

**NOTICE OF PARKS & KEEP SPI BEAUTIFUL COMMITTEE SPECIAL MEETING
CITY OF SOUTH PADRE ISLAND**

WEDNESDAY, MARCH 4, 2020
9:00 AM AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1.Call to Order

2.Pledge of Allegiance

3.Public Comments and Announcements

This is an opportunity for citizens to speak to Committee relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Parks & Keep SPI Beautiful Committee to discuss debate or consider items that are not on the agenda. Citizen Comments may be referred to City Staff or may be placed on the agenda of a future Parks & Keep SPI Beautiful Committee meeting]

4.Regular Agenda

- 4.1. Approval of January 15, 2020 regular meeting minutes.
- 4.2. Discussion and action regarding Parks and Keep SPI Beautiful committee writing the Governor's Community Achievement Award. (Baldovinos)
- 4.3. Update and discussion regarding city parks maintenance. (Wilson)
- 4.4. Update and discussion on Phase II of John L Tompkins Park. (Huffman)
- 4.5. Discussion and possible action regarding the Community Garden Pilot Program. (Huffman)
- 4.6. Update and discussion on the Parks budget for 2019/2020. (Huffman/Tallard)
- 4.7. Discussion and possible action on the events calendar for 2019/2020.(Huffman/Tallard)
- 4.8. Discussion and possible action to set next meeting date and agenda items. (Huffman/Tallard)

5.Adjourn

Agenda: MARCH 4, 2020

6.NOTE:

One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.

DATED FEBRUARY 25, 2020

Susan Manning, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE PARKS & KEEP SPI BEAUTIFUL COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **FEBRUARY 25, 2020**, AT/OR BEFORE 9:00 AM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Susan Manning, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, DAVID TRAVIS; ADA DESIGNATED RESPONSIBLE PARTY AT (956) 761-8103.

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Approval of January 15, 2020 regular meeting minutes.

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**MINUTES
CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE**

WEDNESDAY, JANUARY 15, 2020

1. Call to order.

The Parks & Keep SPI Beautiful Committee Members of the City of South Padre Island, Texas held a regular meeting on Wednesday, January 15, 2020 at the Municipal Complex Building, 2nd Floor 4601 Padre Boulevard, South Padre Island, Texas. Committee member Kyle Adams called the meeting to order at 9:00 a.m. A quorum was present: Committee members Thomas Bainter, Ivy Easterly, Tonya Tallard and Jeff Hoxtell, Committee members Javier Gonzalez and Carol Bolstad were absent.

City staff members present: Parks and Recreation Manager, Debbie Huffman, Planning Director, Aaron Hanley, Environmental Health Director, Victor Baldovinos, Public Works Director, Alex Sanchez, Administrative Assistant, Angie Cantu, and City Manager, Randy Smith.

2. Pledge of Allegiance.

3. Public Comments and Announcements.

Public comments were given at this time.

4. Regular Agenda

4.1 Discussion and action to select a Chairman and Vice Chairman

Committee Member Bainter made a motion to elect Tonya Tallard as Chairman, seconded by Committee Member Easterly. Motion carried unanimously. Committee Member Bainter made a motion to elect Javier Gonzalez as the Vice Chairman, seconded by Committee Member Easterly. Motion carried unanimously.

4.5. Discussion and action regarding Parks and Keep SPI Beautiful Committee writing next year's Governor's Community Achievement Award.

Environmental Health Director Victor Baldovinos presented information on the Governors Community Achievement Award. The deadline to submit to Angie Cantu is February 10 the report will be submitted to Keep Texas Beautiful on February 20, 2020.

4.2 Approve minutes of December 18, 2019 regular meeting minutes.

Committee Member Jeff Hoxtell made a motion to approve second by Committee Easterly. Motion carried unanimously.

4.3 Update and discussion regarding City parks maintenance.

Parks Manager Debbie Huffman gave an update regarding maintenance in the City parks.

4.4 Update and discussion regarding John L. Tompkins Park Phase II.

Parks Manager Debbie Huffman gave an update on the John L Tompkins Park Phase II progress. Kyle Dion with Newline Skate was here to hold a meeting with the skate park committee to get started on the design of the skate park.

5. Adjournment.

There being no further business, Committee member Kyle Adams adjourned the meeting at 9:17 am.

Tonya Tallard, Chairman

Debbie Huffman, Parks Manager

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Environmental Heath Services Department

ITEM

Discussion and action regarding Parks and Keep SPI Beautiful committee writing the Governor's Community Achievement Award. (Baldovinos)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Update and discussion regarding city parks maintenance. (Wilson)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

Chapter III Parks & Resources

Goal 2: While utilizing nature-based recreational and tourism opportunities, the city shall also enhance the opportunities by providing trails, parks, plazas, and other recreational facilities and programs.

Strategy 2.1.2.2: Sustainable maintenance plan for parks and beaches shall be developed, and scheduled for cleanliness and adequate facilities operations.

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Update and discussion on Phase II of John L Tompkins Park. (Huffman)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Discussion and possible action regarding the Community Garden Pilot Program. (Huffman)

ITEM BACKGROUND

Community garden started in August 2019. 4 names were drawn to participate in this program.

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

Chapter III Parks & Resources

Objective 2.2: The city should provide parks that meets the needs and desires of residents

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Update and discussion on the Parks budget for 2019/2020. (Huffman/Tallard)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

Parks Budget for 2019/2020

Community Events	11,675.00
Christmas	5,000.00
Parade	
Breakfast with Santa	
Tree Lighting	
Arbor Day Celebration	750.00
4th of July Parade	1,500.00
Park Event	2,000.00
(JLT ground breaking)	
Rotary Flag Program	2,425.00
(86 Flags)	
Causeway Memorial	(500.00)
Parks Maintenance Budget	10,000.00

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Discussion and possible action on the events calendar for 2019/2020.(Huffman/Tallard)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

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RECOMMENDATIONS/COMMENTS:

Parks and Keep SPI Beautiful Events Calendar October- September 2019/2020

October

Hallowings (Monarch Butterfly Festival)

November

Recycle land

December

SPI Annual Christmas Parade

Breakfast with Santa

City of South Padre Annual Tree Lighting

January

February

GCAA due

March

April

18th Adopt a Beach (Beach Clean-up)

25th Earth Day/Arbor Day

May

June

July

4th of July Parade

Mid-Year Celebration (Beach Clean-up)

August

September

Adopt a Beach (Beach Clean-up)

Causeway Memorial (every other year)

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: March 4, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Discussion and possible action to set next meeting date and agenda items. (Huffman/Tallard)

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

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RECOMMENDATIONS/COMMENTS: