



# City of South Padre Island FY 2023 Budget





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# INTRODUCTION

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## **Distinguished Budget Presentation Award**

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of South Padre Island, Texas, for its Annual Budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. This is the eleventh consecutive year the City has received this award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of South Padre Island  
Texas**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morill*

Executive Director

# Mayor, City Council, and Staff

Patrick McNulty, Mayor

Ken Medders, Jr., City Council Member, Place 1

Kerry Schwartz, Mayor Pro-Tem, Place 2

Joe Ricco, City Council Member, Place 3

Lydia Caballero, City Council Member, Place 4

Eva-Jean Dalton, City Council Member, Place 5

Edmund K. Cyganiewicz, City Attorney

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Randy Smith  
City Manager

Wendi Delgado  
Director of Operations

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Angelique Soto  
City Secretary

Blake Henry  
Convention and Visitors  
Bureau Executive Director

Carlos Sanchez  
Public Works Director

Claudine O'Carroll  
Chief of Police

Darla Lapeyre  
Economic  
Development Corporation  
Director

James Pigg  
Fire Chief

Jesse Arriaga  
Transit Director

Kristina Boburka  
Shoreline Director

Rodrigo Gimenez  
Chief Financial Officer

Victor Baldovinos  
Environmental Health  
Services Director

Victor Martinez  
Information Technology  
Director

Wendy Saldana  
Human Resources  
Manager

**City Council**



Patrick McNulty

Mayor

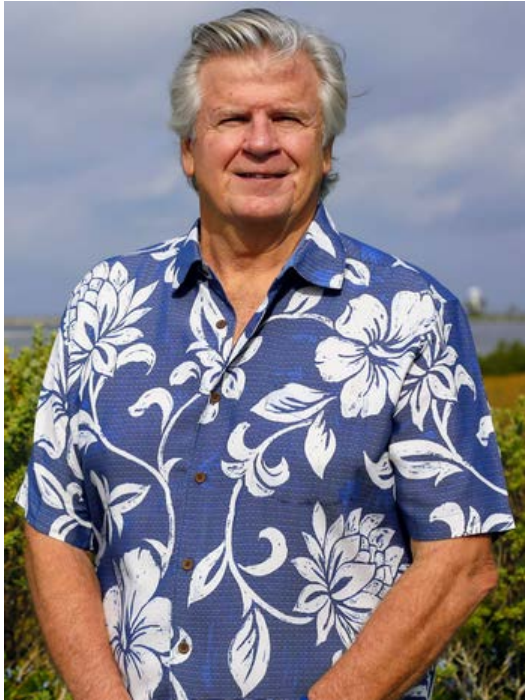


Ken Medders Jr.

Council Member



Kerry Schwartz  
Council Member



Joe Ricco  
Council Member



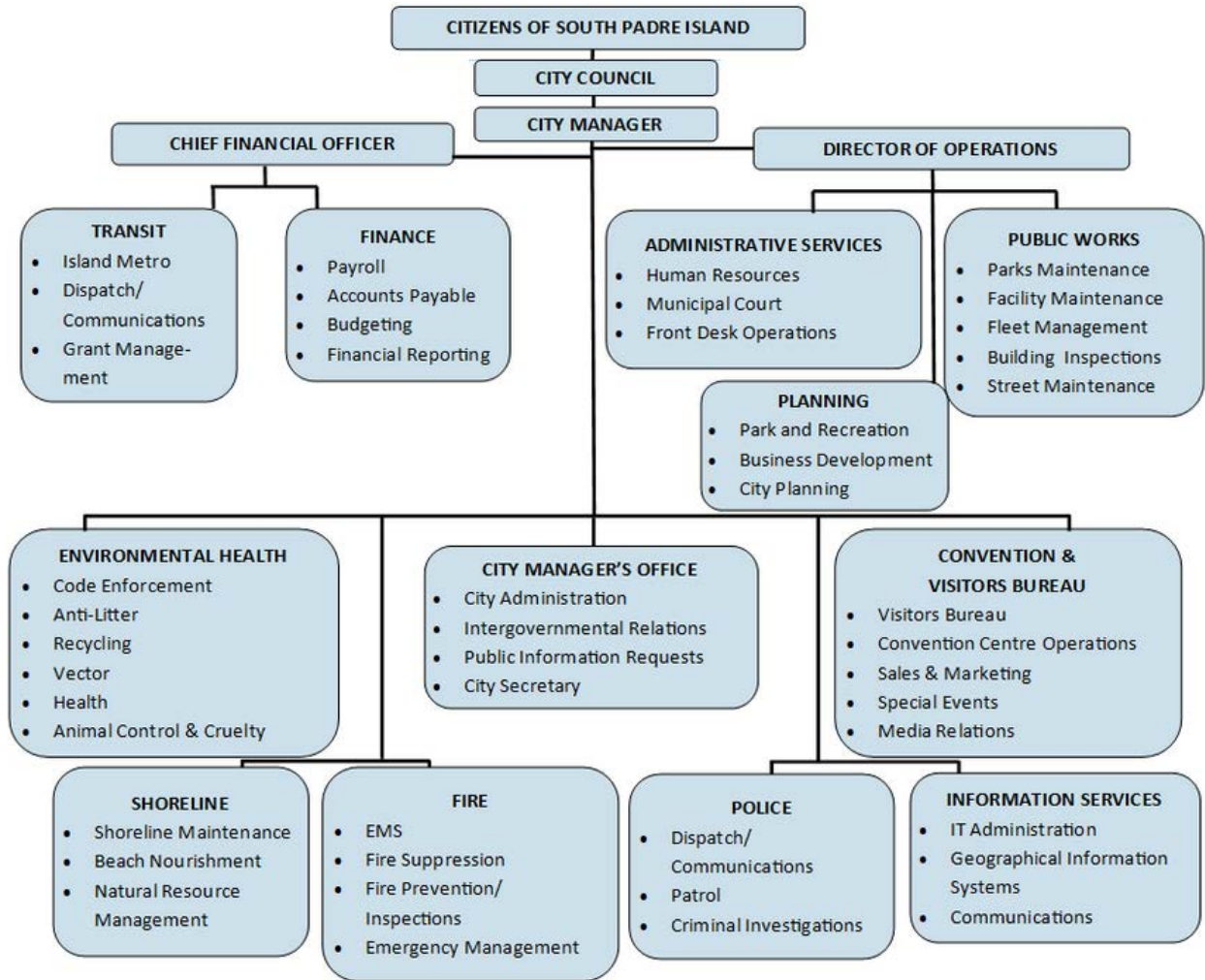
Lydia Caballero  
Council Member



Eva-Jean Dalton  
Council Member



# Organization Chart



Click on the "+" next to the department to navigate to the department's budget section.





## **Transmittal Letter**

**Randy Smith, City Manager**

### **Fiscal Year 2022-2023 Budget Message**

It is our pleasure to present the 2022-2023 Annual Budget. The Annual Budget outlines the programs and services provided by the City to the citizens of South Padre Island. As such, the budget is one of the most important decisions that the City Council makes every year. It determines projects to be funded, service levels provided to citizens, and the costs associated with providing those services. We believe this budget is realistic, cost-effective, meets the existing level of services provided to our citizens, and addresses the matters that arose during the budget process.

The Annual Budget coordinates and incorporates components of the City's Comprehensive Plan. The purpose of the Comprehensive Plan is to establish the City's vision for its future physical and economic development. It is designed to specify the essential steps to achieve the City's mission and attain tangible results that are in line with the City's vision.

### **Economic Environment**

It is important to note the Texas economy has recovered strongly since the COVID-19 pandemic. The pandemic recession stands apart from others with a sharp and short-lived decline and steeper recovery. During 2022, the Texas economy continues to expand but is decelerating. Higher oil/gas prices should result in further growth and benefit the Texas economy. Texas growth is expected to continue through 2023, but risks to consider include supply chain bottlenecks, tight labor markets, higher interest rates, and rising inflation.

Although the pandemic initially led to over 1.4 million losses of Texas jobs, all jobs were recovered by November 2021. Since the April 2020 unemployment peak of 13.5%, the unemployment rate has declined sharply to 4% as of September 2022. Furthermore, Texas job growth has risen to an annualized 4.8%. Texas experienced the sharpest employment growth in Leisure & Hospitality (15.6%), Financial Activity (8.1%), Information & Other Services (6.5%), and Oil & Gas Extraction & Mining (6.0%) sectors. The initial unemployment claims in Texas remain at low levels at the end of 2022. The Dallas Fed's Texas employment forecast predicts a 2023 employment growth rate of 2%.

During 2022, manufacturing indexes reflected a moderate pace of expansion. Growth was led by durable goods such as high-tech goods and machinery. The service industry, which accounts for over 70% of the private sector, makes up the bulk of the Texas economy. As the number one producer of oil and natural gas in the U.S., Texas produces 30% of the nation's refinery capacity and 75% of the nation's petrochemicals. Therefore, high energy prices would significantly impact the Texas economy.

Texas accounts for 24% of U.S. exports, making it the top exporting state. Texas' combination of strategic location, vast ports of entry, largest United States (U.S.) rail and road infrastructure, immense multilingual workforce, and concentration of financial and corporate resources continues to make Texas an international trade leader. The Texas economy remains most vulnerable to tariffs, energy price volatility, and changes in trade policies. These issues increase trade uncertainty, especially with Mexico, and may obstruct economic growth. Mexico currently receives 30% of Texas' exports, making Mexico Texas' top trading partner. In addition, the Texas-Mexico border ports process over 50% of Texas' exports.

Although, in 2021, the Texas housing market was fueled by economic growth and high migration to the state, the housing market has slowed with falling prices due to mortgage rate increases, which suppressed demand. In September 2022, mortgage rates exceeded 6%. Home sales have decreased in Texas and

inventories have increased from historically low levels. During 2022, Texan median home prices declined from record highs, averaging between \$322,000 and \$493,000.

In terms of the City's economy, South Padre Island strongly relies on the Texas economy as well as that of Mexico. Located only 26 miles from the nearest international bridge, South Padre Island is a popular vacation spot among Mexican tourists. All business and economic activity on the Island centers on tourism.

A good indicator of the City's economy is the collection of hotel occupancy taxes. During fiscal year 2021-2022, the City experienced comparable collections to fiscal year 2020-2021. The highly seasonal nature of tourist activity means that almost half of the lodging sales come in June, July, and August. Another key economic indicator for the City is the sales tax growth rate. The City recognized a 6% increase in sales tax. In addition, the City's property values increased significantly by 18%, which represents a stronger taxable base.

South Padre Island continues to establish itself as a premier visitor destination, with its unique setting, pristine beach environment, and abundant water and outdoor activities. As the area gains more recognition as a year-round vacation retreat, there will be a growing need to preserve, improve, and add to the amenities and attractions sought by the rising tide of tourists.

## **The Fiscal Year in Review**

Before discussing the 2022-2023 Budget, let us first look at the City's major accomplishments during the past year. The following are a few of the departments' highlights.

### *Comprehensive Plan*

The City focused on finalizing the City's comprehensive plan during the first quarter of the 2021-2022 fiscal year. "The Island Way: The South Padre Island Comprehensive Plan," outlines a path for achieving the shared vision for the City described by community members through the visioning and goal-setting process. It succeeds, updates, and replaces the Town of South Padre Island, Texas Comprehensive Plan 2008, which was drafted more than a decade earlier. The Island Way synthesizes a series of component master plans into one, seamless document that will guide the growth and evolution of the City between the writing of this plan and its horizon of 2050. It will be updated every 5 to 10 years. The Component Plans included in the document are: The Land Use Plan; Business, Economy, and Tourism; Master Thoroughfare Plan; Parks and Recreation Master Plan; City Facilities Master Plan; Shoreline Master Plan; and Implementation Plan. The project was placed on hold as COVID-19 placed group setting restrictions on the steering committee in addition to staff shortages. The steering committee revisited this document in 2021 and had one final meeting in January of 2022 to finalize some details. A community open house was held on February 28th, 2022 to allow the community an opportunity to review the document and provide comments. The Island Way: The City of South Padre Island Comprehensive Plan was approved by the City Council on March 2nd, 2022.

### *Parks*

The City of South Padre Island partnered with the Texas Department of Parks and Wildlife to complete Phase II of John L. Tompkins Park. The park includes a skate park, a basketball court, a soccer field, a walking trail, exercise stations, two playgrounds, a bocce ball court, benches, shade structures, and restrooms. Phase II was completed in July of 2022. In 2021, an additional grant for Phase III of John L. Tompkins was awarded from Texas Parks and Wildlife to add solar lighting and a shade pavilion over the basketball court to the park. Phase III is currently in the planning process.

Furthermore, the City of South Padre Island has identified the city-owned property behind the future South Padre Island Historical Museum as the ideal site for a Pickleball Park. In April 2022, South Padre Island's City Council approved partial funding for Phase I of the Pickleball Park to meet the needs and desires brought forth by the community. Phase I includes two pickleball courts, an ADA ramp, and an ADA sidewalk. Additional courts and more amenities are proposed for 2023.



## *Infrastructure*

The Public Works Department continues to improve infrastructure and provide safer streets for all modes of travel.

The PR 100 Median, Boardwalk, Sidewalk, and Traffic Signal Improvements project is 100% complete. The project cost a grand total of approximately \$8,000,000 and provides increased pedestrian and traffic mobility along Padre Boulevard. A total of 3.7 miles of median were built which included the installation of new 6-inch irrigation water meters. Crosswalk lighting upgrades were also made to improve motorist visibility. This project is a component of the Venue Tax Project approved by voters in 2016.

In 2017, the City embraced a comprehensive approach to assessing all City streets through the Master Thoroughfare Plan. This plan was finalized in October 2018 and included Laguna Boulevard as the top priority. The initial 2019 concept was to improve lanes, drainage, and all intersections while incorporating low impact development to allow the City to become more resilient. In 2020, preliminary engineering commenced with in-house staff. This would be the City's first major improvement that has been designed in-house, saving a total of approximately \$478,000 on the project design. Multiple workshops and open houses were held throughout the design process. During the fiscal year, the reconstruction of Laguna Boulevard project planning was completed. Construction began February 25, 2022 and will take approximately 24 months to complete, weather permitting.

## *Transit*

The department continues to obtain funding from the Texas Department of Transportation (TxDOT), which is heavily relied upon to continue providing transit services. During the fiscal year 2021-2022, a total of \$1,410,611 and \$676,700 of federal and state funds were received. New grant funding was awarded and funds were allocated to launch a new advertisement program that includes digital displays for Island Metro Buses.

Last year, the department invested in purchasing nineteen bus shelters to update and add bus shelters along Island Metro routes. The project has been ongoing and is expected to be completed by April 2023. During the 2021-2022 fiscal year, the department purchased and installed an emergency facility generator for a total cost of \$159,535, which was almost entirely federally funded.

## *Finance*

The City has been awarded with the Triple Crown medallion by the Government Finance Officers Association (GFOA). This award recognizes governments who have received the GFOA's Certificate of Achievement for Excellence in Financial Reporting, the Popular Financial Reporting Award, and the Distinguished Budget Presentation Award. The City is one of only 317 governments that received this special designation.

The City was awarded the GFOA's Certificate of Achievement for Excellence in Finance for the 32nd consecutive year for its 2021 fiscal year's Annual Comprehensive Financial Report. The City was also awarded the GFOA's Distinguished Budget Presentation Award for the 11th consecutive year for the 2022 fiscal year's budget document.

## *Administrative Services*

The Administrative Services department was successful in continuing to provide key benefits to employees, including the Employee Assistance Program which was utilized at a rate of 15.48%, which is much higher than the national average of 4.5%. The department was also successful in completing the new Compensation Plan for the City in 2022, which brought all employees to a new market benchmark. The item was presented and approved by City Council in May of 2022. The department is currently working on the final phase of the compensation plan that includes new policies and job descriptions for all staff. The Human Resources division is planning to release a new employee handbook for staff in 2023.

### *Convention Center and Tourism*

The South Padre Island Convention and Visitors Bureau (CVB) works to generate tourism through leisure travel, group travel, meetings, conventions, and events. As tourism is the Island's only economic engine, success is critical, and this year the Island welcomed over 9.3 million visitors. The CVB continues to deliver robust innovative marketing and sales campaigns, leading to the sales division contracting over 24,000 room nights throughout 2022. In addition, the CVB sponsored 28 special events, an increase from 2021. Moreover, South Padre Island was awarded the 2022 Texas Destination of the Year by the Texas Travel Awards.

The South Padre Island Convention Center expansion is a transformative project that embraces the future of South Padre Island as a prominent destination for event planners and youth sporting events. In late 2022, city staff met with a national consulting firm to provide additional guidance regarding the needs of the center moving forward. The final feasibility report should be completed in early 2023.

### *Shoreline, Boat Ramp, and Wind and Water Sports Park*

South Padre Island is committed to preserving and restoring the local beaches and bay to maintain our quality of life and sustain the local tourism-based economy. Through the years, it has received many accolades as one of the nation's most desirable coastal communities. The City works extremely hard to protect and maintain our beach to ensure that our citizens and visitors can continue to have memorable and enjoyable experiences while also increasing resiliency to protect the community and the Island from significant storms and tides.

During the fiscal year 2021-2022, the Shoreline Department received \$181,215 from the Texas General Land Office's Coastal Management Program (CMP) to perform dune restoration along our beach, build lifeguard towers, and make access improvements at Sea Island Circle. Funding was utilized to plant native dune vegetation and place sand fencing to help capture wind-driven sand. This ongoing project is crucial to maintaining a sustainable dune system to protect against tidal surges. Furthermore, funding was used to build six 15-foot tall lifeguard towers. The towers are designed to separate into deck and base pieces to facilitate transport on and off the beach for maintenance, tropical weather, and storm surge. The City also began the design phase for access improvements at Sea Island Circle with CMP funds. The Texas General Land Office's Coastal Management Program awarded the City a total of \$120,000 for this project, which will improve the amenities located at this access. In addition, the City received the final designs for Whitecap Circle improvements, another CMP-funded project, and began construction in July 2022.

In June 2021, the City purchased bayside land as a part of the RESTORE Act grant where a boat ramp and associated trailer-sized parking will be constructed. The City was awarded over \$140,000 from the Texas Parks and Wildlife Department for the engineering and permitting phase of the project. At the beginning of 2022, the City executed a contract with LJA Engineering for the design and permitting of the project. The City worked very closely with the engineers and the adjacent property owner on a design that was reviewed through various board meetings.

The South Padre Island Wind and Water Sports Park is still underway. The project is waiting for permit approval from the U.S. Army Corps of Engineers and a General Land Office lease. This project is a component of the Venue Tax Project approved by voters in 2016. The park will provide a dedicated access point for wind and water sports athletes and will decrease the damage to the wetlands that currently occur. The design includes parking areas and a launch area to access the lower Laguna Madre.

### *Environmental Health Services*

The City's Environmental Health Services Department and the City's Recycling and Education Outreach team are committed to protecting the Island by providing environment-friendly solutions to waste management. This year, Keep Texas Beautiful (KTB) named South Padre Island a Gold Star Affiliate. KTB works with governments, businesses, civic groups, and volunteers to ensure that every Texan has the opportunity to take individual responsibility for making Texas the cleanest, most beautiful state in the nation. The Gold Star recognition is the highest status any community affiliate can achieve.

## *Public Safety*

During the fiscal year, the Police Department purchased three new vehicles and had them equipped for a total of approximately \$116,000. In addition, the department purchased thermal imaging binoculars for a total cost of approximately \$79,500 which is to be reimbursed by the Homeland Security Grant Program. The department received a total reimbursement of \$33,562 from the Homeland Security Grant Program for operations related to Operation Stonegarden. This program provides funding to enhance cooperation and coordination among state, local, tribal, territorial, and federal law enforcement agencies to jointly enhance security along the U.S. land and water borders. In addition, the department received \$55,407 in funding to be allocated to the Local Border Security Program. The purpose of the program is to sustain interagency law enforcement operations and enhance local law enforcement patrols to facilitate directed actions to deter and interdict criminal activity. The department also received \$14,724.75 in funding from the BJP- Patrick Leahy Bulletproof Vest Partnership to purchase body armor to protect law enforcement officers and reduce line-of-duty deaths.

The Fire Department also purchased 10 mobi-chairs for a total of \$17,375. In addition, the department purchased 5 portable radios which totaled \$26,000 with grant funds received from the Homeland Security Grant Program. The department applied for and received a total of \$38,014 from the U.S. Department of Health and Human Services (U.S. HHS) Phase 4 COVID-19 Provider Relief Distribution. The U.S. HHS designed this funding to balance an equitable payment of 2 % of annual revenue from patient care for all applicants plus an add-on payment to account for revenue losses and expenses attributable to COVID-19. Furthermore, the department was awarded funding from the Texas Intrastate Fire Mutual Aid System Grant program in the amount of \$5,675 for training expenses and the Trauma Regional Advisory Council - V grant of \$6,140 for medical supplies.

## *Historical Museum of South Padre Island*

The Economic Development Administration awarded a \$1.5 million grant to the City of South Padre Island, Texas, for construction of the Historical Museum of South Padre Island in July 2022. This grant is funded by the American Rescue Plan. The project will support the local tourism industry by attracting new visitors to the City and its businesses through this new local attraction on South Padre Island.

## *Tax Increment Reinvestment Zone (TIRZ)*

Tax Increment Reinvestment Zones (TIRZs) are special zones created by City Council to attract new investment in an area. The benefits of a TIRZ include building needed public infrastructure in areas lacking sufficient improvement to draw businesses; boosting development, which grows property values and long-term property tax collections; and lessening the cost of private development by providing reimbursement for qualified public improvements.

The Zone presently has 285 accounts and the base year is 2011. Total tax accounts include those accounts that were originally part of the Zone when it was created in 2011 and new accounts annexed into the Zone in 2016. The City contributes incremental revenue to the Zone at 100% of its tax rate. The County contributes 75% of its Maintenance and Operations (M&O) tax rate. During fiscal year 2021-2022, TIRZ funds were allocated for infrastructure expenditures related to engineering of crosswalks and light poles. The TIRZ fund balance on September 30, 2022 was \$286,914.48.

## *Economic Development*

In 2022, the South Padre Island Economic Development Corporation (EDC) continued efforts to build a deep water marina for large boats. The feasibility study was completed and two potential sites were identified, with the existing Sea Ranch Marina being the most advantageous. The Sea Ranch is located on land owned by Cameron County. The EDC has partnered with the County to expand the marina. This is a large project that will take major funding. Edgewater Resources was hired to search and apply for grants for the marina. The deep water marina project is incorporated in the City's Capital Improvement Plan.

The EDC has supported the Friends of RGV Reef artificial reef project for five consecutive years now. The success of the artificial reef project has attracted larger offshore boats and further added to the logic of developing a deep water marina. The 2022 EDC funding assisted in the deployment of concrete rail ties and sinking of two vessels into the reef. The local head boats and offshore fishing guides have increased tremendously due to the amount of red snapper being harvested from the artificial reef. In the winter, the local fishing boats would head north to fish; however, they can now stay in port on South Padre Island, which is the closest to the location of the artificial reef. Fishing activity is a big economic driver for the Island, and the EDC will continue to support projects that solidify South Padre Island as a world class fishing destination.

The EDC, in partnership with the Convention and Visitors Bureau, completed the conceptual exhibit design for a South Padre Island Aquarium and Butterfly Pavilion. The EDC has property adjacent to the South Padre Birding and Nature Center that would be developed to add these amenities to the existing Birding Center. Ecotourism is a big economic driver for the Island and with Sea Turtle Inc. as neighbors, the Island is creating a true ecotourism district to provide environmental education and conservation awareness to our residents and visitors. The Art Business Incubator (ABI) welcomed six new artists in 2022. The program included accomplished artists from the Rio Grande Valley, Dallas, Missouri, and Mexico. This public/private partnership has been a success. Two art galleries opened in 2022 with graduates from the 2021 class. Two additional galleries are opening for the 2022 class. The mission of the ABI, which is to further stimulate the Island's economy by creating an arts destination, is well underway.

In 2022, the EDC awarded a Façade Improvement Grant to Nautico Island Grill. This is an incentive program that allows businesses to apply for a 50/50 grant to improve the appearance of their storefronts. The EDC will contribute up to \$25,000 for their 50% match.

The EDC provides capital funding for businesses through another grant program: Sand Dollars for Success. Through a business plan competition, a maximum of \$25,000 can be awarded to a business that qualifies and wins the competition. In 2022, the EDC Sand Dollars for Success grants were awarded to the Art Lounge, SPI Sessions, Nautico Island Grill, and Quinn Studio art gallery.

These are a few of the highlighted accomplishments of last fiscal year. We anticipate many improvements in the coming year to the Island's infrastructure that will boost the growth potential for the City.

### **The Fiscal Year 2022-2023 Budget**

A Budget Committee was formed to evaluate staff budget requests. The City Manager, the Budget Committee and the Finance Department worked closely with various department directors to create the budget. This process included detailed business plans, based upon analysis conducted by each department to identify internal strengths and weaknesses, as well as external opportunities and threats.

City staff developed replacement programs for computers and vehicles as well as a preventive maintenance program for the City's buildings. These programs were developed through Define, Measure, Analyze, Improve and Control (DMAIC) processes, which is a data-driven improvement cycle used for improving, optimizing and stabilizing processes. The DMAIC improvement cycle is the core tool to drive process improvements. Funding for the sixth year of these programs is included in the FY 2022-2023 budget.

A thorough analysis has indicated a need to replace a few of the City's vehicles. A regularly scheduled replacement program for vehicles will allow for a manageable annual budget. This will help avoid vehicle failure and unavailability. In accordance with the facilities maintenance plan approved by City Council, the City is budgeting \$95,470 for facilities maintenance costs. A few of the major repairs/improvements include the following: painting of the Community Center, replacement of the Community Center furniture, replacement of the City Hall chiller compressor, painting of City Hall, refurbishment of the City Hall generator, and replacement of City Hall's generator transfer switch.

The budget includes a 4% Cost Of Living Adjustment (COLA). The citywide cost of the COLA is approximately \$409,403, of which \$294,568 is allocated to the General Fund. Total Citywide payroll costs are \$14,390,000, with \$10,116,000 allocated to the General Fund. In addition, the budget includes a maximum increase of 12%



for medical benefits. The budgeted medical benefit cost for the General Fund totaled \$1,016,000 and \$1.5 million for the City.

For the 2022-2023 fiscal year, the budget for the Beach Maintenance Fund includes \$302,575 for the rental of portable toilets and extra servicing during the summer months, as well as an additional \$20,700 for rent expenses for the use of offices located in the new multimodal building.

Major capital outlay purchases include \$14,000 for the purchase of a wave runner and trailer for the Beach Patrol division. Furthermore, a total of \$50,000 was budgeted in the Beach Access Fund to replace older beach access mats that have become damaged. Additionally, the Transit Department budgeted a total of \$70,000 to invest in advertising monitors.

The combined budgets for the Hotel Motel and Convention Centre funds reflect revenues in excess of expenditures by approximately \$3,600,000. In order to generate more tourism and promote the hospitality industry, the CVB allocated \$649,391 for event sponsorships, and \$4,100,000 for marketing expenses. The majority of this marketing is for media placement, which accounts for 61% of the marketing budget or \$2,501,000.

South Padre Island is a community with a challenging task of balancing the needs and desires of our permanent residents, along with the need to attract thousands of visitors each year. We feel that with the efforts of exceptional staff and dedicated elected officials, we have achieved our goals of delicately balancing the daily operations to create an environment suitable for all stakeholders. South Padre Island will always be a unique seaside community, our beaches and other amenities attract pleasure-seeking tourists, visitors, permanent and seasonal residents. Our Island offers a number of the cleanest, most scenic beaches in the Gulf and a variety of activities for everyone to enjoy.

We look forward to the coming year and all the great things it will bring to South Padre Island!

Respectfully,

A handwritten signature in blue ink that reads "William Randall Smith". The signature is fluid and cursive, with the first name being the most prominent.

William Randall Smith, City Manager

## History of City



South Padre Island was a beautiful, desolate place where native Karankawa Indians, migratory birds, and sea turtles were the only residents.

The Island was granted to Nicolás Ballí by King Carlos III of Spain in 1759 and later passed to Ballí's grandson, Padre José Nicolás Ballí. Soon after, Padre José brought the first permanent settlers, establishing a church and teaching Christianity to the Karankawa Indians.

When Padre Ballí owned the Island, it was known as the Isla de Santiago. Due to the Padre's reputation as a kind man, the people to whom he ministered affectionately referred to the Island as La Isla Padre – Padre Island.

While the Island's population has grown significantly since then, the sandy, white beaches, and calm ocean waters still attract migratory birds and sea turtles, and the strong sense of community and acceptance Padre Ballí taught continues to live on today. That's one of the many reasons why so many people choose to live on and visit South Padre Island every year.



JOSÉ NICOLÁS BALLÍ

The Island's founder.



EL CRISTO DE LOS PESCADORES

This memorial is for the fishermen who were lost at sea.

## HOME RULE CHARTER



The Citizens adopted the Home Rule Charter for the City of South Padre Island Local Government at an election held on November 3, 2009. The benefits of local government outlined in the Home Rule Charter affirm the values of representative democracy, professional management, strong political leadership, citizen participation, and regional cooperation through the Council-Manager form of government.

The City Council, which consists of the Mayor and five Council Members, and the City Manager's Office, which is comprised of the City Manager, Director of Operations, City Secretary, Public Information Officer, and Executive Assistant, form the City's strategic team. These two bodies are responsible for the formulation and communication of public policy to meet community needs, assure orderly development in the City, and provide for the general administration of the City.

The City Council appoints the City Manager, City Attorney, Municipal Court Judge, and various citizen boards and commissions. The City Council's public policy activities include:

1. Financial management of the City by adopting the City's annual budget, establishing general objectives, and providing for an annual independent audit of the City's financial records.
2. Reviewing and adopting all ordinances and resolutions.
3. Establishing programmatic goals and strategic direction for the City.

The strategic team has identified two major economic drivers for the local economy, which includes the beach and the Convention Centre. The City's efforts to manage the beach is highlighted by the staffing of a Shoreline Director who oversees the delicate balance of maintaining a pristine beach to attract tourists while implementing ecologically sound best practices regarding beach maintenance. The unique organizational structure empowers the Convention and Visitors Bureau Director to implement a progressive marketing plan for the community and to maintain a space to attract conventions to the Island.

# The Island Way: Vision, Mission, and Strategic Goals

Beginning in 2002, the Town of South Padre Island convened a series of community forums. The goal of these town hall meetings was to find out from the citizens the concerns and priorities for the Island.

## Comprehensive Plan - 2008

In 2005, a twelve person Comprehensive Plan Advisory Committee (CPAC) was assembled to re-start the community outreach and planning process. The resulting plan was the product of the original community forums and extensive deliberation by the CPAC. The resulting plan consists of the following elements: town profile, land use, mobility (transportation), parks and resources, growth and infrastructure, economic development, implementation. The purpose of developing the Comprehensive Plan was to “set forth the Town of South Padre Island’s vision for its future physical and economic development. It is designed to give form to the general statement of vision by specifying the necessary steps to accomplish the vision and realize tangible outcomes.”

During these meetings and in subsequent meetings with the CPAC a vision statement was developed for the Town of South Padre Island. The original 2008 Comprehensive Plan can be found online at: <http://www.myspi.org/egov/docs/12928151489267.pdf>. In 2009, the Town of South Padre Island developed their own City Charter, securing the benefits of home rule and changed from the Town of South Padre Island to the City of South Padre Island.

## Comprehensive Plan - 2014

In 2014, the City of South Padre Island updated their comprehensive plan. The entire 2014 Comprehensive Plan can be found online at: [http://www.myspi.org/egov/documents/1410380968\\_9678.pdf](http://www.myspi.org/egov/documents/1410380968_9678.pdf).

## The Island Way – South Padre Island’s Comprehensive Plan - 2022

In early 2018, South Padre Island began the process of creating a plan for its future, “The Island Way – South Padre Island’s Comprehensive Plan.” The plan will be the result of a collective effort between residents, City Council, staff and all associated stakeholders who will contribute to charting the course for South Padre Island’s future. The resulting Comprehensive Plan will be the official statement of South Padre Island’s Long Term vision for its future. In addition, to addressing current and future land use decisions, it will coordinate and incorporate components associated with business, the economy, tourism & marketing, parks and recreation, shoreline management & protection, city facilities, infrastructure, and mobility & transportation.

During the 2021-22 fiscal year, the City focused on finalizing the City’s comprehensive plan. “The Island Way: The South Padre Island Comprehensive Plan,” outlines a path for achieving the shared vision for the City described by community members through the visioning and goal-setting process and was approved March 2, 2023. It succeeds, updates, and replaces the Town of South Padre Island, Texas Comprehensive Plan 2014. The Island Way synthesizes a series of component master plans into one, seamless document that will guide the growth and evolution of the City between the writing of this plan and its horizon of 2050. It will be updated every 5 to 10 years. The Component Plans included in the document are: land use plan, business, economy, & tourism plan, master thoroughfare plan, parks and recreation master plan, city facilities master plans, shoreline master plan, storm drainage master plan, and implementation plan.

Community members have expressed a desire to plan for the challenges and opportunities that lie ahead for South Padre Island. This plan, The Island Way: The South Padre Island Comprehensive Plan, outlines a path for achieving the shared vision for the City described by community members through the visioning and goal-setting process. It succeeds, updates, and replaces the Town of South Padre Island, Texas Comprehensive Plan 2008, which was drafted more than a decade earlier. The Island Way synthesizes a series of component master plans into one, seamless document that will guide the growth and evolution of the City between the writing of this plan and its horizon of 2050. Because three decades will pass between the adoption and achievement of this plan, it should be visited and updated regularly at five- to ten-year intervals.





## Mission Statement

Developed by the CPAC, the City's mission statement is:

The City of South Padre Island is a unique, friendly, seaside resort community that values its residents and tourists, preserves and protects the natural environment, and provides for quality sustainable growth and development that is highly diverse and responsive to changing economic conditions.



## Community Profile



South Padre Island lies on the southernmost tip of Texas and is situated on the south end of Padre Island, the longest Barrier Island in the world and the largest stretch of undeveloped ocean beach in North America. It sits just 30 miles north of Mexico and is linked to the mainland by a two and a half mile long bridge, the Queen Isabella Memorial Causeway.

Nestled between the Lower Laguna Madre and the Gulf of Mexico, South Padre Island sits at the southernmost tip of Texas. Once you're here, you'll instantly fall into the tropical island experience. And with the widest point of the Island just a half-mile long, you're never too far from the white, sandy beach and crystal clear ocean.

Known for its clean, wide, white beaches, South Padre Island holds the title of Sand Castle Capital of the World, Fireworks Capital of Texas, and the Kiteboarding and Windsurfing Capital of Texas. The Island also hosts the Texas International Fishing Tournament (TIFT), the largest saltwater fishing tournament in the state, attracting fishing enthusiasts and visitors from all over the world.

South Padre Island boasts about nightly firework shows which are displayed all summer weekends. Hundreds of hours of brilliant nighttime entertainment rack up thousands of annual visitors.



According to the last census, the City of South Padre Island is home to an estimated 2,100 people, and based on statistics provided by the Convention and Visitors Bureau, over 1 million people visit the Island every year. It is a hotspot for retirees from northern regions to stay throughout the winter months. These residents are known throughout the Rio Grande Valley as "Winter Texans."

At South Padre Island, it's never business as usual. With a variety of meeting and convention space available to fit large and small groups, first-class hotel, and dining accommodations as well as shopping, and of course, the cleanest, widest beach in Texas, South Padre Island is the perfect place to host your next conference or meeting.



With 45,000 square feet of meeting/conference space and plentiful parking, the South Padre Island Convention Centre is the ideal place to host events. The Centre includes 22,500 square feet of exhibit hall space with a clear ceiling height of 36 feet for concerts, large meetings, and sporting events, as well as a large, media-ready conference auditorium that seats 250 people.

The South Padre Island Birding & Nature Center is a five (5) story tower with spectacular views of the Laguna Madre, beaches & dunes of South Padre Island, the Gulf of Mexico, & the South Padre Island Skyline.



The Island Metro is a fare-free system, which runs 365 days a year on South Padre Island, with connections to the Laguna Madre and surrounding areas. It provides unlimited hop-on hop-off access, free Wi-Fi, and the best 'Island Friendly' service in Texas.

## Climate

South Padre Island is a year-round vacation destination located at the same latitude as Fort Lauderdale, Florida. The Island enjoys a sub-tropical environment with mild, dry winters and warm, breezy summers. Weather is one of the major attractions for people visiting and living on South Padre Island. Enjoying a nice walk on the beach in the middle of winter in a short sleeve shirt and shorts is a common indulgence. And during the summer, a constant ocean breeze makes even the hottest of days enjoyable.

Climatic Profile	
Winter Average Temp.	65 degrees
Summer Average Temp.	82 degrees
Average Daily Temp.	74 degrees
Average Sunshine Days	253 days
Average Growing Season	336 days
Average Annual Rainfall	27 inches

## Economic Factors

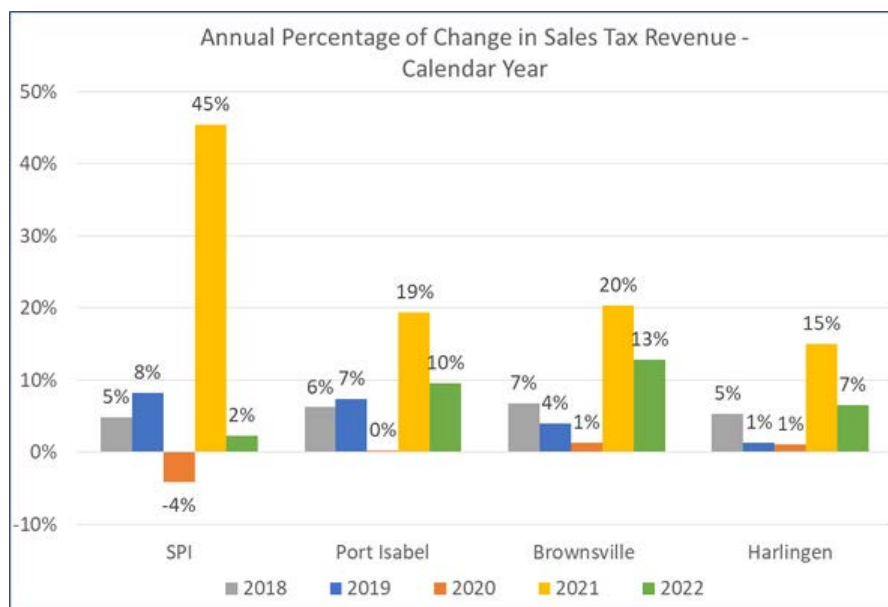
Assessed Value and Actual Value of Taxable Property: The City of South Padre Island has experienced stable assessed property values for the past ten years.

Fiscal Year Ended September 30,	Net Taxable Assessed Value		Less: Exempt Property & Homestead Cap	Total Taxable Assessed Value	Total Direct Tax Rate
	Real Property	Personal Property			
2012	2,656,625,431	29,055,461	77,035,264	2,608,645,628	0.25040
2013	2,653,041,784	28,324,135	75,246,646	2,606,119,273	0.25270
2014	2,629,536,569	31,256,298	77,229,580	2,583,563,287	0.25438
2015	2,574,041,045	32,621,783	90,276,002	2,516,386,826	0.26275
2016	2,535,461,500	34,181,366	91,123,668	2,478,519,198	0.28564
2017	2,553,862,437	33,883,054	91,934,403	2,495,811,088	0.30564
2018	2,579,281,031	35,135,283	90,801,714	2,523,614,600	0.31564
2019	2,613,444,214	39,663,066	94,519,162	2,558,588,118	0.31564
2020	2,707,741,919	34,551,698	97,017,507	2,645,276,110	0.31564
2021	2,578,066,179	36,207,138	102,167,898	2,512,105,419	0.31374

Source: Cameron County Appraisal District

Note: Property in the City is reassessed each year at actual value; therefore, the assessed values are equal to actual value. Tax rates are per \$100 of assessed value. Values are displayed in thousands.

The City of South Padre Island has experienced a significant increase in sales tax revenue recently, as did other cities in Cameron County.



Source: Texas Comptroller of Public Accounts

## Principal Property Taxpayers

Taxpayer	Taxable Assessed Valuation
Hosp Soutx Marg LLC	\$27,841,181
Modern Resort Lodging LLC	\$24,187,230
Affiliated Hospitality LLC	\$18,750,000
SPI Management Co.	\$18,566,770
SPI Oleander Ltd.	\$14,634,128
SPI La Copa Ltd.	\$13,712,667
Agora USA LP	\$10,805,618
Innjoy Hospitality LLC	\$10,500,000
Peninsula Island Resort & Spa LLC	\$10,387,894
ICS Management Company	\$9,701,024

Source: Cameron Appraisal District – 2022 Top Taxpayers





# Principal Employers

Employer	Number of Employees (Peak)
Perspective Hospitality*	300
City of South Padre Island	295
Beach Park	250
Dirty Al's Management Co.**	215
Sea Ranch Enterprises***	180
Island Grand Beach Resort	165
Cameron County Parks	160
Louie's Backyard	140
Blackbeard's Restaurant	122
The Pearl Beach Resort	115

Source: South Padre Island Economic Development Corporation  
 \* Includes Hilton Garden Inn, Marriott Courtyard, La Copa, and La Quinta  
 \*\*Includes Dirty Al's, Daddy's, Senor Donkey, Liam's, and Josephine's  
 \*\*\* Includes Sea Ranch, Pier 19, Laguna Bob's, and F&B

## Beach Park



# Percentage of Employees by Governmental Activity





# Population Overview



TOTAL POPULATION

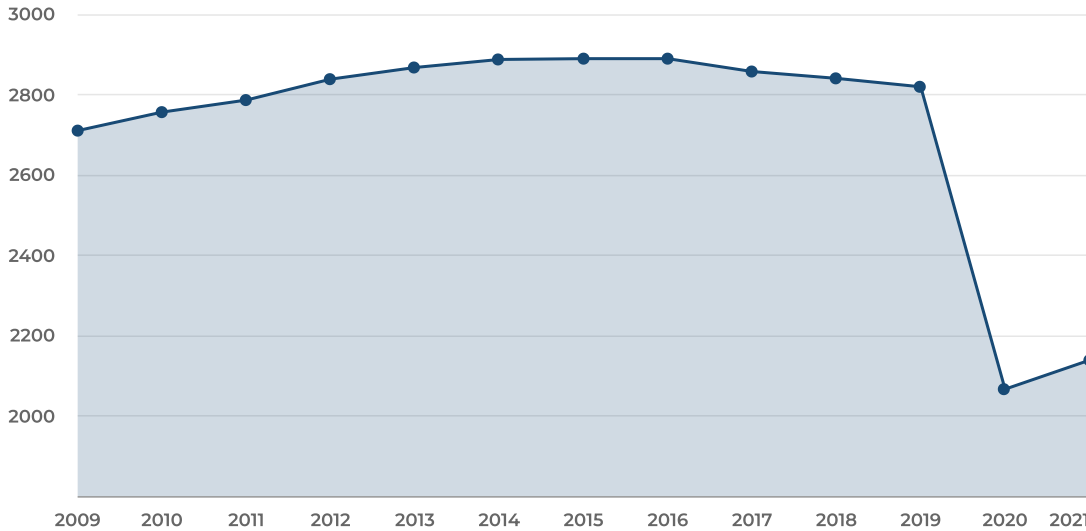
**2,138**

▲ **3.5%**  
vs. 2020

GROWTH RANK

**418** out of **1220**

Municipalities in Texas



\* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



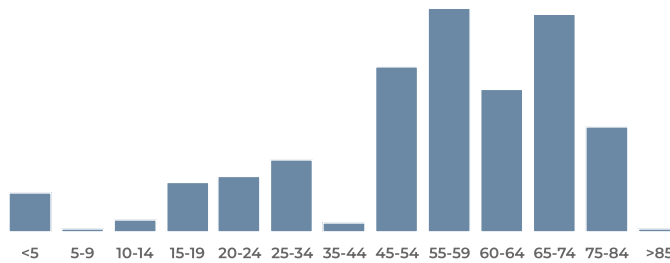
DAYTIME POPULATION

**4,346**

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

\* Data Source: American Community Survey 5-year estimates

## POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

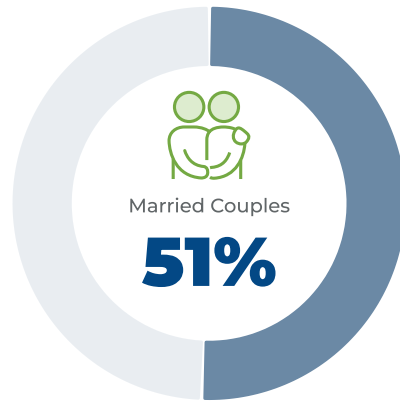
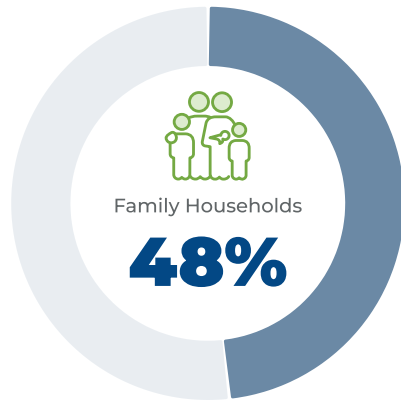
\* Data Source: American Community Survey 5-year estimates

# Household Analysis

TOTAL HOUSEHOLDS

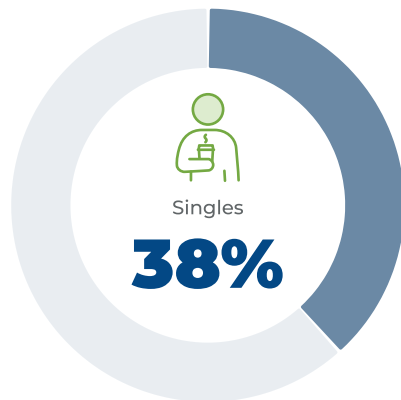
# 1,118

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▲ .4%

higher than state average



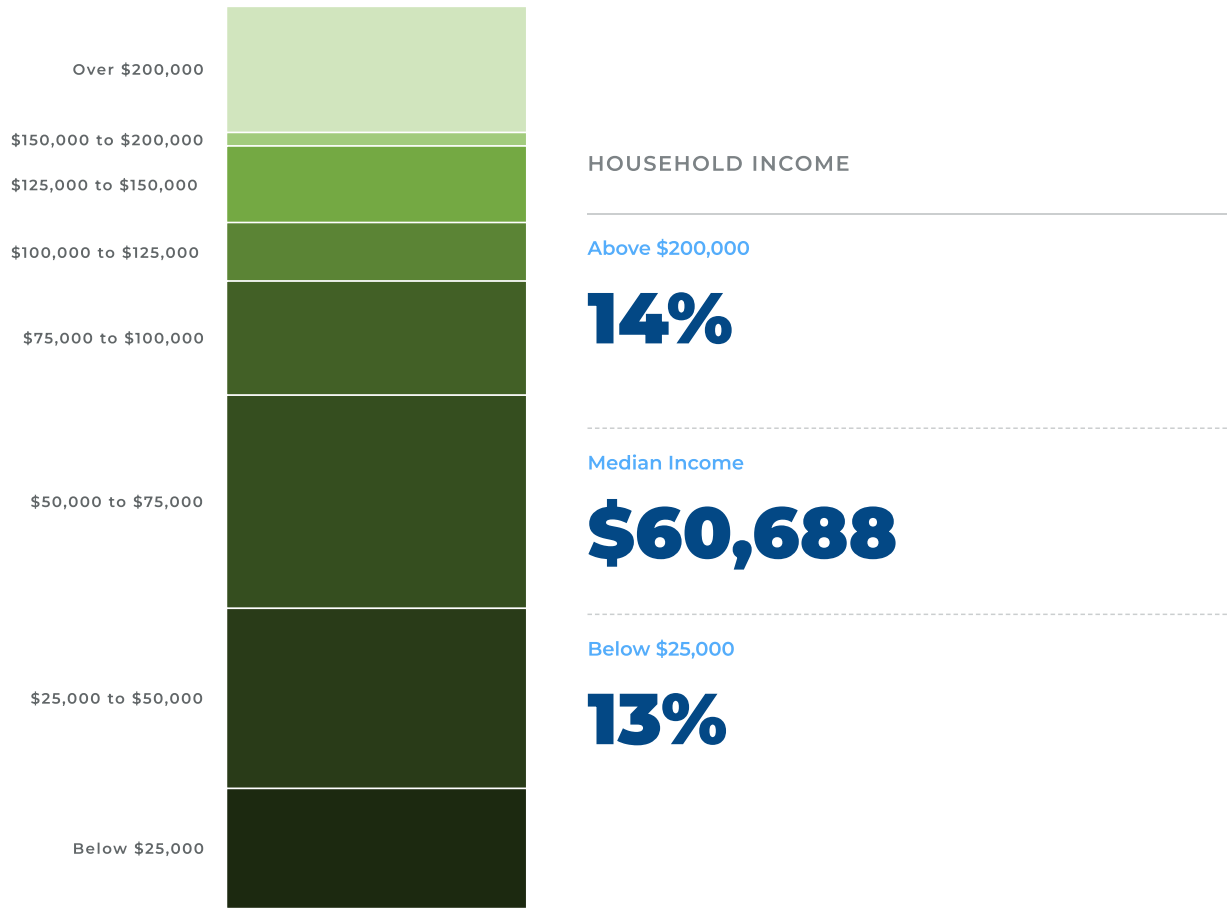
▲ 52%

higher than state average

*\* Data Source: American Community Survey 5-year estimates*

## Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



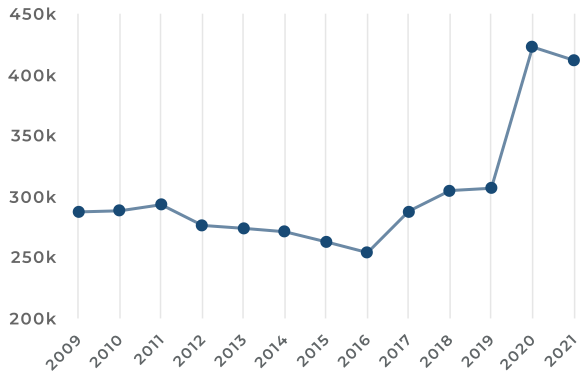
\* Data Source: American Community Survey 5-year estimates

# Housing Overview



2021 MEDIAN HOME VALUE

**\$411,800**



\* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

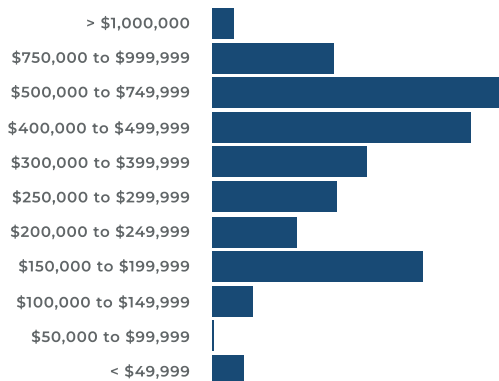
## HOME OWNERS VS RENTERS

South Padre Island State Avg.



\* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

## HOME VALUE DISTRIBUTION



\* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

## Financial Policies

The following sections encompass the City's financial policies, which include (but are not limited to) (1) financial planning policies, (2) revenue policies, and (3) expenditure policies.

The policies support a financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets, budget policies, and cash management and investment policies.

### Overview and Statement of Purpose

The City of South Padre Island assumes an important responsibility to its citizens and customers to carefully account for public funds, to manage City finances wisely, and to plan for the adequate funding of services desired by the public. The City Council formally adopts all the financial policies to emphasize the importance of these guidelines.

The broad purpose of the Fiscal and Budgetary Policy is to enable the City to achieve and maintain a Long Term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs. The City's financial management, as directed by this Policy, is based upon the foundation of integrity, prudent stewardship, planning, accountability and full disclosure.

Policy scope generally spans areas of accounting and financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management and planning and forecasting concepts. This is done in order to:

- A. Demonstrate to the citizens of the City of South Padre Island, the City's bond holders and other creditors and the bond rating agencies that the City is committed to a strong fiscal operation;
- B. Provide a common vision for financial goals and strategies for current and future policy-makers and staff;
- C. Fairly present and fully disclose the financial position of the City in conformity to Generally Accepted Accounting Principles (GAAP); and
- D. Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other legal mandates.

## Five Year Financial Plan

Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. Multi-year budgeting provides a means to identify the impact of implementing new programs and projects on future budgets. The Five Year Financial Plan is the City's long range operations and capital plan. The plan includes all of the operating departments of the General Fund as well as the capital improvement funds of the City. The plan is reviewed and updated annually.

A. **Capital Improvement Plan** – The plan outlines the major utility infrastructure, streets and drainage, facilities, parks and other improvements needed to serve the citizens, meet growth related needs and comply with state and federal regulations.

1. **Preparation** – The Director of Operations coordinates the annual update and adoption of the five-year Capital Improvement Plan (CIP) as a part of the annual budget process. The Director of Operations will lead an administrative committee established to review and prioritize capital projects. This committee shall prioritize and rank projects according to the criteria listed in Project Criteria Section. The CIP includes all costs associated with the design, rights of way, acquisition and construction of a project, as well as the estimated operating and maintenance costs, which impacts future operating budgets. The following guidelines will be utilized in developing the CIP:

- Needed capital improvements and major maintenance projects are identified through system models, repair and maintenance records and growth demands.
- A team approach will be used to prioritize CIP projects, whereby City staff from all operational areas provide input and ideas relating to each project and its effect on operations.
- Citizen involvement and participation will be solicited in formulating the capital budget.

2. **Financing Programs** – Where applicable, impact fees, assessments, pro-rata charges or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners. Recognizing that Long Term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

3. **Control** – All capital project expenditures must be appropriated in the capital budget. The Chief Financial Officer or City Manager must certify the availability of resources before any capital project contract is presented to the City Council for approval.

4. **Reporting** – Periodic financial reports will be prepared to enable the Department Directors to manage their capital budgets and to enable the Finance Department to monitor and control the budget as authorized. Capital project status reports will be presented to City Council.

B. **Operations Plan** – Each Department Director will provide a plan for each division in the department for each of the upcoming five years. The plan will include estimated operating expenses, the cost of new programs being contemplated and staffing needs for the five year period.

C. **Revenues and Financing Plan** - The Finance Department will develop conservative, five year revenue forecasts based upon current and known future revenue streams. The Plan will illustrate the impact of the Capital and Operations Plan on the property tax rate and other fees.

D. **Performance Measures** - Department Directors will develop program performance measures to evaluate the impact of new programs and growth on the departments. Existing programs will also be evaluated as a part of the five year planning process and annual budget process to determine whether certain programs should continue to be funded.

# Annual Operating Budget

Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. The “operating budget” is the City’s annual financial operating plan. The annual budget includes all of the operating departments of the general fund, hotel/motel fund, Convention Centre fund, police forfeiture fund, street improvement fund, debt service fund, transportation fund, construction-in-progress fund, capital replacement fund, bay access fund, beach maintenance fund, municipal court technology fund, municipal court security fund, beach access fund, beach nourishment fund, and economic development corporation fund.

A. **Planning** – The budget process will include City Council participation in the identification of major policy issues. The budget process will be a part of an overall strategic planning process for the City. The process will also allow for citizen input.

B. **Preparation** – The *Charter (Section 5.02)* requires “On or before sixty (60) days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year. The budget shall be adopted not later than the last day of the last month of the fiscal year currently ending per Charter Section 5.05(c).

1. **Proposed Budget** – A proposed budget shall be prepared by the City Manager with the participation of all the City’s Department Directors within the provision of the *Charter*.

a) In accordance with the *Charter (Section 5.03)* the budget shall provide a complete financial plan for the ensuing fiscal year, in a form as the City Manager or City Council deems desirable, and the budget shall include goals and objectives, staff plan, methods to measure outcomes and performance and appropriations.

b) In accordance with *Charter Section 5.05(d)*, the City will publish, in the contemporary means of information sharing including the city’s website if available, a general summary of the budget, as well as the times and places that the budget is available for public inspection; and after the publication, the time and place for a public hearing on the budget.

c) A copy of the proposed budget will be filed with the City Secretary when it is submitted to the City Council.

2. **Adoption** – Upon finalization of the budget appropriations, the City Council will hold a public hearing, and subsequently adopt by ordinance the final budget. The budget will be effective for the fiscal year beginning October 1<sup>st</sup>.

3. **Standards for publication** - The City will utilize the criteria outlined in the Government Finance Officers Association (GFOA) Distinguished Budget Program for the presentation of the budget document. The budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

C. **Revenue Estimates** – In order to maintain a stable level of services, the City shall use a conservative, objective and analytical approach when preparing revenue estimates. The process shall include the analysis of probable economic changes and their impacts on revenues, historical collection rates and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year, which could otherwise result in mid-year service reductions.

D. **Balanced Budget** – The goal of the City is to balance the operating budget with current revenues, whereby, current revenues match and fund on-going expenditures/expenses. Excess balances in the operating funds from previous years may be used for non-recurring expenditures/expenses or as capital funds.

E. **Reporting** – Summary financial reports will be presented to the City Council monthly, at a minimum. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status. The City Manager will also present a mid-year report to the City Council within 60 days following the end of the second fiscal quarter which updates the status of projects and related financial goals set forth in the budget.

F. **Control and Accountability** – Each Department Director, appointed by the City Manager, will be responsible for the administration of his/her departmental budget. This includes accomplishing the goals and objectives adopted as part of the budget and monitoring each department's budget for compliance with spending limitations. Department Directors may request a transfer of funds within a department budget. All transfers of appropriation or budget amendments require City Manager approval as outlined in Section V.C. The City Manager shall report such transfers to City Council in writing per Charter Section 5.07(d). Further expenditure control guidance is located in Section V of this policy.

G. **Budget Amendments** – The *Charter (Section 5.07)* provides a method to amend appropriations. The City Council may authorize:

1. **Supplemental Appropriations** – If the City Manager certifies that revenues are available in excess of those estimated in the budget, an amendment ordinance may be prepared for City Council approval. In general, the supplemental appropriations will be evaluated using the following criteria:

- a) Is the request of such an emergency nature that it must be done immediately?
- b) Why was the item not budgeted in the normal budget process?
- c) Why can't a transfer be made within the Department to remedy the condition?

2. **Emergency Appropriations** – To meet a public emergency affecting life, health, property or the public peace, the City Council may adopt an emergency appropriation in accordance with Section 5.047(b) of the Home Rule Charter.

3. **Reduction of Appropriations** – If at any time during the fiscal year it appears probable that expected revenues will be insufficient to finance expenditures for which appropriations have been authorized, the City Council may adopt an ordinance to reduce appropriations.

H. **Contingency Appropriations** – The budget may include contingency appropriations within designated operating department budgets. These funds are used to offset expenditures for unexpected maintenance or other unanticipated expenses that might occur during the year, including insurance deductibles, unexpected legal expenses and equipment repairs.

I. **Outside Agency Funding** – The City Council may fund a number of outside agencies and organizations that provide core services for the citizens of City of South Padre Island. The amount of funding received by each agency depends upon City Council direction and the availability of funds. All agencies shall have a standardized process for application, review, monitoring and reporting. All agencies are required to submit applications for funding to the City during the budget process. Funding of non-profit agencies through public funds requires enhanced guidelines for spending and operations, which shall include:

1. Funding will be used for specific programs, rather than for general operating costs, and demonstrate the program's sustainability beyond a three-year funding period.
2. Funded agencies will be required to post their meeting agendas at least 72 hours in advance, in the spirit of transparency to the public on the way funds are spent.
3. Funded agencies will allow a City Council Member or a City Council appointed representative to be a member of its board of directors.

An Outside Agency Funding Review Committee will be appointed by the City Council to review requests from other agencies and develop a recommendation to City Council based upon available funding. Applications will be evaluated on the following criteria:



1. Number of South Padre Island citizens served by the organization;
2. Type of service provided and whether other organizations in the community provide the service;
3. Availability of other funding sources for the organization;
4. Demonstration of ability to adhere to the guidelines outlined by this policy.
5. All funded agencies shall be required to submit quarterly reports with performance measures to the City Manager.

J. **Periodic Program Reviews** – The City Manager and Department Directors will periodically review programs for efficiency and effectiveness. Programs not meeting efficiency or effectiveness objectives shall be brought up to required standards, or be subject to reduction or elimination.

K. **Budget Contingency Plan** – This policy is intended to establish general guidelines for managing revenue shortfalls resulting from factors such as local and economic downturns that affect the City's revenue streams.

L. **Immediate Action** - Once a budgetary shortfall is projected, the City Manager will take the necessary actions to offset any revenue shortfall with a reduction in current expenses. The City Manager may:

- a) Freeze all new hire and vacant positions except those deemed to be a necessity.
- b) Review all planned capital expenditures.
- c) Delay all "non-essential" spending or equipment replacement purchases.

M. **Further Action** - If the above actions are insufficient to offset the revenue deficit and the shortfall continues to increase, the City Manager will further reduce operating expenses to balance the variance. The City Manager may ask Department Directors for recommendations on reductions of service levels in order to reduce expenditures to balance the budget. Any resulting service level reductions, including workforce reductions, will be finalized by the City Council.

# Revenue Management

A. **Optimum Characteristics** – The City will strive for the following optimum characteristics in its revenue system:

1. **Simplicity** – The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient.
2. **Certainty** – A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budget and plans.
3. **Equity** – The City shall make every effort to maintain equity in its revenue system; i.e., the City should seek to minimize or eliminate all forms of subsidization between funds.
4. **Revenue Adequacy** – The City should require there be a balance in the revenue system; i.e., the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
5. **Realistic and Conservative Estimates** - Revenues will be estimated realistically, and conservatively, taking into account the volatile nature of various revenue streams.
6. **Administration** – The benefits of a revenue source should exceed the cost of levying and collecting that revenue. Where appropriate, the City will use the administrative processes of State, Federal or County collection agencies in order to reduce administrative costs.
7. **Diversification and Stability** – A diversified revenue system with a stable source of income shall be maintained.

B. **Other Considerations** – The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. **Non-Recurring Revenues** – One-time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues should be used only for non-recurring expenditures and not for budget balancing purposes.
2. **Property Tax Revenues** – All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by the Cameron County Appraisal District. Reappraisal and reassessment shall be done a minimum of once every three years as determined by the Appraisal District.

Conservative budgeted revenue estimates result in a projected ninety-five percent (95%) budgeted collection rate for current ad valorem taxes. Two percent (2%) of the current ad valorem taxes will be projected as the budget for delinquent ad valorem tax collection. For budgeting purposes, the City will forecast the current year's effective tax rate at the current collection rate of 95%, unless directed otherwise by the City Council.

3. **Investment Income** – Earnings from investments will be distributed to the Funds in accordance with the equity balance of the fund from which the monies were provided to be invested.
4. **User-Based Fees and Service Charges** – For services associated with a user fee or charge, the direct or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every three years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

5. **Intergovernmental Revenues** – All potential grants will be examined for matching requirements and must be approved by the City Council prior to submission of the grant application. It must be clearly understood that operational requirements (on-going costs) set up as a result of a grant program could be discontinued once the term and conditions of the program have been completed.

6. **Revenue Monitoring** – Revenues as they are received will be regularly compared to budgeted revenues and variances will be investigated. Any abnormalities will be included in the monthly general fund revenue report as posted on the City's web-site.

## **Expenditure Policies**

A. **Appropriations** – The point of budget control is at the department level budget for all funds. The Department Directors shall manage budgets to ensure that appropriations are not exceeded. Budgets are approved by the City Council within a department (personnel costs, supplies, maintenance, operations/maintenance and capital.)

B. **Central Control** – No recognized or significant salary or capital budgetary savings in any Department shall be spent by the Department Head without prior authorization from the City Manager. This control will realize budget savings each year that will be available for transfer by the City Manager, without further City Council action.

C. **Budget Transfers** – The *Charter (Section 5.07(d))* provides that the City Manager may transfer balances within departments and programs. A Department Director may request a transfer between line items, or categories of items through the City Manager. Finance will make the adjustment upon approval from the City Manager.

D. **Purchasing** – All City purchases of goods or services will be made in accordance with the City's current Purchasing Policy and Procedures and with State law.

E. **Prompt Payment** – All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later, in accordance with State law. The City will take advantage of all purchase discounts, when possible.

## Staffing

The City's goal as an employer is to attract and retain quality employees who provide exemplary public service to our community in an effective and efficient manner.

A. **Adequate Staffing** – Staffing levels will be adequate for the operations and programs of the City to be conducted efficiently and effectively. In order to provide continuing services to a developing community, as well as add new services, staffing levels will be evaluated regularly to determine workloads. Workload allocation alternatives, such as contract labor and contracted services, will be explored before adding additional staff.

B. **Market Adjustments** – The City shall utilize the Texas Municipal League (TML) salary survey data, specific municipalities, as well as data from other sources and consultants, as a reference for making market-based adjustments. Market based adjustments are based upon the job duties and job descriptions of the position, not on performance of the employee within the position.

C. **Merit Adjustments** – The City utilizes a merit-based pay plan as a part of the overall compensation system. City Council may fund merit increases annually during the budget process to aid in retaining and rewarding quality employees for productivity and job performance. These merit-based adjustments are recommended by the employee's immediate supervisor and reviewed by both the Department Director and the City Manager. Employees may receive a merit increase upon approval of the City Manager based upon performance, or when other situations warrant this type of increase, such as a reclassification due to additional job duties.

D. **Cost of Living Adjustment (COLA)** - In order to sustain employee compensation levels within the competitive job market, the City may fund an annual COLA for all regular employees not included in a defined pay plan. The COLA will be based on the Consumer Price Index-Urban Wage Earners and Clerical Workers for the south urban area.

## Economic Development

The City shall initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base. The City is committed to the promotion of quality development in all parts of the City. Each economic development incentive will be considered separately by the City Council.

A. **Cost/Benefit of Incentives for Economic Development** - The City will use due caution in the analysis of any incentives that are used to encourage development. A cost/benefit (fiscal impact) analysis will be performed as part of the evaluation.

B. **Commitment to Expansion and Diversification** – The City shall encourage and participate in economic efforts to expand the City of South Padre Island's economy and tax base, to increase local employment and to invest when there is a defined, specific long-term return to the community. These efforts shall focus on new areas, as well as other established sections of the City where economic development can generate additional jobs, sales tax, property tax and other economic benefits.

C. **Tax Exemptions** - The City Council may authorize an exemption from ad valorem taxes in accordance with the Code of Ordinances, Chapter 17, Section 5.

D. **Increase Non-residential Share of Tax Base** – The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

E. **Coordinate Efforts with Other Jurisdictions** – The City's economic development program shall encourage close cooperation with other local jurisdictions to promote the economic well-being of this area.

## Intergovernmental Relations

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis and support appropriate favorable legislation at the state and federal levels.

A. **Interlocal Cooperation in Delivery of Services** – In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the cost of services, to share facilities and to develop joint programs to improve service to its citizens.

B. **Legislative Program** – The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding necessary for implementation.

## Capital Maintenance and Replacement

The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of all individual funds for infrastructure should be budgeted each year to maintain the quality within each system.

A. **Infrastructure Maintenance** - On-going maintenance and major repair costs are generally considered system repairs and are not capitalized for accounting purposes. They include such items as street seal coats and other general system maintenance.

B. **Streets capital maintenance and replacement** - It is the policy of the City to annually provide funding for the Public Works Department to use for a street maintenance program.

C. **Building capital replacement and maintenance** – It is the policy of the City to annually provide funding for major maintenance on its buildings, such as air conditioning replacements, flooring, painting and other maintenance.

D. **Technology** – It is the policy of the City to fund the maintenance and replacement of its personal computers and network servers. Major replacements for computer systems will be anticipated for a five-year period and included with capital project presentations in the annual budget process.

E. **Fleet and equipment replacement** – The City will anticipate replacing existing cars, trucks, tractors, backhoes, trailers and other equipment as necessary.

1. **Capital Replacement Fund** - The City shall establish a Capital Replacement Fund to provide financial resources to replace aging fleet and equipment. Only fleet and equipment included on the City's Fixed Assets inventory will be included on the replacement schedule.

a) Funding - Funding will be set aside each year through the annual budget process to fund the future replacement of fleet and equipment.

b) Sale of fleet vehicles and equipment - Any revenue generated from the sale of fleet and equipment may be deposited in the Capital Replacement Fund at the discretion of the City Manager.

## **Accounting, Auditing, and Financial Reporting**

A. **Accounting** – The City is responsible for the recording and reporting of its financial affairs, both internally and externally. The City's Chief Financial Officer is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

B. **Audit of Accounts** – In accordance with the *Charter Section 5.12*, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable directly to the City Council.

C. **External Reporting** – Upon completion and acceptance of the annual audit by the City's auditors, the City shall prepare a written Annual Comprehensive Financial Report (ACFR) which shall be presented to the City Council within 180 calendar days of the City's fiscal year end. The ACFR shall be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and shall be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting. If City staffing limitations preclude such timely reporting, the Chief Financial Officer will inform the City Council of the delay and the reasons therefore.

D. **Internal Reporting** – The Finance Department will prepare internal financial reports, sufficient to plan, monitor and control the City's financial affairs.



## Risk and Asset Management

A. **Risk Management** - The City will utilize a safety program, an employee wellness program, and a risk management program to prevent and/or reduce the financial impact on the City due to claims and losses. Transfer of liability for claims through transfer to other entities through insurance and/or by contract will be utilized where appropriate. Prevention of loss through the safety program and the employee wellness program will be used.

B. **Cash Management** - The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections. The City shall maintain a comprehensive cash management program to include the effective collection of accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

C. **Investments** - The City Council has formally approved a separate Investment Policy for the City of South Padre Island that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City.

D. **Fixed Assets and Inventory** - The City Council has approved the City's Fixed Assets Policies and Procedures. The basic goal and objective of this policy is to define and describe a set of standard procedures necessary to record and control the changes in the fixed asset system in accordance with Generally Accepted Accounting Principles.

E. **Computer System/Data Security** - The City shall provide security of its computer/network system and data files through physical and logical security systems that will include, but not limited to, a firewall, intrusion prevention appliance, and two-tier spam/virus protection system.

1. **Physical location** - The location of computer/network systems shall be in locations inaccessible to unauthorized personnel.

2. **Access** - The Information Services department will be responsible for setting up access to the City's network and files. The Chief Financial Officer shall have responsibility for setting security levels for employees within the financial system for internal control purposes. However, these levels may be administered by the IT department.

3. **Remote access** - The Information Services department will set up employees for Virtual Private Network (VPN) access upon approval from their Department Director.

4. **Data backup** - Data backups will be conducted daily. The daily backups will remain on-site on a dedicated storage device.

5. **Inventory** - Records of all computer equipment purchased shall be the responsibility of the Information Services division. Routine inventories will be conducted to ensure safeguarding of these assets.

## Debt Management

The City of South Padre Island recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency must be evaluated to determine the highest rate of return for a given investment of resources. Equity is resolved by determining who should pay for the cost of capital improvements. In meeting the demand for additional services, the City will strive to balance the needs between debt financing and “pay as you go” methods. The City realizes that failure to meet the demands of a developing community may inhibit its continued economic viability, but also realizes that too much debt may have detrimental effects on the City’s long-range financial condition.

The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various purposes as a city.

A. **Usage of Debt** - Long Term debt financing will be considered for non-continuous capital improvements of which future citizens will benefit. Alternatives for financing will be explored prior to debt issuance and include, but not limited to:

- o Grants
- o Use of Reserve Funds
- o Use of Current Revenues
- o Contributions from developers and others
- o Leases

When the City utilizes long-term financing, it will ensure that the debt is soundly financed by conservatively projecting revenue sources that will be used to pay the debt. It will not finance the improvement over a period greater than the useful life of the improvement and it will determine that the cost benefit of the improvement, including interest costs, is positive to the community.

### B. **Types of Debt** –

1. **General Obligation Bonds (GO's)** – General obligation bonds must be authorized by a vote of the citizens of South Padre Island. They are used only to fund capital assets of the general government and are not to be used to fund the operating needs of the City. The full faith and credit of the City as well as the City’s ad valorem taxing authority back general obligation bonds. Conditions for issuance of general obligation debt include:

- o When the project will have a significant impact on the tax rate;
- o When the project may be controversial even though it is routine in nature; or
- o When the project falls outside the normal bounds of projects the City has typically done.

2. **Revenue Bonds** – Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for the continuation or expansion of a service. The improved activity shall produce a revenue stream to fund the debt service requirements for the necessary improvement to provide service expansion. The average life of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. **Certificates of Obligation, Contract Obligations (CO's)** – Certificates of obligation or contract obligations may be used to fund capital requirements that are not otherwise covered either by general obligation or revenue bonds. Debt service for CO’s may be either from general revenues (tax-supported) or supported by a specific revenue stream(s) or a combination of both. Typically, the City may issue CO’s when the following conditions are met:

- o When the proposed debt will have minimal impact on future effective property tax rates;
- o When the projects to be funded are within the normal bounds of city capital requirements, such as for roads, parks, various infrastructure and City facilities; and
- o When the average life of the obligation does not exceed the useful life of the asset(s) to be funded by the issue.

Certificates of obligation will be the least preferred method of financing and will be used with prudent care and judgment by the City Council. Every effort will be made to ensure public participation in decisions relating to debt financing.

4. Tax Anticipation Notes – The City can issue debt securities with a maximum maturity of seven years to provide immediate funding for a capital expenditure in anticipation of future tax collections.

5. Internal borrowing between City funds – The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.

C. **Method of Sale** – The City will use a competitive bidding process in the sale of bonds unless conditions in the bond market or the nature of the issue warrant a negotiated bid. In such situations, the City will publicly present the reasons for the negotiated sale. The City will rely on the recommendation of the financial advisor in the selection of the underwriter or direct purchaser.

D. **Disclosure** – Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of the financial advisor and bond counsel, will prepare the necessary materials for presentation to the rating agencies and will aid in the production of the Preliminary Official Statements. The City will take responsibility for the accuracy of all financial information released.

E. **Federal Requirements** – The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. **Debt Structuring** – The City will issue bonds with maturity not to exceed the useful life of the asset acquired. The structure should approximate the level of debt service unless operational matters dictate otherwise. Market factors, such as the effects of tax-exempt designations, the cost of early redemption options and the like, will be given consideration during the structuring of long-term debt instruments.

G. **Debt Coverage Ratio** – Refers to the number of times the current combined debt service requirements or payments would be covered by the current operating revenues. The City will maintain a minimum debt service coverage ratio of 1.0 times.

H. **Bond Reimbursement Resolutions** – The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

## Other Funding Alternatives

When at all possible, the City will research alternative funding opportunities prior to issuing debt or increasing user-related fees.

A. **Grants** - All potential grants will be examined for any matching requirements and the source of those requirements identified. It must be clearly understood that any resulting operation requirements of the grant could be discontinued once the term and conditions of the project have been terminated. The City Council must authorize acceptance of any grant funding.

**Guidelines** – The City shall seek to obtain those grants consistent with the City’s current and future priorities and objectives.

**Indirect Costs** – The City shall recover indirect costs to the maximum allowable by the funding source. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

**Grant Review** – The City Manager and Chief Financial Officer shall review all grant submittals to determine the in-kind match, as well as their potential impact on the operating budget, and the extent to which they meet the City’s objectives. If there is a cash match requirement, the source of funding shall be identified and approved by City Council prior to application. Once the application is approved, the City Council sets the grant budget.

**Grant Program Termination** – The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available, unless alternate funding is identified.

B. **Use of Fund Balance and Reserve Funds** - The City may authorize the use of reserve funds to potentially delay or eliminate a proposed bond issue. This may occur due to higher than anticipated fund balances in prior years, thus eliminating or reducing the need for debt proceeds, or postponing a bond issue until market conditions are more beneficial or the timing of the related capital improvements does not correspond with the planned bond issue. Reserve funds used in this manner are replenished upon issuance of the proposed debt. Unappropriated fund balance in excess of operating reserves may be used for one-time projects, but not on-going operating expenses.

C. **Leases** - The City may authorize the use of lease financing for certain operating equipment when it is determined that the cost benefit of such an arrangement is advantageous to the City.

## Financial Conditions, Reserves, and Stability Ratios

The City of South Padre Island will maintain budgeted minimum reserves in the ending working capital/fund balances to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency, allow stability of City operations should revenues fall short of budgeted projections and provide available resources to implement budgeted expenditures without regard to actual timing of cash flows into the City.

A. **Operational Coverage** – The City’s goal is to maintain operations coverage of 1.00, such that operating revenues will at least equal or exceed current operating expenditures. Deferrals, Short Term loans, or one-time sources will be avoided as budget balancing techniques.

B. **Operating Reserves** – In accordance with the Charter Section 5.04, the City will strive to maintain emergency reserves of six (6) months of the City operating expenses. Reserves are defined as the amount of the unreserved fund balance of the most recent audited financial statements. Operating expenses are defined as the expenses included in the most recent City Council approved annual budget reduced by major one time expenditures not typical for the maintenance and operations of the City prorated evenly over a six month period. Excess reserve fund balance equals audited reserve fund balance less six (6) months operating expenses as defined above.

Reserve requirements will be calculated as part of the annual budget process and any additional required funds to be added to the reserve balances will be appropriated within the budget. Funds in excess of the minimum reserves may be expended for City purposes at the will of the City Council for one time projects once it has been determined that use of the excess will not endanger reserve requirements in future years.

C. **Liabilities and Receivables** - Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Accounts Receivable procedures will target collection for a maximum of 30 days of service. The Chief Financial Officer is authorized to write-off non-collectible accounts that are delinquent for more than 180 days, provided proper delinquency procedures have been followed, and include this information in the annual report to the City Council.

D. **Capital Project Funds** – Every effort will be made for all monies within the Capital Project Funds to be expended within thirty-six (36) months of receipt. The fund balance will be invested and income generated will offset increases in construction costs or other costs associated with the project. Capital project funds are intended to be expended totally, with any unexpected excess to be transferred to the Debt Service fund to service project-related debt service.

E. **General Debt Service Funds** – Revenues within this fund are stable, based on property tax revenues. Balances are maintained to meet contingencies and to make certain that the next year’s debt service payments may be met in a timely manner.

F. **Investment of Reserve Funds** – The reserve funds will be invested in accordance with the City’s investment policy.

## Internal Controls

A. **Written Procedures** –Written procedures will be established and maintained by the Finance Department for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. **Department Directors Responsibility** – Each Department Director is responsible for ensuring that good internal controls and adherence to the City’s Fiscal and Budgetary Policy are followed throughout their department and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.

C. **Fraud Risk Assessment** – The City will conduct bi-annual fraud risk self-assessment exercises with all departments. The exercise will include the identification of opportunities for the misappropriation of assets, which assets are susceptible to misappropriation, and how could the misappropriation of assets be hidden from management.



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# **BUDGET OVERVIEW**

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## **Budget Overview**

The annual budget is a fiscal plan which presents the programs and services to be provided to the community and describes the resources needed to perform those activities. The overall goal of the budget is to establish and maintain effective management of the City's financial resources. Revenues that support municipal services are derived from four sources: current revenue charges; increases in existing revenue charges; new revenue sources; and unallocated reserves carried forward from prior years. Various policies and processes are used to guide management of the City's financial resources. Under the City's organizational plan, policy making for responding to the needs of the community is entrusted to the Mayor and Council Members. Administrative or executive authority is vested in the City Manager to develop, implement, and execute programs and policies established by the Council. Under his/her direction and guidance, the annual budget is prepared. State law, City Home Rule Charter, and local ordinances also impact the development of the annual budget.

## **Basis of Budgeting**

The operating budget is an estimate of revenues and expenditures for one fiscal year. Funds are budgeted using the modified accrual basis of accounting. Only revenues expected to be received in cash during the year or soon thereafter are included in revenue estimates, as well as any fund balance that will be used for one-time expenditures during the coming year. Only amounts which will be spent or encumbered (under contract) by the end of the fiscal year are budgeted as expenditures.

Annual financial reports are prepared under the modified accrual basis for governmental and special revenue funds, while the accrual basis of accounting is used for proprietary funds, as required by Generally Accepted Accounting Principles (GAAP). Proprietary fund type revenues are recognized when earned according to the accrual basis of accounting. The Annual Comprehensive Financial Report compares actual revenues and expenditures to the budget for the purpose of measuring performance. The City of South Padre Island does not have any proprietary funds, which allows modified accrual basis of accounting to be used for both budgetary and financial accounting purposes.

## **Budget Process**

The City's budget process is driven by the Home Rule Charter, which was adopted in 2009. The Home Rule Charter specifies the following guidelines:

On or before sixty (60) days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year.

The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require for effective management and an understanding of the relationship between the budget and the City's strategic goals. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year; and shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year. The plan shall provide a complete program of action for the fiscal year. It shall contain the following:

- a. Objectives - established by the City Council.
- b. Goals - City Manager's program to meet the objectives of the Council.
- c. Budget - financial plan to meet the administrative needs of the City for the fiscal year consistent with the objectives and goals set by the City Council and City Manager.
- d. Staff Plan - a summary of the personnel requirements required to provide the services of the City. Additions or deletions of personnel must be specifically identified and justified.
- e. Measurement - methods to measure outcomes and performance of the fiscal year budget.

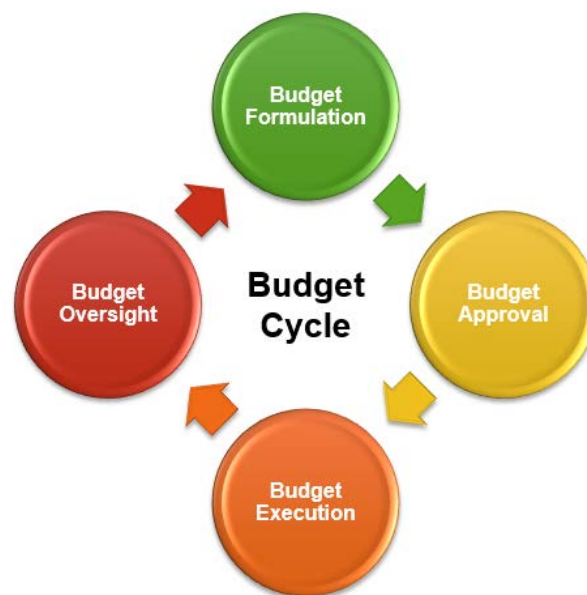
The Board adopts an "appropriated budget" on a basis consistent with GAAP for the General Fund, certain special revenue funds and the Debt Service Fund. The City is required to present the original and the final amended budgets for revenues and expenditures compared to actual revenues and expenditures for the General Fund and major special revenue funds at the functional level of detail, as included herein. In establishing budgetary data reflected in the financial statements, the City follows these procedures:

1. The City Manager establishes the amount of estimated revenues and other resources available for appropriation for the succeeding budget year.
2. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1<sup>st</sup>.
3. The operating budget includes proposed expenditures for funds, functions, and activities and the means of financing them.
4. Public hearings and workshops are conducted at the City Hall to obtain taxpayer and elected officials' comments. Revisions which alter budgets at the department level within a fund must be approved by the City Council. Actual expenditures and operating transfers may not legally exceed budget appropriations at the individual fund level.
5. Formal budgetary integration is employed as a management control device during the year for the General, certain special revenue, and Debt Service Funds.
6. Annual appropriated budgets are adopted for the General, certain Special Revenue, and Debt Service Funds. All annual appropriations lapse at year-end to the extent they have not been expended or encumbered.
7. Before October 1<sup>st</sup>, the proposed budget is presented to the City Council for review. The City Council holds public hearings and may add to, subtract from, or change appropriations.
8. Budget adjustments between funds must be authorized by City Council. The City Manager may transfer funds between programs in a department, fund, or service and shall report such transfers to the City Council in writing.

## Budget Review

In Section 5.08 of the Home Rule Charter, it calls for the City Council to review at midterm (by the end of April each year), the performance of the City of South Padre Island's budget. Accordingly, workshops are scheduled to occur during April of each fiscal year.

Due to the requirement for the City Council to provide fiduciary oversight of the budget, the Finance Department prepares and provides monthly financial reports detailing both expenses and revenues for each fund for our elected officials. Furthermore, to create transparency, these detailed financial reports are posted on the City's website so that all citizens have easy access to financial information.



## Budget Process Schedule

A budget process schedule is established each year which identifies actions to be completed with associated target dates. This schedule is used to keep the budget preparation process on schedule to provide the City Manager’s proposed budget to Council for consideration and final adoption within the legal time frame. The detailed schedule is provided on the following pages.

Dates with one asterisk (\*) represent City Council workshops and meetings.

Dates	Topics
<b>April 7</b> 09:00 am Board Room	Kick-Off Meeting for staff: FY 2022/23 Budget, Business Plan and Fee Schedule.  Forms and instructions are distributed to City departments (Finance).
<b>April 14</b>	Capital Improvement Plan (CIP) forms and instructions are posted on the City’s website and distributed to City departments and the public (Director of Operations or her designee).
<b>April 29</b>	Technology requests are due to IT for review. Staffing and personnel budget related items are due to HR for review. Fleet requests are due to PW for review. Fee Schedule, Revenue Projections from departments and Business Plans are due in the shared drive.
<b>May 16</b>	Technology requests are reviewed (IT and Budget Committee). Staffing and personnel budget items are reviewed (HR and Budget Committee). Vehicle requests are reviewed by the Fleet Committee (PW Director, Director of Operations and CFO). Departmental Business Plans and the proposed Fee Schedule are reviewed (Budget Committee).
<b>May 17-19</b>	Departmental budget reviews are conducted by the Budget Committee.
<b>May 23</b>	CIP project request forms are due (Director of Operations or her designee).
<b>June 22</b> 03:00 pm Board Room	<b>Budget Workshop</b> Budget Workshop for the following funds: <ul style="list-style-type: none"> <li>o General Fund (Fund 01)</li> <li>o Venue Tax (Fund 03)</li> <li>o Parks, Recreation &amp; Beautification (Fund 09)</li> <li>o Municipal Court Technology (Fund 21)</li> <li>o Municipal Court Security (Fund 22)</li> <li>o Transportation Fund (Fund 30)</li> <li>o Padre Blvd Improvement (Fund 41)</li> <li>o Street Improvement (Fund 43)</li> <li>o General Debt Service (Fund 50)</li> <li>o TIRZ (Fund 51)</li> <li>o Venue Tax Construction (Fund 57)</li> <li>o Beach Maintenance (Fund 60)</li> <li>o Beach Access (Fund 61)</li> <li>o Bay Access (Fund 62)</li> <li>o Capital Replacement Fund (Fund 65)</li> <li>o Laguna Blvd. Reconstruction Fund (Fund 66)</li> <li>o Beach Nourishment (Fund 81)</li> </ul> Projects for CIP are reviewed (Director of Operations or her designee).  The proposed Fee Schedule is reviewed (Finance) – if necessary.

<b>July 6</b> 04:00 pm Board Room	<b>Budget Workshop</b> Budget Workshop for the following funds: <ul style="list-style-type: none"> <li>◦ Hotel/ Motel Tax (Fund 02)</li> <li>◦ Convention Center (Fund 06)</li> </ul>
<b>*July 6</b> 05:30 pm Board Room	Agenda item to review the EDC budget (EDC Director).
<b>July 15</b>	Publish the general summary of the CIP and note where copies of the CIP are available for inspection (Director of Operations or her designee).
<b>July 25</b>	Cameron County Appraisal District certifies tax roll: By July 25th, the chief appraisers certify the approved appraisal roll for the taxing units.
<b>July 27</b> Noon	Publish notice of meeting to discuss tax rate in Port Isabel Press (at least 72 hours prior to hearing on Aug. 4). <i>Note: The publication deadline is at noon.</i>
	Publish notice of meeting to discuss the FY 2022/23 Budget in Port Isabel Press (Publish the notice no earlier than the 30th day and no later than the 10th day before the hearing on Aug. 18).
<b>*July 27</b> 2:00 pm Board Room	<b>Special Meeting</b> The proposed budget and proposed 5 year CIP are submitted to City Council on or before 60 days from the beginning of the fiscal year (Home Rule Charter Section 5.02).  Consideration and action on FIRST reading of Ordinance No._____ approving and adopting a fiscal year FY 2022/23 Fee Schedule for the City of South Padre Island.
<b>July 31</b>	Last official day to file the budget with the City Secretary and post on the City's official website (Finance). The budget will be filed on July 27th during the special meeting.  Post notice of the proposed tax rate on the City's official website, continuing until the tax rate is adopted (Comptroller's format).
<b>*August 3</b> 05:30 pm Board Room	Conduct a public hearing for discussion of tax rate <i>(only if necessary)</i> .  Conduct a public hearing for discussion of the 5 year CIP (Dir. of Operations or designee).  Consideration and action on SECOND and FINAL reading of Ordinance No._____ approving and adopting a FY 2022/23 Fee Schedule for the City of South Padre Island.  Publish a budget notice in the newspaper.
<b>*August 17</b> 05:30 pm Board Room	Conduct a public hearing regarding FY 2022/23 Budget  Consideration and action on FIRST reading of Ordinance No._____ approving and adopting a FY 2022/23 budget for the City of South Padre Island.  Consideration and action on FIRST reading of Ordinance No._____ establishing the ad valorem and personal tax rate for 2022 and setting the assessed valuation, providing for discounts, penalty, interest and severability.  Consideration and action on approval of Resolution No._____ adopting the CIP (Director of Operations or her designee).
<b>*Sept. 1</b> 05:30 pm Board Room	Consideration and action on SECOND and FINAL reading of Ordinance No. _____ establishing the ad valorem and personal tax rate for FY 2022/23 and setting the assessed valuation, providing for discounts, penalty, interest, and severability.  Consideration and action on SECOND and FINAL reading of Ordinance No._____ approving and adopting a FY 2022/23 budget for the City of South Padre Island.
<b>Sept. 16</b>	Publish notice of the final rate on the home page of any internet website operated by the taxing unit, before imposing the property tax rate for the year. The wording for this notice is set out in Tax Code 26.05(b)(2) (same as ordinance wording). There is not a time frame specified, so a few weeks should be sufficient.

## Executive Overview

The Annual Budget outlines the programs and services provided by the City to the citizens of South Padre Island. As such, the budget is one of the most important decisions that the City Council makes every year as it determines projects to be funded, services to be provided to the citizens and visitors, and the related costs.

The City Manager, Budget Committee, and the Finance Department worked closely with various department directors to create the budget. This process included the establishment of detailed business plans by each department.

Provided below are some highlights and major projects of the City included in the 2022-23 Budget:

### Revenues

- The 2022 proposed tax rate is the voter-approval tax rate of \$.289143/\$100. .
- Year to date (YTD) sales tax collections reflected a 12.86% increase compared to FY 2021-22. Considering this information and taking a conservative approach, the City's FY 2022-23 sales tax projection was calculated as 100% of FY 2021-22 of September thru April actual collections and 103% of FY 2020-21 April thru August collections, which results in a total budgetary amount of \$4,062,203.
- The City's Hotel Occupancy tax collections allocated to the Hotel Motel and Convention Centre Funds are expected to produce revenues in the amount of \$12,357,076. Total Hotel Motel and Convention Centre revenue is anticipated to be \$12,608,076.
- The Beach Nourishment Fund is funded with one-half percent of the local hotel motel tax collected by the City. This fund's projected revenue for the 2022-23 fiscal year is \$772,317.
- State Occupancy Tax, which is allocated to the Beach Maintenance Fund, is projected to be \$3,089,269.
- The Venue Project Fund established in Jan. 2017 to provide for the development of a venue project is projected to collect revenues in the amount of \$3,089,269 for FY 2022-23.

### Expenditures

- The proposed budget includes a 3% cost of living adjustment (COLA). The citywide cost of the proposed COLA is \$307,053, of which \$220,926 is allocated to the General Fund.
- The proposed budget includes a maximum increase of 12% for medical benefits, which represents an additional cost of approximately \$143,000. The total budgeted medical benefit cost for the City is \$1.5 million.
- The City has budgeted for the following payroll related items:
  - No new positions were included in the FY 2022-23 proposed budget.
  - An additional \$5,000 for overtime and \$5,000 for temporary employees were budgeted in the Public Works Department as a direct response to increases resulting from the compensation study approved by City Council.
  - The Shoreline Department overtime budget was increased by \$3,500.
- The Information Technology (IT) Department has budgeted the following:
  - \$2,900 for 12 back-up batteries
  - \$871 for Adobe Acrobat licenses
  - \$6,000 increase for AT&T mobile services
  - \$480 automation software for the IT Department
  - \$10,014 for audio and video support for the City Council Chambers
  - \$6,499 for 25 email encryption licenses for the Police, Fire, and Human Resources Departments
  - \$1,200 for a laptop for the Fire Chief



- \$6,000 for new mobile iPads & laptops requested by the IT Department
- \$4,200 for 2 touch screen TVs for Public Works & Planning Departments
- \$3,000 for a projector for the Community Center
- \$1,200 for a new Weather Station for the Fire Department
- \$5,500 for six WatchGuard body cameras for the Police Department
- \$1,200 for CentraLease software for the Finance Department
- \$5,000 for a plotter for the Public Works Department

As part of the annual replacement plan, \$25,000 has been budgeted for the annual computer replacement program.

- The City Manager's Office's budget shows an increase of \$8,833, which is mainly due to additional training, travel, and election related expenses.
- The Human Resources budget decreased by approximately \$9,400. The decrease is attributed to decreases in budgeted furniture & fixtures, tuition assistance, and professional service expenses.
- The Municipal Court proposed a decrease of \$6,656. The decrease is attributed to professional services and travel related expenses. Auditing services totaling \$7,000 were budgeted in FY 2021-22; however, these services were not proposed for FY 2022-23.
- The Police Department proposed a decrease of \$124,656. The decrease is mainly attributed to decreases in the minor tools & equipment and machinery & equipment expense line items. Nonrecurring purchases budgeted in FY 2021-22 in the minor tools & equipment expense line item were related to new bulletproof vests for \$29,449.50 and the replacement body cameras for \$6,582. Additionally, \$80,000 was budgeted in the current FY for the purchase of a thermal imaging binocular. This purchase is to be reimbursed by the U.S. Department of Homeland Security's Operation Stonegarden Program.
- The Fire Department's operating expense budget (excluding payroll) is approximately \$392,894. The increase of \$4,545 is mainly due to the net changes in the goods and supplies and repair and maintenance expense categories. Significant increases in the goods and supplies category relate to safety supplies, wearing apparel, and minor tools & equipment. Additionally, the proposed budget includes a noteworthy decrease of \$26,000 for radios and communications and an increase of \$15,000 for fire hydrants. In the current year, the Fire Department budgeted \$26,000 for a grant from the U.S. Homeland Security Department for the purchase of 6 radios.
- The Environmental Health Services' budget decreased by \$7,500, which is attributed to decreases in lot mowing and travel related expenses.
- The Fleet Management division's budget (excluding payroll) is \$392,367. There was an overall decrease to this department's budget of \$471,784. The main reason for this decrease is due to one-time expenditures budgeted in FY 2021-22 for motor vehicles for approximately \$403,000. Additionally, significant decreases totaling \$52,879 in principal and interest line items associated with lease payments are reflected in the proposed budget. As a reminder, the last lease payment for the fire ladder truck was made during the current fiscal year.
- The Facilities and Grounds Maintenance division's budget (excluding payroll) decreased by \$22,175 or 18.62% from the year prior for a total budget in the amount of \$96,942. Of the budgeted expenditures, there was a decrease of approximately \$20,600 to buildings & structures and \$3,000 to machinery & equipment. Maintenance of Cooling Towers as well as the replacement of an A/C unit attributed to significant expenses budgeted in the buildings & structures and machinery & equipment line items during the current fiscal year.
- The Building Inspections' budget (excluding payroll) decreased by \$10,778. This decrease is mainly attributed to professional services, which amounted to a decrease of approximately \$12,000. Approximately \$11,500 was budgeted in the current year for a non-recurring expense related to plan review professional services.

- The Public Works' budget (excluding payroll) is \$276,651. There was an overall decrease in this department of approximately \$436,000. This is due to one-time expenditures budgeted in FY 2021-22 related to signs, professional services, building & structures, and PW yard project expense line items.
- The Emergency Management division's budget (excluding payroll) remains flat at \$19,144.
- The General Services budget is to cover the general overhead of the City's shared resources such as electricity, water/sewer, insurance, auditing, and legal services. This division is projected to have an increase of approximately \$115,500 for a total amount of \$1,107,000.

Significant increases include \$7,000 to electricity, \$45,000 to Water, Sewer, & Garbage, \$12,572 to C.C. Appraisal District services, and \$45,439 in insurance expenses, which include general, automobile, windstorm, flood, etc.

- The Special Project's budget is to cover transfers to other funds for special projects as well as miscellaneous services. Included in this department are the following transfers: \$181,400 to the Transit Department, \$225,000 to the Capital Replacement Fund, as well as \$110,256 to the Parks, Recreation and Beautification Fund. Additionally, this department includes a \$55,000 budget for animal services. The total proposed budget for Special Projects amounts to \$582,156.
- The Parks and Recreation Committee uses the Parks, Recreation, and Beautification Fund to cover expenses related to hosting community events. A total of \$11,425 is budgeted for these type of events. The maintenance and improvement costs associated with park developments are also included in this fund. The proposed budget for parks maintenance is \$15,000.
- The Transportation Fund anticipated revenues consist of state and federal funds in the amount of approximately \$1.8 million, along with local funds from the Port Isabel EDC for \$50,000, a \$181,400 General Fund contribution, as well as a \$50,000 CVB contribution. Additionally, \$66,240 has been budgeted for revenue associated with office rental at the Multimodal. The City's General Fund also receives an indirect cost allocation from the Transit Department in the amount of \$120,000 to help finance administrative costs.

During fiscal year 2021-22, one-time grant funding from the CARES Act and ARP Act was granted to support capital, operating, and other expenses generally eligible under federal share to prevent, prepare for, and respond to COVID-19. The majority of these allocations have been depleted, creating a total net decrease in grant funding for approximately \$388,186 for fiscal year 2022-23.

The Transit Department has budgeted approximately \$18,000 or 7.7% more for fuel & lubricants as a result of increased gas prices. Furthermore, the Transit Department has budgeted \$70,000 in the information technology expense line item to invest in advertising monitors. By providing more opportunities for businesses and organizations to reach audiences in their advertising efforts, the Transit Department intends to generate a new source of revenue. This new source of revenue entails a start-up cost of \$60,000. The department intends to offer digital transit advertising services to businesses and organizations for a monthly fee of \$400.

- Debt Service payments are budgeted for an amount of \$2,207,563 for fiscal year 2022-23, which includes the payment for the Venue Hotel Occupancy Tax Revenue Bonds.

<b>Debt Service Payments 2022-23</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Municipal Complex	\$ 335,000	\$ 18,925	\$ 353,925
Padre Blvd. & Side Streets	600,000	9,000	609,000
Venue Project	205,000	303,738	508,738
Fire Station	210,000	64,950	274,950
Laguna Blvd	320,000	140,950	460,950
<b>Total</b>	<b>\$ 1,670,000</b>	<b>\$ 537,563</b>	<b>\$ 2,207,563</b>

- An annual debt service transfer associated with the issuance of the 2017 Venue Tax Bond is budgeted in the amount of \$509,738. In addition, \$32,000 is budgeted to cover the wind sports venue lease. The land leased is 137 acres of land and is for the purpose of operating a Windsport Venue, including but not limited to windsurfing, kiteboarding, paddle boarding, kayaking, and ancillary activities such as picnicking, and birdwatching.
- The Fiscal Year 2022-23 Tax Incremental Reinvestment Zone (TIRZ) Cameron County contribution is estimated to be \$101,990 while the City's contribution is estimated to be \$102,500.
- The proposed budget for the Beach Maintenance Fund includes \$302,575 for the rental of portable toilets and extra servicing on a daily basis, as well as an additional \$20,700 for rent expense for the use of offices located in the new Multimodal building.
  - Expenses for City Council are associated with the attendance of the annual American Shore and Beach Preservation Association (ASBPA) conference for one council member. The proposed budget is a total of \$3,500.
  - Expenses for the City Manager's Office are associated with travel costs to attend the annual ASBPA conference as well as any other meetings related to beach and bay maintenance. The proposed budget is \$4,000.
  - The Police Department's budget (excluding personnel costs) is \$3,000. These funds will be used for professional services that will assist with additional security on the beach during Spring Break.
  - The proposed budget for Fire/Beach Patrol includes goods and supplies, repair and maintenance, and miscellaneous services for a total of \$96,235. Furthermore, the purchase of furniture for the new beach patrol office for a total of \$3,000 and a new Wave Runner & Trailer for a total of \$14,000 are budgeted for fiscal year 2022-23.
  - Code enforcement and administration of anti-litter beach programs are allocated to the Environmental Health Services division. Repair and maintenance costs for this division's beach vehicles will be budgeted in this department in the amount of \$3,000. Goods and supplies are budgeted for \$6,100 which includes tires & lube, batteries, printing, wearing apparel, and minor tools and equipment.
- The Beach Access Fund is used to account for projects to improve access to the beaches of the City. The proposed budget is \$250,000 and will be used for CMP Cycle 27 (\$200,000) and to replace older beach access mats that have become damaged (\$50,000).
- The Bay Access Fund is used to account for projects to improve access to Laguna Madre Bay. The proposed budget of \$15,000 will be used to repair bulkheads.
- In accordance with the facilities maintenance plan approved by City Council, the City is budgeting \$95,470 for facilities maintenance cost. These funds are allocated to the following repairs:
  - Paint Community Center's exterior stucco & masonry walls: \$11,825
  - Paint Community Center's interior, semi-gloss, & walls (2 coats): \$6,442
  - Replacement of the Community Center's furniture (meeting & card tables): \$1,230
  - Replacement of the City Hall's chiller compressor: \$27,602
  - Paint City Hall's interior, Stairwells, & police station: \$3,036
  - Paint City Hall's interior & utility rooms: \$2,495
  - Paint City Hall's interior, utility rooms, & police station: \$ 10,378
  - Refurbish the City Hall's generator (diesel 400k): \$11,041
  - Replace the City Hall's generator transfer switch: \$15,000
  - Miscellaneous expenses: \$6,421

As a reminder, the City is contributing \$225,000 to this fund on a yearly basis based on the current facilities maintenance plan. Any funds not spent during the year, will be used in future fiscal years for expenses related to the referenced plan.

- The total proposed expenditures for both the Hotel Motel and Convention Centre funds are \$8,953,833. Of this amount, \$1,678,267 or 19%, are personnel costs. The proposed budget includes a 3% cost of living adjustment (COLA). The proposed additional cost associated with this is approximately \$38,000.
- The Visitors Bureau division's budget, less personnel cost, is \$51,560. There is an increase in postage, training, decorations, and event expenses totaling \$2,210, which is offset by an equal decrease in office supplies, minor tools & equipment, laundry & janitorial, and travel expenses.  
The budgeted cost associated with the lease at the Multi-Modal facility remains at \$20,000. The rental fee includes maintenance and utilities.
- The Sales & Administration division's budget, less personnel costs, is \$1,201,524. The proposed budget less payroll costs reflects a decrease of approximately \$428,000. The decrease is mainly due to a one-time allocation of \$333,000 associated with a Second Causeway Study. Also, there are decreases in the service contract line item (decrease \$18k), and airport shuttle service (decrease \$30,000).
- The Events Marketing budget includes \$649,391 for sponsorships. The City also allocated local occupancy tax revenue for ecological tourism in the amount of \$50,000. Furthermore, known and/or recurring events that have been included in the budget are the choreographed fireworks display shows for three summer holidays, which have been budgeted for \$100,000 an increase of \$20,000 from previous years.
- The proposed Marketing budget for next fiscal year is approximately \$4.1 million. Of the \$4.1 million, 510% or \$2,088,000 is allocated to the expenditures associated with the marketing agency.  
The proposed contractual amount plus estimated travel expenses with the agency is as follows:

Account Services, Advanced Analytics & Research, & Public Relations	\$ 654,000
Media Placement	1,031,000
Creative & Content	183,000
Production & Editing	150,000
Estimated Travel Expenditures	10,000
<u>Website &amp; Digital Development</u>	<u>60,000</u>
<u>Total</u>	<u>\$ 2,088,000</u>

- In terms of media placement, the total budgetary amount for this line item is \$2,501,000 which includes \$1,031,000 allocated for the marketing agency, \$200,000 in group business, \$100,000 for in-house marketing, \$300,000 for in-house media placement specifically for the fall and the RGV, and \$870,000 for other media placement (agency or CVB).
- The SPI Historical Museum division was created to account for expenses related to the existing lease agreement with the South Padre Island Historical Foundation. This includes the payment of utilities, building maintenance, janitorial services, building insurance, and landscaping related to the building located at 600 Padre Blvd. The total proposed budget for this division amounts to \$40,000.
- The Convention Centre Fund budget includes a total allocation of \$982,482 (excluding payroll).

There is an overall decrease of approximately \$107,500 in operation expenses mainly associated with a reduction in capital outlay of \$200,000 which is partially offset with increases in laundry & janitorial (\$25k), service contracts (\$11k), insurance (\$34k), and water, sewer, & garbage (\$15k).

# Financial Summary

	<b>Total Funds</b>	
	In thousands	
	<b>2021- 2022 Final Budget</b>	<b>2022- 2023 Adopted Budget</b>
<b>REVENUES AND OTHER SOURCES</b>		
Property Taxes - Incl. Penalty & Interest	\$ 8,539	\$ 9,167
Nonproperty Taxes	19,185	26,153
Fees and Services	1,394	1,079
Fines and Forfeitures	324	324
Licenses and Permits	240	310
Intergovernmental	3,609	2,274
Miscellaneous and Program Revenues	190	181
Other Financing Sources	2,936	1,963
<b>Total Revenues</b>	36,416	41,451
<b>EXPENDITURES</b>		
General Government	4,664	4,422
Public Safety	7,307	7,463
Public works	2,765	2,504
Shoreline	2,171	1,306
Transportation	2,345	2,094
Community Service	1,056	990
Convention & Visitors Bureau	9,541	8,967
Capital Outlay	10,979	456
Debt Service	2,672	2,627
Other Financing Uses	2,822	1,835
<b>Total Expenditures</b>	46,321	32,662
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	\$ (9,905)	\$ 8,790

## Long-Range Revenue Forecast

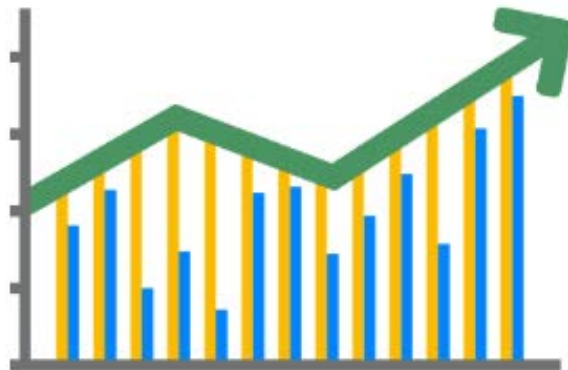
Budgeting is an essential element of the financial planning, control and evaluation process of a municipal government. The annual budget is a dynamic document that will be adjusted as the City proceeds through FY 2022-2023. This budget document continues our efforts to establish a strategic approach to align our resources and strategic objectives to the priorities of our citizens.

The City realizes that a long-term financial plan depends strongly on underlying assumptions. Thus, the City embraces a conservative budget philosophy which is the recommendation of the Government Finance Officers Association of Texas. The City purposely underestimates revenues and overestimates expenditures. This increases the likelihood that actual revenues will exceed budgeted and actual expenditures will be less than budgeted. Such a philosophy would ensure that the City does not spend beyond its means.

The City used trend analysis forecasting during the budgeting process. This enables the City to forecast revenue based on growth patterns of past years. Moving average growth rates are used to exclude the effects of abnormally high or low outcomes in prior years. The moving average is determined by calculating the mean growth from the past three to five years.

Projected increases in operating revenues, such as sales, hotel/motel occupancy, and property taxes, will be allocated to fund future increases in operating expenditures. The forecasts demonstrated below reflect a healthy increase in revenues. Furthermore, future capital improvements will be funded as designated in the Capital Improvement Plan. Funding sources for these types of projects include debt issuance, state and federal grants as well as the venue tax.

City officials remain committed to a policy of maintaining a six-month reserve level for all operating funds. Based on the proposed budget for FY 2022-23, the General Fund required six months reserve for next fiscal year would be approximately \$7,100,000. It is projected that the unassigned fund balance will be approximately \$8,400,000, leaving excess reserves of \$1,300,000.

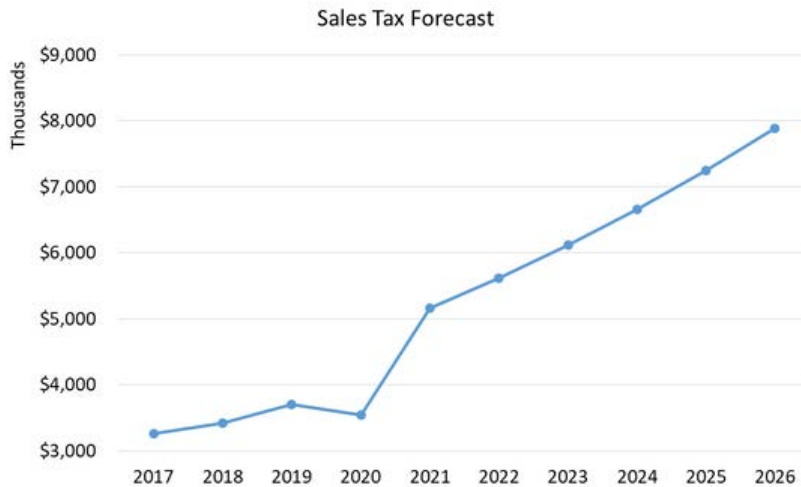




## Sales Tax

The greatest contributor of sales tax revenue is our full-service restaurant industry, which is mostly dependent on tourism as is most of the local economy.

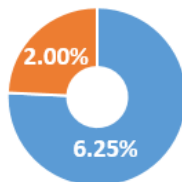
The City has experienced significant increases in sales tax since the significant decrease noted in 2020. The projected increase in sales tax along with property tax collections will ensure the City has sufficient funding for increase in payroll related expenses directly affected by the cost of living. In addition, the increase will provide funding to cover increases in general overhead expenses (e.g., electricity, water/sewer, insurance, auditing, and legal services).



Sales Tax	
Calendar Year	Amount
2017	3,264,105
2018	3,422,627
2019	3,704,353
2020	3,548,578
2021	5,162,018
2022	5,619,414
2023	6,117,339
2024	6,659,384
2025	7,249,459
2026	7,891,818
	Actual
	Forecast

Forecasting Method:  
Average percentage of increase over the past 5 years, which was calculated as an 8.86% increase.

### 8.25% Sales Tax Rate Breakdown



■ Texas state sales tax    ■ South Padre Island tax

## Hotel Occupancy Tax

Hotel Motel tax collections are used for tourism, advertising and promotion (accounted for in the Hotel Motel Fund), Convention Centre operations (Convention Centre Fund), nourishment efforts on the beach (Beach Nourishment Fund), and financing future venue projects (Venue Project Fund). The Venue Project Fund was established in Jan. 2017 to provide for the development of a venue project.

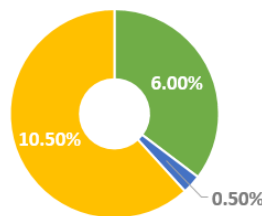
The City has experienced significant increases in Hotel Motel tax since 2020. The increase in this revenue stream will ensure sufficient funding to cover increases in payroll related expenses directly affected by the cost of living for CVB staff. Furthermore, the Fiscal Year 2022-23 budget includes a local match of \$50,000 for the Transportation Fund. Other increases in expenses that will be covered by these funds include the following general expenses: insurance, water, sewer, & garbage, service contracts, etc.



Local Hotel Occupancy Tax	
Fiscal Year	Amount
2017	7,593,583
2018	8,241,155
2019	8,494,475
2020	7,449,334
2021	12,643,649
2022	14,475,877
2023	16,573,618
2024	18,975,349
2025	21,725,121
2026	24,873,371
	Actual
	Forecast

Forecasting Method:  
Annual percent increase of 14.49  
based on the average change in the  
last 5 years of collections.

17% HOT Tax Rate  
Breakdown

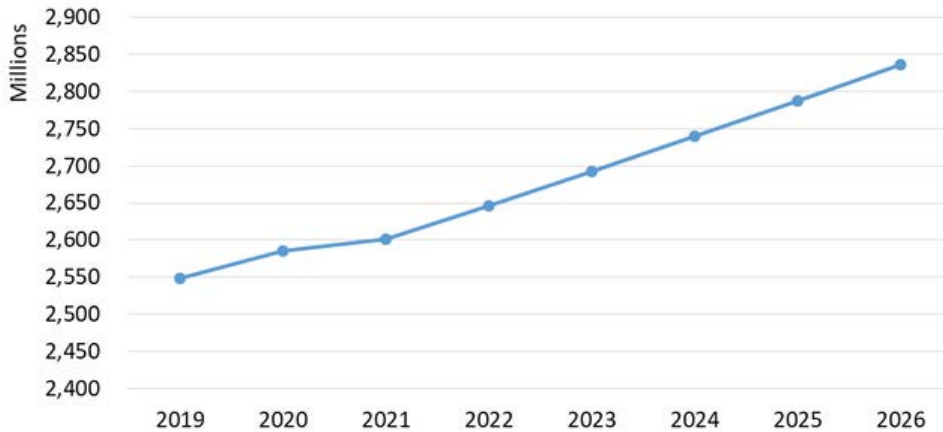


■ Texas state tax   
 ■ Cameron County tax   
 ■ South Padre Island tax

## Property Tax

The City has experienced slight increases in property values for the past few tax years. The 3-year average change in Freeze Adjusted Taxable Values is 1.75%. During the past few years, the property tax rate of the City has experienced slight increases associated with the maintenance and operations (M&O) tax rate. However, the total property tax rate has decreased slightly. The projected increase in property values and, in turn, revenue will provide funding for infrastructure and maintenance expenditures.

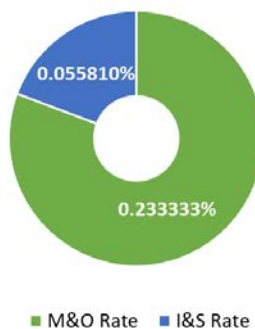
**Freeze Adj Taxable Values Forecast**



Property Tax	
Tax Year	Freeze Adjusted Taxable Values
2019	2,548,728,580
2020	2,585,548,342
2021	2,601,005,264
2022	2,646,477,215
2023	2,692,744,128
2024	2,739,819,899
2025	2,787,718,670
2026	2,836,454,830
	Actual
	Forecast

Forecasting Method:  
Annual increase of 1.75% based on the average change in last 3 tax years of freeze adjusted taxable values.

**Property Tax Rate Breakdown**



## Property Tax Summary

The 2021/22 property tax rate is \$0.289143 (28.9143 cents per \$100 valuation). This budget will raise more property tax than last year's budget by a total amount of approximately \$628,000, which is a 7.36% increase. The property tax revenue to be raised from new property added to the tax roll this year is approximately \$36,000.

The City property tax rates for the current fiscal year and upcoming fiscal year are as follows:

	Year ending <u>9/30/2022</u>	Year ending <u>9/30/2023</u>
	per \$100 valuation	
Total property tax rate	0.313740	0.289143
No-new-revenue tax rate	0.314167	0.266212
No-new revenue maintenance and operations (M&O) rate	0.285647	0.215963
Voter-approval tax rate	0.314632	0.289143
Debt rate	0.061558	0.055810

The total amount of municipal debt obligations as of October 1, 2022, is \$16,605,000, which includes principal only. Of this amount, \$8,475,000 is pledged with property taxes.

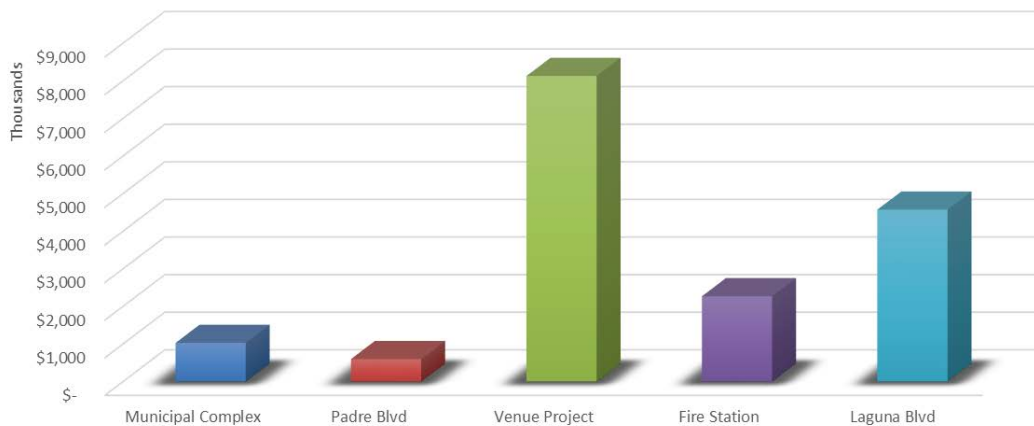
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*28.9 Cent Tax Rate*



*AA+ Bond Rating*

**Outstanding Debt Service as of Oct. 1, 2022**



# Ad Valorem & Personal Property Tax Rate Ordinance

## ORDINANCE NO. 22-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2023 AND THE TAX YEAR 2022, AND SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE AND PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 26.05 Texas Tax Code provides for the procedures for adoption of the annual ad valorem tax rate for municipalities, and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

WHEREAS, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.61% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$289.

**SECTION 1.** There is hereby established a tax rate of \$0.289143 for each one hundred dollars (\$100.00) of assessed valuation on all ad valorem and personal property taxable under the laws of this State by the City of South Padre Island and said Municipal Tax is levied and fixed for the following purposes, to wit:

**First:** An annual tax of \$0.233333 for each \$100.00 worth of property within the limits of the City of South Padre Island, which is made taxable by law either for State or County purposes, is hereby levied and fixed for the current expenditures of the City of South Padre Island, Texas, and for the general improvements of the City and its property.

**Second:** A tax of \$0.055810 for each \$100.00 worth of all property within the limits of The City of South Padre Island, Texas, which is made taxable by law, either for State or County purposes, is hereby levied and fixed for the purposes of creating an interest and sinking fund for the retirement of general obligation bond.

**SECTION 2.** There is hereby granted a discount for early payment of the 2022 taxes, which discount shall be: three per cent (3%) on 2022 taxes paid during the month of October 2022; two percent (2%) on 2022 taxes paid during the month of November 2022; and one percent (1%) on 2022 taxes paid during the month of December 2022.

**SECTION 3.** Any payment not timely made shall bear such penalty and interest as is provided by state law.

**SECTION 4.** If any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

**SECTION 5.**  
This Ordinance shall become effective upon the Second Reading.

PASSED, APPROVED AND ADOPTED on First Reading, this 17<sup>th</sup> day of August 2022.

PASSED, APPROVED AND ADOPTED on Second Reading, this 7<sup>th</sup> day of September 2022.

ATTEST:

CITY OF SOUTH PADRE  
ISLAND, TEXAS

  
Angelique Soto, City Secretary

  
Patrick McNulty, Mayor



## Summary Position by Department

Fund / Department	2019	2020	2021	2022	2023
<b>General Fund</b>					
City Administration	5.00	5.00	4.80	4.80	4.80
Finance	6.00	6.00	5.80	5.80	5.80
Planning	2.00	2.00	1.10	1.10	1.10
Technology	3.00	3.00	3.00	3.00	3.00
Human Resources	3.00	3.00	3.40	3.40	3.40
Municipal Court	3.00	4.00	4.00	4.00	4.00
Police	37.75	36.75	36.75	37.75	37.75
Fire	26.75	27.75	27.75	27.75	27.75
Environmental Health Serv.	5.85	5.85	5.77	5.77	5.77
Fleet Management	2.00	2.00	2.00	2.00	2.00
Building Maintenance	2.00	2.00	2.00	2.00	2.00
Inspections	3.00	4.00	4.00	4.00	4.00
Public Works	19.85	19.85	19.75	20.75	20.75
<b>Hotel Motel Fund</b>					
Visitor's Bureau	3.00	3.00	2.00	2.00	2.00
Sales & Administration	11.00	11.00	11.00	11.00	11.00
Special Events	1.00	1.00	1.00	1.00	1.00
<b>Convention Centre</b>					
Convention Centre	10.00	10.00	10.00	10.00	10.00
<b>Parks and Recreation</b>					
Parks and Recreation	1.00	1.00	1.00	1.00	1.00
<b>Transportation</b>					
Island Metro	14.00	21.00	21.00	22.00	22.00
Metro Connect	7.00	0.00	0.00	0.00	0.00
<b>Shoreline</b>					
Police/Beach Patrol	0.25	0.25	0.25	0.25	0.25
Fire/Beach Patrol	1.25	1.25	1.25	1.25	1.25
Environmental Health Serv.	0.15	0.15	0.23	0.23	0.23
Public Works	0.15	0.15	0.15	0.15	0.15
Beach Maintenance	8.00	9.00	8.00	9.00	9.00
Bay Access	1.00	0.00	0.00	0.00	0.00
<b>Total Operating Budget FTE's</b>	<b>177.00</b>	<b>179.00</b>	<b>176.00</b>	<b>180.00</b>	<b>180.00</b>

Source: City of South Padre Island Annual Budget

Note: Full-time budgeted positions are displayed.



## Variances in Position by Department

Fund/Department	FY 21	FY 22	Vacant Positions Eliminated	Positions Added for FY 23	FY 23	Variance FY 23 vs FY 22
<b>General Fund</b>						
City Administration	4.80	4.80	0.00	0.00	4.80	0.00
Finance	5.80	5.80	0.00	0.00	5.80	0.00
Planning	1.10	1.10	0.00	0.00	1.10	0.00
Technology	3.00	3.00	0.00	0.00	3.00	0.00
Human Resources	3.40	3.40	0.00	0.00	3.40	0.00
Municipal Court	4.00	4.00	0.00	0.00	4.00	0.00
Police	36.75	37.75	0.00	0.00	37.75	0.00
Fire	27.75	27.75	0.00	0.00	27.75	0.00
Environmental Health Serv.	5.77	5.77	0.00	0.00	5.77	0.00
Fleet Management	2.00	2.00	0.00	0.00	2.00	0.00
Building Maintenance	2.00	2.00	0.00	0.00	2.00	0.00
Inspections	4.00	4.00	0.00	0.00	4.00	0.00
Public Works	19.75	20.75	0.00	0.00	20.75	0.00
<b>Hotel Motel Fund</b>						
Visitor's Center	2.00	2.00	0.00	0.00	2.00	0.00
Hotel Motel	11.00	11.00	0.00	0.00	11.00	0.00
Events Marketing	1.00	1.00	0.00	0.00	1.00	0.00
<b>Convention Centre</b>						
Convention Centre	10.00	10.00	0.00	0.00	10.00	0.00
<b>Parks &amp; Recreation</b>						
Parks & Recreation	1.00	1.00	0.00	0.00	1.00	0.00
<b>Transportation</b>						
South Padre Island Metro	22.00	22.00	0.00	0.00	22.00	0.00
<b>Shoreline</b>						
Police/Beach Patrol	0.25	0.25	0.00	0.00	0.25	0.00
Fire/Beach Patrol	1.25	1.25	0.00	0.00	1.25	0.00
Environmental Health Serv.	0.23	0.23	0.00	0.00	0.23	0.00
Public Works	0.15	0.15	0.00	0.00	0.15	0.00
Beach Maintenance	8.00	9.00	0.00	0.00	9.00	0.00
<b>Total Operating Budget FTE's</b>	<b>177.00</b>	<b>180.00</b>	<b>0.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>

# Budget Resolution

## ORDINANCE NO. 22-06

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS; MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, PROGRAM AND ACCOUNTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Padre Island Home Rule Charter provides that the City should by ordinance provide for all appropriations; and

WHEREAS, the City Council has determined that such an ordinance should be enacted to implement and adopt the Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH PADRE ISLAND, TEXAS:

Section 1. There is hereby appropriated from the funds indicated and for such purposes and other expenditures proposed in such budget, not to exceed for all such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for each department, fund, service or other organizational unit as follows, to wit:

**GENERAL FUND:**

Beginning Fund Balance	\$	7,671,914
Operating Revenue		<u>14,946,221</u>
Total Resources		22,618,135
Expenditures		<u>(14,202,428)</u>
Ending Fund Balance	\$	<u>8,415,707</u>

**HOTEL/MOTEL FUND:**

Beginning Fund Balance	\$	12,322,689
Operating Revenue		<u>10,204,515</u>
Total Resources		22,527,204
Expenditures		<u>(7,380,944)</u>
Ending Fund Balance	\$	<u>15,146,260</u>

**VENUE PROJECT FUND:**

Beginning Fund Balance	\$	9,953,167
Operating Revenue		3,089,269
Total Resources		<u>13,042,436</u>
Expenditures		(602,148)
Ending Fund Balance	\$	<u>12,440,288</u>

**CONVENTION CENTRE FUND:**

Beginning Fund Balance	\$	5,068,774
Operating Revenue		2,403,561
Total Resources		<u>7,472,335</u>
Expenditures		(1,585,617)
Ending Fund Balance	\$	<u>5,886,718</u>

**PARKS, RECREATION AND  
BEAUTIFICATION**

Beginning Fund Balance	\$	388,631
Operating Revenue		113,756
Total Resources		<u>502,387</u>
Expenditures		(121,504)
Ending Fund Balance	\$	<u>380,883</u>

**MUNICIPAL COURT  
TECHNOLOGY FUND**

Beginning Fund Balance	\$	8,465
Operating Revenue		3,500
Total Resources		<u>11,965</u>
Expenditures		(5,911)
Ending Fund Balance	\$	<u>6,054</u>

**MUNICIPAL COURT SECURITY  
FUND**

Beginning Fund Balance	\$	66,969
Operating Revenue		5,000
Total Resources		<u>71,969</u>
Expenditures		(6,080)
Ending Fund Balance	\$	<u>65,889</u>

**TRANSPORTATION GRANT**

Beginning Fund Balance	\$	114,951
Operating Revenue		2,154,315
Total Resources		<u>2,269,266</u>
Expenditures		<u>(2,163,738)</u>
Ending Fund Balance	\$	<u>105,528</u>

**DEBT SERVICE:**

Beginning Fund Balance	\$	341,241
Operating Revenue		1,698,825
Total Resources		<u>2,040,066</u>
Expenditures		<u>(1,702,325)</u>
Ending Fund Balance	\$	<u>337,741</u>

**TIRZ**

Beginning Fund Balance	\$	278,841
Operating Revenue		204,490
Total Resources		<u>483,331</u>
Expenditures		<u>-</u>
Ending Fund Balance	\$	<u>483,331</u>

**EDC DEBT SERVICE**

Beginning Fund Balance	\$	403,691
Operating Revenue		394,950
Total Resources		<u>798,641</u>
Expenditures		<u>(393,300)</u>
Ending Fund Balance	\$	<u>405,341</u>

**VENUE DEBT SERVICE**

Beginning Fund Balance	\$	-
Operating Revenue		509,738
Total Resources		<u>509,738</u>
Expenditures		<u>(509,738)</u>
Ending Fund Balance	\$	<u>-</u>

**VENUE TAX CONSTRUCTION**

Beginning Fund Balance	\$	120,945
Operating Revenue		-
Total Resources		<u>120,945</u>
Expenditures		<u>-</u>
Ending Fund Balance	\$	<u>120,945</u>

**BEACH MAINTENANCE**

Beginning Fund Balance	\$	3,365,749
Operating Revenue		3,092,769
Total Resources		<u>6,458,518</u>
Expenditures		(2,264,359)
Ending Fund Balance	\$	<u>4,194,159</u>

**BEACH ACCESS FUND**

Beginning Fund Balance	\$	331,969
Operating Revenue		250,000
Total Resources		<u>581,969</u>
Expenditures		(250,000)
Ending Fund Balance	\$	<u>331,969</u>

**BAY ACCESS**

Beginning Fund Balance	\$	-
Operating Revenue		20,000
Total Resources		<u>20,000</u>
Expenditures		(15,000)
Ending Fund Balance	\$	<u>5,000</u>

**CAPITAL REPLACEMENT PLAN**

Beginning Fund Balance	\$	332,113
Operating Revenue		225,000
Total Resources		<u>557,113</u>
Expenditures		(95,470)
Ending Fund Balance	\$	<u>461,643</u>

**ECONOMIC DEVELOPMENT  
CORPORATION**

Beginning Fund Balance	\$	1,087,740
Operating Revenue		1,313,000
Total Resources		<u>2,400,740</u>
Expenditures		(1,313,000)
Ending Fund Balance	\$	<u>1,087,740</u>

**BEACH NOURISHMENT**

Beginning Fund Balance	\$	4,650,594
Operating Revenue		772,317
Total Resources		<u>5,422,911</u>
Expenditures		-
Ending Fund Balance	\$	<u>5,422,911</u>

**BNC FACILITY MAINTENANCE**

Beginning Fund Balance	\$	190,472
Operating Revenue		50,000
Total Resources		<u>240,472</u>
Expenditures		(50,000)
Ending Fund Balance	\$	<u>190,472</u>

Section 2. This Ordinance repeals all portions of any prior ordinances or parts of ordinances of the Code of Ordinances in conflict herewith and shall not be codified.

Section 3. If for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this Ordinance for it is the definite intent of this City Council that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

Section 4. This Ordinance shall become effective immediately.

PASSED, APPROVED AND ADOPTED on First Reading, this 17<sup>th</sup> day of August 2022.

PASSED, APPROVED AND ADOPTED on Second Reading, this 7<sup>th</sup> day of September 2022.

ATTEST:

**CITY OF SOUTH PADRE  
ISLAND, TEXAS**

  
Angelique Soto, City Secretary

  
Patrick McNulty, Mayor





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# FUND SUMMARIES

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## **Fund Descriptions and Fund Structure**

Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which primarily rely on fees and charges. The City of South Padre Island does not include any business-type activities; therefore, all funds are governmental funds.

### **Fund Descriptions**

#### **Major Governmental Funds**

Major funds represent significant activities of the City. By definition, the General Fund is always considered a major fund. Other governmental funds are reported as major funds if the fund reports at least 10 percent of any of the following: a) total governmental fund assets, b) total governmental fund liabilities, c) total governmental fund revenues, or d) total governmental fund expenditures, excluding other financing sources and uses. The City reports the following fund types and related major governmental funds:

- The General Fund is the primary operating fund for the City. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund. It includes most tax revenues and such services as public safety, inspections, planning, and administration.

