

**NOTICE OF PARKS & KEEP SPI BEAUTIFUL COMMITTEE MEETING
CITY OF SOUTH PADRE ISLAND**

WEDNESDAY, JUNE 17, 2020

9:00 AM AT THE MUNICIPAL BUILDING,
CITY COUNCIL CHAMBERS, 2ND FLOOR
4601 PADRE BOULEVARD, SOUTH PADRE ISLAND, TEXAS

1.Call to Order

2.Pledge of Allegiance

3.Public Comments and Announcements

This is an opportunity for citizens to speak to Committee relating to agenda or non-agenda items. Speakers are required to address Committee at the podium and give their name before addressing their concerns. [Note: State law will not permit the Parks & Keep SPI Beautiful Committee to discuss debate or consider items that are not on the agenda. Citizen Comments may be referred to City Staff or may be placed on the agenda of a future Parks & Keep SPI Beautiful Committee meeting]

4.Regular Agenda

- 4.1. Approval of May 20, 2020 special meeting minutes.
- 4.2. Discussion and possible action regarding Keep Texas Beautiful Programs. (Tallard)
 - 1.) Great American Cleanup (GAC) starting June 1 and run through October 18.
 - 2.) Adopt-a-beach Fall cleanup set for September 12th.
 - 3.) Monthly city beach clean-ups.
- 4.3. Update and discussion regarding city parks maintenance. (Wilson)
- 4.4. Update and discussion on Phase II of John L. Tompkins Park. (Huffman)
- 4.5. Update and possible action on the cancellation of this years 4th of July Parade. (Huffman)
- 4.6. Discussion and possible action regarding the SPI Community Garden Plots at Butterfly Park. (Huffman)

5.Adjourn

NOTE:

Agenda: JUNE 17, 2020

One or more members of the City of South Padre Island City Council may attend this meeting; if so, this statement satisfies the requirements of the OPEN MEETINGS ACT.

DATED JUNE 11, 2020

Angelique Soto, City Secretary

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE PARKS & KEEP SPI BEAUTIFUL COMMITTEE OF THE CITY OF SOUTH PADRE ISLAND, TEXAS IS A TRUE AND CORRECT COPY OF SAID NOTICE AND THAT I POSTED A TRUE AND CORRECT COPY OF SAID NOTICE ON THE BULLETIN BOARD AT CITY HALL/MUNICIPAL BUILDING ON **JUNE 11, 2020**, AT/OR BEFORE 9:00 AM AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Angelique Soto, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE, AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT BUILDING OFFICIAL, CARLOS A SANCHEZ AT (956)761-8153.

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Approval of May 20, 2020 special meeting minutes.

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**MINUTES
CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
SPECIAL MEETING**

WEDNESDAY, May 20, 2020

1. Call to order.

The Parks & Keep SPI Beautiful Committee Members of the City of South Padre Island, Texas held a special meeting on Wednesday, May 20, 2020 at the Municipal Complex Building, 2nd Floor 4601 Padre Boulevard, South Padre Island, Texas. Chairman Tonya Tallard called the meeting to order at 3:00 p.m. A quorum was present: Committee members Thomas Bainter, Carol Bolstad, Javier Gonzalez and Jeff Hoxtell. Committee members Kyle Adams and Ivy Easterly were absent.

City staff members present: Parks and Recreation Manager, Debbie Huffman, Environmental Health Director Victor Baldovinos, and Administrative Assistant, Angie Cantu.

2. Pledge of Allegiance.

3. Public Comments and Announcements.

Public comments were given at this time.

4. Regular Agenda

4.1 Approve minutes of March 4, 2020 special meeting minutes.

Committee Member Thomas Bainter made a motion to approve seconded by Committee Member Jeff Hoxtell. Motion carried unanimously.

4.2. Discussion of the Governor's Community Achievement Award.

Environmental Health Director Victor Baldovinos announced that the city of South Padre Island won the Governor's Community Achievement Award for 2019. The city will receive \$90,000 to be used on a TXDOT approved project.

4.3 Update and discussion regarding City parks maintenance.

Parks and Recreation Manager Debbie Huffman gave an update regarding maintenance in the City parks.

