



# Memo

To: South Padre Island Economic Development Corporation Board of Directors  
From: Rodrigo Gimenez, Senior Accountant  
City of South Padre Island  
CC: Darla Lapeyre  
Date: March 17, 2011  
Re: February 2011 Operating Statement

---

The February 2011 Operating Statement for the South Padre Island Economic Development Corporation as well as the Balance Sheet as of February 28, 2011 are attached for your review. Transactions summarized in the statements are those processed through the Finance Department of the City. The financial statements reflect a charge for the gift shop cost of goods sold and the inventory value for the Birding Center. The inventory value at month end is furnished to us and the cost of goods sold cost is calculated based on actual purchases and the difference between the beginning and ending inventory values supplied by EDC staff.

The fiscal 2011 approved budget utilized the estimated ending fund balance at the time the budget was prepared for fiscal 2011. The amount estimated in May and June when the budget was prepared was \$130,000. The current ending fund balance amount is \$124,285 at September 30, 2010.

Sales Tax amounts include the January tax collections sent to the State of Texas in February and distributed to local governments in March. This March allocation payment is accrued for financial statement presentation purposes in the February operating statement.

The February operating statement also contains a summary for the City of South Padre Island's Beach Nourishment Fund reflecting an update of transactions for the year ended September 30, 2011.

Please contact me at [rgimenez@MYSPI.org](mailto:rgimenez@MYSPI.org) at your earliest convenience should you have any questions.

*"A Certified Retirement Community"*

**City of South Padre Island  
Economic Development Corporation  
Balance Sheet  
February 28, 2011/2010**

<b>Assets</b>	<b>2011</b>	<b>2010</b>
Cash and cash equivalents	\$47,127	\$82,564
Receivables - Sales Tax	\$28,716	\$29,355
Gift Shop Inventory	\$11,505	\$0
Due From General Fund	\$0	\$0
Due from EDC Debt Service	\$0	\$0
Prepaid Items	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$87,349</b>	<b>\$111,919</b>
<b>Liabilities and Fund Balances</b>		
Accounts Payable	\$0	\$0
Sales Tax Payable	\$860	\$1,322
Due to General Fund	\$0	\$36
Due to EDC Debt Service	\$0	\$0
Due to Convention Center Fund	\$0	\$0
Reserved for Encumbrances	\$1,362	\$0
Other liabilities	\$0	(\$60)
Deferred Revenue	\$0	\$0
<b>Total Liabilities</b>	<b>\$2,222</b>	<b>\$1,298</b>
<b>Fund Balance</b>	<b>\$85,127</b>	<b>\$110,621</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$87,349</b>	<b>\$111,919</b>

**City of South Padre Island**  
**Economic Development Corporation**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**For the Five Months ended February 28, 2011 & 2010**

	2011		2010
	Budget	Actual	Actual
<b><u>REVENUES</u></b>			
Sales Tax	\$150,650	\$170,132	\$166,404
Interest Revenue	\$0	\$26	\$213
Birding Center Donations	\$12,000	\$40,675	\$0
Birding Center Admission Fees	\$68,659	\$61,175	\$55,781
Birding Center Gift Shop Sales	\$64,938	\$38,777	\$34,188
Birding Center Rental Fees	\$4,237	\$4,423	\$966
Miscellaneous Revenues	\$0	\$110	\$19
Gross Revenues	\$300,484	\$315,318	\$257,571
Cost of Gift Shop Sales	\$34,109	\$21,905	\$0
Operating Revenues	\$266,375	\$293,413	\$257,571
<b><u>EXPENDITURES</u></b>			
General Administrative Expenses	\$252,202	\$212,367	\$217,880
Birding Center Expenses	\$139,222	\$120,204	\$115,007
Total Expenditures	\$391,423	\$332,571	\$332,888
Excess (Deficiency) of Revenues Over (Under) Expenditures	(\$125,048)	(\$39,158)	(\$75,317)
Fund balance - beginning	\$124,285	\$124,285	\$185,938
Fund balance - ending	(\$763)	\$85,127	\$110,621