#### **Major Special Revenue Funds**

The special revenue funds are used to account for the proceeds of specific revenue sources, other than for major capital projects, that are legally restricted to expenditure for specified purposes. The special revenue funds reported as a major fund are:

- The Bay Access Fund was established to account for projects to improve access to Laguna Madre Bay.
- The Hotel/Motel Fund is used to account for occupancy tax collections. This fund is used to account for the portion of collections used for tourism, advertising, and promotion.
- The Venue Project Fund is used to account for monies collected for assessment of hotel/motel tax collected by the City for repayment of venue projects.

#### **Major Capital Project Funds**

The capital projects funds are used to account for the acquisition or construction of capital assets. The capital projects funds reported as a major fund are:

- The Laguna Blvd Reconstruction Fund is used to account for the reconstruction of Laguna Boulevard.

### **Non-Major Special Revenue Funds**

- The Beach Maintenance Fund is used to clean and maintain the beach. The State of Texas remits to the City 2% of the hotel motel tax collected by the State for these efforts.
- The Beach Nourishment Fund (Shoreline Department) is used to account for nourishment efforts on the beach and is primarily funded by the Hotel Motel Tax revenue.
- The Convention Center Fund is used to account for the portion of occupancy tax collections used for Convention Centre operations.
- The Coronavirus Relief Fund is used to account for COVID grant funds received.
- The Municipal Court Security Fund is used to account for monies collected on traffic fines. On each ticket, \$3.00 is collected and used specifically for security needs in the Municipal Court.
- The Municipal Court Technology Fund is used to account for monies collected on traffic fines. On each ticket, \$4.00 is collected and used specifically for technological improvements in the Municipal Court.
- The Parks, Recreation, and Beautification Fund is used to account for funds set aside for upgrades to City parks.
- The Tax Increment Reinvestment Zone (TIRZ) Fund is used to finance the cost of redevelopment and encourage development in an area that would otherwise not attract sufficient market development.
- The Transportation Fund is used to account for proceeds from intergovernmental sources and expenditures associated with the operational costs of the City's public transit system.

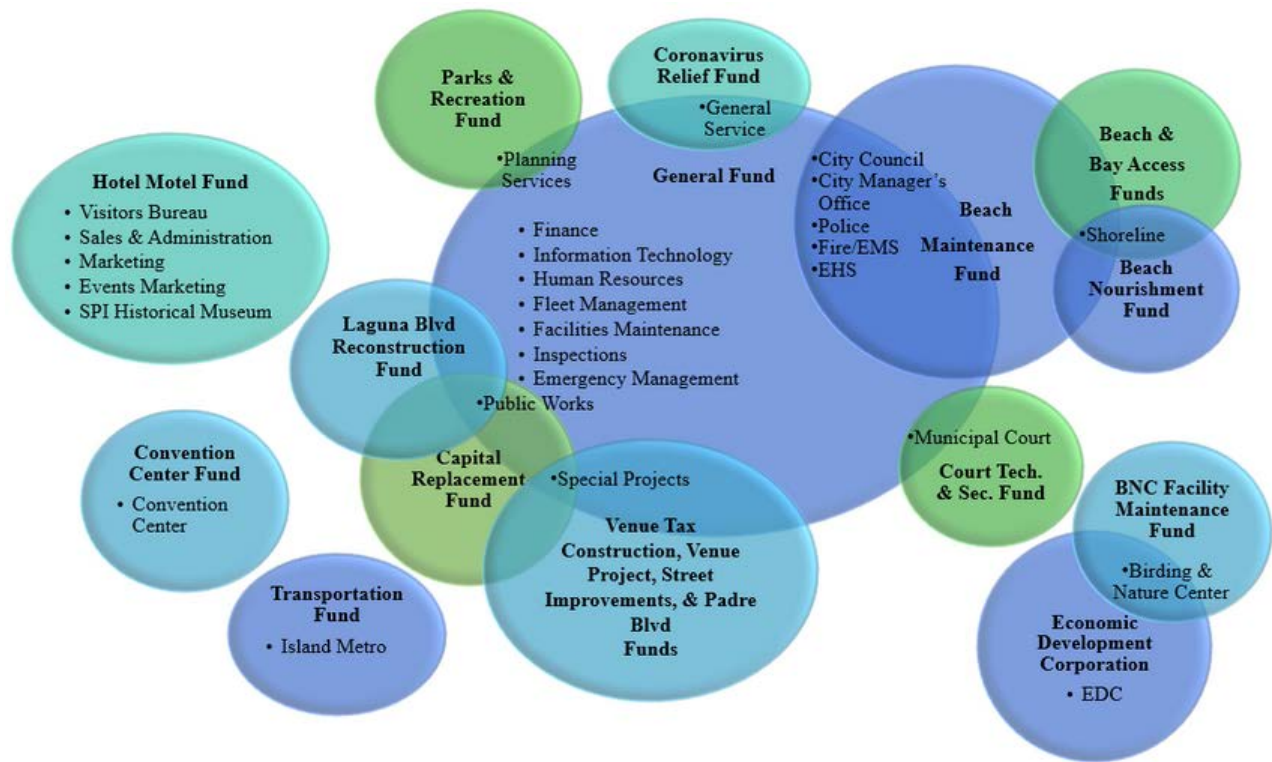
### **Non-Major Capital Project Funds**

- The Beach Access Fund is used to account for projects to improve access to the beaches of the City.
- The BNC Facility Maintenance Fund was established to account for preventive maintenance costs associated with the Birding and Nature Center Facility.
- The Capital Replacement Fund is used to account for preventive maintenance costs for the city's buildings.
- The Padre Boulevard Construction Fund is used to account for expenditures associated with improvements to Padre Boulevard and side streets.
- The Street Improvement Fund is used to account for improvements to the streets of the City.
- The Venue Tax Construction Fund is used to account for bond proceeds received and expenditures associated with future infrastructure of the City.

Debt Service

- The Debt Service Fund is used to account for the accumulation of resources for the payment of long term debt principal, interest, and related costs. An ad valorem tax rate and tax levy is required to be computed and levied, which will be sufficient to produce the dollars required to pay principal and interest as it comes due.
- The Venue Debt Service Fund is used to account for venue tax debt service payments. A transfer from the Venue Project Fund is also made to support debt service payments.

**Department/Fund Relationship**



## Use of Funds by Departments

Department(s)	Governmental Funds																	
	Major Special Revenue Funds				Major Cap. Proj. Fund	Non-Major Special Revenue Funds							Non-Major Capital Project Funds					
	General Fund	Bay Access	Hotel Motel	Venue Project		Laguna Blvd Reconst- ruction	Beach Main- tenance	Beach Nourish- ment	Conven- tion Center	Corona- virus Relief	Mun. Court Tech. & Sec.	Parks, Rec., & Beauti- fication	Trans- porta- tion.	Beach Access	Capital Replace- ment	Padre Blvd Construc- tion	Street Improv- ment	Venue Tax Construc- tion
City Council & City Manager's Office	X					X												
Finance, Info. Tech., & Human Resources	X																	
Planning Services	X										X							
Municipal Court	X									X								
Police, Fire/EMS, & Env. Health Serv.	X					X												
Fleet, Facilities Maint, & Inspections	X																	
Public Works	X				X									X				
Emergency Management	X																	
General Service	X								X									
Special Projects	X			X										X	X	X	X	X
Shoreline		X				X	X						X					
Visitors Bureau, Sales & Adm., Marketing, Events Marketing, & SPI Historical Museum			X															
Convention Center								X										
Transportation												X						

Department	Component Unit	
	Economic Development Corporation	BNC Facility Maintenance
EDC	X	
Birding & Nature Center	X	X



# Departmental Structure

A key element of the City's departmental structure is how certain activities are directed in order to achieve the goals of the City.



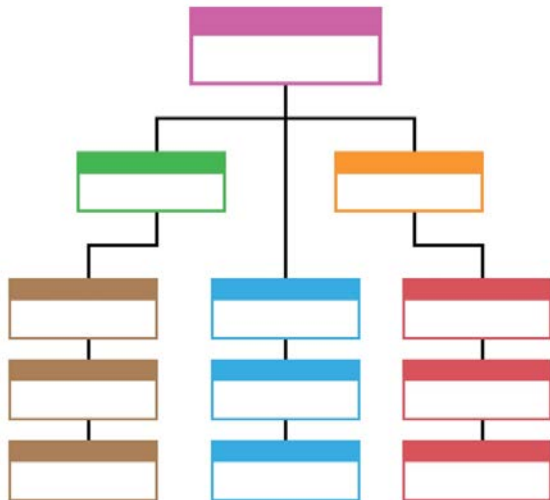
- o Fund 01 – General Fund
  - 511 City Council
  - 512 City Manager's Office
  - 513 Finance
  - 514 Planning
  - 515 Technology
  - 516 Human Resources
  - 520 Municipal Court
  - 521 Police
  - 522 Fire
  - 532 Environmental Health Services
  - 540 Fleet Management
  - 541 Facilities and Grounds Maintenance
  - 542 Inspections
  - 543 Public Works
  - 544 Emergency Management
  - 570 General Services
  - 572 Special Projects

- o Fund 02 – Hotel Motel Tax
  - 590 Visitors Bureau
  - 592 Sales & Administration
  - 593 Events Marketing
  - 594 Marketing
  - 596 SPI Historical Museum

- o Fund 03 – Venue Project Fund
- o Fund 06 – Convention Centre
- o Fund 09 – Parks, Recreation, & Beautification
- o Fund 21 – Municipal Court Technology
- o Fund 22 – Municipal Court Security
- o Fund 30 – Transportation
  - 591 Island Metro

- o Fund 43 – Street Improvement Fund
- o Fund 50 – General Debt Service
- o Fund 51 – TIRZ (Tax Increment Reinvestment Zone)
- o Fund 52 – EDC Debt Service
- o Fund 53 – Venue Debt Service
- o Fund 57 – Venue Tax Construction
- o Fund 60 – Beach Maintenance
  - 511 City Council
  - 512 City Manager's Office
  - 521 Police/Beach Patrol
  - 522 Fire/Beach Patrol
  - 532 Environmental Health Services
  - 540 Fleet Management
  - 560 Beach Maintenance

- o Fund 61 – Beach Access
- o Fund 62 – Bay Access
- o Fund 65 – Capital Replacement Fund
- o Fund 66 – Laguna Boulevard Reconstruction Fund
- o Fund 80 – Economic Development Corp.
- o Fund 81 – Beach Nourishment
- o Fund 82 – BNC Facility Maintenance







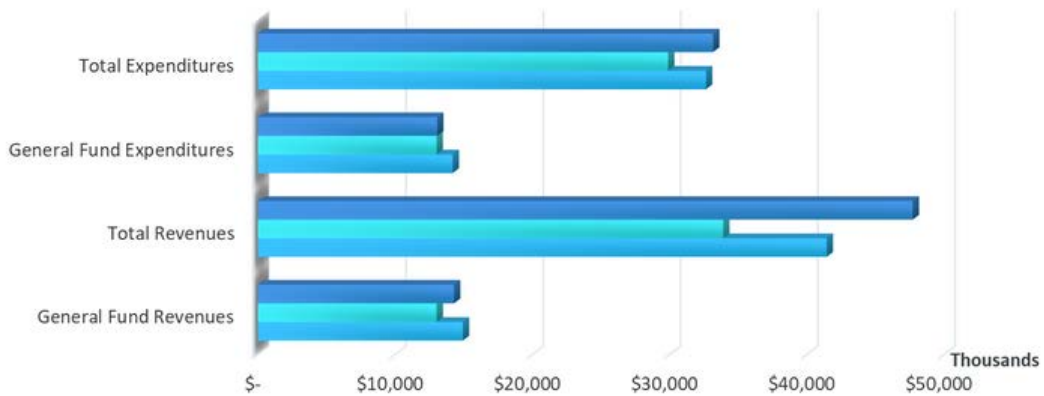
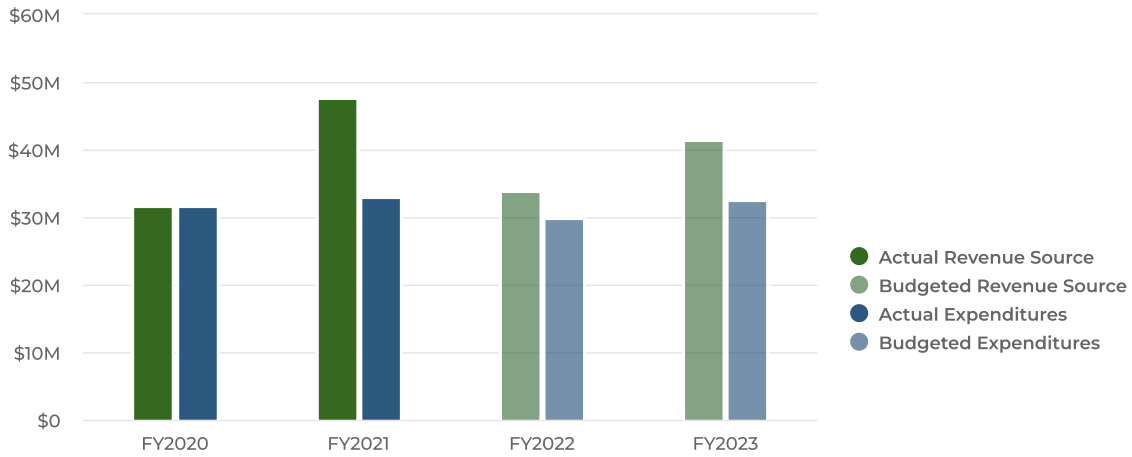
## All Funds Summary

General Governmental Fund Types (General Fund, Special Revenue Funds, and Debt Service Fund) account for a major portion of the City's operating revenues and expenditures. A fourth general governmental fund type is Capital Projects, which was established to account for major city improvements.

This summary outlines the Revenues and Expenses of the City by source, fund type, and department. Please reference the individual fund summary pages found in the Fund & Department Budgets section for more information on each fund.

### Summary

The City of South Padre Island is projecting \$41.45M of revenue in FY 2022-23, which represents a 22.2% increase over the prior year. Budgeted expenditures are projected to increase by 9.2% or \$2.76M to \$32.66M in FY 2022-23.



	General Fund Revenues	Total Revenues	General Fund Expenditures	Total Expenditures
2020/21*	\$14,300,254	\$47,716,344	\$13,077,569	\$33,177,649
2021/22**	\$13,033,957	\$33,907,213	\$13,032,435	\$29,898,413
2022/23	\$14,946,221	\$41,451,226	\$14,202,428	\$32,661,562

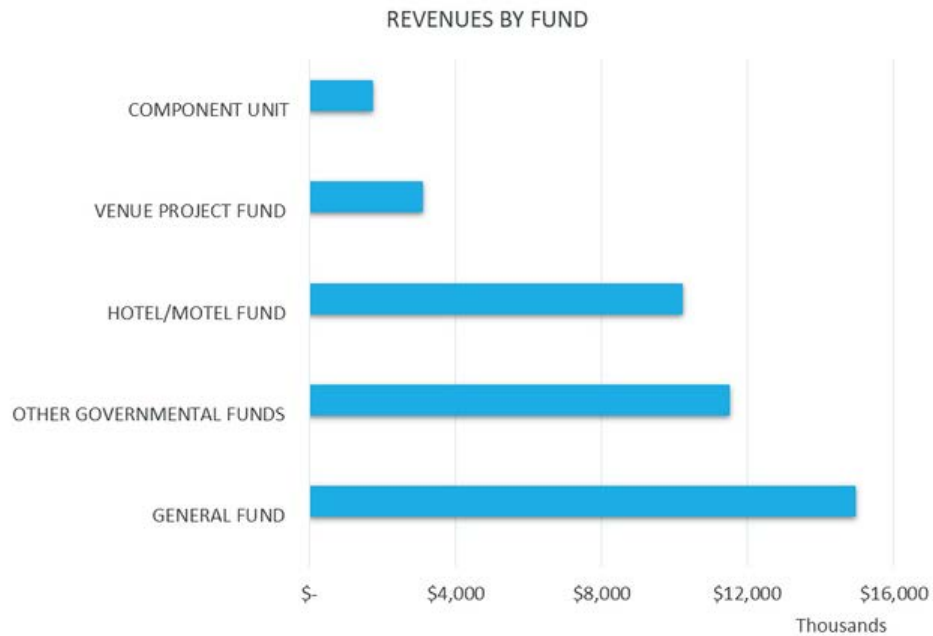
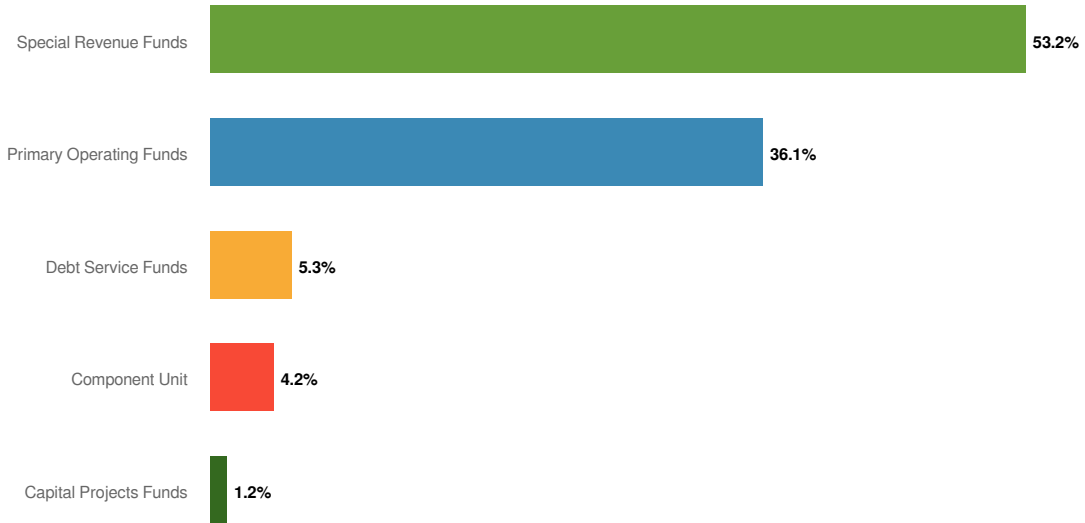
\* Actuals

\*\* Adopted Budget

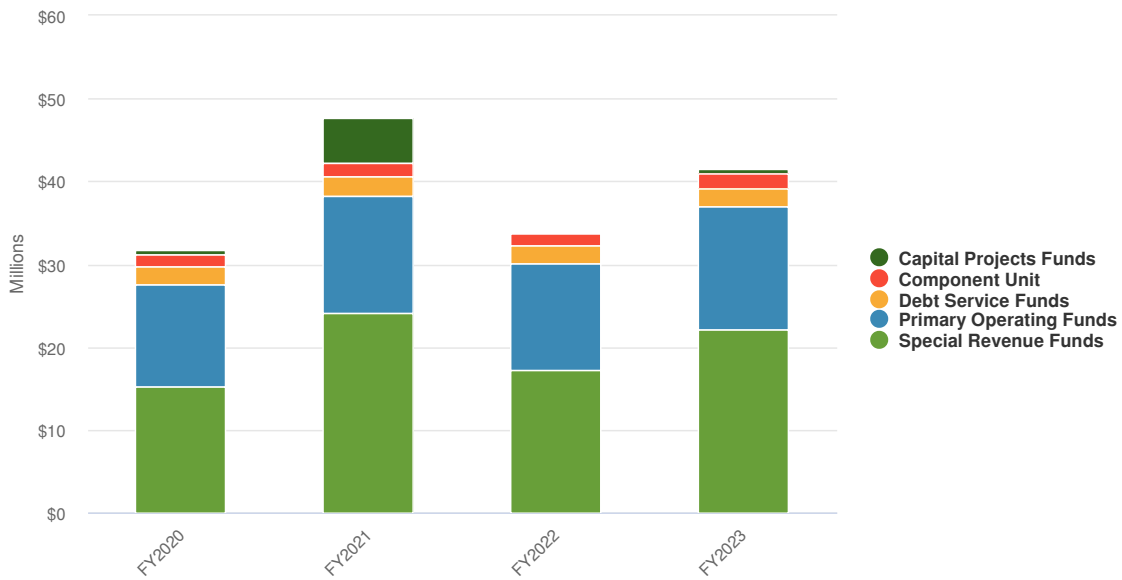
## Revenue by Fund Type

*General Fund revenues represent 53.2% of total revenues.*

### Budgeted Revenue by Fund Type



### Budgeted and Historical Revenue by Fund Type



General Fund revenues are budgeted to total \$14.95M, including other financing sources. This represents an increase of 11.5% over the FY 2021/22 adopted budget revenues.

The Hotel/Motel Fund and the Convention Centre Fund have total projected revenue of \$12.61M, which is a 35.64% increase from the previous year's adopted budget.

Projected revenues for the Venue Tax Fund total \$3.09M, a 36.58% increase from the prior year's adopted budget.

Revenues for the Beach Maintenance Fund are also projected to total \$3.09M, a 36.58% increase from the prior year's adopted budget.

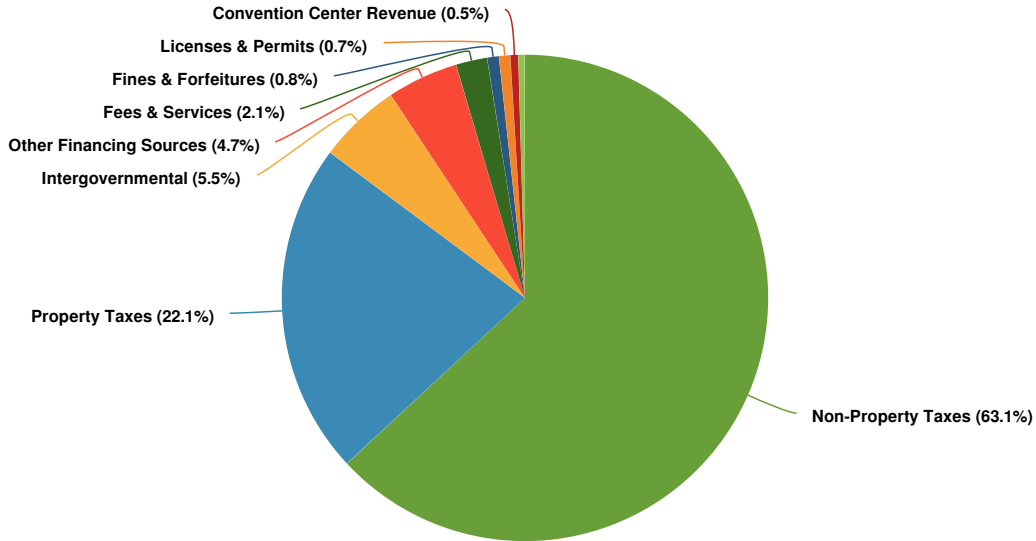
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
Primary Operating Funds				
General Fund	\$12,373,127	\$14,279,777	\$13,033,957	\$14,946,221
Forfeited Property Fund	\$276	\$20,476	\$0	\$0
<b>Total Primary Operating Funds:</b>	<b>\$12,373,403</b>	<b>\$14,300,254</b>	<b>\$13,033,957</b>	<b>\$14,946,221</b>
Special Revenue Funds				
Hotel/Motel Tax Fund	\$6,447,055	\$10,600,992	\$7,423,521	\$10,204,515
Venue Project Fund	\$1,916,267	\$3,201,626	\$2,261,888	\$3,089,269
Convention Center Fund	\$1,288,892	\$2,291,952	\$1,872,030	\$2,403,561
Parks, Recreation, And Beautification Fund	\$95,431	\$573,567	\$98,426	\$113,756
Municipal Court Technology Fund	\$5,411	\$7,664	\$3,500	\$3,500
Municipal Court Security Fund	\$5,815	\$8,820	\$5,000	\$5,000
Transportation Fund	\$1,923,503	\$2,785,687	\$2,392,111	\$2,154,315

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
TIRZ Fund	\$89,600	\$88,243	\$255,934	\$204,490
Beach Maintenance Fund	\$2,347,496	\$3,595,283	\$2,264,388	\$3,092,769
Covid-19 Fund	\$361,052	\$15,028	\$0	\$0
Beach Nourishment Fund	\$501,873	\$865,301	\$565,472	\$772,317
Hurricane Recovery Fund	\$160,052	\$0	\$0	\$0
<b>Total Special Revenue Funds:</b>	<b>\$15,142,447</b>	<b>\$24,034,164</b>	<b>\$17,142,270</b>	<b>\$22,043,492</b>
Capital Projects Funds				
Venue Tax Construction Fund	\$100,239	\$10,646	\$0	\$0
Beach Access Fund	\$330,837	\$20,482	\$0	\$250,000
Bay Access Fund	\$173	\$51,379	\$0	\$20,000
Capital Replacement Fund	\$225,000	\$225,000	\$225,000	\$225,000
Laguna Blvd Reconstruction Fund	\$0	\$5,123,991	\$0	\$0
<b>Total Capital Projects Funds:</b>	<b>\$656,249</b>	<b>\$5,431,498</b>	<b>\$225,000</b>	<b>\$495,000</b>
Debt Service Funds				
General Debt Service Fund	\$1,720,022	\$1,694,767	\$1,642,000	\$1,698,825
Venue Debt Service Fund	\$508,188	\$508,991	\$510,738	\$509,738
Venue Seasonal Reserve Fund	\$661	\$0	\$0	\$0
Venue Debt Reserve Fund	\$2,777	\$0	\$0	\$0
<b>Total Debt Service Funds:</b>	<b>\$2,231,649</b>	<b>\$2,203,759</b>	<b>\$2,152,738</b>	<b>\$2,208,563</b>
Component Unit				
EDC Debt Service Fund	\$395,241	\$388,062	\$396,650	\$394,950
EDC Debt Reserve Fund	\$2,179	\$0	\$0	\$0
Economic Development Corporation Fund	\$885,680	\$1,282,566	\$922,500	\$1,313,000
BNC Facility Maintenance Fund	\$70,304	\$76,041	\$34,098	\$50,000
<b>Total Component Unit:</b>	<b>\$1,353,404</b>	<b>\$1,746,669</b>	<b>\$1,353,248</b>	<b>\$1,757,950</b>
<b>Total:</b>	<b>\$31,757,152</b>	<b>\$47,716,344</b>	<b>\$33,907,213</b>	<b>\$41,451,226</b>

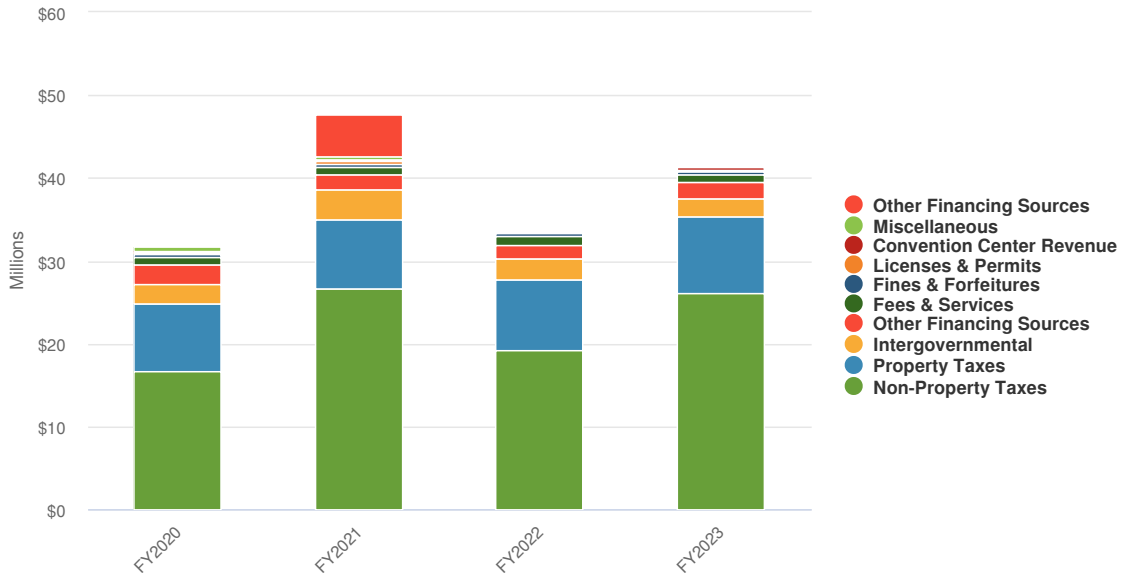
# Revenues by Source

Non-property taxes are the major source of revenue, representing 63.1%.

## Projected 2023 Revenues by Source



## Budgeted and Historical Revenues by Source

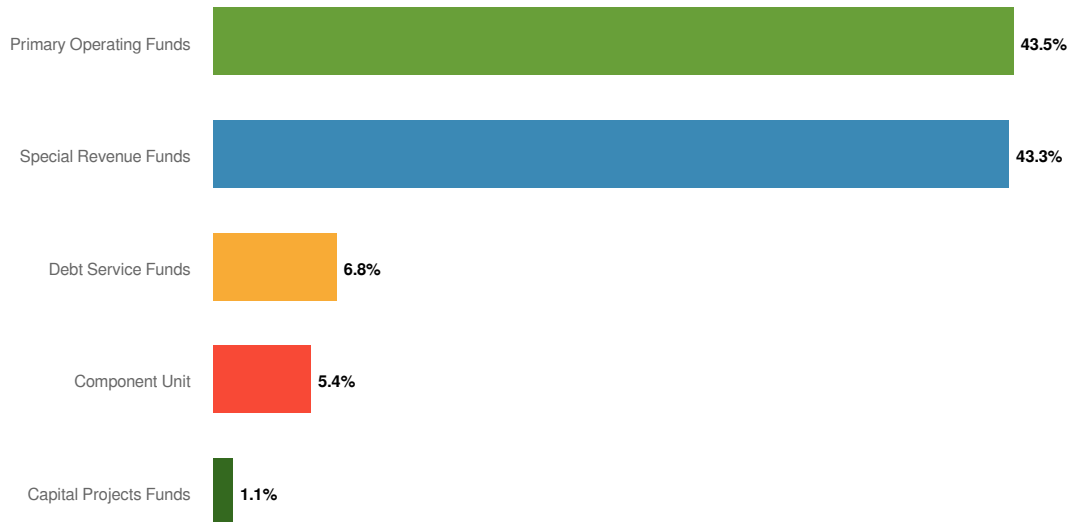


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
Revenue Source				
Property Taxes	\$8,265,366	\$8,308,887	\$8,538,891	\$9,167,305
Non-Property Taxes	\$16,655,561	\$26,665,715	\$19,184,686	\$26,152,856
Fees & Services	\$966,867	\$1,041,509	\$1,003,485	\$864,389
Licenses & Permits	\$208,669	\$336,629	\$239,750	\$309,850
Intergovernmental	\$2,224,818	\$3,577,422	\$2,543,439	\$2,274,057
Fines & Forfeitures	\$248,287	\$367,920	\$323,700	\$323,700
Miscellaneous	\$608,777	\$365,435	\$182,600	\$181,000
Other Financing Sources	\$2,406,834	\$1,787,336	\$1,675,662	\$1,963,069
Convention Center Revenue	\$171,973	\$142,016	\$215,000	\$215,000
Other Financing Sources	\$0	\$5,123,474	\$0	\$0
<b>Total Revenue Source:</b>	<b>\$31,757,152</b>	<b>\$47,716,344</b>	<b>\$33,907,213</b>	<b>\$41,451,226</b>

## Expenditures by Fund Type

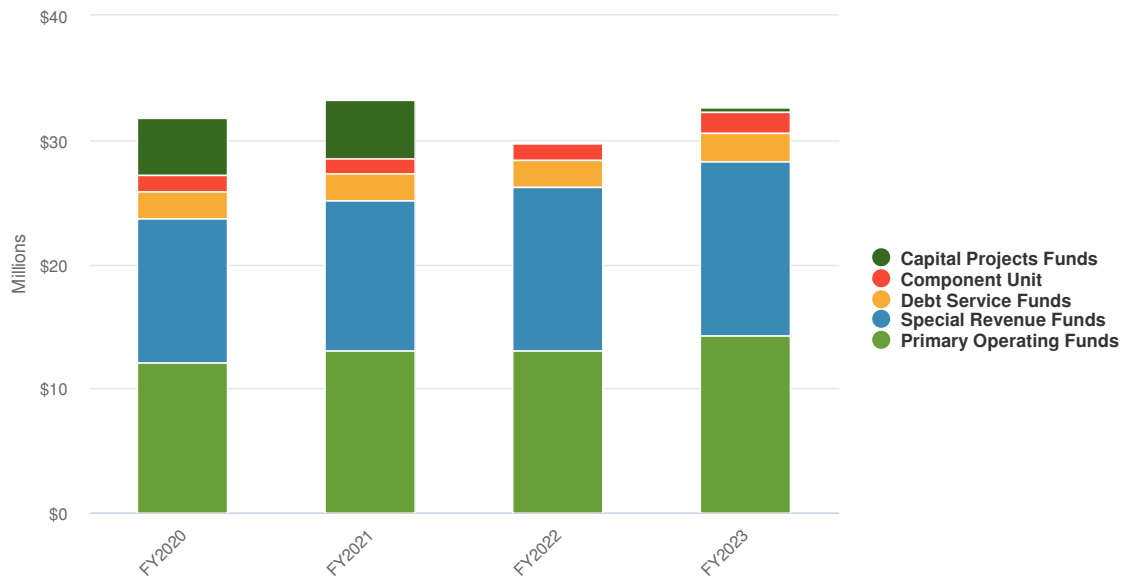
*General Fund expenditures represent 43.5% of total expenditures.*

### 2023 Expenditures by Fund





## Budgeted and Historical Expenditures by Fund Type



General Fund expenditures are budgeted to total \$14.2M. This represents a decrease of 8.2% over the FY 2021/22 adopted budget expenditures.

The Hotel/Motel Fund and the Convention Centre Funds have total projected expenditures of \$8.97M, which is a 12.2% decrease from the previous year's adopted budget.

Projected expenditures for the Transportation Fund total \$2.16M, a 10.6% increase from the prior year's adopted budget.

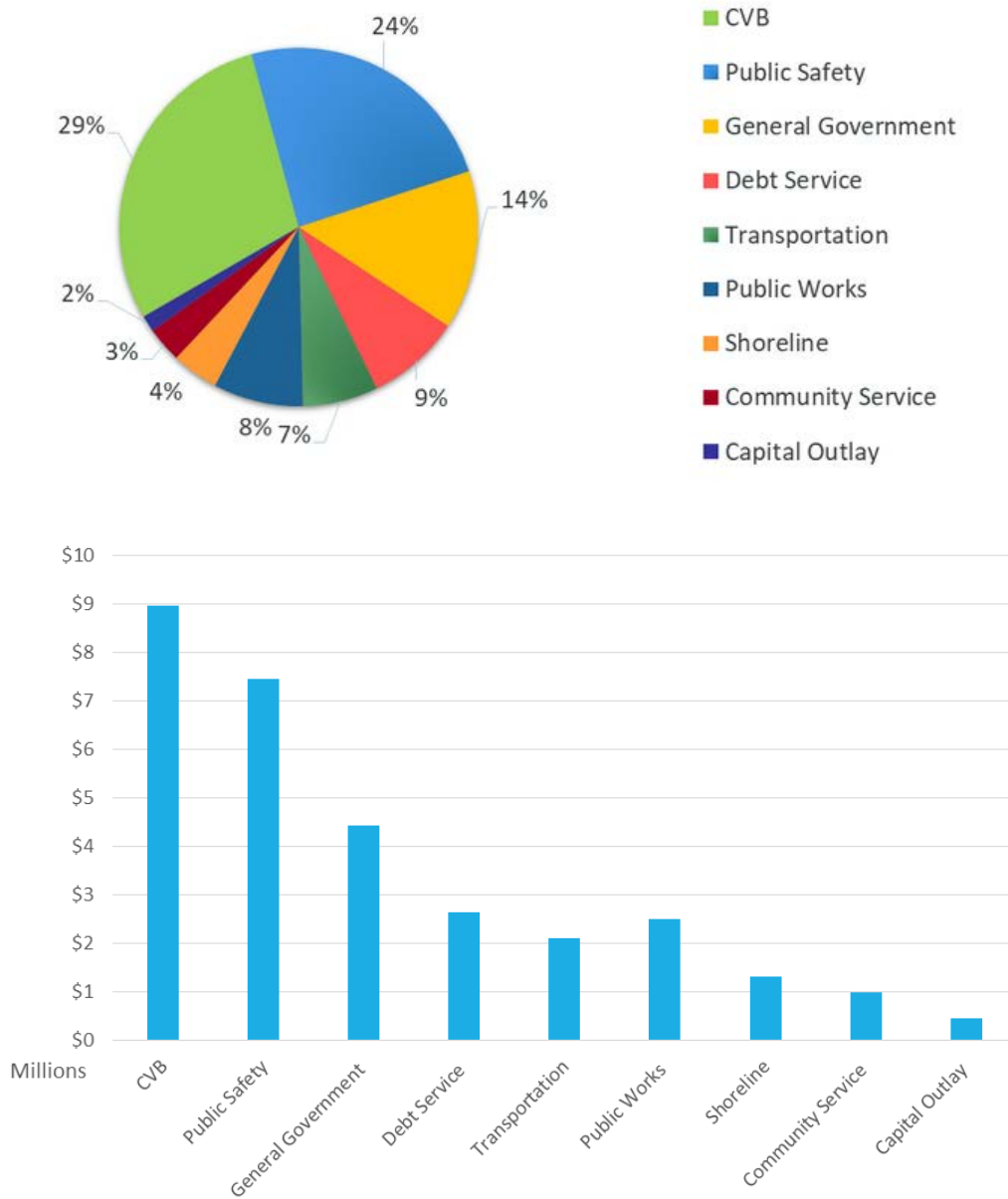
Beach Maintenance Fund expenditures are budgeted to total \$2.26M, a 13.8% decrease from FY 2021/22 adopted budget.

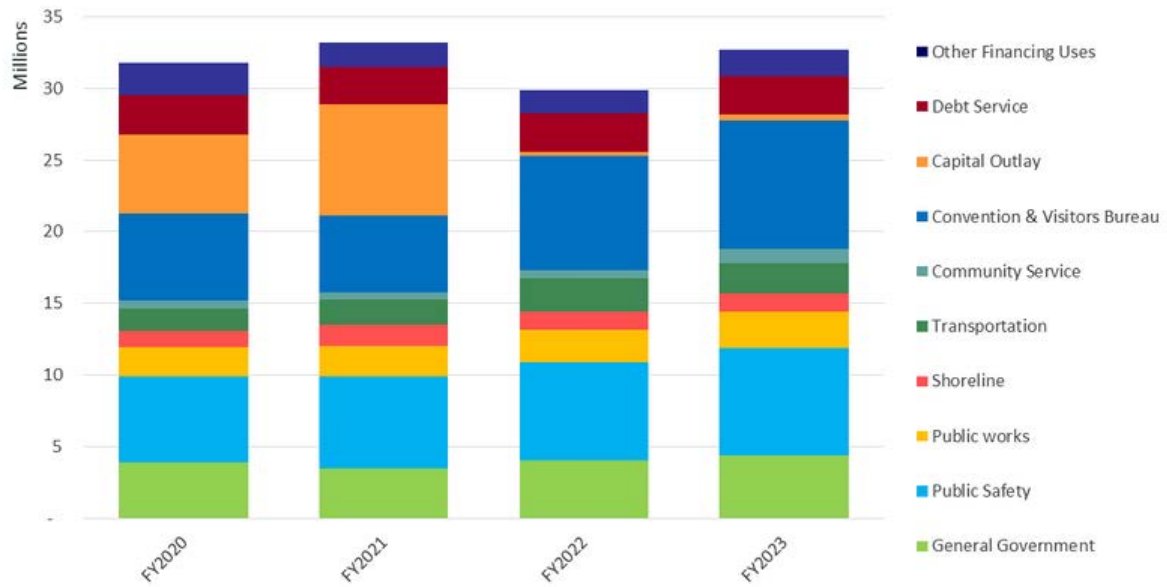
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
Primary Operating Funds				
General Fund	\$12,134,119	\$13,050,933	\$13,032,435	\$14,202,428
Forfeited Property Fund	\$7,657	\$26,635	\$0	\$0
<b>Total Primary Operating Funds:</b>	<b>\$12,141,775</b>	<b>\$13,077,569</b>	<b>\$13,032,435</b>	<b>\$14,202,428</b>
Special Revenue Funds				
Hotel/Motel Tax Fund	\$4,906,614	\$4,293,086	\$6,529,526	\$7,380,944
Venue Project Fund	\$538,880	\$570,272	\$603,163	\$602,148
Convention Center Fund	\$1,402,964	\$1,375,213	\$1,460,743	\$1,585,617
Parks, Recreation, And Beautification Fund	\$115,306	\$551,257	\$98,426	\$121,504
Municipal Court Technology Fund	\$10,619	\$11,603	\$5,911	\$5,911
Municipal Court Security Fund	\$1,972	\$834	\$7,833	\$6,080
Transportation Fund	\$1,799,610	\$2,719,101	\$2,392,111	\$2,163,738

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
TIRZ Fund	\$50,000	\$50,000	\$50,000	\$0
Beach Maintenance Fund	\$2,024,607	\$2,244,464	\$1,952,280	\$2,264,359
Covid-19 Fund	\$361,052	\$0	\$0	\$0
Beach Nourishment Fund	\$116,281	\$220,130	\$80,000	\$0
Hurricane Recovery Fund	\$160,052	\$0	\$0	\$0
<b>Total Special Revenue Funds:</b>	<b>\$11,487,958</b>	<b>\$12,035,959</b>	<b>\$13,179,993</b>	<b>\$14,130,301</b>
Capital Projects Funds				
Padre Blvd Improvement Fund	\$9,829	\$9,407	\$0	\$0
Venue Tax Construction Fund	\$4,568,743	\$3,250,392	\$0	\$0
Beach Access Fund	\$39,465	\$29,008	\$26,000	\$250,000
Bay Access Fund	\$0	\$1,193,125	\$0	\$15,000
Capital Replacement Fund	\$38,693	\$56,161	\$106,599	\$95,470
Laguna Blvd Reconstruction Fund	\$0	\$109,629	\$0	\$0
<b>Total Capital Projects Funds:</b>	<b>\$4,656,729</b>	<b>\$4,647,721</b>	<b>\$132,599</b>	<b>\$360,470</b>
Debt Service Funds				
General Debt Service Fund	\$1,735,825	\$1,684,648	\$1,701,200	\$1,702,325
Venue Debt Service Fund	\$508,188	\$509,388	\$510,738	\$509,738
<b>Total Debt Service Funds:</b>	<b>\$2,244,013</b>	<b>\$2,194,036</b>	<b>\$2,211,938</b>	<b>\$2,212,063</b>
Component Unit				
EDC Debt Service Fund	\$387,550	\$391,250	\$384,850	\$393,300
Economic Development Corporation Fund	\$861,737	\$825,830	\$922,500	\$1,313,000
BNC Facility Maintenance Fund	\$14,279	\$5,284	\$34,098	\$50,000
<b>Total Component Unit:</b>	<b>\$1,263,566</b>	<b>\$1,222,364</b>	<b>\$1,341,448</b>	<b>\$1,756,300</b>
<b>Total:</b>	<b>\$31,794,040</b>	<b>\$33,177,649</b>	<b>\$29,898,413</b>	<b>\$32,661,562</b>

## Expenditures by Governmental Activity

Convention Centre and Visitors Bureau, which includes Convention Centre and Marketing activities, is the City of South Padre Island's greatest expenditure due to the fact that all economic activity on the Island centers on tourism.



