, Recreation & Beautification  
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AGENDA REQUEST FORM**

**MEETING DATE:** Sept. 21, 2016

**NAME & TITLE:** Mary K. Hancock

**DEPARTMENT:** Parks & Recreation Program Manager

**ITEM**

Update, discussion & possible action regarding SPI Christmas Events.  
a. Christmas Parade (Rasmussen)  
b. Breakfast with Santa (Huffman)  
c. Holiday Lighting Contest (Greenwood)

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**RECOMMENDATIONS/COMMENTS**



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Parks, Recreation & Beautification  
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Comments:

## The 2nd Phase South Padre Island John L. Tompkins Park Construction

### **SCHEDULE**

TPWD Grant Application – **September 19, 2016**

TPWC Grant Review and Approval – **March 23, 2017**

Any additional permitting, site design, and bid posting - **January 2017 - March 2017**

Skate park construction - **April 2017**

Play equipment installation and construction of track with exercise benches

Installation of irrigation system

Site lighting installation

Ball fields construction

Landscaping

Sale canopies installation

Inspection and completion

### **DONATION**

EDC (\$100,000)

AEP Texas (\$1,500)

### **SUPPORTING LETTER**

US Congressman Filemon Vela

Brad Smyth, Tourism Director - Office of the Governor

Lisa Garcia, Superintendent - Point Isabel Independent School District

Roxanne Harris, CEO - Chamber of Commerce

Carlos Galvan, General Manager - Laguna Madre Water Management District

Darla Lapeyer, Executive Director - EDC

Frank Espinoza, Manager of Community Affairs - AEP Texas