## MEMORANDUM

DATE: March 17, 2011

TO: EDC Board of Directors

FROM: Rodrigo Gimenez

SUBJECT: Financial Report for the Five Months Ended February 28, 2011

	Current Month			YEAR TO DATE			Annual Budget			BUDGET
	Actual	Budget	Variance	Actual	Budget	Variance	ORIGINAL BUDGET	AMENDED BUDGET	REMAINING BUDGET	PERCENT REMAINING
<b>REVENUES</b>										
SALES TAX	28,716	35,822	(7,106)	170,132	150,650	19,482	575,000	575,000	404,868	70.41%
INTEREST REVENUE	6	0	6	26	0	26	0	0	(26)	
TOTAL REVENUES	28,722	35,822	(7,100)	170,158	150,650	19,508	575,000	575,000	404,842	70.41%
EST. CARRYOVER FROM PRIOR YR										
TOTAL REVENUES & CARRYOVER	28,722	35,822	(7,100)	170,158	150,650	19,508	575,000	575,000	404,842	
<b>GENERAL ADMINISTRATIVE EXPENSES</b>										
PERSONNEL SERVICES	5,771	5,710	(61)	27,639	28,550	911	68,518	68,518	40,879	59.66%
OFFICE SUPPLIES	0	167	167	377	835	458	2,000	2,000	1,623	81.17%
LOCAL MEETINGS	0	58	58	22	290	268	700	700	678	96.86%
BOOKS & PUBLICATIONS	22	42	20	112	210	98	500	500	388	77.54%
POSTAGE	1	50	49	25	250	225	600	600	575	95.85%
MINOR TOOLS & EQUIP.	1,339	1,475	137	2,813	1,847	(966)	2,500	2,500	(313)	-12.52%
TELEPHONE	213	192	(21)	1,111	960	(151)	2,300	2,300	1,189	51.71%
TRAINING EXPENSE	0	54	54	104	270	166	650	650	546	84.00%
PROFESSIONAL SVCS	0	667	667	7,095	3,335	(3,760)	8,000	8,000	905	11.32%
ADVERTISING	0	417	417	0	2,085	2,085	5,000	5,000	5,000	100.00%
TRAVEL	0	250	250	0	1,250	1,250	3,000	3,000	3,000	100.00%
PROMOTIONS	0	250	250	695	1,250	555	3,000	3,000	2,305	76.83%
DUES & MEMBERSHIPS	0	333	333	2,250	1,665	(585)	4,000	4,000	1,750	43.75%
RENTAL	0	0	0	0	0	0	0	0	0	0.00%
INSURANCE	0	0	0	0	0	0	0	0	0	0.00%
BIRDING PLAN & IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0.00%
LOBBYIST	3,125	3,250	125	12,500	16,250	3,750	39,000	39,000	26,500	67.95%
ECONOMIC ACTIVITY INDEX	0	0	0	0	0	0	4,400	4,400	4,400	100.00%
USDA RBEG	0	3,500	3,500	7,500	17,500	10,000	42,000	42,000	34,500	0.00%
BEACH NOURISHMENT	0	0	0	0	0	0	50,000	50,000	50,000	100.00%
TRANSFER FOR BOND PAYMENT	29,826	29,826	0	149,130	149,130	0	357,911	357,911	208,781	58.33%
MARINE SCIENCE CENTER	0	4,167	4,167	995	20,835	19,840	50,000	50,000	49,005	98.01%
OTHER PROJECTS	0	1,138	1,138	0	5,690	5,690	13,661	13,661	13,661	100.00%
<b>TOTAL EXPENDITURES GENERAL</b>										
<b>ADMINISTRATIVE EXPENSES</b>	40,297	51,546	11,249	212,367	252,202	39,835	657,740	657,740	445,373	67.71%
<b>ADMINISTRATIVE OPERATING RESULTS</b>	(11,575)	(15,724)	4,149	(42,209)	(101,552)	59,343	(82,740)	(82,740)	(40,531)	
<b>BIRDING CENTER OPERATIONS</b>										
<b>REVENUES</b>										
BIRDING CENTER ADMISSION FEES	18,163	23,000	(4,837)	61,175	68,659	(7,484)	185,000	185,000	123,825	66.93%
BIRDING CENTER GIFT SHOP SALES	10,429	27,000	(16,571)	38,777	64,938	(26,161)	200,000	200,000	161,223	80.61%
BIRDING CENTER DONATIONS	500	8,800	(8,300)	40,675	12,000	28,675	75,000	75,000	34,325	45.77%
MISCELLANEOUS REVENUES	4	0	4	110	0	110	0	0	-110	
BIRDING CENTER RENTAL FEES	0	75	(75)	4,423	4,237	186	15,000	15,000	10,577	70.52%
GROSS REVENUES	29,095	58,875	(29,780)	145,160	149,834	(4,674)	475,000	475,000	329,840	
COST OF GIFT SHOP SALES	6,580	10,200	3,620	21,905	34,109	12,204	100,000	100,000	78,095	78.10%
NET BNC REVENUES	22,516	48,675	(26,159)	123,255	115,725	7,530	375,000	375,000	251,745	67.13%
<b>BIRDING CENTER GENERAL</b>										
<b>ADMINISTRATIVE EXPENSES</b>										
PERSONNEL SERVICES	9,451	9,443	(7)	41,702	47,217	5,515	122,764	122,764	81,062	66.03%
OFFICE SUPPLIES	666	100	(566)	1,472	756	(716)	1,300	1,300	(172)	-13.23%
LOCAL MEETINGS	0	20	20	0	60	60	100	100	100	100.00%
BOOKS & PUBLICATIONS	0	0	0	0	0	0	0	0	0	
POSTAGE	0	250	250	0	250	250	800	800	800	100.00%