4.4 Update and discussion regarding John L. Tompkins Park Phase II.

Parks and Recreation Manager Debbie Huffman gave an update on the John L Tompkins Park Phase II progress.

4.5 Discussion and possible action regarding the Community Garden Pilot Program.

Parks Manager Debbie Huffman gave an update on the program. Committee member Jeff Hoxtell made a motion to continue the program seconded by committee member Bainter. Motion carried. Committee member Hoxtell made a motion to approve the proposed signage seconded by committee member Bolstad. Motion carried. Committee member Hoxtell made a motion to approve the Bi-annual timeframe to February-July and August-January seconded by committee member Bainter. Motion carried.

4.6 Discussion and possible action for the Parks and Keep SPI Beautiful committee to recognize volunteers that help to make SPI a more beautiful place with an awards program. (Bainter)

Committee member Bainter discussed having an award system to recognize volunteers.

4.7 Discussion and possible action on the events calendar for 2019/2020.

Parks Manager Debbie Huffman presented the current calendar of events.

4.8 Discussion and possible action to the budget for 2019/2020.

The parks committee discussed the current budget for 2019/2020.

5. Adjournment.

There being no further business, Chairman Tallard adjourned the meeting at 3:53 pm.

Tonya Tallard, Chairman

Debbie Huffman, Parks Manager

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Environmental Heath Services Department

ITEM

Discussion and possible action regarding Keep Texas Beautiful Programs. (Tallard)

- 1.) Great American Cleanup (GAC) starting June 1 and run through October 18.
- 2.) Adopt-a-beach Fall cleanup set for September 12th.
- 3.) Monthly city beach clean-ups.

ITEM BACKGROUND

N/A

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

INDIVIDUAL CLEANUP GUIDANCE

Cleanups are an opportunity to beautify your community and spend time outdoors. With the expiration of the statewide shelter-in-place order, KTB reminds Texans to stay safe when choosing to go outside and clean up your communities.

When picking up litter, KTB recommends participants to do so responsibly and at their comfort level. Your cleanup group should include only members of your household. Please wear a face mask and disposable gloves, and use a litter grabber. Maintain at least 6 feet of distance from passersby.

When you are finished collecting litter, please make sure your trash bag is securely tied to protect sanitation workers. Immediately wash your hands with soap and water and hand sanitizer after collecting litter. Please dispose of your single-use face masks and disposable gloves properly and in the waste bin.

At this time, KTB is not providing cleanup supplies. We look forward to shipping cleanup supplies again when it is safe to resume large gatherings.

How to Remove Single Use Gloves

1. Grip one glove on the outside of the glove near the cuff.
2. Peel it down until it comes off inside out.
3. Cup the removed glove with your gloved hand.
4. Place fingers from your bare hand inside the cuff of the glove that you have on. Be sure to not touch any damp or contaminated areas of the glove.
5. Peel that glove off so that it comes off inside out, touching only the inside of the glove you are removing keeping the other glove inside it.
6. Dispose of the gloves in a trash container.
7. Wash your hands with soap and water or use a hand sanitizer if soap and water are not available.



PPE LITTER CLEANUP GUIDANCE

Personal protective equipment, commonly referred to as PPE, includes face masks, single-use gloves, and disinfectant wipes. Below are some recommendations for keeping you safe while picking up PPE litter.

- To prevent physical contact with the littered PPE, use a litter collection device such as a litter grabber, broom/shovel, litter stick, etc. to carefully pick up the PPE and place into a collection container. Don't have a litter grabber? Consider using old kitchen tongs that you can dedicate to litter collection.
- Properly collected PPE should be disposed in litter collection bags/containers and placed into a proper trash can. PPE is considered municipal solid waste and does not need to be disposed of as medical waste.
- We strongly recommend using a litter grabber or tongs. If using single use gloves, pick-up the PPE, place it in a litter collection container. Be sure to follow the proper method of glove removal and disposal - see below.
- Immediately after picking up the littered PPE, wash your hands with soap and water or use hand sanitizer. Repeat when finishing your litter collection activities.
- If you encounter any medical or hazardous waste, firearms, or explosives report the location to local authorities and have them remove the littered items.