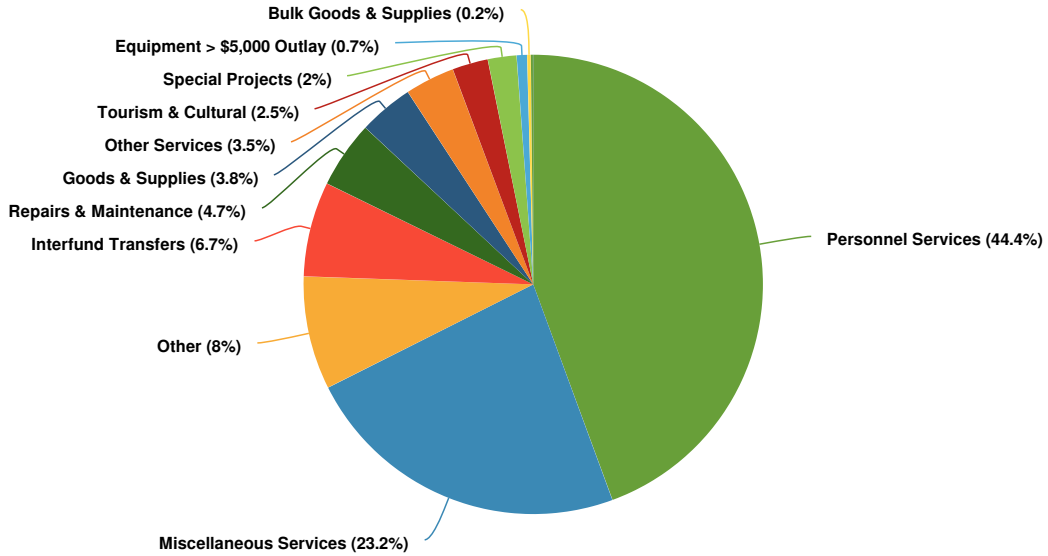


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Budgeted
Expenditures				
General Government	\$3,918,854	\$3,513,063	\$4,057,987	\$4,422,308
Public Safety	\$5,987,220	\$6,356,664	\$6,865,041	\$7,462,664
Public Works	\$2,006,670	\$2,132,030	\$2,257,919	\$2,503,840
Shoreline	\$1,152,882	\$1,467,830	\$1,266,597	\$1,305,527
Transportation	\$1,572,096	\$1,794,194	\$2,268,948	\$2,093,738
Community Service	\$526,568	\$461,769	\$590,178	\$989,554
Convention & Visitors Bureau	\$6,128,032	\$5,418,313	\$7,990,269	\$8,966,561
Capital Outlay	\$5,479,646	\$7,712,989	\$301,860	\$455,643
Debt Service	\$2,765,447	\$2,659,698	\$2,671,202	\$2,626,898
Other Financing Uses	\$2,256,625	\$1,661,100	\$1,628,412	\$1,834,829
<b>Total Expenditures:</b>	<b>\$31,794,040</b>	<b>\$33,177,649</b>	<b>\$29,898,413</b>	<b>\$32,661,562</b>

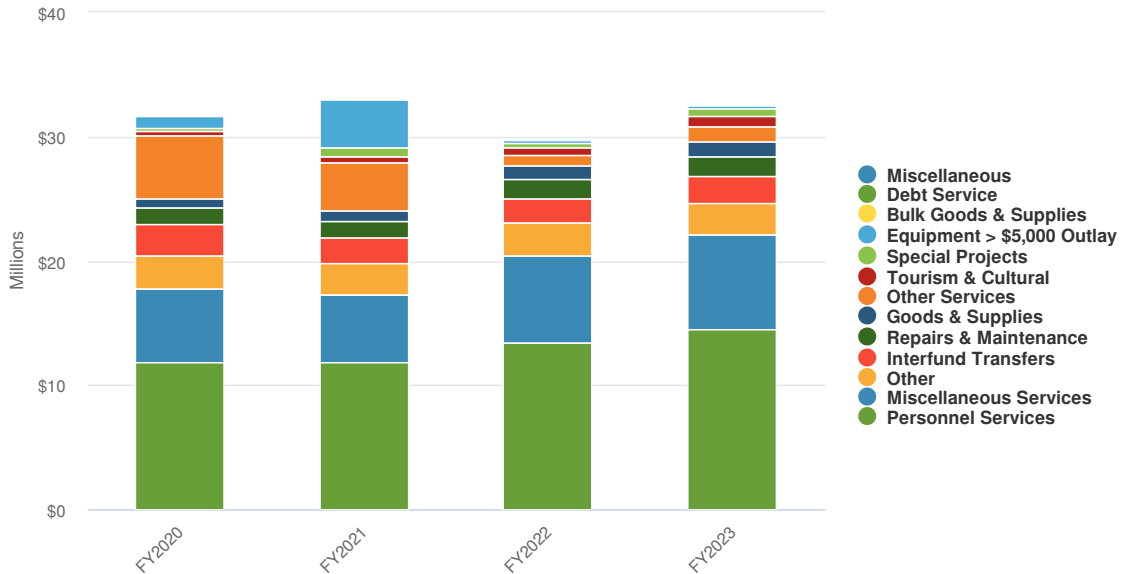
## Expenditures by Expense Type

*Personnel costs are the major expense type, representing 44.4%.*

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget
Expense Objects				
Personnel Services	\$11,839,935	\$11,836,391	\$13,376,703	\$14,503,116
Goods & Supplies	\$829,804	\$911,524	\$1,090,349	\$1,253,866
Bulk Goods & Supplies	\$25,130	\$31,179	\$80,000	\$80,000
Miscellaneous	\$2,511	\$6,886	\$5,000	\$1,500
Repairs & Maintenance	\$1,239,748	\$1,286,595	\$1,595,304	\$1,541,916
Miscellaneous Services	\$5,895,043	\$5,446,494	\$7,066,243	\$7,573,909
Equipment > \$5,000 Outlay	\$867,447	\$3,976,709	\$246,665	\$240,643
Tourism & Cultural	\$411,387	\$486,978	\$605,872	\$825,391
Other	\$2,631,563	\$2,585,286	\$2,596,788	\$2,605,363
Interfund Transfers	\$2,636,728	\$2,032,740	\$1,929,897	\$2,179,718
Other Services	\$4,961,210	\$3,836,132	\$870,839	\$1,144,350
Special Projects	\$290,958	\$645,223	\$328,339	\$658,255
Debt Service	\$162,577	\$95,512	\$106,414	\$53,535
<b>Total Expense Objects:</b>	<b>\$31,794,040</b>	<b>\$33,177,649</b>	<b>\$29,898,413</b>	<b>\$32,661,562</b>





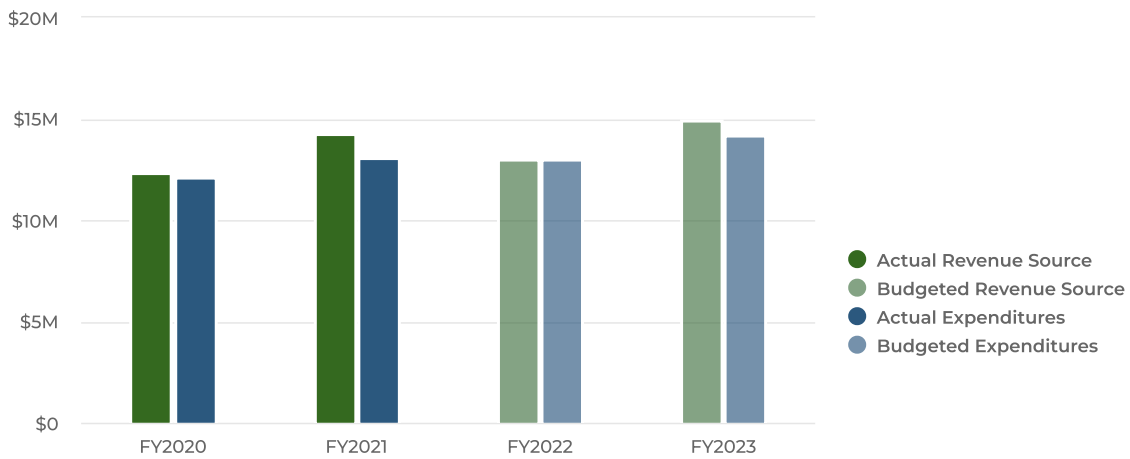
## General Fund

As the General Fund is a major fund of the City, we have highlighted this fund in this section. The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established.

This section details the revenues by source and expenditures by function, department, and expense type. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund budget.

### Summary

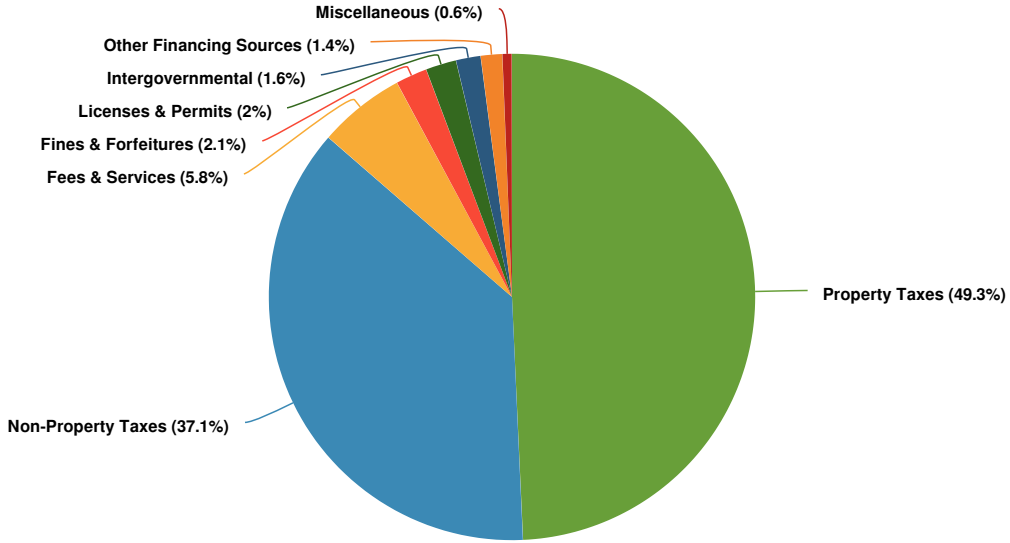
The City of South Padre Island is projecting \$14.95M of revenue in FY 2023, which represents an increase of 11.5% over the previous year's adopted budget revenue. Budgeted expenditures are projected to decrease by 8.2% to \$14.2M in FY 2023.



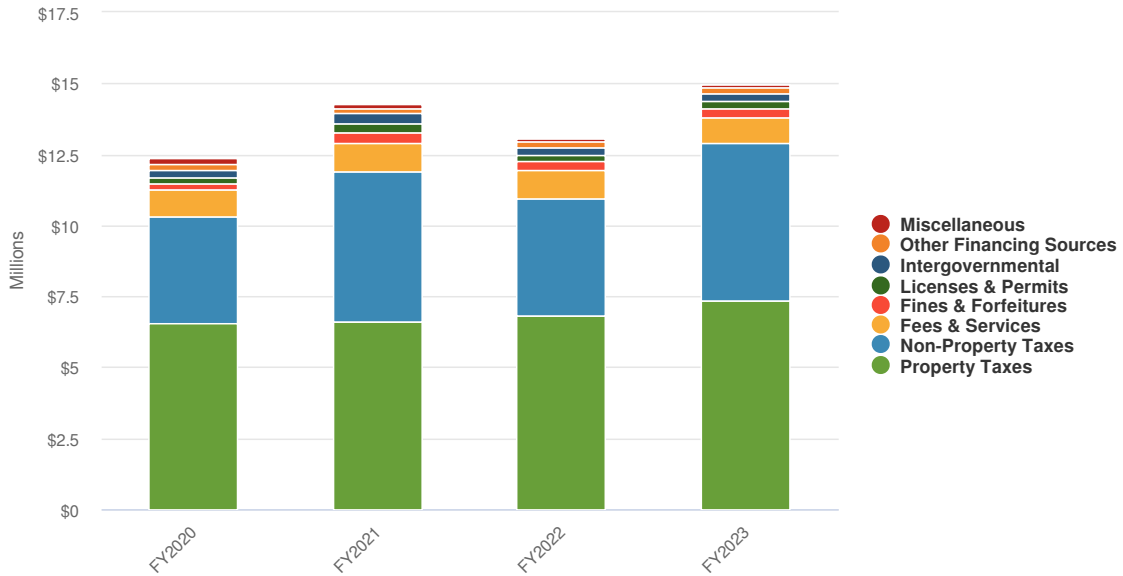
# Revenues by Source

Property taxes are the major source of revenue, representing 49.3%.

## Projected Revenues by Source



## Budgeted and Historical Revenues by Source



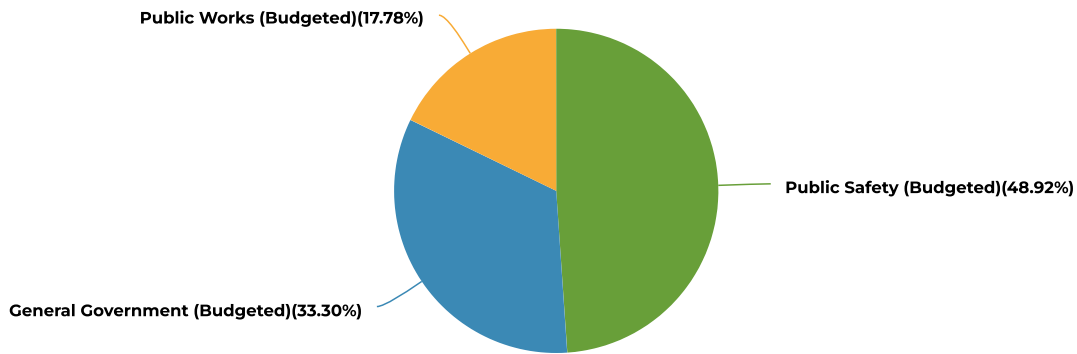
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Revenue Source</b>					
<b>Property Taxes</b>					
CURRENT PROPERTY TAXES	\$6,304,041	\$6,389,705	\$6,603,385	\$7,150,980	8.3%
DELINQUENT PROPERTY TAXES	\$118,369	\$126,911	\$105,000	\$110,000	4.8%
PENALTY AND INTEREST	\$127,665	\$102,639	\$105,000	\$105,000	0%
REFUND OVERPAID TAXES	\$1,625	\$0	\$0	\$0	0%
<b>Total Property Taxes:</b>	<b>\$6,551,700</b>	<b>\$6,619,254</b>	<b>\$6,813,385</b>	<b>\$7,365,980</b>	<b>8.1%</b>
<b>Non-Property Taxes</b>					
SALES TAXES	\$2,558,059	\$3,761,917	\$2,920,706	\$4,062,203	39.1%
MIX BEVERAGE TAXES	\$332,058	\$658,164	\$376,241	\$588,342	56.4%
ELECTRIC FRANCHISE FEE	\$419,043	\$445,028	\$431,011	\$456,100	5.8%
TELEPHONE FRANCHISE FEE	\$45,510	\$23,963	\$26,519	\$16,084	-39.3%
CABLE T.V. FRANCHISE FEE	\$207,774	\$203,815	\$198,646	\$205,639	3.5%
SOLID WASTE FRANCHISE FEE	\$184,346	\$198,260	\$184,764	\$216,557	17.2%
<b>Total Non-Property Taxes:</b>	<b>\$3,746,789</b>	<b>\$5,291,146</b>	<b>\$4,137,887</b>	<b>\$5,544,925</b>	<b>34%</b>
<b>Fees &amp; Services</b>					
PUBLIC SAFETY - EVENT	\$0	\$124,641	\$0	\$0	0%
EMS REVENUE	\$463,571	\$447,570	\$546,000	\$425,000	-22.2%
FIRE DEPT INSPECTION FEES	\$6,935	\$8,885	\$17,500	\$10,000	-42.9%
ADMINISTRATIVE FEES	\$479,470	\$415,064	\$421,485	\$414,889	-1.6%
LOT MOWS & LIEN FEES	\$13,266	\$16,580	\$11,000	\$14,000	27.3%
<b>Total Fees &amp; Services:</b>	<b>\$963,241</b>	<b>\$1,012,739</b>	<b>\$995,985</b>	<b>\$863,889</b>	<b>-13.3%</b>
<b>Licenses &amp; Permits</b>					
BUILDING PERMITS	\$91,144	\$161,336	\$100,000	\$150,000	50%
ELECTRICAL PERMITS	\$3,405	\$7,850	\$3,500	\$9,000	157.1%
MIX BEVERAGE PERMITS	\$20,228	\$8,685	\$19,000	\$13,000	-31.6%
PLUMBING PERMITS	\$2,850	\$8,400	\$4,000	\$8,000	100%
MECHANICAL PERMITS	\$1,350	\$900	\$1,000	\$1,000	0%
TAXI PERMITS	\$4,775	\$4,100	\$5,500	\$4,000	-27.3%
ENV HEALTH & OTHER PERMITS	\$46,020	\$57,220	\$40,000	\$44,000	10%
OTHER PERMITS	\$12,772	\$24,973	\$20,000	\$21,000	5%
DUNE PROT. PERMITS	\$180	\$0	\$0	\$0	0%
STR PERMITS	\$7,500	\$11,850	\$7,000	\$11,000	57.1%
SPRING BREAK PERMITS	\$200	\$300	\$250	\$350	40%
GOLF CART PERMITS	\$23,900	\$42,650	\$34,000	\$42,000	23.5%

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
ANIMAL/COMPOSTER SERVICES	\$40	\$60	\$0	\$0	0%
SIDEWALK IN-LIEU FEES	-\$11,340	\$0	\$0	\$0	0%
<b>Total Licenses &amp; Permits:</b>	<b>\$203,024</b>	<b>\$328,324</b>	<b>\$234,250</b>	<b>\$303,350</b>	<b>29.5%</b>
<b>Intergovernmental</b>					
GENERAL LAND OFFICE (BEACH)	\$49,432	\$53,029	\$45,000	\$50,000	11.1%
COUNTY ESD - EMS	\$42,296	\$48,304	\$44,000	\$44,000	0%
COUNTY ESD- FIRE CALL REV.	\$53,669	\$72,630	\$44,000	\$44,000	0%
LEOSE TRAINING FUNDS	\$2,127	\$2,936	\$2,650	\$2,650	0%
GRANT REVENUE	\$95,635	\$170,943	\$90,500	\$104,742	15.7%
<b>Total Intergovernmental:</b>	<b>\$243,158</b>	<b>\$347,842</b>	<b>\$226,150</b>	<b>\$245,392</b>	<b>8.5%</b>
<b>Fines &amp; Forfeitures</b>					
FINES & FORFEITURES	\$221,829	\$319,436	\$300,000	\$300,000	0%
ONLINE CREDIT CARD FEE	\$3,147	\$4,956	\$2,200	\$2,200	0%
WARRANT COLLECT FEES	\$12,458	\$12,603	\$13,000	\$13,000	0%
FORFEITURES - FEDERAL	\$0	\$14,441	\$0	\$0	0%
<b>Total Fines &amp; Forfeitures:</b>	<b>\$237,434</b>	<b>\$351,436</b>	<b>\$315,200</b>	<b>\$315,200</b>	<b>0%</b>
<b>Miscellaneous</b>					
INTEREST REVENUE	\$160,303	\$35,929	\$55,000	\$55,000	0%
CASH OVER/SHORT	\$10	\$0	\$0	\$0	0%
MISCELLANEOUS REVENUE	\$35,033	\$148,958	\$35,000	\$35,000	0%
INSURANCE PROCEEDS	\$4,137	\$19,821	\$0	\$0	0%
CONTRIB. ARSON DOG PROG.	\$688	\$0	\$0	\$0	0%
COPIES	\$112	\$0	\$100	\$0	-100%
FUEL REBATE	\$4,243	\$5,255	\$4,000	\$4,000	0%
INTEREST INCOME - STATE	\$55	\$0	\$0	\$0	0%
INTEREST INCOME - FEDERAL	\$222	\$0	\$0	\$0	0%
<b>Total Miscellaneous:</b>	<b>\$204,802</b>	<b>\$209,962</b>	<b>\$94,100</b>	<b>\$94,000</b>	<b>-0.1%</b>
<b>Other Financing Sources</b>					
HOTEL/MOTEL TAX FROM FND 60	\$132,303	\$90,161	\$180,000	\$180,000	0%
LEASE PROCEEDS	\$90,952	\$0	\$0	\$0	0%
SALE OF FIXED ASSETS	\$1	\$43,352	\$0	\$0	0%
TRANSFERS IN	\$0	\$0	\$37,000	\$33,485	-9.5%
SALE OF SEIZED ASSETS	\$0	\$6,036	\$0	\$0	0%

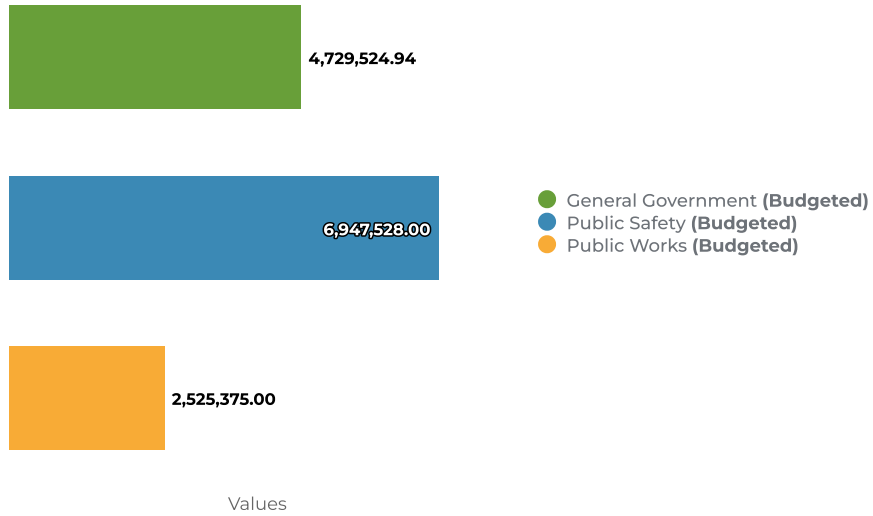
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Total Other Financing Sources:	\$223,256	\$139,549	\$217,000	\$213,485	-1.6%
Total Revenue Source:	\$12,373,403	\$14,300,254	\$13,033,957	\$14,946,221	14.7%

## Expenditures by Function, Department, and Expense Type

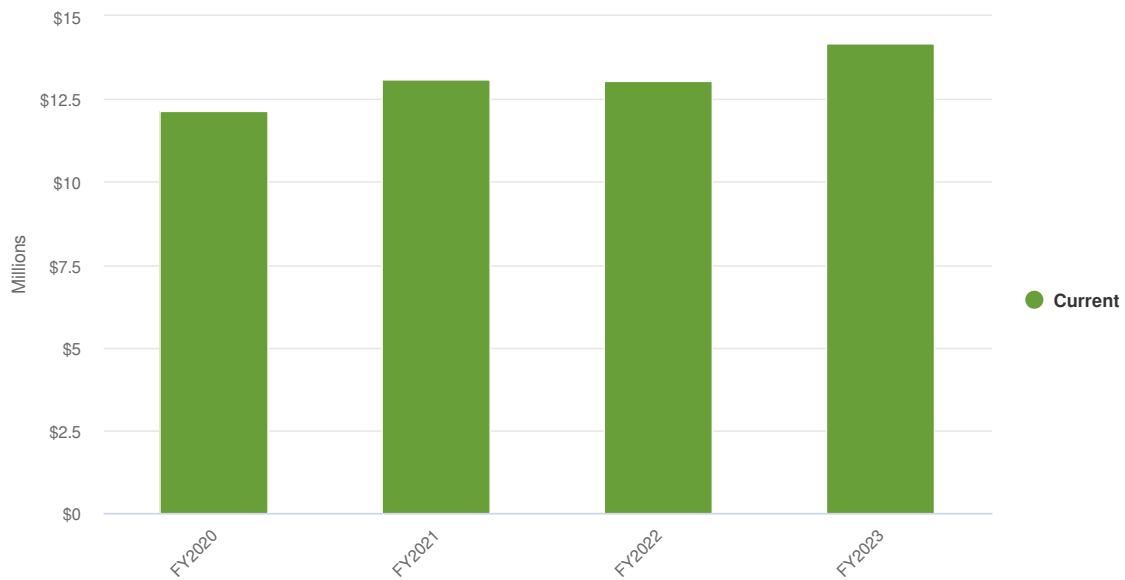
### Budgeted Expenditures by Function



### Budgeted Expenditures by Function



### Budgeted and Historical Expenditures by Function



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expenditures					
General Government					
City Council	\$2,433	\$7,387	\$20,000	\$20,000	0%
City Manager'S Office	\$540,238	\$546,397	\$663,498	\$689,477	3.9%
Finance	\$435,045	\$458,550	\$489,796	\$524,267	7%
Planning	\$141,534	\$78,261	\$90,315	\$100,352	11.1%
Information Technology	\$497,481	\$631,371	\$734,738	\$820,440	11.7%

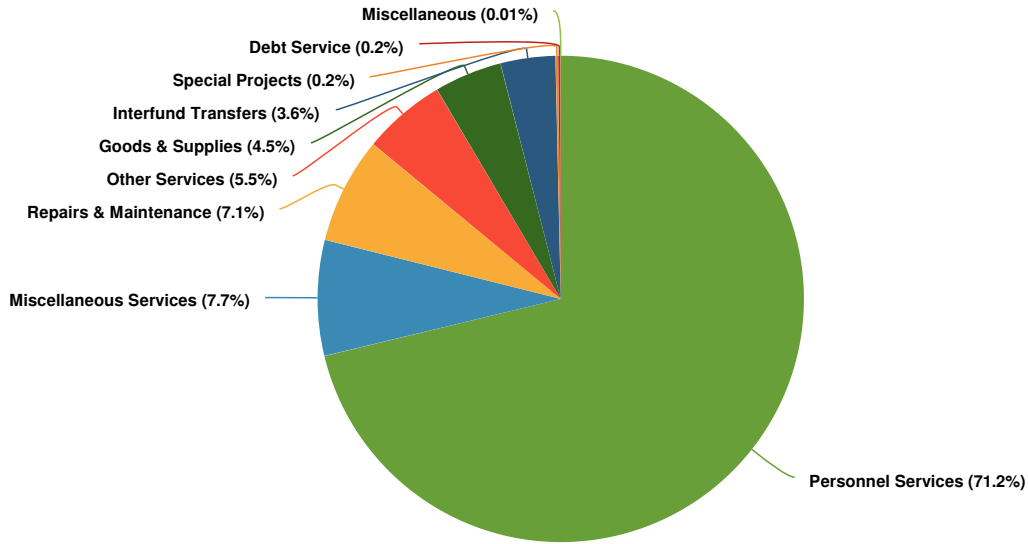


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Human Resources	\$229,300	\$243,678	\$345,076	\$361,190	4.7%
Environmental Health Services	\$432,701	\$450,568	\$496,764	\$524,643	5.6%
General Services	\$972,682	\$975,803	\$991,489	\$1,107,000	11.7%
Special Projects	\$853,097	\$892,315	\$483,926	\$582,156	20.3%
<b>Total General Government:</b>	<b>\$4,104,512</b>	<b>\$4,284,329</b>	<b>\$4,315,602</b>	<b>\$4,729,525</b>	<b>9.6%</b>
Public Safety					
Municipal Court	\$256,004	\$268,357	\$337,834	\$349,328	3.4%
Police	\$3,006,446	\$3,213,230	\$3,314,867	\$3,588,314	8.2%
Fire	\$2,429,642	\$2,527,451	\$2,712,655	\$2,990,742	10.3%
Emergency Management	\$12,152	\$7,546	\$19,144	\$19,144	0%
<b>Total Public Safety:</b>	<b>\$5,704,244</b>	<b>\$6,016,584</b>	<b>\$6,384,500</b>	<b>\$6,947,528</b>	<b>8.8%</b>
Public Works					
Fleet Management	\$704,175	\$1,092,710	\$494,702	\$520,691	5.3%
Facilities and Grounds Maintenance	\$162,630	\$161,859	\$198,376	\$205,374	3.5%
Public Works	\$1,251,231	\$1,307,756	\$1,367,407	\$1,509,622	10.4%
Inspections	\$214,983	\$214,331	\$271,848	\$289,688	6.6%
<b>Total Public Works:</b>	<b>\$2,333,019</b>	<b>\$2,776,656</b>	<b>\$2,332,333</b>	<b>\$2,525,375</b>	<b>8.3%</b>
<b>Total Expenditures:</b>	<b>\$12,141,775</b>	<b>\$13,077,569</b>	<b>\$13,032,435</b>	<b>\$14,202,428</b>	<b>9%</b>

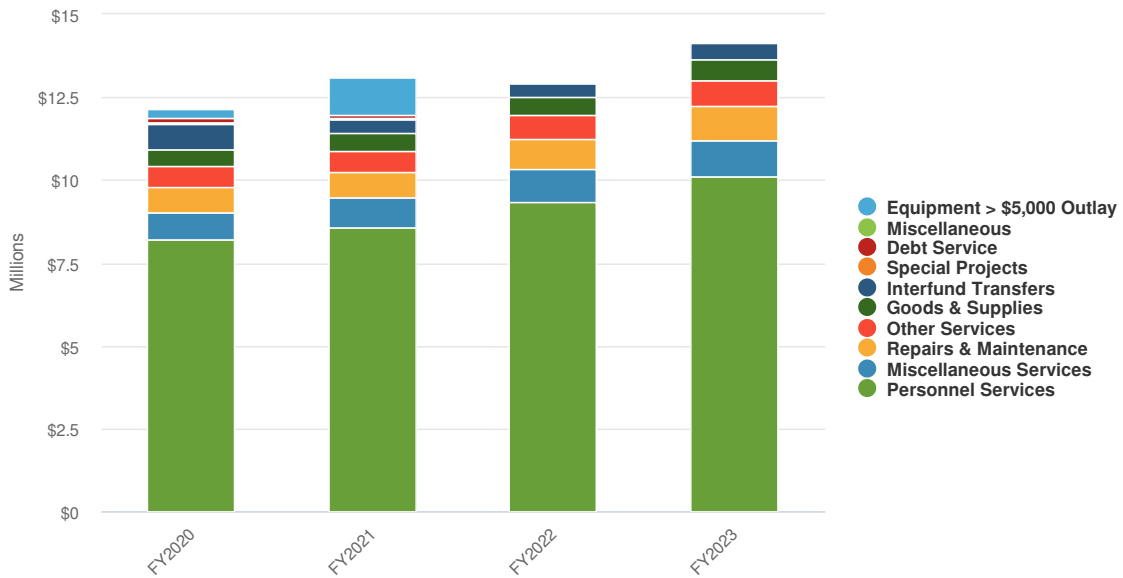
# Expenditures by Expense Type

Personnel costs are the major expense type, representing 71.2%.

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$8,224,528	\$8,572,834	\$9,325,967	\$10,116,457	8.5%
Goods & Supplies	\$485,191	\$533,061	\$546,686	\$640,121	17.1%
Miscellaneous	\$2,511	\$6,886	\$5,000	\$1,500	-70%
Repairs & Maintenance	\$743,500	\$779,577	\$914,931	\$1,004,731	9.8%
Miscellaneous Services	\$814,600	\$885,431	\$999,522	\$1,091,927	9.2%
Equipment > \$5,000 Outlay	\$283,454	\$1,125,010	\$0	\$0	0%
Interfund Transfers	\$771,381	\$438,228	\$419,926	\$516,656	23%
Other Services	\$662,590	\$639,568	\$719,989	\$783,500	8.8%
Special Projects	\$20,135	\$22,562	\$26,000	\$26,000	0%
Debt Service	\$133,885	\$74,412	\$74,414	\$21,535	-71.1%
<b>Total Expense Objects:</b>	<b>\$12,141,775</b>	<b>\$13,077,569</b>	<b>\$13,032,435</b>	<b>\$14,202,428</b>	<b>9%</b>

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# FUNDING SOURCES

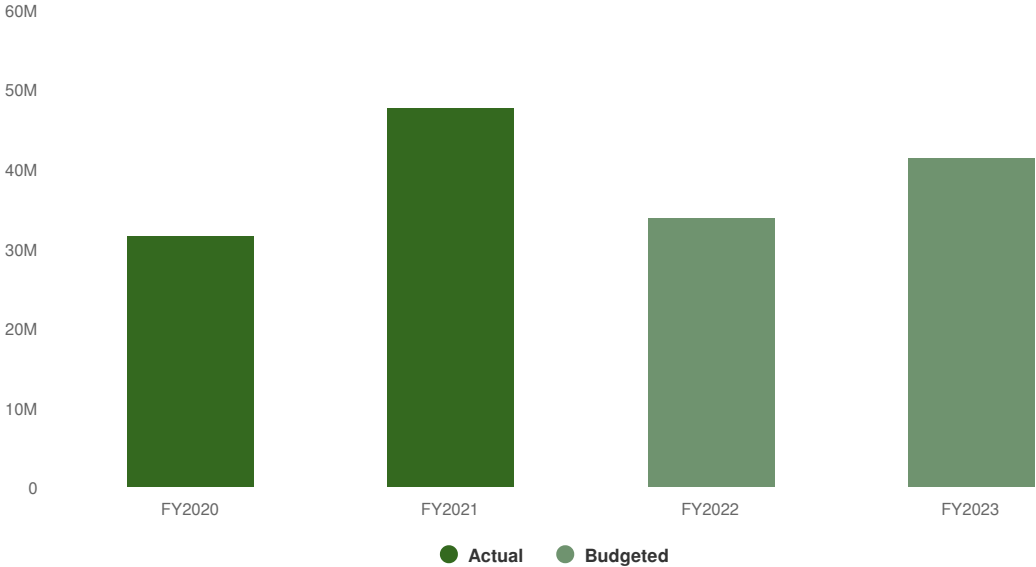
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# All Funds : Revenues Summary

Revenue projections are in accordance to the guidance established by the financial policy. Total revenues are budgeted to total \$41.5M, including other financing sources. This represents a decrease of 22.25% over the FY 2021/22 adopted budget revenues.

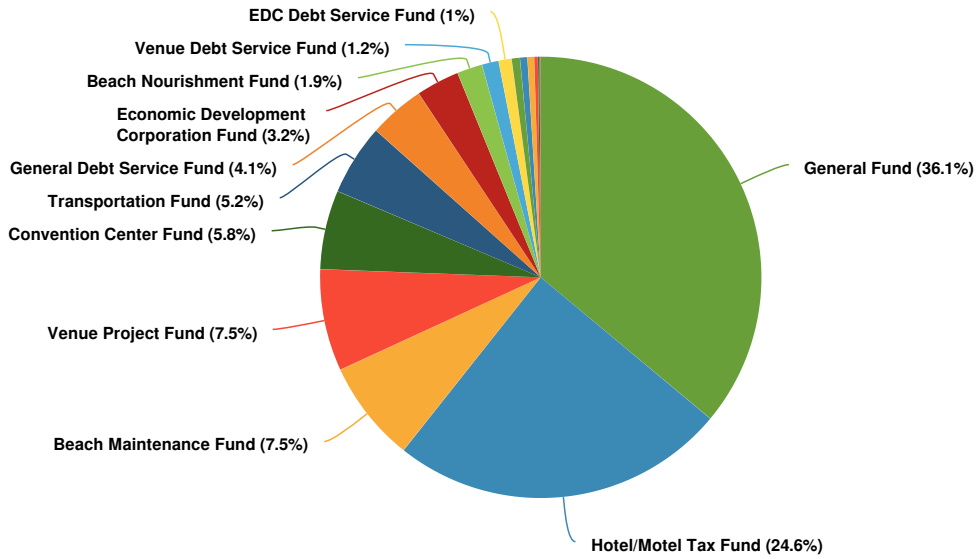
**\$41,451,226** **\$7,544,013**  
(22.25% vs. prior year)

All Funds : Revenues Proposed and Historical Budget vs. Actual

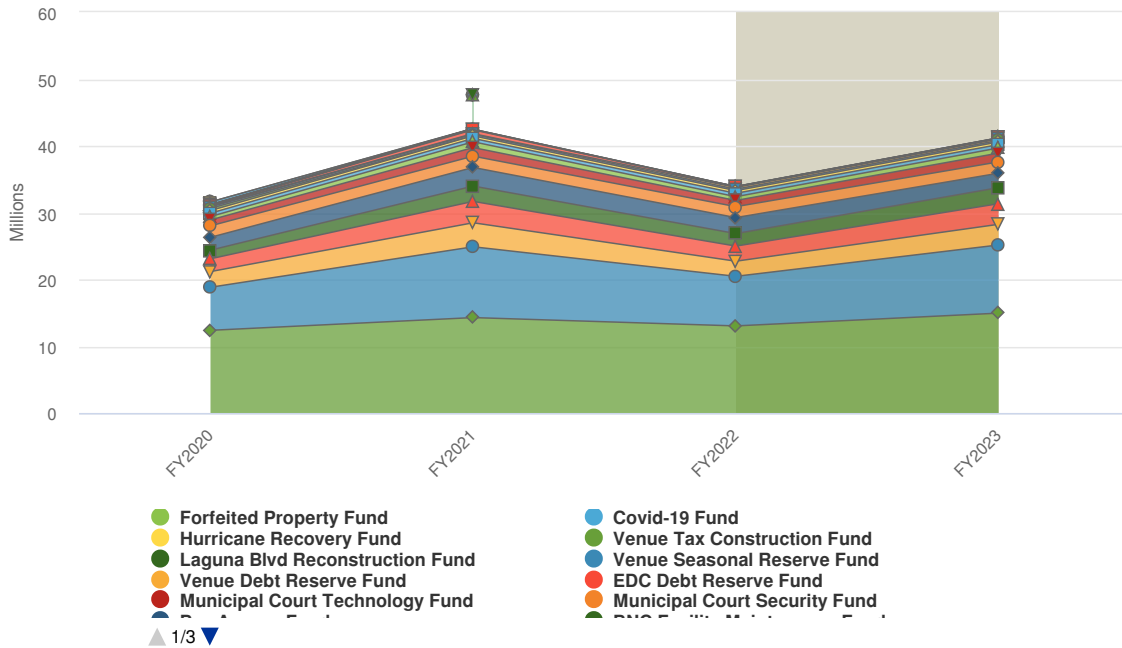


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
General Fund					
Property Taxes	\$6,551,700	\$6,619,254	\$6,813,385	\$7,365,980	8.1%
Non-Property Taxes	\$3,746,789	\$5,291,146	\$4,137,887	\$5,544,925	34%
Fees & Services	\$963,241	\$1,012,739	\$995,985	\$863,889	-13.3%
Licenses & Permits	\$203,024	\$328,324	\$234,250	\$303,350	29.5%
Intergovernmental	\$243,158	\$347,842	\$226,150	\$245,392	8.5%
Fines & Forfeitures	\$237,434	\$336,995	\$315,200	\$315,200	0%
Miscellaneous	\$204,526	\$209,962	\$94,100	\$94,000	-0.1%
Other Financing Sources	\$223,256	\$133,514	\$217,000	\$213,485	-1.6%
<b>Total General Fund:</b>	<b>\$12,373,127</b>	<b>\$14,279,777</b>	<b>\$13,033,957</b>	<b>\$14,946,221</b>	<b>14.7%</b>
Forfeited Property Fund					
Fines & Forfeitures	\$0	\$14,441	\$0	\$0	0%
Miscellaneous	\$276	\$0	\$0	\$0	0%
Other Financing Sources	\$0	\$6,036	\$0	\$0	0%
<b>Total Forfeited Property Fund:</b>	<b>\$276</b>	<b>\$20,476</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Hotel/Motel Tax Fund					
Non-Property Taxes	\$6,383,471	\$10,556,331	\$7,393,521	\$10,174,515	37.6%
Fees & Services	\$3,501	\$14,489	\$7,000	\$0	-100%
Miscellaneous	\$60,084	\$30,172	\$23,000	\$30,000	30.4%
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$6,447,055</b>	<b>\$10,600,992</b>	<b>\$7,423,521</b>	<b>\$10,204,515</b>	<b>37.5%</b>
Venue Project Fund					
Non-Property Taxes	\$1,865,042	\$3,180,728	\$2,261,888	\$3,089,269	36.6%
Fees & Services	\$0	\$3,981	\$0	\$0	0%
Miscellaneous	\$51,225	\$16,917	\$0	\$0	0%
<b>Total Venue Project Fund:</b>	<b>\$1,916,267</b>	<b>\$3,201,626</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>
Convention Center Fund					
Non-Property Taxes	\$1,081,821	\$2,137,525	\$1,654,030	\$2,182,561	32%
Fees & Services	\$0	\$8,489	\$0	\$0	0%
Miscellaneous	\$29,258	\$3,871	\$3,000	\$6,000	100%
Other Financing Sources	\$5,840	\$51	\$0	\$0	0%
Convention Center Revenue	\$171,973	\$142,016	\$215,000	\$215,000	0%
<b>Total Convention Center Fund:</b>	<b>\$1,288,892</b>	<b>\$2,291,952</b>	<b>\$1,872,030</b>	<b>\$2,403,561</b>	<b>28.4%</b>
Parks, Recreation, And Beautification Fund					
Fees & Services	\$125	\$750	\$500	\$500	0%
Licenses & Permits	\$3,425	\$3,875	\$3,000	\$3,000	0%
Intergovernmental	\$0	\$463,305	\$0	\$0	0%
Miscellaneous	\$25	\$100	\$0	\$0	0%