## MEMORANDUM

DATE: March 17, 2011  
 TO: EDC Board of Directors  
 FROM: Rodrigo Gimenez  
 SUBJECT: Financial Report for the Five Months Ended February 28, 2011

	Current Month			YEAR TO DATE			Annual Budget			BUDGET
	Actual	Budget	Variance	Actual	Budget	Variance	ORIGINAL BUDGET	AMENDED BUDGET	REMAINING BUDGET	PERCENT REMAINING
MINOR TOOLS & EQUIP.	717	800	83	717	1,000	283	3,000	3,000	2,283	76.11%
TELEPHONE	1,198	800	(398)	3,301	3,365	64	9,000	9,000	5,699	63.33%
TRAINING EXPENSE	0	0	0	0	0	0	0	0	0	
CREDIT CARD FEES	391	200	(191)	1,998	1,630	(368)	3,000	3,000	1,002	33.41%
PROFESSIONAL SVCS	0	0	0	441	205	(236)	500	500	59	11.77%
SERVICE CONTRACTS	2,798	5,500	2,702	12,576	18,126	5,550	43,296	43,296	30,720	70.95%
ADVERTISING	235	1,000	765	2,809	4,074	1,265	10,000	10,000	7,191	71.91%
TRAVEL	0	0	0	0	1,000	1,000	1,000	1,000	1,000	100.00%
DUES & MEMBERSHIPS	0	0	0	50	0	(50)	0	0	(50)	
PROMOTIONS	0	0	0	0	0	0	0	0	0	
INSURANCE	0	0	0	40,353	42,825	2,472	60,000	60,000	19,647	32.75%
ELECTRICITY	1,906	2,000	94	9,416	11,200	1,784	24,000	24,000	14,584	60.77%
WATER, SEWER AND GARBAGE	1,082	560	(522)	4,789	6,103	1,314	10,000	10,000	5,211	52.11%
LAUNDRY & JANITORIAL	(4)	230	234	582	911	329	2,500	2,500	1,918	76.72%
MACHINERY AND EQUIPMENT PURCHASES	0	500	500	0	500	500	1,000	1,000	1,000	100.00%
<b>TOTAL BIRDING CENTER GENERAL</b>										
<b>ADMINISTRATIVE EXPENSES</b>	18,439	21,403	2,965	120,204	139,222	19,018	292,260	292,260	172,056	58.87%
<b>BIRDING CENTER INCOME (LOSS) FROM OPERATIONS</b>	4,077	27,272	(23,195)	3,051	(23,497)	26,548	82,740	82,740	79,689	
<b>TOTAL EDC REVENUES OVER (UNDER) EXPENSES</b>	(7,498)	11,548	(19,046)	(39,158)	(125,049)	85,891	0	0	39,158	

## FUND BALANCE:

BEGINNING BALANCE October 1, 2010

\$124,285

ACTUAL REVENUES

293,413

AVAILABLE RESOURCES

417,698

EXPENDITURES

(332,571)

ENDING FUND BALANCE, February 28, 2011

\$85,127

**NOTE: Beginning Fund Balance is based on September 30, 2010 Unaudited Financial Statements****BEACH NOURISHMENT FUND:**

Fund Balance September 30, 2010

\$1,484,548

Hotel Occupancy Tax

37,990

Interest

0

Transfers In - Town SPI

0

General Land Office Grants

0

Transfers In - EDC

0

Expenditures Sand Source Study

0

Expenditures other than Sand Source Study

(604,577)

Fund Balance (UNAUDITED), February 28, 2011

\$917,961

\* Interest includes Debt Service Fund and Debt Service Reserve Account Interest Earnings as well as earnings from the Birding Center Bond Proceeds. Only interest earned in the Operating Fund (Fund 80) is included in the Fund Balance Computation.

Operating Account (Fund 80)	6	0
Debt Service Fund (Fund 52)	0	0
Debt Service Reserve Fund (Fund 58)	194	0
Birding Center Construction Fund (Fund 85)	3	0
	<u>\$203</u> *	<u>\$0</u>

This report reflects transactions recorded for the Month of February 2011 with the exception of Sales Tax Revenue. Sales Tax Revenue received in March 2011 for January 2011 sales by merchants in the amount of \$28,716.37 is included in revenue for the February 2011 report.