

**CITY OF SOUTH PADRE ISLAND
ECONOMIC DEVELOPMENT CORPORATION
NOTICE OF WORKSHOP**

Note: One or more members of the South Padre Island City Council may attend this meeting. If so, this statement satisfies the requirements of the Open Meetings Act

Notice is hereby given that the Economic Development Corporation Board of Directors of the City of South Padre Island, Texas, will hold a workshop on **Thursday, June 7th, 2018 at 2:00 p.m. at the South Padre Island Birding and Nature Center, 2nd floor Conference Room, 6801 Padre Blvd.,** South Padre Island, Texas. Following is the agenda on which action may be taken:

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Discussion regarding the 2018-19 Annual Budget for the South Padre Island Economic Development Corporation**
- 4. Adjournment**

We reserve the right to go into Executive Session regarding any of the items posted on this agenda, pursuant to Sections 551-071, Consultation with Attorney; 551.072, Deliberations about Real Property; 551.073, Deliberations about Gifts & Donations; 551-074, Personnel Matters; 551-076, Deliberations about Security Devices; and/or 551.086, Deliberation regarding Economic Development Negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1)

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Directors of the City of South Padre Island Economic Development Corporation is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall which will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 4th day of June, 2018

SEAL



Darla Lapeyre, Executive Director

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Jay Mitchim, ADA-designated responsible party, at (956)761-1025.

**ECONOMIC DEVELOPMENT
CORPORATION
AGENDA ITEM COVER PAGE**

MEETING DATE: June 7th, 2018 Workshop

ITEM

Discussion regarding the 2018-19 Annual Budget for the South Padre Island Economic Development Corporation

BACKGROUND

Attached is the draft of the 2018-19 annual budget. I met with Rodrigo Gimenez, City Chief Financial Officer, to establish the new amounts, working with the historical amounts from the last few budget cycles. The sales tax revenue increase was based on the amount collected last year and is in line with what Rodrigo is recommending as an increase in the City's budget.

RECOMMENDATIONS/COMMENTS

Review and we will discuss in detail. This will be an agenda item at the EDC meeting on 6/19 to approve before going to City Council the following evening 6/20 so will need to finalize the details at this workshop.

EDC Budget for Fiscal Year 2018-19 DRAFT

	Budget Approved for 2017-18	Increase/Decrease	Budget Proposed for 2018-19	Notes
<u>REVENUE</u>				
Sales tax	\$ 770,000	\$ 43,000	\$ 813,000	
Revolving Loan Revenue(Principal)	11,128	453	11,581	BNC Loan - Principal
Interest Revenue (BNC Loan)	1,647	(453)	1,194	BNC Loan - Interest
Miscellaneous Revenue	10	-	10	BNC Annual rent
Total Revenue	782,785	43,000	825,785	
<u>EXPENSES</u>				
<u>ADMINISTRATIVE - EDC</u>				
Salary	\$ 60,770		\$ 60,770	
Medicare	1,252	(110)	1,142	
Group insurance	6,831	497	7,328	
Retirement	7,873	264	8,137	
Workers compensation	159	5	164	
Unemployment Tax	137	5	142	
TOTAL ADMINISTRATIVE- EDC	77,022	661	77,683	
<u>OPERATING - EDC</u>				
Office supplies	1,000	(100)	900	Business lunches, meeting supplies
Local meetings	500	200	700	Demographics, PI Press, Valley Star
Books, publications	600	(200)	400	Stamps, Shipping Charges (UPS, Lone Star)
Postage	200	(100)	100	Printer, IT equipment, accessories
Information Technology	1,500	(500)	1,000	Fax line
Communication	800	-	800	TEDC, Seminars, Webinars
Training	1,500	-	1,500	D&O Liability
Insurance	1,000	-	1,000	
Professional services				
Legal	2,000	(500)	1,500	
Web	3,000	-	3,000	Annual fees for Website and software
Continuing Disclosure(Bond)	-	4,000	4,000	Estrada Hinojosa Bond Counselor annual contract
Audit/Other	3,500	(500)	3,000	Reimburse City for Audit and Bank Services
Total Professional Svcs.	8,500	3,000	11,500	Total of Lines 30-33
Advertising	3,500	-	3,500	Chamber, Classifieds, RGV Partnership
Travel	6,000	-	6,000	TEDC, Sales tax training, Mileage
Promotions	3,000	-	3,000	Marketing, Sponsorships
Dues & Memberships	1,000	-	1,000	TEDC, RGV Partnership, Texas Downtown Assoc
TOTAL OPERATING- EDC	\$ 29,100	2,300	\$ 31,400	

	Budget Approved for 2017-2018	Increase/Decrease	Budget Proposed for 2018-2019	Notes
<u>BIRDING CENTER -EXPENSES</u>				
Insurance	\$ 43,000	\$ 2,000	\$ 45,000	Windstorm, Flood, Liability
Building Maintenance	25,000	42,600	67,600	Facility Reserves Study amount
Habitat Maintenance	20,000	(20,000)	-	In Birding Center 's Budget now
Cash Advances	20,000	(10,000)	10,000	BNC Revenue shortfalls
BIRDING CENTER EXPENSES	\$ 108,000	\$ 14,600	\$ 122,600	
TRANSFER TO DEBT SERVICE				
	396,850	(6,200)	390,650	Bond payment for BNC facility
TOTAL ADMIN., OPER., & TFRS	610,972	11,361	622,333	
<u>PROJECTS</u>				
Lobbyist	25,000	-	25,000	
Economic Consulting	4,000	-	4,000	Dr. Malki Annual Economic Index Report
Business Development	60,000	-	60,000	Kauffman Entrepreneur, SandDollars for Success
Façade Improvement Program	25,000	-	25,000	
Designated projects	57,813	31,639	89,452	Artificial Reef, Island Metro, other projects
TOTAL PROJECTS	171,813	31,639	203,452	
TOTAL EXPENSES	\$ 782,785	\$ 43,000	\$ 825,785	