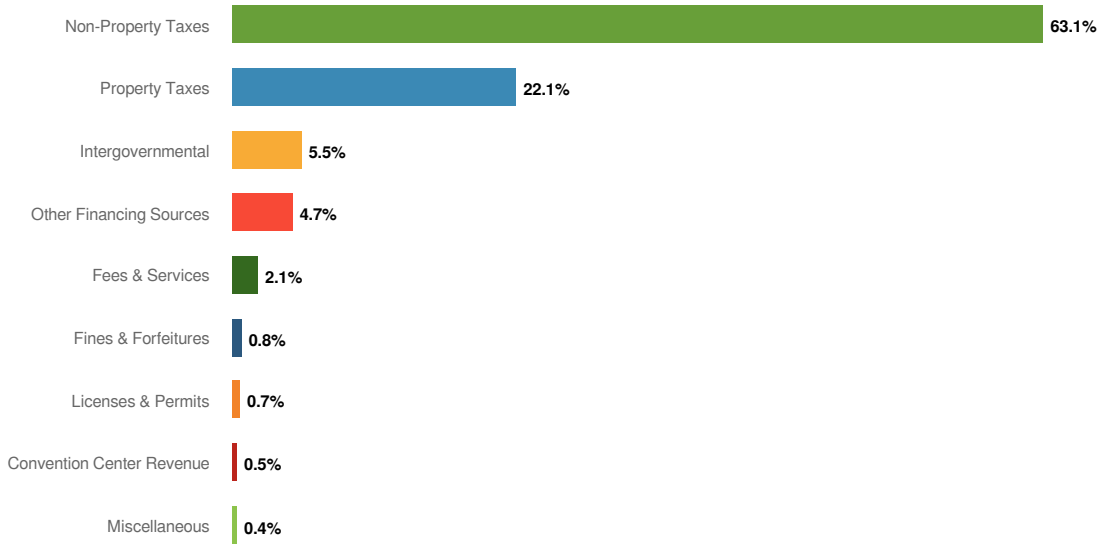
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Other Financing Sources	\$91,856	\$105,538	\$94,926	\$110,256	16.1%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$95,431</b>	<b>\$573,567</b>	<b>\$98,426</b>	<b>\$113,756</b>	<b>15.6%</b>
Municipal Court Technology Fund					
Fines & Forfeitures	\$5,329	\$7,664	\$3,500	\$3,500	0%
Miscellaneous	\$82	\$0	\$0	\$0	0%
<b>Total Municipal Court Technology Fund:</b>	<b>\$5,411</b>	<b>\$7,664</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>0%</b>
Municipal Court Security Fund					
Fines & Forfeitures	\$5,524	\$8,820	\$5,000	\$5,000	0%
Miscellaneous	\$292	\$0	\$0	\$0	0%
<b>Total Municipal Court Security Fund:</b>	<b>\$5,815</b>	<b>\$8,820</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>0%</b>
Transportation Fund					
Intergovernmental	\$1,732,638	\$2,569,991	\$2,194,861	\$1,806,675	-17.7%
Miscellaneous	\$50,848	\$50,296	\$50,000	\$50,000	0%
Other Financing Sources	\$140,017	\$165,400	\$147,250	\$297,640	102.1%
<b>Total Transportation Fund:</b>	<b>\$1,923,503</b>	<b>\$2,785,687</b>	<b>\$2,392,111</b>	<b>\$2,154,315</b>	<b>-9.9%</b>
TIRZ Fund					
Property Taxes	\$49,407	\$49,197	\$133,506	\$102,500	-23.2%
Intergovernmental	\$39,180	\$39,046	\$122,428	\$101,990	-16.7%
Miscellaneous	\$1,013	\$0	\$0	\$0	0%
<b>Total TIRZ Fund:</b>	<b>\$89,600</b>	<b>\$88,243</b>	<b>\$255,934</b>	<b>\$204,490</b>	<b>-20.1%</b>
Beach Maintenance Fund					
Non-Property Taxes	\$2,259,173	\$3,452,658	\$2,261,888	\$3,089,269	36.6%
Licenses & Permits	\$2,220	\$4,430	\$2,500	\$3,500	40%
Intergovernmental	\$43,895	\$60,000	\$0	\$0	0%
Miscellaneous	\$29,442	\$11,043	\$0	\$0	0%
Other Financing Sources	\$12,766	\$67,151	\$0	\$0	0%
<b>Total Beach Maintenance Fund:</b>	<b>\$2,347,496</b>	<b>\$3,595,283</b>	<b>\$2,264,388</b>	<b>\$3,092,769</b>	<b>36.6%</b>
Covid-19 Fund					
Intergovernmental	\$165,815	\$15,028	\$0	\$0	0%
Other Financing Sources	\$195,237	\$0	\$0	\$0	0%
<b>Total Covid-19 Fund:</b>	<b>\$361,052</b>	<b>\$15,028</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Beach Nourishment Fund					
Non-Property Taxes	\$466,580	\$793,355	\$565,472	\$772,317	36.6%
Fees & Services	\$0	\$1,061	\$0	\$0	0%

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Intergovernmental	\$0	\$61,728	\$0	\$0	0%
Miscellaneous	\$35,293	\$9,157	\$0	\$0	0%
<b>Total Beach Nourishment Fund:</b>	<b>\$501,873</b>	<b>\$865,301</b>	<b>\$565,472</b>	<b>\$772,317</b>	<b>36.6%</b>
Hurricane Recovery Fund					
Intergovernmental	\$132	\$0	\$0	\$0	0%
Other Financing Sources	\$159,921	\$0	\$0	\$0	0%
<b>Total Hurricane Recovery Fund:</b>	<b>\$160,052</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Venue Tax Construction Fund					
Miscellaneous	\$100,239	\$10,646	\$0	\$0	0%
<b>Total Venue Tax Construction Fund:</b>	<b>\$100,239</b>	<b>\$10,646</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Beach Access Fund					
Intergovernmental	\$0	\$20,482	\$0	\$120,000	N/A
Miscellaneous	\$837	\$0	\$0	\$0	0%
Other Financing Sources	\$330,000	\$0	\$0	\$130,000	N/A
<b>Total Beach Access Fund:</b>	<b>\$330,837</b>	<b>\$20,482</b>	<b>\$0</b>	<b>\$250,000</b>	<b>N/A</b>
Bay Access Fund					
Miscellaneous	\$173	\$1,815	\$0	\$0	0%
Other Financing Sources	\$0	\$49,564	\$0	\$20,000	N/A
<b>Total Bay Access Fund:</b>	<b>\$173</b>	<b>\$51,379</b>	<b>\$0</b>	<b>\$20,000</b>	<b>N/A</b>
Capital Replacement Fund					
Other Financing Sources	\$225,000	\$225,000	\$225,000	\$225,000	0%
<b>Total Capital Replacement Fund:</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>0%</b>
Laguna Blvd Reconstruction Fund					
Miscellaneous	\$0	\$518	\$0	\$0	0%
Other Financing Sources	\$0	\$5,123,474	\$0	\$0	0%
<b>Total Laguna Blvd Reconstruction Fund:</b>	<b>\$0</b>	<b>\$5,123,991</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
General Debt Service Fund					
Property Taxes	\$1,664,260	\$1,640,436	\$1,592,000	\$1,698,825	6.7%
Miscellaneous	\$5,762	\$4,332	\$0	\$0	0%
Other Financing Sources	\$50,000	\$50,000	\$50,000	\$0	-100%
<b>Total General Debt Service Fund:</b>	<b>\$1,720,022</b>	<b>\$1,694,767</b>	<b>\$1,642,000</b>	<b>\$1,698,825</b>	<b>3.5%</b>
Venue Debt Service Fund					
Other Financing Sources	\$508,188	\$508,991	\$510,738	\$509,738	-0.2%
<b>Total Venue Debt Service Fund:</b>	<b>\$508,188</b>	<b>\$508,991</b>	<b>\$510,738</b>	<b>\$509,738</b>	<b>-0.2%</b>

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Venue Seasonal Reserve Fund					
Miscellaneous	\$661	\$0	\$0	\$0	0%
<b>Total Venue Seasonal Reserve Fund:</b>	<b>\$661</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Venue Debt Reserve Fund					
Miscellaneous	\$2,777	\$0	\$0	\$0	0%
<b>Total Venue Debt Reserve Fund:</b>	<b>\$2,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
EDC Debt Service Fund					
Miscellaneous	\$791	\$12	\$0	\$0	0%
Other Financing Sources	\$394,450	\$388,050	\$396,650	\$394,950	-0.4%
<b>Total EDC Debt Service Fund:</b>	<b>\$395,241</b>	<b>\$388,062</b>	<b>\$396,650</b>	<b>\$394,950</b>	<b>-0.4%</b>
EDC Debt Reserve Fund					
Miscellaneous	\$2,179	\$0	\$0	\$0	0%
<b>Total EDC Debt Reserve Fund:</b>	<b>\$2,179</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Economic Development Corporation Fund					
Non-Property Taxes	\$852,686	\$1,253,972	\$910,000	\$1,300,000	42.9%
Miscellaneous	\$32,994	\$16,594	\$12,500	\$1,000	-92%
Other Financing Sources	\$0	\$12,000	\$0	\$12,000	N/A
<b>Total Economic Development Corporation Fund:</b>	<b>\$885,680</b>	<b>\$1,282,566</b>	<b>\$922,500</b>	<b>\$1,313,000</b>	<b>42.3%</b>
BNC Facility Maintenance Fund					
Other Financing Sources	\$70,304	\$76,041	\$34,098	\$50,000	46.6%
<b>Total BNC Facility Maintenance Fund:</b>	<b>\$70,304</b>	<b>\$76,041</b>	<b>\$34,098</b>	<b>\$50,000</b>	<b>46.6%</b>
<b>Total:</b>	<b>\$31,757,152</b>	<b>\$47,716,344</b>	<b>\$33,907,213</b>	<b>\$41,451,226</b>	<b>22.2%</b>

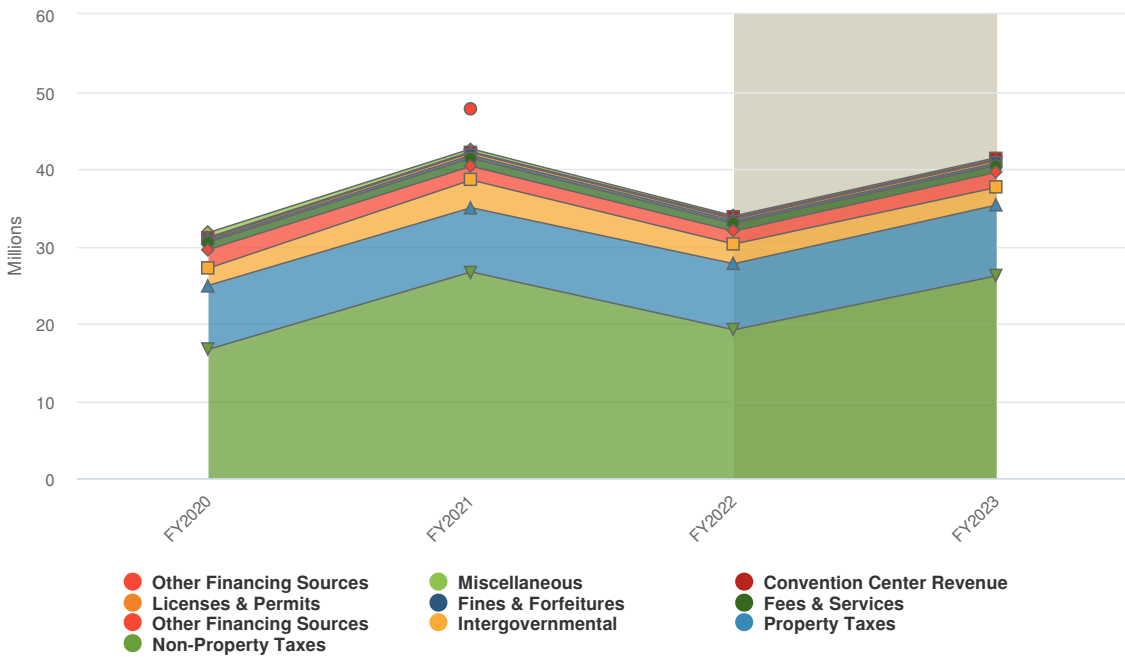
# Revenues by Source

## Projected 2023 Revenues by Source



Non-property taxes is the major source of revenue, representing 63.1%.

## Budgeted and Historical Revenues by Source



Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Property Taxes	\$8,265,366	\$8,308,887	\$8,538,891	\$9,167,305	7.4%
Non-Property Taxes	\$16,655,561	\$26,665,715	\$19,184,686	\$26,152,856	36.3%
Fees & Services	\$966,867	\$1,041,509	\$1,003,485	\$864,389	-13.9%
Licenses & Permits	\$208,669	\$336,629	\$239,750	\$309,850	29.2%
Intergovernmental	\$2,224,818	\$3,577,422	\$2,543,439	\$2,274,057	-10.6%
Fines & Forfeitures	\$248,287	\$367,920	\$323,700	\$323,700	0%
Miscellaneous	\$608,777	\$365,435	\$182,600	\$181,000	-0.9%
Other Financing Sources	\$2,406,834	\$1,787,336	\$1,675,662	\$1,963,069	17.2%
Convention Center Revenue	\$171,973	\$142,016	\$215,000	\$215,000	0%
Other Financing Sources	\$0	\$5,123,474	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$31,757,152</b>	<b>\$47,716,344</b>	<b>\$33,907,213</b>	<b>\$41,451,226</b>	<b>22.2%</b>



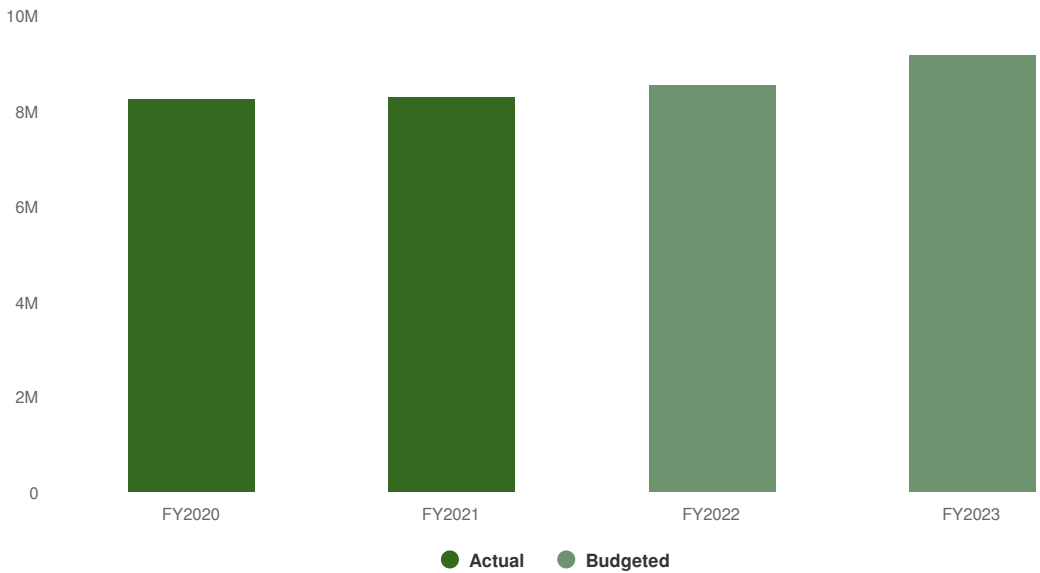
## Property Taxes Summary

Property taxes make up the largest single revenue source for General Fund operations. The property tax rate is made up of two segments. The first is the Maintenance and Operations (M&O) rate. This amount is dedicated to daily operations of the City that fall within the General Fund. The second segment of the tax rate is the Interest & Sinking (I&S) rate. This is the tax rate that is pledged to repay long term debt obligations of the City.

Property taxes are assessed on real and personal property based on the value of the property on January 1 of each year. A property tax rate of \$0.289143 was adopted by the City Council. An annual M&O tax of 0.233333 for each \$100 assessed value is levied for current City expenditures and general improvements to the City and its property. An I&S tax of 0.055810 for each \$100 worth of property was levied for the purpose of creating an interest and sinking fund for the retirement of general obligation bonds.

\$9,167,305
\$628,414  
(7.36% vs. prior year)

**Property Taxes Proposed and Historical Budget vs. Actual**

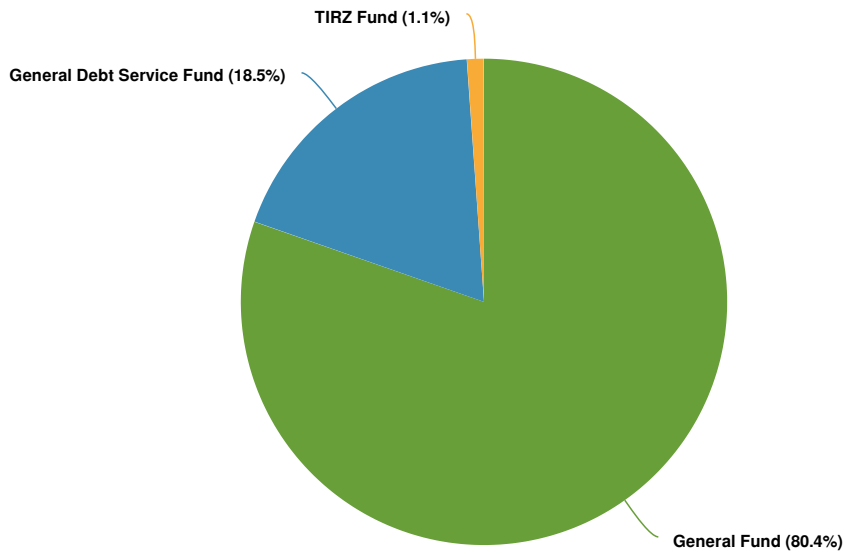


Current property tax collections are anticipated at \$8,952,305. The property taxes are billed and collected by the Cameron County Tax Assessor based on the Cameron County Appraisal District adjusted taxable property values. Discounts for early payment of current year's taxes apply from October through December of the current calendar year. Any payment not timely made shall bear penalty and interest as is provided by state law.

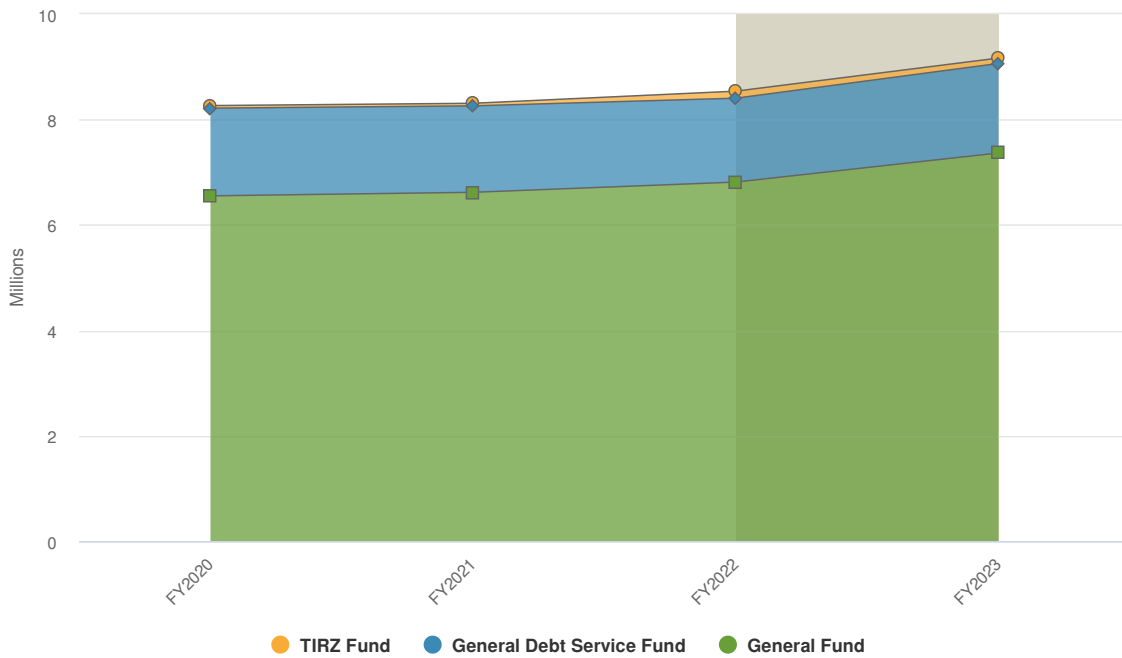
Council passed a resolution in January 2015 amending a 2011 ordinance that designated an area to be known as a tax increment reinvestment zone (TIRZ). The Cameron County contribution for the year 2022 is estimated to be \$101,990 while the City's own contribution is estimated to be \$102,500.

# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund

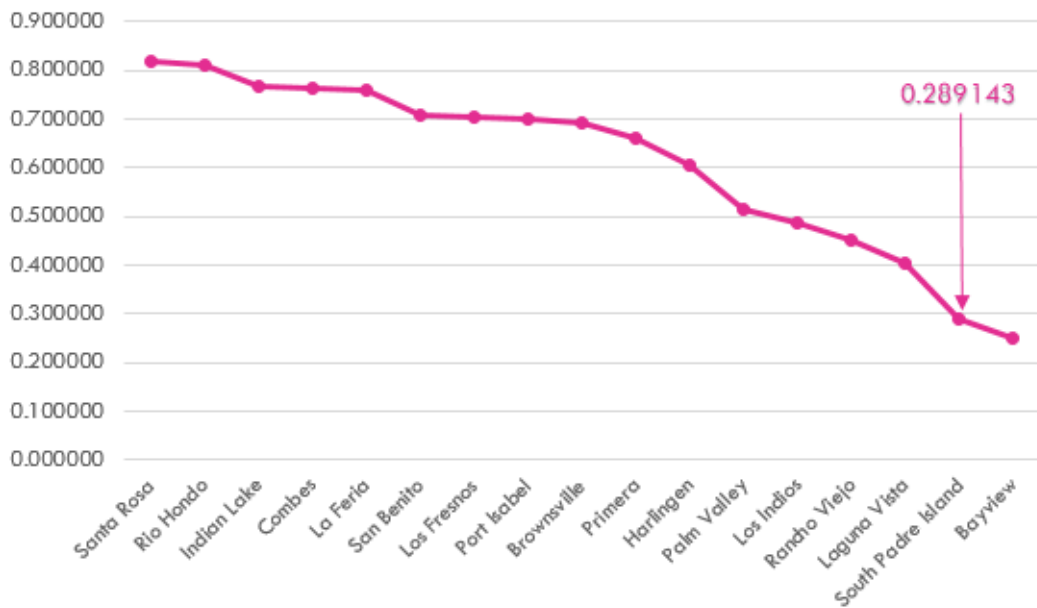
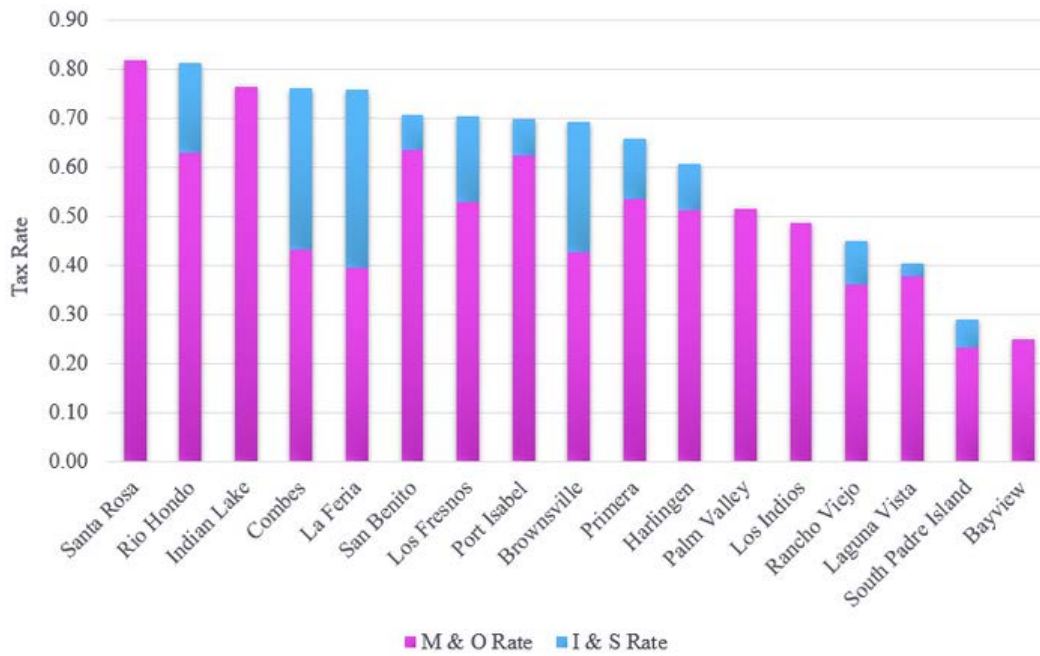


Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
<b>Property Taxes</b>					
CURRENT PROPERTY TAXES	\$6,304,041	\$6,389,705	\$6,603,385	\$7,150,980	8.3%
DELINQUENT PROPERTY TAXES	\$118,369	\$126,911	\$105,000	\$110,000	4.8%
PENALTY AND INTEREST	\$127,665	\$102,639	\$105,000	\$105,000	0%
REFUND OVERPAID TAXES	\$1,625	\$0	\$0	\$0	0%
<b>Total Property Taxes:</b>	<b>\$6,551,700</b>	<b>\$6,619,254</b>	<b>\$6,813,385</b>	<b>\$7,365,980</b>	<b>8.1%</b>
<b>Total General Fund:</b>	<b>\$6,551,700</b>	<b>\$6,619,254</b>	<b>\$6,813,385</b>	<b>\$7,365,980</b>	<b>8.1%</b>
<b>TIRZ Fund</b>					
<b>Property Taxes</b>					
CURRENT PROPERTY TAXES	\$49,407	\$49,197	\$133,506	\$102,500	-23.2%
<b>Total Property Taxes:</b>	<b>\$49,407</b>	<b>\$49,197</b>	<b>\$133,506</b>	<b>\$102,500</b>	<b>-23.2%</b>
<b>Total TIRZ Fund:</b>	<b>\$49,407</b>	<b>\$49,197</b>	<b>\$133,506</b>	<b>\$102,500</b>	<b>-23.2%</b>
<b>General Debt Service Fund</b>					
<b>Property Taxes</b>					
CURRENT PROPERTY TAXES	\$1,603,474	\$1,585,028	\$1,542,000	\$1,698,825	10.2%
DELINQUENT PROPERTY TAXES	\$29,761	\$31,253	\$30,000	\$0	-100%
PENALTY & INTEREST	\$31,025	\$24,154	\$20,000	\$0	-100%
<b>Total Property Taxes:</b>	<b>\$1,664,260</b>	<b>\$1,640,436</b>	<b>\$1,592,000</b>	<b>\$1,698,825</b>	<b>6.7%</b>
<b>Total General Debt Service Fund:</b>	<b>\$1,664,260</b>	<b>\$1,640,436</b>	<b>\$1,592,000</b>	<b>\$1,698,825</b>	<b>6.7%</b>
<b>Total:</b>	<b>\$8,265,366</b>	<b>\$8,308,887</b>	<b>\$8,538,891</b>	<b>\$9,167,305</b>	<b>7.4%</b>



## Municipal Tax Rates in Cameron County

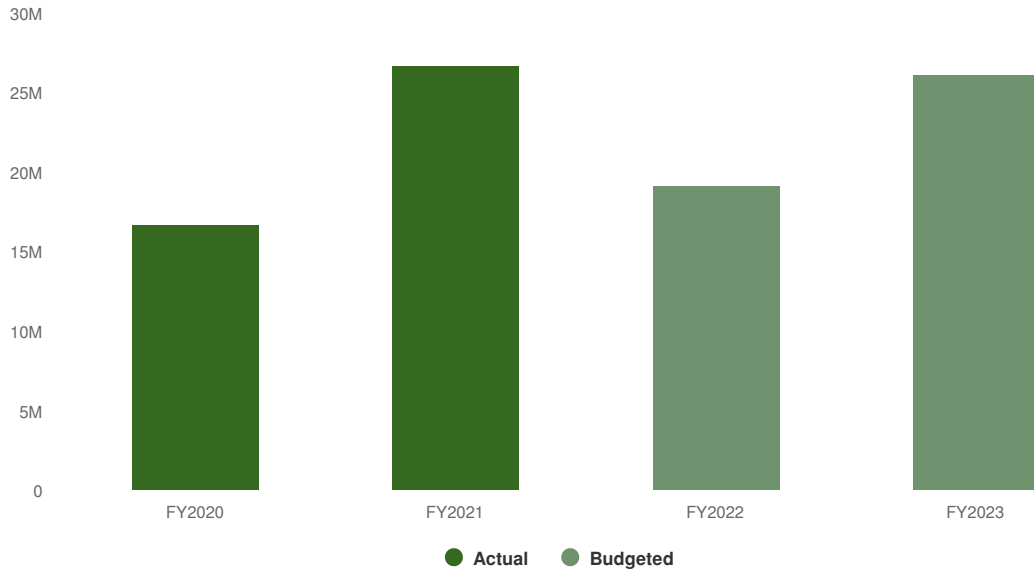


## Non-Property Taxes Summary

Non-property taxes include hotel/motel occupancy, sales tax, mixed beverage tax, and franchise taxes. The projections are based on historical trends analysis and any other relevant information available during the budgeting process.

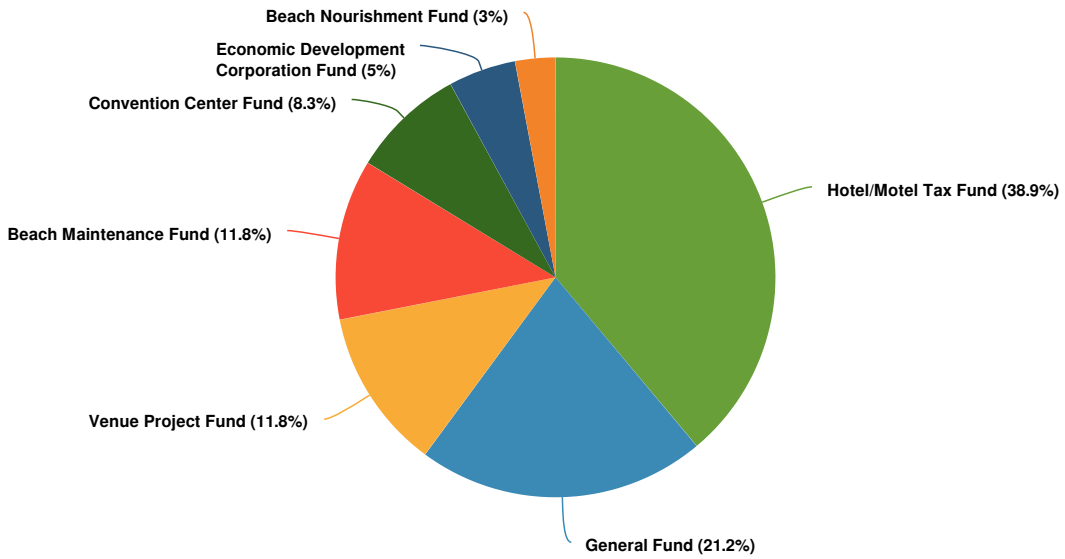
**\$26,152,856** **\$6,968,170**  
(36.32% vs. prior year)

Non-Property Taxes Proposed and Historical Budget vs. Actual

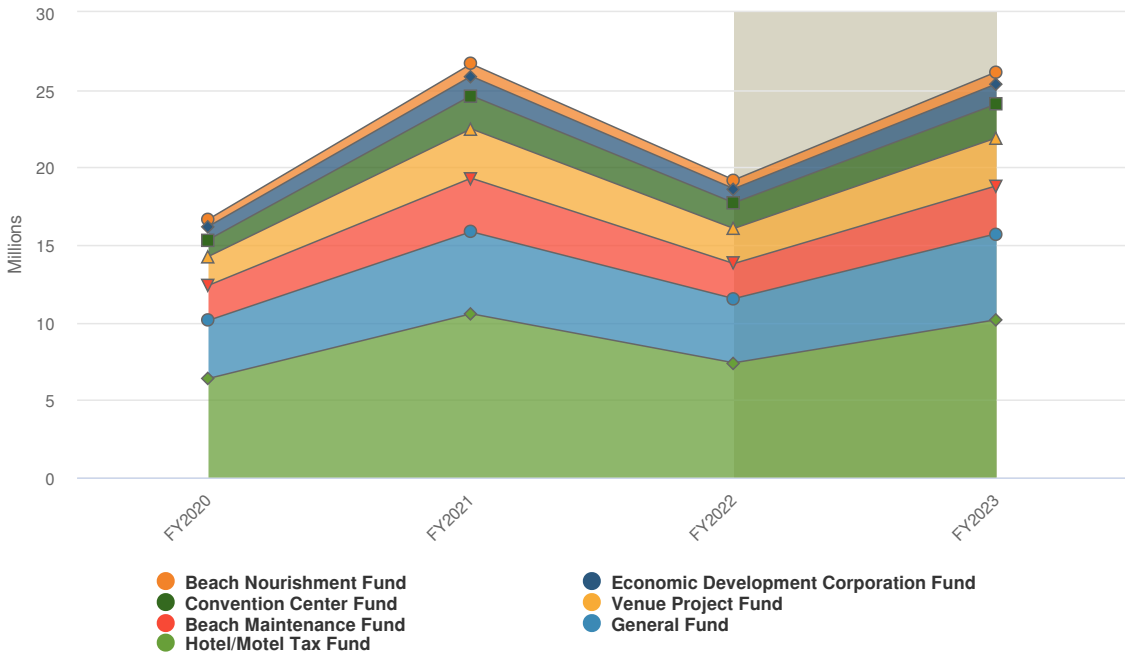


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
<b>Non-Property Taxes</b>					
SALES TAXES	\$2,558,059	\$3,761,917	\$2,920,706	\$4,062,203	39.1%
MIX BEVERAGE TAXES	\$332,058	\$658,164	\$376,241	\$588,342	56.4%
ELECTRIC FRANCHISE FEE	\$419,043	\$445,028	\$431,011	\$456,100	5.8%
TELEPHONE FRANCHISE FEE	\$45,510	\$23,963	\$26,519	\$16,084	-39.3%
CABLE T.V. FRANCHISE FEE	\$207,774	\$203,815	\$198,646	\$205,639	3.5%
SOLID WASTE FRANCHISE FEE	\$184,346	\$198,260	\$184,764	\$216,557	17.2%
<b>Total Non-Property Taxes:</b>	<b>\$3,746,789</b>	<b>\$5,291,146</b>	<b>\$4,137,887</b>	<b>\$5,544,925</b>	<b>34%</b>
<b>Total General Fund:</b>	<b>\$3,746,789</b>	<b>\$5,291,146</b>	<b>\$4,137,887</b>	<b>\$5,544,925</b>	<b>34%</b>
<b>Hotel/Motel Tax Fund</b>					
<b>Non-Property Taxes</b>					
HOTEL/MOTEL OCCUPANCY TAX	\$6,369,863	\$10,514,578	\$7,393,521	\$10,174,515	37.6%
PENALTIES	\$5,264	\$35,947	\$0	\$0	0%
INTEREST	\$8,344	\$5,805	\$0	\$0	0%
<b>Total Non-Property Taxes:</b>	<b>\$6,383,471</b>	<b>\$10,556,331</b>	<b>\$7,393,521</b>	<b>\$10,174,515</b>	<b>37.6%</b>
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$6,383,471</b>	<b>\$10,556,331</b>	<b>\$7,393,521</b>	<b>\$10,174,515</b>	<b>37.6%</b>
<b>Venue Project Fund</b>					
<b>Non-Property Taxes</b>					
HOTEL/MOTEL OCCUPANCY	\$1,861,053	\$3,168,176	\$2,261,888	\$3,089,269	36.6%
PENALTIES	\$1,542	\$10,807	\$0	\$0	0%
INTEREST	\$2,447	\$1,745	\$0	\$0	0%
<b>Total Non-Property Taxes:</b>	<b>\$1,865,042</b>	<b>\$3,180,728</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>
<b>Total Venue Project Fund:</b>	<b>\$1,865,042</b>	<b>\$3,180,728</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>
<b>Convention Center Fund</b>					
<b>Non-Property Taxes</b>					
HOTEL/MOTEL OCCUPANCY TAX	\$1,079,471	\$2,129,071	\$1,654,030	\$2,182,561	32%
PENALTIES	\$906	\$7,279	\$0	\$0	0%
INTEREST	\$1,444	\$1,175	\$0	\$0	0%
<b>Total Non-Property Taxes:</b>	<b>\$1,081,821</b>	<b>\$2,137,525</b>	<b>\$1,654,030</b>	<b>\$2,182,561</b>	<b>32%</b>
<b>Total Convention Center Fund:</b>	<b>\$1,081,821</b>	<b>\$2,137,525</b>	<b>\$1,654,030</b>	<b>\$2,182,561</b>	<b>32%</b>
<b>Beach Maintenance Fund</b>					
<b>Non-Property Taxes</b>					
HOTEL/MOTEL OCCUPANCY TAX	\$2,259,173	\$3,452,658	\$2,261,888	\$3,089,269	36.6%
<b>Total Non-Property Taxes:</b>	<b>\$2,259,173</b>	<b>\$3,452,658</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>
<b>Total Beach Maintenance Fund:</b>	<b>\$2,259,173</b>	<b>\$3,452,658</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>
<b>Beach Nourishment Fund</b>					
<b>Non-Property Taxes</b>					



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
HOTEL/MOTEL OCCUPANCY TAX	\$465,583	\$790,217	\$565,472	\$772,317	36.6%
PENALTIES	\$386	\$2,702	\$0	\$0	0%
INTEREST	\$612	\$436	\$0	\$0	0%
<b>Total Non-Property Taxes:</b>	<b>\$466,580</b>	<b>\$793,355</b>	<b>\$565,472</b>	<b>\$772,317</b>	<b>36.6%</b>
<b>Total Beach Nourishment Fund:</b>	<b>\$466,580</b>	<b>\$793,355</b>	<b>\$565,472</b>	<b>\$772,317</b>	<b>36.6%</b>
<b>Economic Development Corporation Fund</b>					
<b>Non-Property Taxes</b>					
ECON DEV SALES TAX	\$852,686	\$1,253,972	\$910,000	\$1,300,000	42.9%
<b>Total Non-Property Taxes:</b>	<b>\$852,686</b>	<b>\$1,253,972</b>	<b>\$910,000</b>	<b>\$1,300,000</b>	<b>42.9%</b>
<b>Total Economic Development Corporation Fund:</b>	<b>\$852,686</b>	<b>\$1,253,972</b>	<b>\$910,000</b>	<b>\$1,300,000</b>	<b>42.9%</b>
<b>Total:</b>	<b>\$16,655,561</b>	<b>\$26,665,715</b>	<b>\$19,184,686</b>	<b>\$26,152,856</b>	<b>36.3%</b>

## Hotel/Motel Taxes

Hotel/motel taxes are estimated to be \$19,307,931 and are deposited into Hotel/Motel Fund, Venue Project Fund, Convention Center Fund, Beach Maintenance Fund, and Beach Nourishment Funds. This revenue represents 98.7% of the estimated revenue for these funds and 46.6% of city-wide revenues.

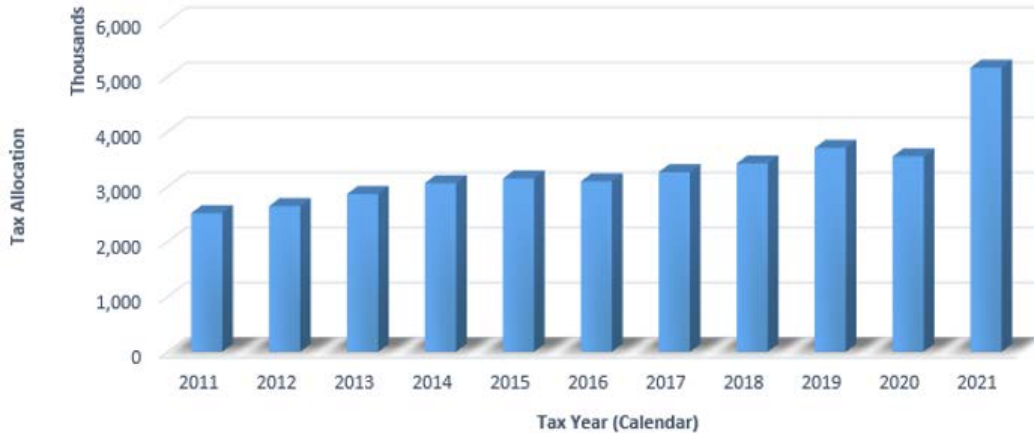
The total Hotel/Motel rate is 17%, including 6% charged by the State of Texas (2% is remitted back to the City to finance the Beach Maintenance Fund), and 0.5% for the Cameron County Venue Project. The remaining 10.5% of Hotel/Motel tax is used by the City in the following manner: 8% is allocated to the Convention Center and Visitors Bureau, 2% is used to finance a local Venue Project, and 0.5% is apportioned to beach nourishment.



## Sales tax

A sales tax is levied on all taxable goods and services sold within the city as defined by state law. The tax is remitted to the State Comptroller of Public Accounts who distributes a portion back to the city each month. The City has a total sales tax rate of 8.25% allocated as follows: 1.5% to City of SPI, 0.5% to EDC, and 6.25% to the State of Texas.

The City's sales tax revenue is anticipated to reach \$5,362,203, which constitutes 20.5% of total city-wide non-property tax revenue and 12.9% of total city-wide revenue. Sales tax revenue for the General Fund and EDC Fund is forecasted to increase compared to the adopted budget revenues for fiscal year 2021-2022 by approximately 39.1% and 42.9%, respectively .



## Mixed Beverage Tax

The mixed beverage tax is levied by the State Comptroller of Public Accounts. This tax is imposed on the sale, preparation, or service of mixed beverages. A mixed beverage is any alcoholic beverage (beer, wine, ale and distilled spirits), or part of an alcoholic beverage, that a permittee sells or serves to be consumed on the permittee's premises.

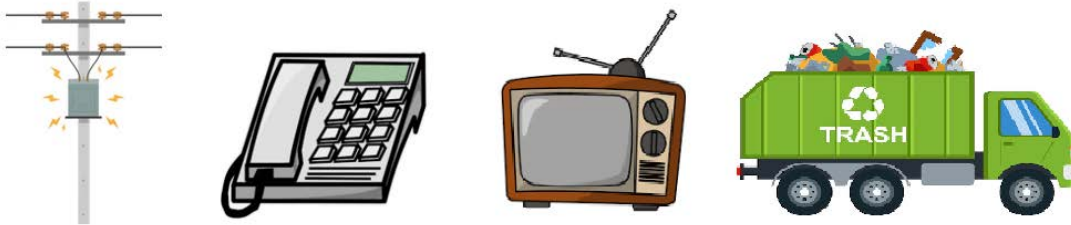
South Padre Island's share of mixed beverage tax collections is 10.7143% and is received from the state comptroller on a monthly basis. Mixed beverage tax revenues are anticipated to reach \$588,342 and are deposited into the General Fund. Mixed beverage tax revenue is forecasted to be approximately 56.4% more compared to the budgeted revenues for fiscal year 2021-2022. This revenue source represents 2.2% of total city-wide non-property tax revenue and 1.4% of total city-wide revenue.



## Franchise Taxes

This revenue source is composed of franchise tax or right-of-way fees paid by utility companies that install their service lines within the city right-of-way. These fees are calculated by several methods which include gross receipts basis, per kilowatt-hour of power consumed, per access line, etc.

There are four types of franchise fees; electric, telephone, cable, and solid waste. Franchise Fee revenues are anticipated to reach \$894,380 and are deposited into the General Fund. Franchise Fee revenue is forecasted to increase by approximately 6.4%. This revenue source represents 3.4% of total city-wide non-property tax revenue and 2.2% of total city-wide revenue.

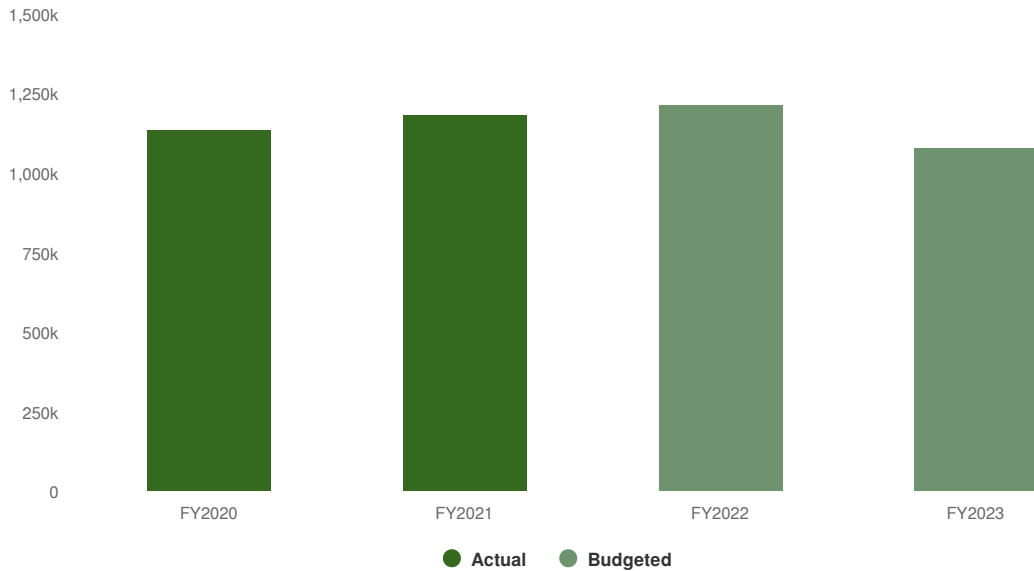


## Fees and Services Summary

Fees and services are generated from emergency medical services, fire department inspection fees, rental of the Convention Centre, catering commission, lot mows and lien fees. Fees and Services revenue is forecasted to be \$1,079,389, which is 2.6% of total revenue.