How to Remove Single Use Gloves

1. Grip one glove on the outside of the glove near the cuff.
2. Peel it down until it comes off inside out.
3. Cup the removed glove with your gloved hand.
4. Place fingers from your bare hand inside the cuff of the glove that you have on. Be sure to not touch any damp or contaminated areas of the glove.
5. Peel that glove off so that it comes off inside out, touching only the inside of the glove you are removing keeping the other glove inside it.
6. Dispose of the gloves in a trash container.
7. Wash your hands with soap and water or use a hand sanitizer if soap and water are not available.



Grip the outside of one glove at the wrist. Do not touch your bare skin.



Peel the glove away from your body, pulling it inside out.



Hold the glove you just removed in your gloved hand.



Peel off the second glove by pulling your fingers inside the glove at the top of your wrist.



Peel the second glove inside out while pulling it away from your body, keeping the first glove inside the second.



Dispose of the gloves safely. Do not reuse the gloves.



Clean your hands immediately after removing gloves.

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Public Works Department

ITEM

Update and discussion regarding city parks maintenance. (Wilson)

ITEM BACKGROUND

Ongoing parks maintenance

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

N/A

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Update and discussion on Phase II of John L. Tompkins Park. (Huffman)

ITEM BACKGROUND

Update on the progress of Phase II of JLT park

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

Objective 2.2: The City should provide parks to meet the needs and desires of residents

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Update and possible action on the cancellation of this years 4th of July Parade. (Huffman)

ITEM BACKGROUND

Due to Covid-19 staff recommends the cancellation of the SPI 4th of July Parade. The city is following social distancing and health guidelines and we would like to lead by example.

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

Strategy 1.1.4.1: The City should review and, where necessary, revise ordinances to allow for activities involved with outdoor arts and craft fairs and outdoor exhibits (i.e., street vendors, displays/signage, and what constitutes a “special event”).

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:

**CITY OF SOUTH PADRE ISLAND
PARKS & KEEP SPI BEAUTIFUL COMMITTEE
AGENDA REQUEST FORM**

MEETING DATE: June 17, 2020

NAME & TITLE: Debbie Huffman

DEPARTMENT: Planning/Parks & Rec. Department

ITEM

Discussion and possible action regarding the SPI Community Garden Plots at Butterfly Park. (Huffman)

ITEM BACKGROUND

Community garden program was started in August 2019.

BUDGET/FINANCIAL SUMMARY

N/A

COMPREHENSIVE PLAN GOAL

Chapter III Parks & Resources

Objective 2.2: The city should provide parks that meets the needs and desires of residents

LEGAL REVIEW

Sent to Legal: No

Approved by Legal: No

RECOMMENDATIONS/COMMENTS:



**PARKS AND KEEP SPI BEAUTIFUL
COMMITTEE**

SPI COMMUNITY GARDEN PLOTS

AT BUTTERFLY PARK

ADOPT A PLOT

AUGUST THRU JANUARY 2021

**TO BE A PART OF THIS COMMUNITY GARDEN
SUBMIT YOUR APPLICATION BY
MONDAY JULY 13, 2020.**

**GARDENERS INTERESTED IN PARTICIPATING
PLEASE CONTACT DEBBIE HUFFMAN AT 956-761-8168 OR
DHUFFMAN@MYSPI.ORG**



COMMUNITY GARDEN PLOTS

At Butterfly Park
Application

NAME: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

Plots will be assigned for August 2020 thru January 2021.

Are you a returning gardener? Y/N

What will you be planting _____

Would you like to be put on the waiting list? Y/N

Gardener agreement:

Gardener will provide all seeds and plants. The City will provide the box, soil and water supply.

Keep my plot and the pathways adjacent to it well maintained and free of weeds.

Be respectful of other gardeners and their plants.

Notify the Parks Manager immediately if I cannot maintain my plot for any reason during the assigned period.

I accept that the City of South Padre Island assumes no liability for persons or property in the garden.

_____ I agree to the Gardener Agreement.

PLOTS WILL BE ASSIGNED BY THE PARKS AND KEEP SPI BEAUTIFUL COMMITTEE JULY 15, 2020.

Please send application to dhuffman@myspi.org or drop off at City Hall 4601 Padre Blvd. by July 13, 2020.