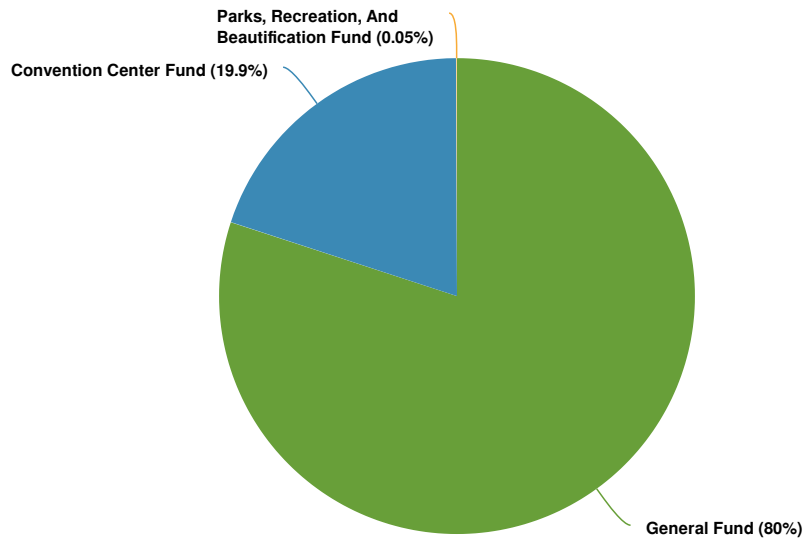
**\$1,079,389** **-\$139,096**  
 (-11.42% vs. prior year)

### Fees and Services Proposed and Historical Budget vs. Actual

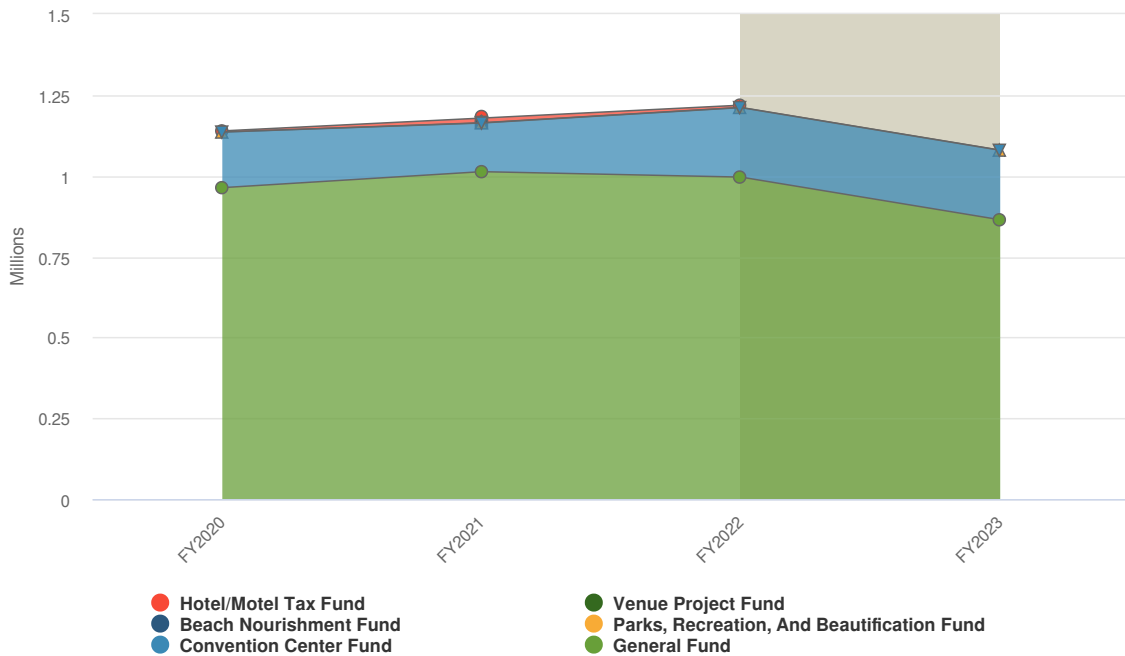


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

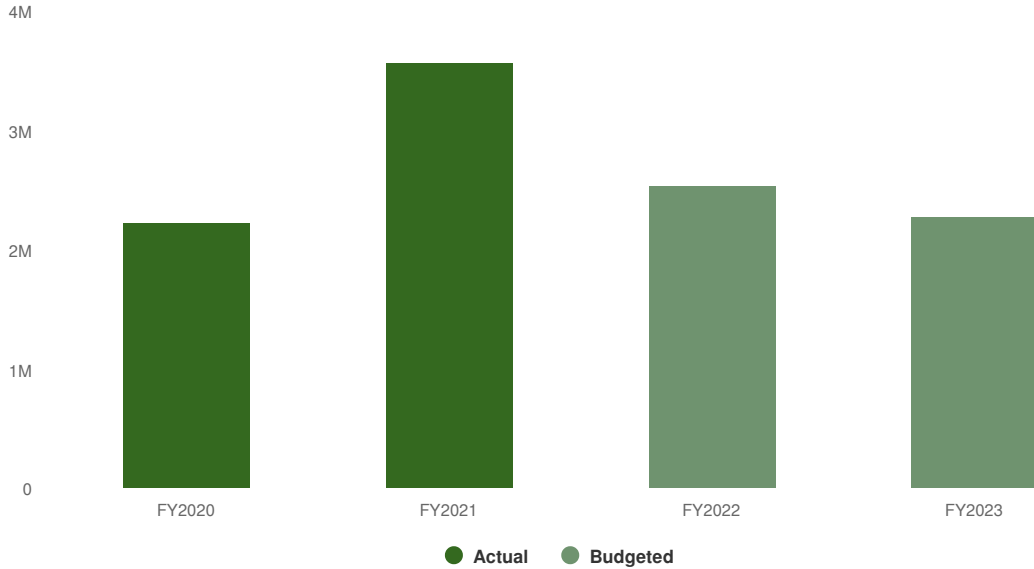
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
PUBLIC SAFETY - EVENT	\$0	\$124,641	\$0	\$0	0%
EMS REVENUE	\$463,571	\$447,570	\$546,000	\$425,000	-22.2%
FIRE DEPT INSPECTION FEES	\$6,935	\$8,885	\$17,500	\$10,000	-42.9%
ADMINISTRATIVE FEES	\$479,470	\$415,064	\$421,485	\$414,889	-1.6%
LOT MOWS & LIEN FEES	\$13,266	\$16,580	\$11,000	\$14,000	27.3%
<b>Total General Fund:</b>	<b>\$963,241</b>	<b>\$1,012,739</b>	<b>\$995,985</b>	<b>\$863,889</b>	<b>-13.3%</b>
<b>Hotel/Motel Tax Fund</b>					
REV DISC LOCAL OCCUPANCY TAX	\$0	\$8,489	\$0	\$0	0%
RENTAL INCOME -CHAMBER	\$3,500	\$5,500	\$7,000	\$0	-100%
RENTAL INCOME - SPI HIST MUSEUM	\$1	\$500	\$0	\$0	0%
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$3,501</b>	<b>\$14,489</b>	<b>\$7,000</b>	<b>\$0</b>	<b>-100%</b>
<b>Venue Project Fund</b>					
REV DISC LOCAL OCCUPANCY TAX	\$0	\$3,981	\$0	\$0	0%
<b>Total Venue Project Fund:</b>	<b>\$0</b>	<b>\$3,981</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Convention Center Fund</b>					
REV DISC LOCAL OCCUPANCY TAX	\$0	\$8,489	\$0	\$0	0%
RENTAL FEES	\$165,018	\$121,319	\$200,000	\$200,000	0%
CATERING COMMISSIONS	\$6,954	\$16,385	\$15,000	\$15,000	0%
EQUIPMENT RENTAL	\$0	\$3,464	\$0	\$0	0%
EVENT ELECTRIC FEES	\$0	\$849	\$0	\$0	0%
<b>Total Convention Center Fund:</b>	<b>\$171,973</b>	<b>\$150,505</b>	<b>\$215,000</b>	<b>\$215,000</b>	<b>0%</b>
<b>Parks, Recreation, And Beautification Fund</b>					
RENTAL INCOME-COMMUNITY CTR	\$125	\$750	\$500	\$500	0%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$125</b>	<b>\$750</b>	<b>\$500</b>	<b>\$500</b>	<b>0%</b>
<b>Beach Nourishment Fund</b>					
REV DISC LOCAL OCCUPANCY TAX	\$0	\$1,061	\$0	\$0	0%
<b>Total Beach Nourishment Fund:</b>	<b>\$0</b>	<b>\$1,061</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total:</b>	<b>\$1,138,840</b>	<b>\$1,183,526</b>	<b>\$1,218,485</b>	<b>\$1,079,389</b>	<b>-11.4%</b>

## Intergovernmental Summary

Intergovernmental revenue is composed of federal and state grants as well as funding from Cameron County (TIRZ Fund), which represents 5.5% or \$2.3M of total revenue. Transportation grants to finance the island's free public transportation, known as South Padre Island Metro, are expected to reach over \$1.8M.

**\$2,274,057** **-\$269,382**  
 (-10.59% vs. prior year)

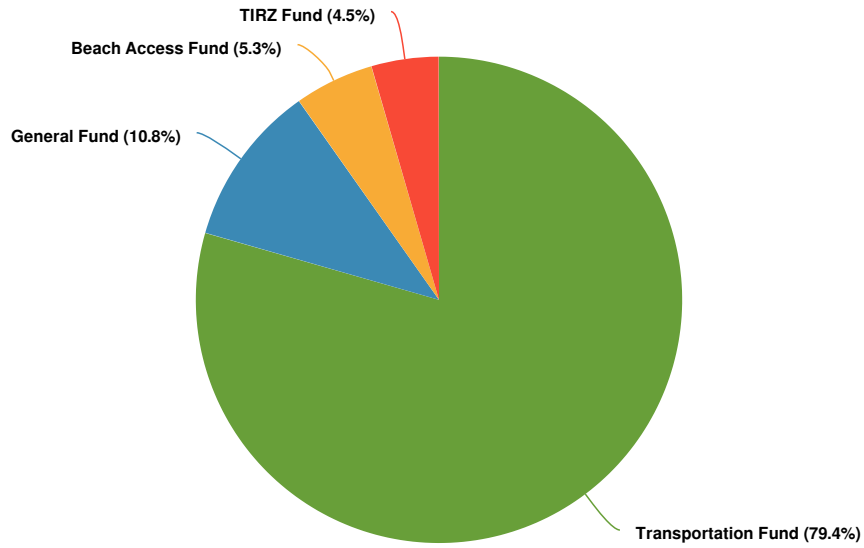
### Intergovernmental Proposed and Historical Budget vs. Actual



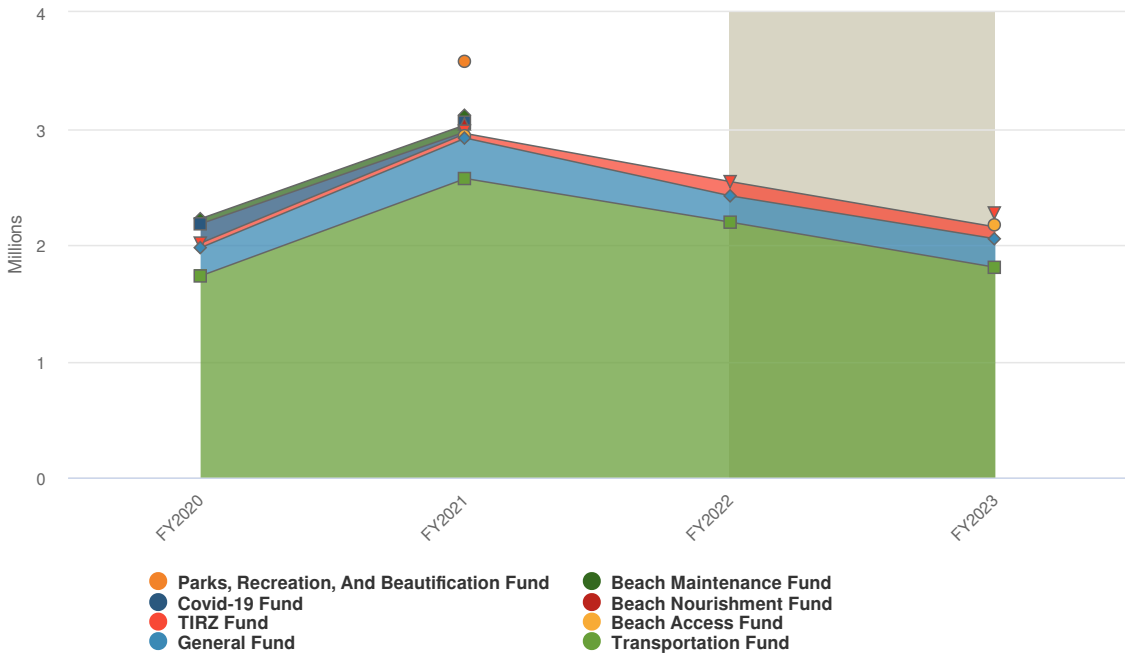


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)

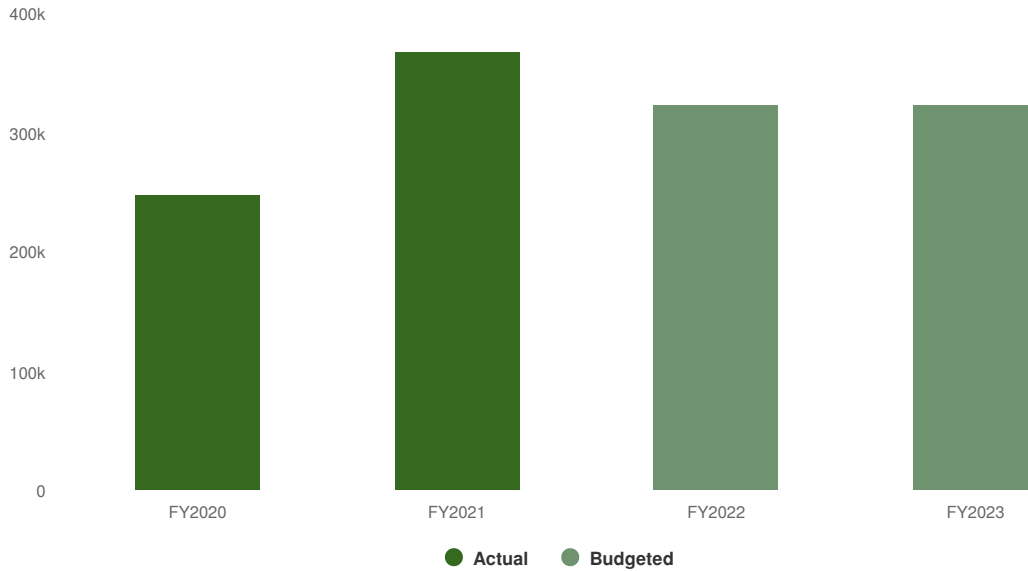
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
GENERAL LAND OFFICE (BEACH)	\$49,432	\$53,029	\$45,000	\$50,000	11.1%
COUNTY ESD - EMS	\$42,296	\$48,304	\$44,000	\$44,000	0%
COUNTY ESD- FIRE CALL REV.	\$53,669	\$72,630	\$44,000	\$44,000	0%
LEOSE TRAINING FUNDS	\$2,127	\$2,936	\$2,650	\$2,650	0%
GRANT REVENUE	\$95,635	\$170,943	\$90,500	\$104,742	15.7%
<b>Total General Fund:</b>	<b>\$243,158</b>	<b>\$347,842</b>	<b>\$226,150</b>	<b>\$245,392</b>	<b>8.5%</b>
<b>Parks, Recreation, And Beautification Fund</b>					
GRANT REVENUE	\$0	\$463,305	\$0	\$0	0%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$0</b>	<b>\$463,305</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Transportation Fund</b>					
FEDERAL GRANT FUNDS	\$1,377,878	\$2,138,853	\$1,606,258	\$982,019	-38.9%
TXDOT GRANT FUNDS	\$354,760	\$431,138	\$588,603	\$824,656	40.1%
<b>Total Transportation Fund:</b>	<b>\$1,732,638</b>	<b>\$2,569,991</b>	<b>\$2,194,861</b>	<b>\$1,806,675</b>	<b>-17.7%</b>
<b>TIRZ Fund</b>					
CAMERON COUNTY	\$39,180	\$39,046	\$122,428	\$101,990	-16.7%
<b>Total TIRZ Fund:</b>	<b>\$39,180</b>	<b>\$39,046</b>	<b>\$122,428</b>	<b>\$101,990</b>	<b>-16.7%</b>
<b>Beach Maintenance Fund</b>					
GENERAL LAND OFFICE	\$34,995	\$60,000	\$0	\$0	0%
GRANT REVENUE	\$8,900	\$0	\$0	\$0	0%
<b>Total Beach Maintenance Fund:</b>	<b>\$43,895</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Covid-19 Fund</b>					
FEMA GRANT PROCEEDS	\$0	\$15,028	\$0	\$0	0%
GRANT REVENUE	\$165,815	\$0	\$0	\$0	0%
<b>Total Covid-19 Fund:</b>	<b>\$165,815</b>	<b>\$15,028</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Nourishment Fund</b>					
GLO REVENUES	\$0	\$61,728	\$0	\$0	0%
<b>Total Beach Nourishment Fund:</b>	<b>\$0</b>	<b>\$61,728</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Access Fund</b>					
GENERAL LAND OFFICE	\$0	\$20,482	\$0	\$120,000	N/A
<b>Total Beach Access Fund:</b>	<b>\$0</b>	<b>\$20,482</b>	<b>\$0</b>	<b>\$120,000</b>	<b>N/A</b>
<b>Total:</b>	<b>\$2,224,687</b>	<b>\$3,577,422</b>	<b>\$2,543,439</b>	<b>\$2,274,057</b>	<b>-10.6%</b>

## Fines and Forfeitures Summary

Fines and forfeitures resulting from municipal court activity are projected to reach \$323.7K. This projected revenue includes \$8,500 from Municipal Court fees collected in accordance with state law to enhance court security, technology, and training.

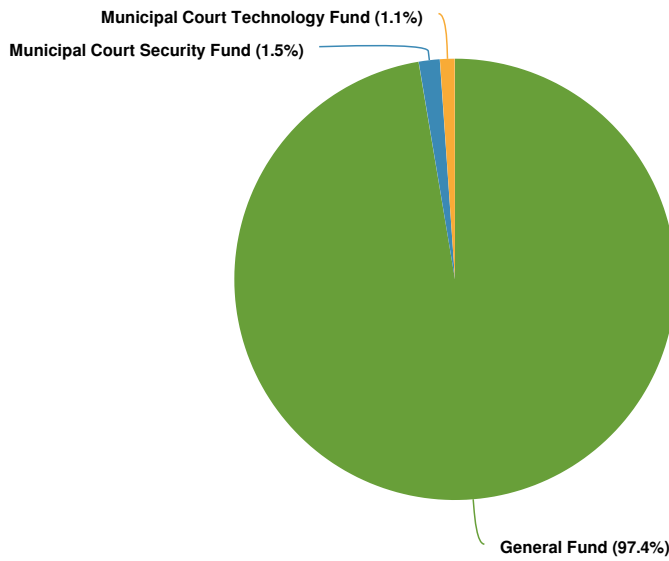
**\$323,700** **\$0**  
(0.00% vs. prior year)

### Fines and Forfeitures Proposed and Historical Budget vs. Actual

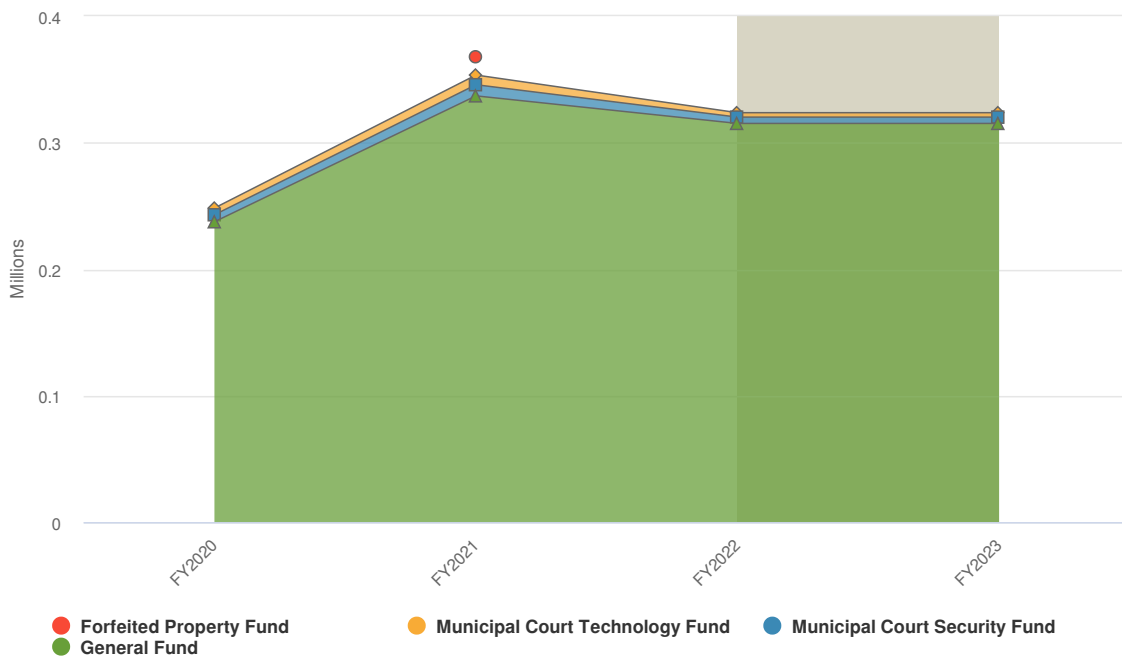


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

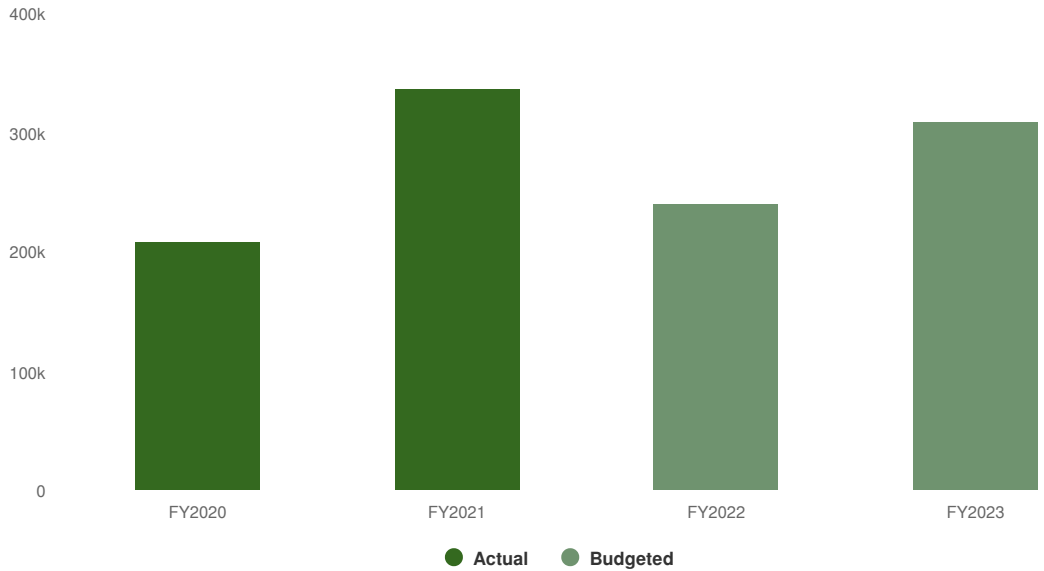
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
FINES & FORFEITURES	\$221,829	\$319,436	\$300,000	\$300,000	0%
ONLINE CREDIT CARD FEE	\$3,147	\$4,956	\$2,200	\$2,200	0%
WARRANT COLLECT FEES	\$12,458	\$12,603	\$13,000	\$13,000	0%
<b>Total General Fund:</b>	<b>\$237,434</b>	<b>\$336,995</b>	<b>\$315,200</b>	<b>\$315,200</b>	<b>0%</b>
<b>Forfeited Property Fund</b>					
FORFEITURES - FEDERAL	\$0	\$14,441	\$0	\$0	0%
<b>Total Forfeited Property Fund:</b>	<b>\$0</b>	<b>\$14,441</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Municipal Court Technology Fund</b>					
FINES & FORFEITURES	\$5,329	\$7,664	\$3,500	\$3,500	0%
<b>Total Municipal Court Technology Fund:</b>	<b>\$5,329</b>	<b>\$7,664</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>0%</b>
<b>Municipal Court Security Fund</b>					
FINES & FORFEITURES	\$5,524	\$8,820	\$5,000	\$5,000	0%
<b>Total Municipal Court Security Fund:</b>	<b>\$5,524</b>	<b>\$8,820</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>0%</b>
<b>Total:</b>	<b>\$248,287</b>	<b>\$367,920</b>	<b>\$323,700</b>	<b>\$323,700</b>	<b>0%</b>

## Licenses and Permits Summary

Licenses and Permits are generated from construction related permits, mixed beverage permits, taxi & golf cart permits, STR permits, environmental related permits, beach related permits, and other misc. permits. Licenses and Permits revenue is forecasted to be \$309.9K.

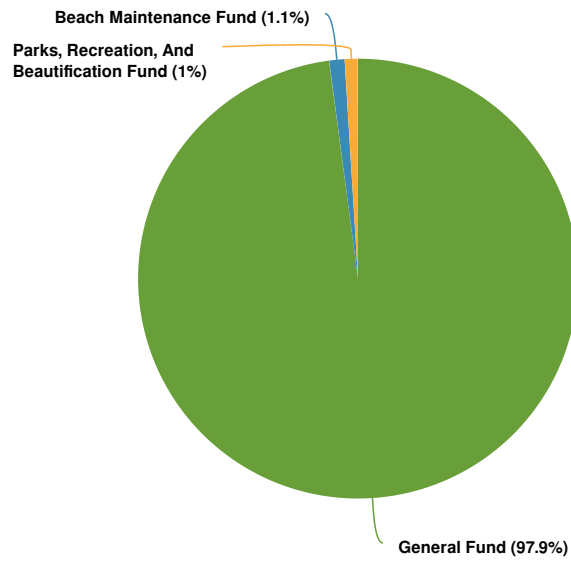
**\$309,850** **\$70,100**  
 (29.24% vs. prior year)

Licenses and Permits Proposed and Historical Budget vs. Actual

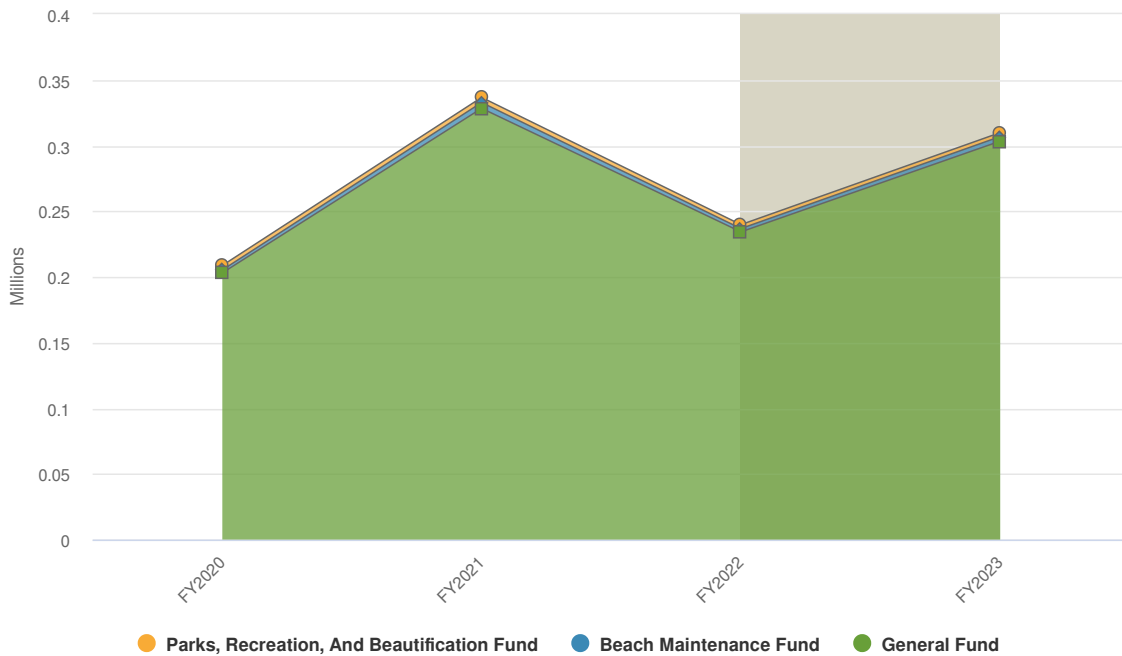


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.



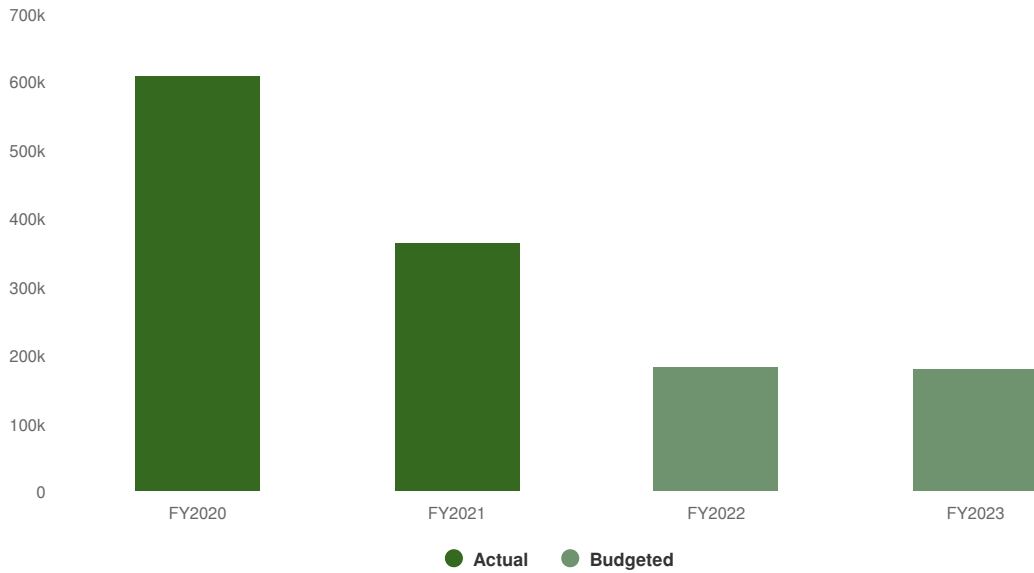
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
BUILDING PERMITS	\$91,144	\$161,336	\$100,000	\$150,000	50%
ELECTRICAL PERMITS	\$3,405	\$7,850	\$3,500	\$9,000	157.1%
MIX BEVERAGE PERMITS	\$20,228	\$8,685	\$19,000	\$13,000	-31.6%
PLUMBING PERMITS	\$2,850	\$8,400	\$4,000	\$8,000	100%
MECHANICAL PERMITS	\$1,350	\$900	\$1,000	\$1,000	0%
TAXI PERMITS	\$4,775	\$4,100	\$5,500	\$4,000	-27.3%
ENV HEALTH & OTHER PERMITS	\$46,020	\$57,220	\$40,000	\$44,000	10%
OTHER PERMITS	\$12,772	\$24,973	\$20,000	\$21,000	5%
DUNE PROT. PERMITS	\$180	\$0	\$0	\$0	0%
STR PERMITS	\$7,500	\$11,850	\$7,000	\$11,000	57.1%
SPRING BREAK PERMITS	\$200	\$300	\$250	\$350	40%
GOLF CART PERMITS	\$23,900	\$42,650	\$34,000	\$42,000	23.5%
ANIMAL/COMPOSTER SERVICES	\$40	\$60	\$0	\$0	0%
SIDEWALK IN-LIEU FEES	-\$11,340	\$0	\$0	\$0	0%
<b>Total General Fund:</b>	<b>\$203,024</b>	<b>\$328,324</b>	<b>\$234,250</b>	<b>\$303,350</b>	<b>29.5%</b>
<b>Parks, Recreation, And Beautification Fund</b>					
SPECIAL EVENTS PMTS	\$3,425	\$3,875	\$3,000	\$3,000	0%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$3,425</b>	<b>\$3,875</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>0%</b>
<b>Beach Maintenance Fund</b>					
PERMITS	\$2,220	\$4,430	\$2,500	\$3,500	40%
<b>Total Beach Maintenance Fund:</b>	<b>\$2,220</b>	<b>\$4,430</b>	<b>\$2,500</b>	<b>\$3,500</b>	<b>40%</b>
<b>Total:</b>	<b>\$208,669</b>	<b>\$336,629</b>	<b>\$239,750</b>	<b>\$309,850</b>	<b>29.2%</b>

## Miscellaneous Summary

Miscellaneous revenue is mostly composed of interest income. In addition, insurance proceeds, rebates, and other miscellaneous revenue are included in this revenue source. Licenses and Permits revenue is forecasted to be \$181K.

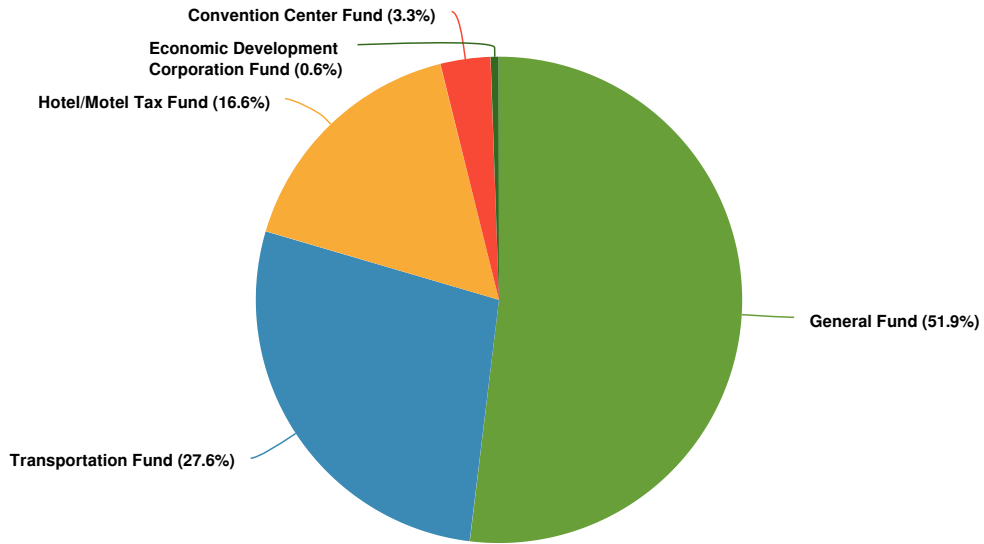
**\$181,000** **-\$1,600**  
(-0.88% vs. prior year)

Miscellaneous Proposed and Historical Budget vs. Actual

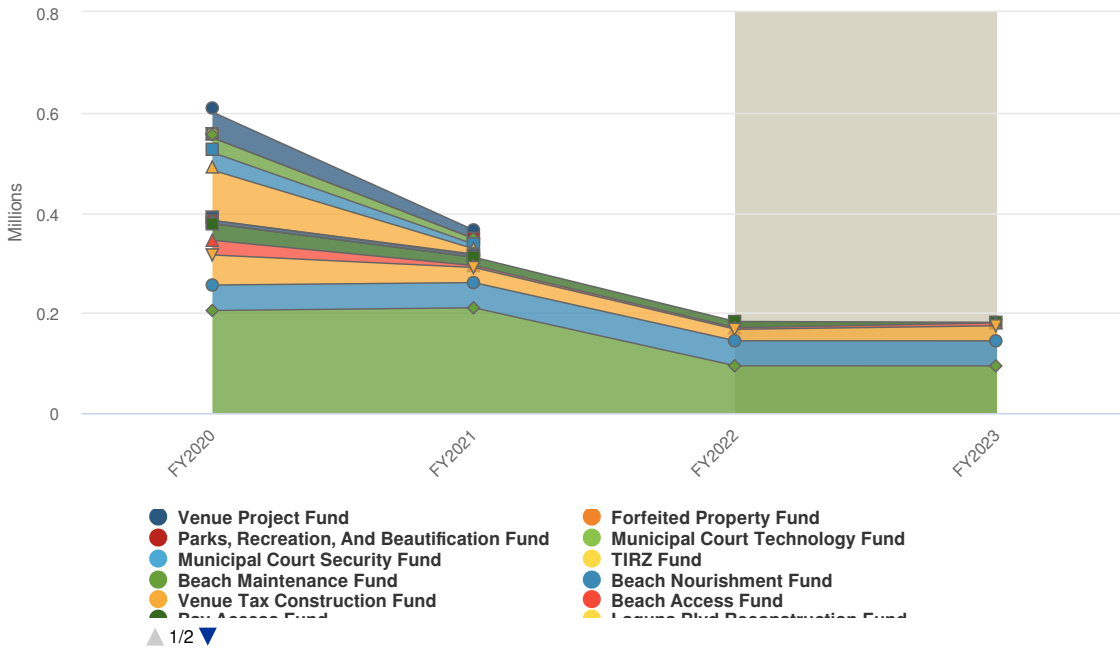


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
INTEREST REVENUE	\$160,303	\$35,929	\$55,000	\$55,000	0%
CASH OVER/SHORT	\$10	\$0	\$0	\$0	0%
MISCELLANEOUS REVENUE	\$35,033	\$148,958	\$35,000	\$35,000	0%
INSURANCE PROCEEDS	\$4,137	\$19,821	\$0	\$0	0%
CONTRIB. ARSON DOG PROG.	\$688	\$0	\$0	\$0	0%
COPIES	\$112	\$0	\$100	\$0	-100%
FUEL REBATE	\$4,243	\$5,255	\$4,000	\$4,000	0%
<b>Total General Fund:</b>	<b>\$204,526</b>	<b>\$209,962</b>	<b>\$94,100</b>	<b>\$94,000</b>	<b>-0.1%</b>
<b>Forfeited Property Fund</b>					
INTEREST INCOME - STATE	\$55	\$0	\$0	\$0	0%
INTEREST INCOME - FEDERAL	\$222	\$0	\$0	\$0	0%
<b>Total Forfeited Property Fund:</b>	<b>\$276</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Hotel/Motel Tax Fund</b>					
INTEREST REVENUE	\$46,523	\$7,295	\$5,000	\$10,000	100%
MISCELLANEOUS REVENUE	\$577	\$35	\$0	\$0	0%
ADVERTISING- WEB	\$12,984	\$22,842	\$18,000	\$20,000	11.1%
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$60,084</b>	<b>\$30,172</b>	<b>\$23,000</b>	<b>\$30,000</b>	<b>30.4%</b>
<b>Venue Project Fund</b>					
INTEREST REVENUE	\$51,225	\$16,917	\$0	\$0	0%
<b>Total Venue Project Fund:</b>	<b>\$51,225</b>	<b>\$16,917</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Convention Center Fund</b>					
INTEREST REVENUE	\$26,192	\$3,169	\$3,000	\$6,000	100%
MISCELLANEOUS REVENUE	\$3,066	\$702	\$0	\$0	0%
<b>Total Convention Center Fund:</b>	<b>\$29,258</b>	<b>\$3,871</b>	<b>\$3,000</b>	<b>\$6,000</b>	<b>100%</b>
<b>Parks, Recreation, And Beautification Fund</b>					
MISC REVENUE - PARKS, RECREATION, & BEAUTIFICATION	\$25	\$0	\$0	\$0	0%
CONTRIBUTIONS TO CITY PARK	\$0	\$100	\$0	\$0	0%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$25</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Municipal Court Technology Fund</b>					
INTEREST REVENUE	\$82	\$0	\$0	\$0	0%
<b>Total Municipal Court Technology Fund:</b>	<b>\$82</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Municipal Court Security Fund</b>					
INTEREST REVENUE	\$292	\$0	\$0	\$0	0%

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Total Municipal Court Security Fund:</b>	<b>\$292</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Transportation Fund</b>					
MISCELLANEOUS REVENUE	\$848	\$296	\$0	\$0	0%
PORT ISABEL EDC MATCH	\$50,000	\$50,000	\$50,000	\$50,000	0%
<b>Total Transportation Fund:</b>	<b>\$50,848</b>	<b>\$50,296</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>0%</b>
<b>TIRZ Fund</b>					
INTEREST REVENUE	\$1,013	\$0	\$0	\$0	0%
<b>Total TIRZ Fund:</b>	<b>\$1,013</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Maintenance Fund</b>					
INTEREST REVENUE	\$29,442	\$10,143	\$0	\$0	0%
MISCELLANEOUS REVENUE	\$0	\$900	\$0	\$0	0%
<b>Total Beach Maintenance Fund:</b>	<b>\$29,442</b>	<b>\$11,043</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Nourishment Fund</b>					
INTEREST REVENUE	\$35,293	\$9,157	\$0	\$0	0%
<b>Total Beach Nourishment Fund:</b>	<b>\$35,293</b>	<b>\$9,157</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Venue Tax Construction Fund</b>					
INTEREST REVENUE	\$100,239	\$10,646	\$0	\$0	0%
<b>Total Venue Tax Construction Fund:</b>	<b>\$100,239</b>	<b>\$10,646</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Access Fund</b>					
INTEREST REVENUE	\$837	\$0	\$0	\$0	0%
<b>Total Beach Access Fund:</b>	<b>\$837</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Bay Access Fund</b>					
INTEREST REVENUE	\$173	\$0	\$0	\$0	0%
MISC REVENUE	\$0	\$1,815	\$0	\$0	0%
<b>Total Bay Access Fund:</b>	<b>\$173</b>	<b>\$1,815</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Laguna Blvd Reconstruction Fund</b>					
INTEREST REVENUE	\$0	\$518	\$0	\$0	0%
<b>Total Laguna Blvd Reconstruction Fund:</b>	<b>\$0</b>	<b>\$518</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>General Debt Service Fund</b>					
INTEREST REVENUE	\$5,762	\$0	\$0	\$0	0%
MISCELLANEOUS REVENUE	\$0	\$4,332	\$0	\$0	0%
<b>Total General Debt Service Fund:</b>	<b>\$5,762</b>	<b>\$4,332</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Venue Seasonal Reserve Fund</b>					

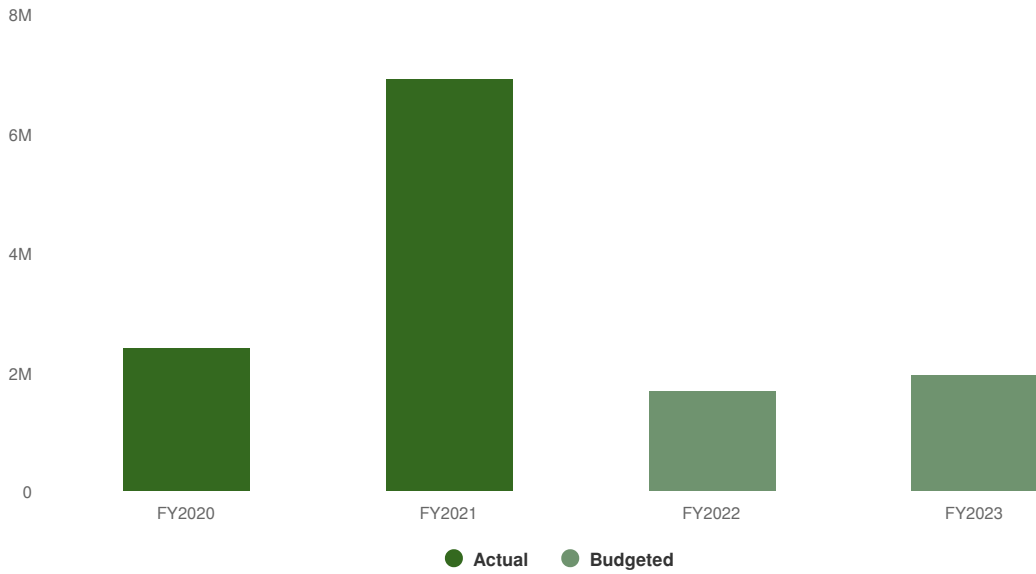
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
INTEREST REVENUE	\$661	\$0	\$0	\$0	0%
<b>Total Venue Seasonal Reserve Fund:</b>	<b>\$661</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Venue Debt Reserve Fund</b>					
INTEREST REVENUE	\$2,777	\$0	\$0	\$0	0%
<b>Total Venue Debt Reserve Fund:</b>	<b>\$2,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>EDC Debt Service Fund</b>					
INTEREST REVENUE	\$791	\$12	\$0	\$0	0%
<b>Total EDC Debt Service Fund:</b>	<b>\$791</b>	<b>\$12</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>EDC Debt Reserve Fund</b>					
INTEREST REVENUE	\$2,179	\$0	\$0	\$0	0%
<b>Total EDC Debt Reserve Fund:</b>	<b>\$2,179</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Economic Development Corporation Fund</b>					
INTEREST REVENUE	\$8,941	\$3,047	\$500	\$1,000	100%
LOAN REV REVENUE	\$12,053	\$11,480	\$0	\$0	0%
MISCELLANEOUS REVENUE	\$12,000	\$2,067	\$12,000	\$0	-100%
<b>Total Economic Development Corporation Fund:</b>	<b>\$32,994</b>	<b>\$16,594</b>	<b>\$12,500</b>	<b>\$1,000</b>	<b>-92%</b>
<b>Total:</b>	<b>\$608,777</b>	<b>\$365,435</b>	<b>\$182,600</b>	<b>\$181,000</b>	<b>-0.9%</b>

## Other Financing Sources Summary

Other financing sources revenue is mostly composed of funds transferred within City funds. In addition, lease proceeds and sales of fixed assets are included in this revenue source. Other financing sources revenue is forecasted to exceed \$1.96M or 4.7% of city-wide revenue.

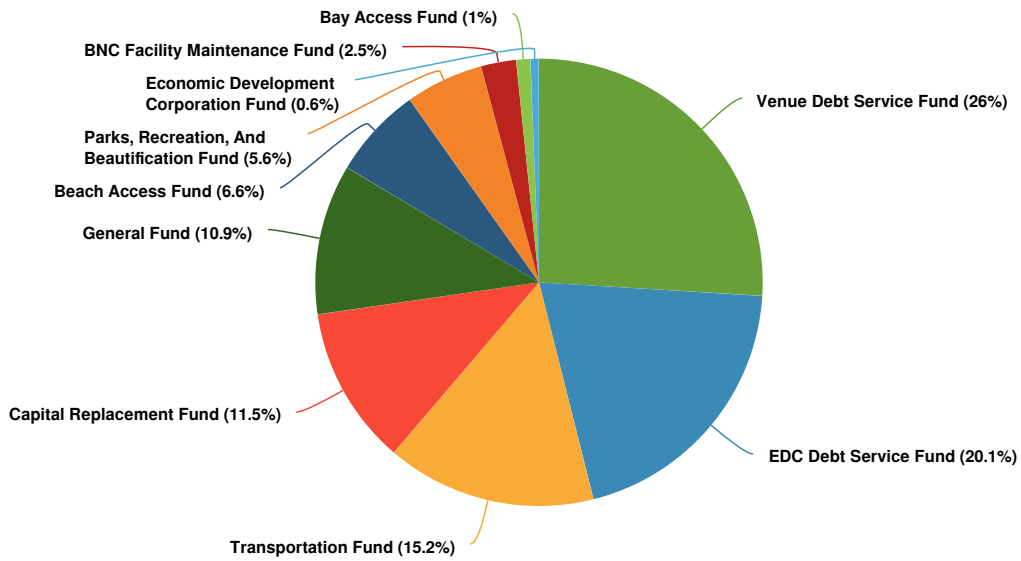
**\$1,963,069** **\$287,407**  
(17.15% vs. prior year)

Other Financing Sources Proposed and Historical Budget vs. Actual

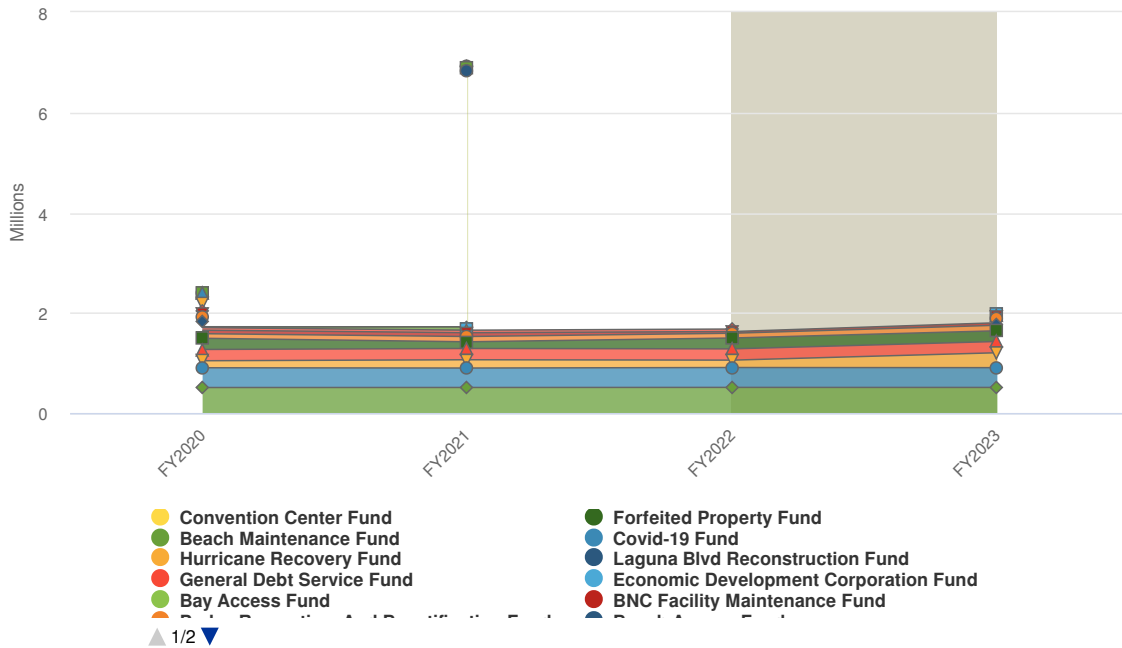


# Revenue by Fund

## 2023 Revenue by Fund



## Budgeted and Historical Revenue by Fund



Grey background indicates budgeted figures.



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>General Fund</b>					
HOTEL/MOTEL TAX FROM FND 60	\$132,303	\$90,161	\$180,000	\$180,000	0%
LEASE PROCEEDS	\$90,952	\$0	\$0	\$0	0%
SALE OF FIXED ASSETS	\$1	\$43,352	\$0	\$0	0%
TRANSFERS IN	\$0	\$0	\$37,000	\$33,485	-9.5%
<b>Total General Fund:</b>	<b>\$223,256</b>	<b>\$133,514</b>	<b>\$217,000</b>	<b>\$213,485</b>	<b>-1.6%</b>
<b>Forfeited Property Fund</b>					
SALE OF SEIZED ASSETS	\$0	\$6,036	\$0	\$0	0%
<b>Total Forfeited Property Fund:</b>	<b>\$0</b>	<b>\$6,036</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Convention Center Fund</b>					
SALE OF FIXED ASSETS	\$5,840	\$51	\$0	\$0	0%
<b>Total Convention Center Fund:</b>	<b>\$5,840</b>	<b>\$51</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Parks, Recreation, And Beautification Fund</b>					
SALE OF FIXED ASSETS	\$0	\$310	\$0	\$0	0%
TRANSFERS IN	\$91,856	\$105,228	\$94,926	\$110,256	16.1%
<b>Total Parks, Recreation, And Beautification Fund:</b>	<b>\$91,856</b>	<b>\$105,538</b>	<b>\$94,926</b>	<b>\$110,256</b>	<b>16.1%</b>
<b>Transportation Fund</b>					
LEASE PROCEEDS	\$40,650	\$47,820	\$47,250	\$66,240	40.2%
SALE OF FIXED ASSETS	\$0	\$9,580	\$0	\$0	0%
TRANSFERS IN	\$99,367	\$108,000	\$100,000	\$231,400	131.4%
<b>Total Transportation Fund:</b>	<b>\$140,017</b>	<b>\$165,400</b>	<b>\$147,250</b>	<b>\$297,640</b>	<b>102.1%</b>
<b>Beach Maintenance Fund</b>					
SALE OF FIXED ASSETS	\$12,766	\$67,151	\$0	\$0	0%
<b>Total Beach Maintenance Fund:</b>	<b>\$12,766</b>	<b>\$67,151</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Covid-19 Fund</b>					
TRANSFER	\$195,237	\$0	\$0	\$0	0%
<b>Total Covid-19 Fund:</b>	<b>\$195,237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Hurricane Recovery Fund</b>					
TRANSFERS IN	\$159,921	\$0	\$0	\$0	0%
<b>Total Hurricane Recovery Fund:</b>	<b>\$159,921</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beach Access Fund</b>					
TRANSFERS IN	\$330,000	\$0	\$0	\$130,000	N/A
<b>Total Beach Access Fund:</b>	<b>\$330,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>	<b>N/A</b>

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Bay Access Fund</b>					
TRANSFERS IN	\$0	\$49,564	\$0	\$20,000	N/A
<b>Total Bay Access Fund:</b>	<b>\$0</b>	<b>\$49,564</b>	<b>\$0</b>	<b>\$20,000</b>	<b>N/A</b>
<b>Capital Replacement Fund</b>					
TRANSFERS IN	\$225,000	\$225,000	\$225,000	\$225,000	0%
<b>Total Capital Replacement Fund:</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>0%</b>
<b>Laguna Blvd Reconstruction Fund</b>					
BOND PROCEEDS - PAR VALUE	\$0	\$4,620,000	\$0	\$0	0%
BOND PREMIUM	\$0	\$503,474	\$0	\$0	0%
<b>Total Laguna Blvd Reconstruction Fund:</b>	<b>\$0</b>	<b>\$5,123,474</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>General Debt Service Fund</b>					
TRANSFERS IN	\$50,000	\$50,000	\$50,000	\$0	-100%
<b>Total General Debt Service Fund:</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>-100%</b>
<b>Venue Debt Service Fund</b>					
TRANSFERS IN	\$508,188	\$508,991	\$510,738	\$509,738	-0.2%
<b>Total Venue Debt Service Fund:</b>	<b>\$508,188</b>	<b>\$508,991</b>	<b>\$510,738</b>	<b>\$509,738</b>	<b>-0.2%</b>
<b>EDC Debt Service Fund</b>					
TRANSFERS IN	\$394,450	\$388,050	\$396,650	\$394,950	-0.4%
<b>Total EDC Debt Service Fund:</b>	<b>\$394,450</b>	<b>\$388,050</b>	<b>\$396,650</b>	<b>\$394,950</b>	<b>-0.4%</b>
<b>Economic Development Corporation Fund</b>					
LEASE PROCEEDS	\$0	\$12,000	\$0	\$12,000	N/A
<b>Total Economic Development Corporation Fund:</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$12,000</b>	<b>N/A</b>
<b>BNC Facility Maintenance Fund</b>					
TRANSFERS IN	\$70,304	\$76,041	\$34,098	\$50,000	46.6%
<b>Total BNC Facility Maintenance Fund:</b>	<b>\$70,304</b>	<b>\$76,041</b>	<b>\$34,098</b>	<b>\$50,000</b>	<b>46.6%</b>
<b>Total:</b>	<b>\$2,406,834</b>	<b>\$6,910,810</b>	<b>\$1,675,662</b>	<b>\$1,963,069</b>	<b>17.2%</b>

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# **FUND & DEPARTMENT BUDGETS**

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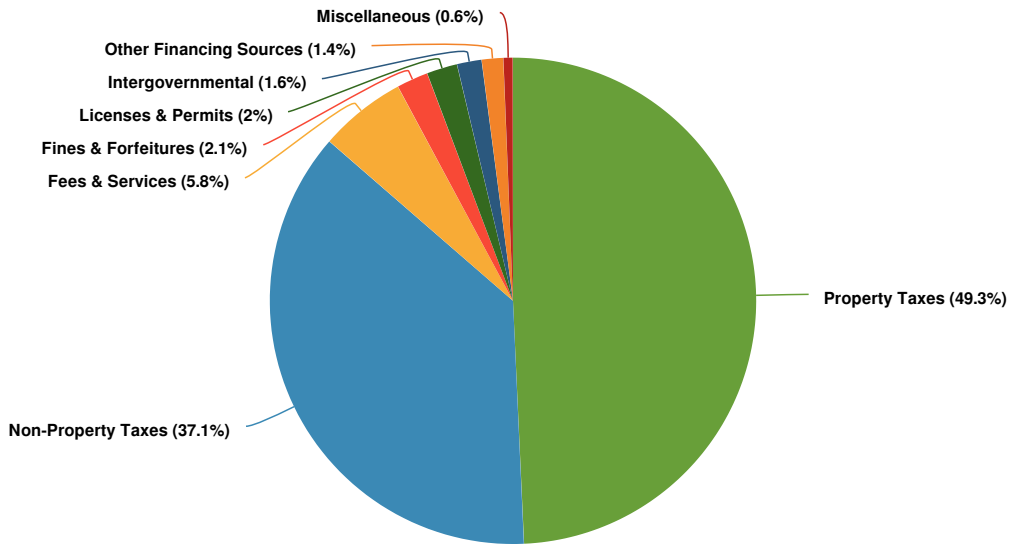
# General Fund Summary

The General Fund is the primary operating fund for the City. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund. It includes most tax revenues and such services as public safety, inspections, planning, and administrative.

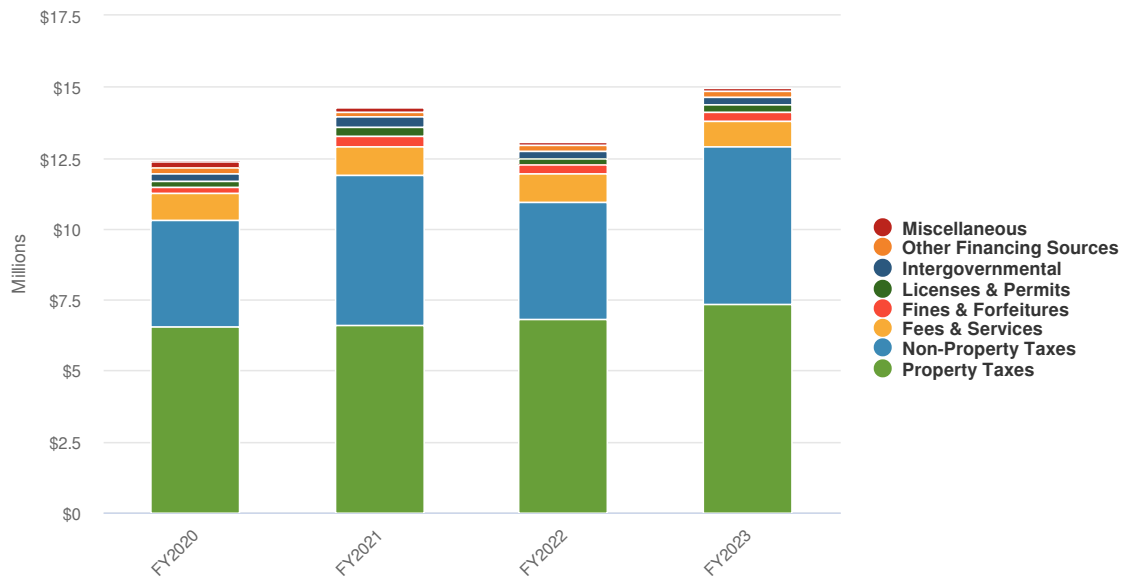
The City of South Padre is projecting \$14.95M of revenue in FY 2023, which represents a 14.67% increase over the prior year's adopted budget. Budgeted expenditures are projected to increase by 8.98% to \$14.2M in FY 2023.

## General Fund Revenues

Projected 2023 Revenues by Source



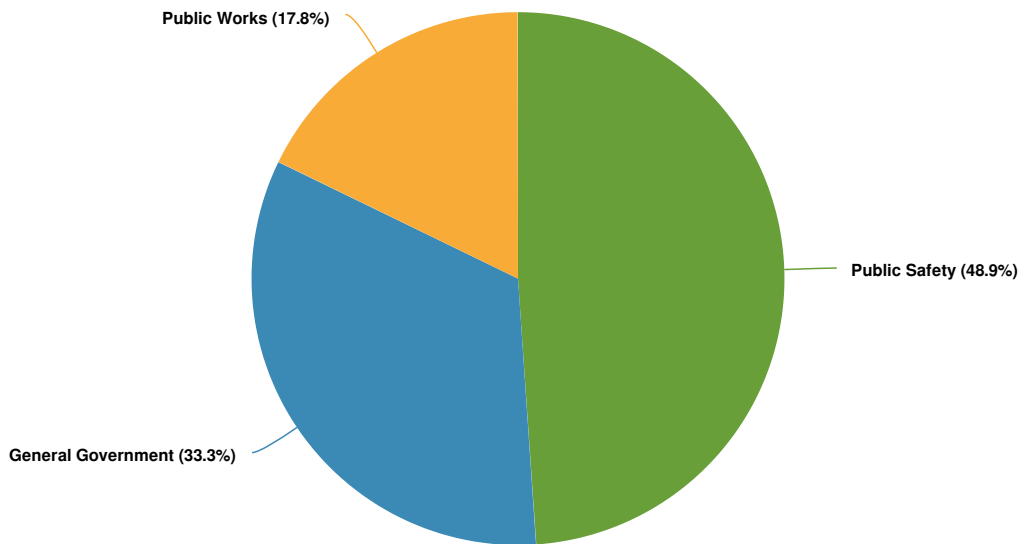
## Budgeted and Historical Revenues by Source



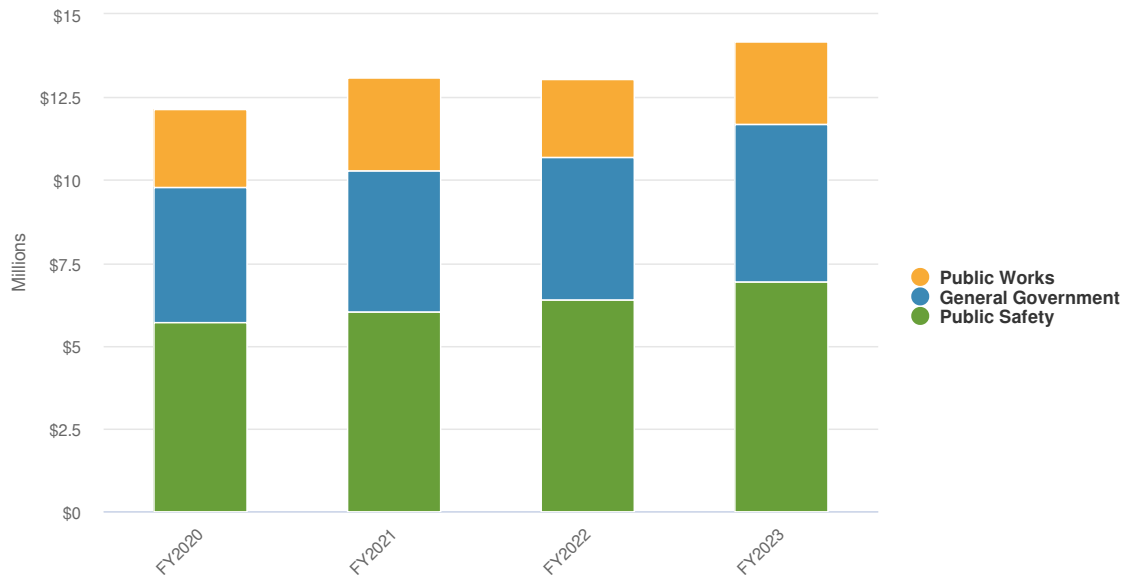
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Property Taxes	\$6,551,700	\$6,619,254	\$6,813,385	\$7,365,980	8.1%
Non-Property Taxes	\$3,746,789	\$5,291,146	\$4,137,887	\$5,544,925	34%
Fees & Services	\$963,241	\$1,012,739	\$995,985	\$863,889	-13.3%
Licenses & Permits	\$203,024	\$328,324	\$234,250	\$303,350	29.5%
Intergovernmental	\$243,158	\$347,842	\$226,150	\$245,392	8.5%
Fines & Forfeitures	\$237,434	\$351,436	\$315,200	\$315,200	0%
Miscellaneous	\$204,802	\$209,962	\$94,100	\$94,000	-0.1%
Other Financing Sources	\$223,256	\$139,549	\$217,000	\$213,485	-1.6%
<b>Total Revenue Source:</b>	<b>\$12,373,403</b>	<b>\$14,300,254</b>	<b>\$13,033,957</b>	<b>\$14,946,221</b>	<b>14.7%</b>

# Expenditures by Function

## Budgeted 2023 Expenditures by Function



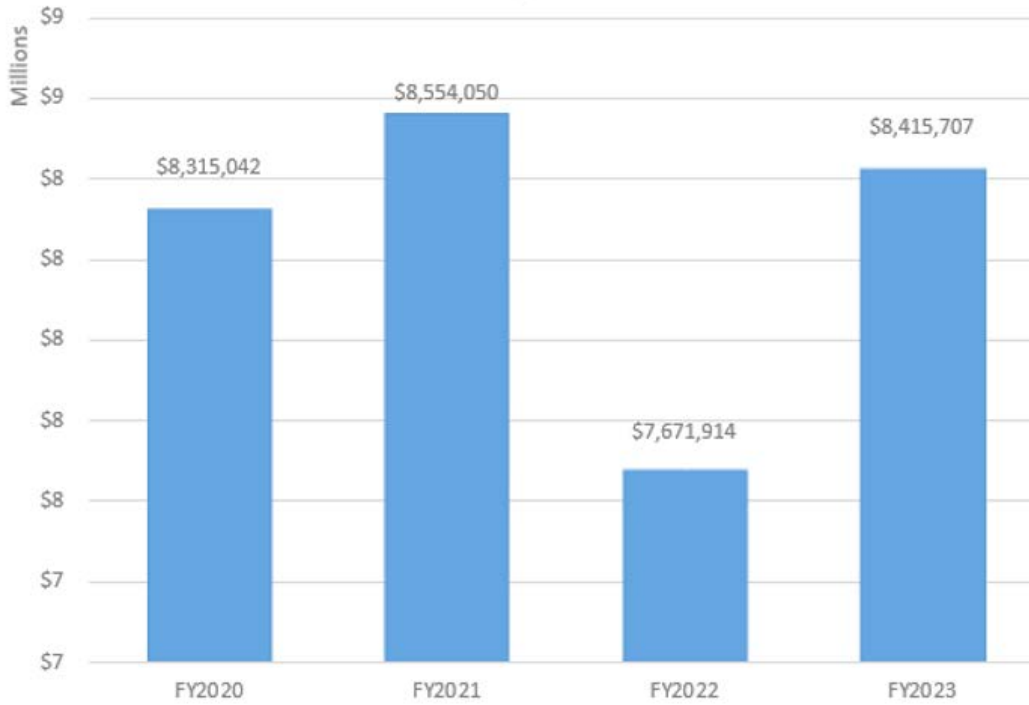
## Budgeted and Historical Expenditures by Function



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expenditures					
Current					
City Council	\$2,433	\$7,387	\$20,000	\$20,000	0%
<b>Total City Council:</b>	<b>\$2,433</b>	<b>\$7,387</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>0%</b>
City Manager'S Office	\$540,238	\$546,397	\$663,498	\$689,477	3.9%
<b>Total City Manager'S Office:</b>	<b>\$540,238</b>	<b>\$546,397</b>	<b>\$663,498</b>	<b>\$689,477</b>	<b>3.9%</b>
Finance	\$435,045	\$458,550	\$489,796	\$524,267	7%
<b>Total Finance:</b>	<b>\$435,045</b>	<b>\$458,550</b>	<b>\$489,796</b>	<b>\$524,267</b>	<b>7%</b>
Planning	\$141,534	\$78,261	\$90,315	\$100,352	11.1%
<b>Total Planning:</b>	<b>\$141,534</b>	<b>\$78,261</b>	<b>\$90,315</b>	<b>\$100,352</b>	<b>11.1%</b>
Information Technology	\$497,481	\$631,371	\$734,738	\$820,440	11.7%
<b>Total Information Technology:</b>	<b>\$497,481</b>	<b>\$631,371</b>	<b>\$734,738</b>	<b>\$820,440</b>	<b>11.7%</b>
Human Resources	\$229,300	\$243,678	\$345,076	\$361,190	4.7%
<b>Total Human Resources:</b>	<b>\$229,300</b>	<b>\$243,678</b>	<b>\$345,076</b>	<b>\$361,190</b>	<b>4.7%</b>
Environmental Health Services	\$432,701	\$450,568	\$496,764	\$524,643	5.6%
<b>Total Environmental Health Services:</b>	<b>\$432,701</b>	<b>\$450,568</b>	<b>\$496,764</b>	<b>\$524,643</b>	<b>5.6%</b>
General Services	\$972,682	\$975,803	\$991,489	\$1,107,000	11.7%
<b>Total General Services:</b>	<b>\$972,682</b>	<b>\$975,803</b>	<b>\$991,489</b>	<b>\$1,107,000</b>	<b>11.7%</b>
Special Projects	\$853,097	\$892,315	\$483,926	\$582,156	20.3%
<b>Total Special Projects:</b>	<b>\$853,097</b>	<b>\$892,315</b>	<b>\$483,926</b>	<b>\$582,156</b>	<b>20.3%</b>
Public Safety					
Municipal Court	\$256,004	\$268,357	\$337,834	\$349,328	3.4%
Police	\$3,006,446	\$3,213,230	\$3,314,867	\$3,588,314	8.2%
Fire	\$2,429,642	\$2,527,451	\$2,712,655	\$2,990,742	10.3%
Emergency Management	\$12,152	\$7,546	\$19,144	\$19,144	0%
<b>Total Public Safety:</b>	<b>\$5,704,244</b>	<b>\$6,016,584</b>	<b>\$6,384,500</b>	<b>\$6,947,528</b>	<b>8.8%</b>
Public Works					
Fleet Management	\$704,175	\$1,092,710	\$494,702	\$520,691	5.3%
Facilities and Grounds Maintenance	\$162,630	\$161,859	\$198,376	\$205,374	3.5%
Public Works	\$1,251,231	\$1,307,756	\$1,367,407	\$1,509,622	10.4%
Inspections	\$214,983	\$214,331	\$271,848	\$289,688	6.6%

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Total Public Works:	\$2,333,019	\$2,776,656	\$2,332,333	\$2,525,375	8.3%
Total Current:	\$12,141,775	\$13,077,569	\$13,032,435	\$14,202,428	9%
Total Expenditures:	\$12,141,775	\$13,077,569	\$13,032,435	\$14,202,428	9%

## Fund Balance



## Departmental Descriptions, Goals, and Objectives

The City's long range operations and capital plans are included in this section. The plan includes all of the operating departments of the General Fund as well as the capital improvement funds of the City.

It is anticipated that long range operations will be financed with current resources while the projects included in the Capital Improvement Plan will require bond issuance or additional funds from state and federal grants. The following fund and department budget pages provide detailed information regarding department/fund descriptions, goals, and objectives.



## City Council



The City Council Members are dedicated to serving the community by volunteering their time and expertise to maintaining and improving the quality of life for the citizens. Their contribution is invaluable in shaping the future of South Padre Island.

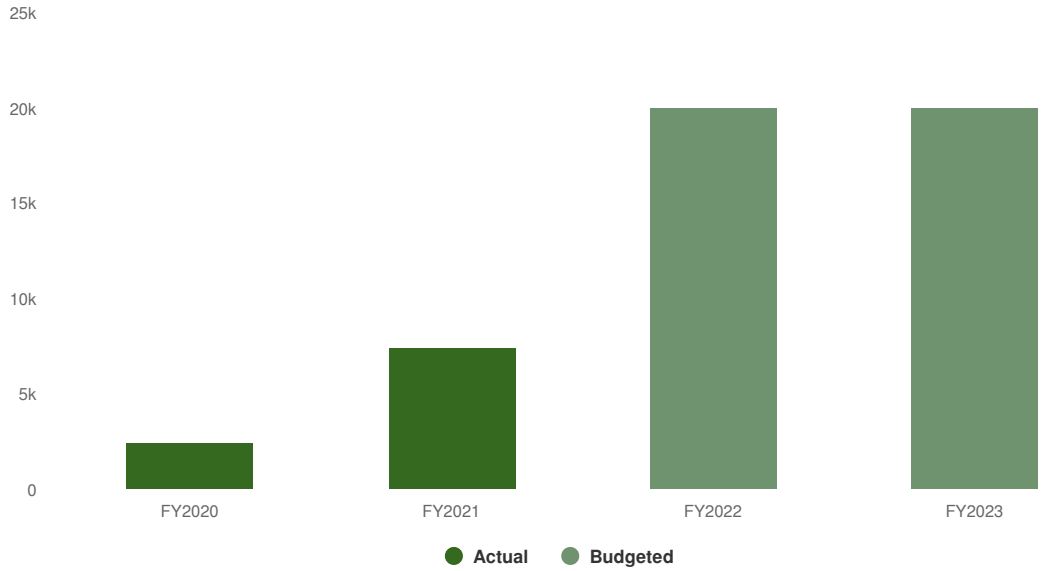
The Council is proud to represent the citizens and through policy-making and legislative authority, they are vested in a governing council consisting of the Mayor and five Council Members. The Mayor and Council serve three-year staggered terms and are elected at large.

The City Council is responsible for passing ordinances, adopting the budget, appointing committees, hiring the City Manager and the City Attorney.

### Expenditures Summary

**\$20,000**    **\$0**  
(0.00% vs. prior year)

### City Council Proposed and Historical Budget vs. Actual



### Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$0	\$2,564	\$0	\$0	0%
Miscellaneous Services	\$2,433	\$4,823	\$20,000	\$20,000	0%
<b>Total Expense Objects:</b>	<b>\$2,433</b>	<b>\$7,387</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>0%</b>

## City Manager's Office



**Randy Smith**  
City Manager

The City Manager's Office (CMO) is responsible for the implementation of the South Padre Island City Council's policies and overseeing the operations of the organization and staff. By embracing the use of best practices and performance management, the CMO develops administrative guidelines to ensure the efficient and effective operations of the City. The City Manager's Office has oversight over the following departments:

- Administrative Services
- Convention & Visitors Bureau
- Shoreline
- Planning
- Parks, Recreation, and Beautification
- Environmental Health Services
- Finance
- Information Services
- Police
- Fire
- Public Works
- Transit

Organizational development is a focal point of the City Manager's Office as ensuring the organization has the capacity to achieve the goals established by Council is critical to quality performance. The CMO also ensures fruitful intergovernmental relationships and participation in the legislative process. The City Manager's Office, through the City Secretary, facilitates and strengthens the City of South Padre Island's governmental process, safeguards and conducts the municipal election process, and protects and preserves official City records. It is also the responsibility of this department to assure that official City activities are in compliance with federal, state, and city policies and practices. Through the Public Information Officer, access to public information is enhanced.

### Major Goals:

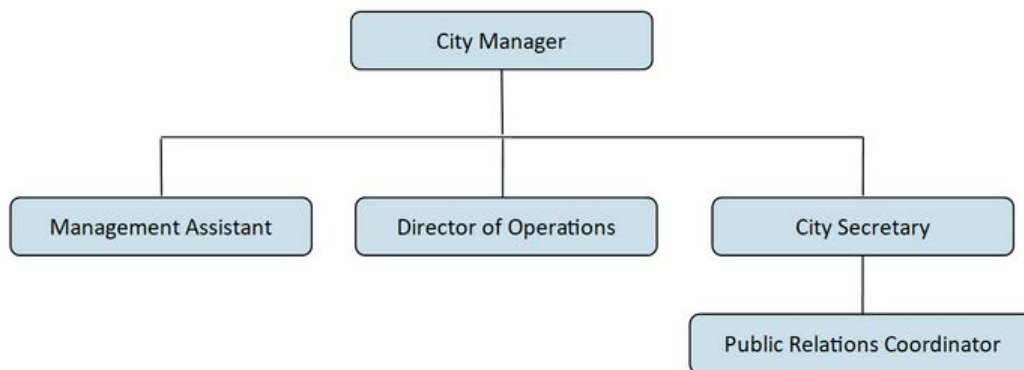
1. Focus on major initiatives that enhance the economic environment, improve the quality of life for citizens, protect the environment, and provide essential services:
  - a. Strive to have a vibrant economy that is diverse and sustainable by investigating potential economic development opportunities, such as the cruise industry.
  - b. Enhance the aesthetic appeal of the community.
  - c. Sustain our beautiful beach and bay and improve access for our recreational visitors via maintenance, beach nourishment, and grant projects.
  - d. Embrace the unique characteristics of our City.
2. Continue evaluating programs for enhancements and benefits to the City.
  - a. Provide additional boat ramp access for the public.
3. Create a strong organizational foundation through policy development and implementation.
  - a. Develop a legislative priority list and work with representatives to achieve SPI goals.
4. Develop and sustain a productive relationship with the City Council to encourage policy development and effective communication.

5. Continue enhancement of the public relations program to improve communication with the public and ensure a constructive relationship with the media.
6. Strive to encourage and facilitate strategic planning (e.g., capital improvement plan, five year operational plan, departmental business plans and metrics, core values for organization, etc.)
7. Encourage effective use of resources by eliminating duplication and streamlining operations (eg. Ad hoc Committee, Process Charts).
8. Improve and expand our involvement with development and quality of life within the Lower Rio Grande Valley region.
9. Create an enjoyable work experience where all involved feel appreciated and valued, and instill the support of core values for the organization to encourage individual accountability.
10. Use technology effectively to operate effectively.

Our Planning Indicators and Focus:

Maintenance of dashboards and with all departments to continuously monitor Key Performance Indicators (KPIs).

## Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Work with the Historical Museum Foundation to create a museum on the Island to preserve the Island's history.	2022-23	City Manager	HOT funding/ Foundation	N/A	Chapter 11	N/A
Enhance financial management and the budget process by continuing business plans for each department that include performance metrics.	Ongoing	Chief Financial Officer, City Manager	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Revamp the Capital Improvement Plan.	2022-23	Director of Operations	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Create and update comprehensive plan (internal or outsourced) that pulls in the GOMA plan, Master Thoroughfare Plan, Parks Plan, Annexation Plan, EDC Plan, Transit Plan, etc.	2022-23	City Manager	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Implement Venue Tax projects, including a wind sports venue, sidewalks, medians, and possible expansion of the convention center.	Ongoing	City Manager, Director of Operations	Resources in Venue Tax	N/A	Chapter 11	Approved
Expand boat ramp access on Laguna Madre.	2022-23	City Manager, Shoreline Director	HOT funding/Foundation	N/A	Chapter 11	Approved
Review customer feedback surveys and address any issues.	Ongoing	Management Assitant	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Expand the use of citizen participation tools to enhance feedback and engagement (including providing training).	Ongoing	PIO	To be determined	N/A	Chapter 11	N/A

Mid Term - FY 2023-24 & FY 2024-25						
Embrace the use of technology to enhance operations and communication. Utilize software to monitor compliance with short term rentals as well as building permits. Add additional cameras for EOC and mass gatherings. Embrace new software for the police and fire departments.	Ongoing	IT Director, City Manager	Resources within Info Technology Department's Budget	N/A	Chapter 11	N/A
Long Term - FY 2025-26 & FY 2026-27						
Support initiatives that enhance the quality of life for citizens (music, art in public places, community events, theatre productions, etc.).	Ongoing	City Manager	To be determined	N/A	Chapter 11	N/A
Continue to evaluate mobility & parking strategies and multi-modal means of enjoying the City. Continue to expand the City's complete street efforts through work, state, and regional organizations.	Ongoing	City Manager, Director of Operations, Transit Director, PW Director, Chief Financial Officer	Resources within Shoreline, Public Works, and Transit Departments	N/A	Chapter 11	N/A
Formulate effective economic development strategies and look for opportunities to fund a second causeway (RGV, MPO, etc.).	Ongoing	City Manager	Resources within the EDC budget	N/A	Chapter 11	N/A
Identify funding sources and strategies for priority Capital Improvement Projects.	Ongoing	City Manager, Director of Operations	Varies, to be determined	N/A	Chapter 11	Approved
Explore opportunities related to the lighting of the causeway and creating a visual landmark for SPI.	Ongoing	City Manager	Unknown, to be determined	N/A	Chapter 11	Approved
Develop SOP for Risk Management Processed & Process Maps.	Ongoing	Management Assistant	Unknown, to be determined	N/A	Chapter 11	N/A

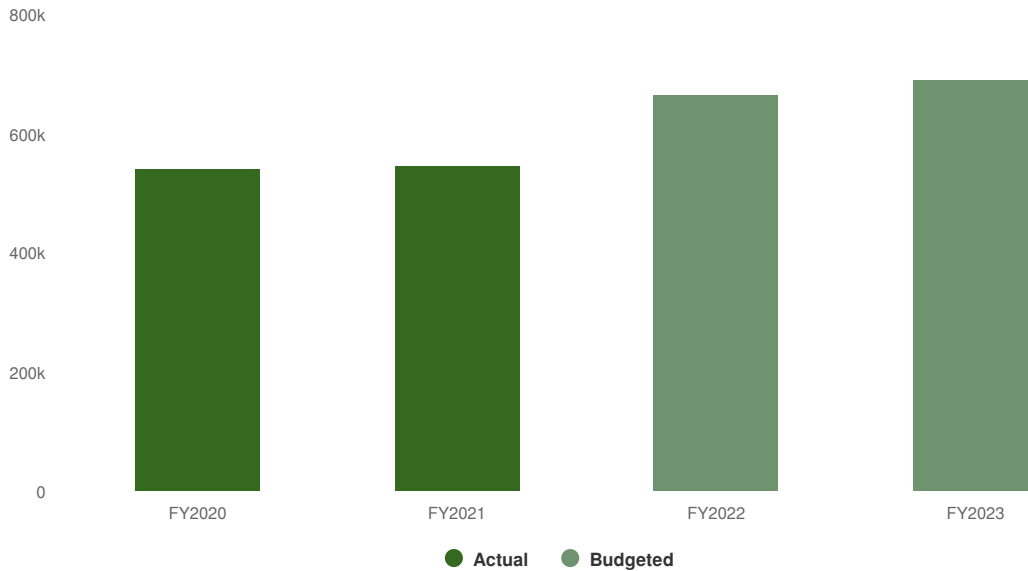
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
City Manager	1	1	1	1	1	1
Director of Operations	1	1	1	1	1	1
City Secretary	1	1	1	1	1	1
Public Information Coordinator	1	1	1	1	1	1
Management Assistant	1	1	0	0	0	0
Management Assistant/ Risk Management Coordinator	0	0	1	1	1	1
<b>Total Positions:</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Expenditures Summary

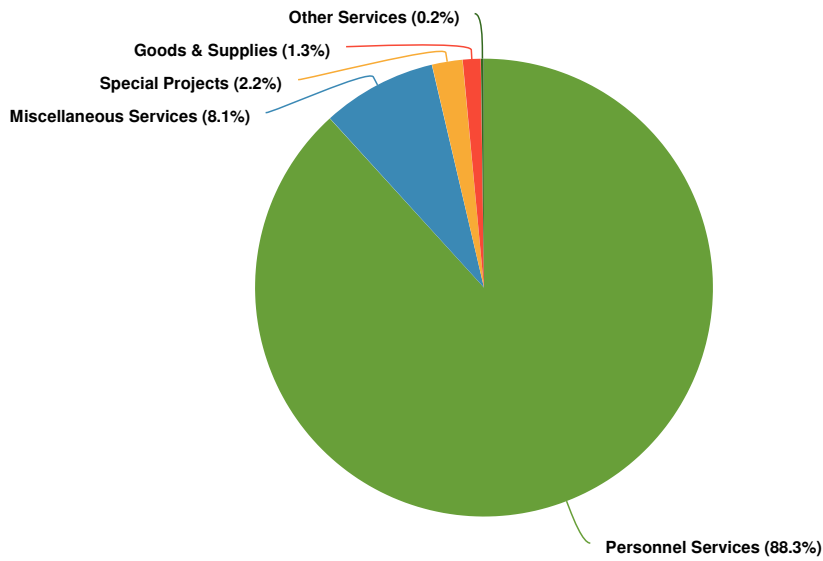
\$689,477
\$25,979  
 (3.92% vs. prior year)

City Manager's Office Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$499,037	\$486,765	\$589,354	\$608,500	3.2%
Goods & Supplies	\$7,485	\$6,186	\$8,700	\$8,700	0%
Repairs & Maintenance	\$0	\$4,370	\$0	\$0	0%
Miscellaneous Services	\$33,717	\$34,008	\$48,944	\$55,777	14%
Other Services	\$0	\$1,352	\$1,500	\$1,500	0%
Special Projects	\$0	\$13,714	\$15,000	\$15,000	0%
<b>Total Expense Objects:</b>	<b>\$540,238</b>	<b>\$546,397</b>	<b>\$663,498</b>	<b>\$689,477</b>	<b>3.9%</b>



# Finance Department



**Rodrigo Gimenez**  
Chief Financial Officer

The Finance Department plans and directs the City's financial activities, including accounting, budgeting, internal and external financial reporting, and managing debt and investments. The department directs the citywide budgeting process, as well as the preparation of the Annual Comprehensive Financial Report.

## Major Goals:

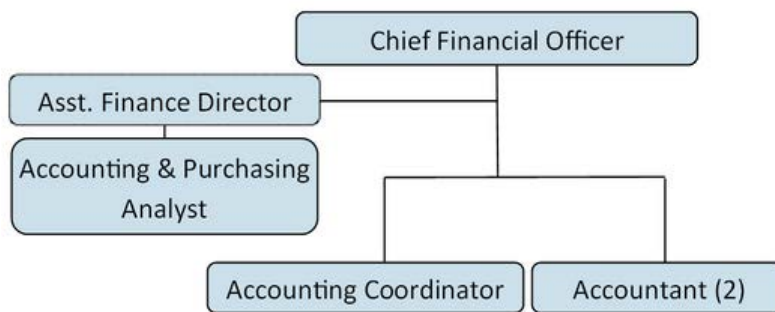
1. Manage resources as efficiently and effectively as possible and communicate the results of these efforts to the public.
2. Evaluate and make recommendations on City operations and procedures to ensure fiscal accountability.
3. Provide financial information in the form, frequency and timeliness needed for effective decision-making.
4. Monitor and ensure compliance with established policies, procedures, and external reporting requirements.
5. Provide the highest quality of service to the community and City personnel.
6. Support the City departments through purchasing policies and procedures that provide the best value, as well as compliance with state laws.

## Our Planning Indicators and Focus:

The Finance Department is a support department; therefore, much of the planning is based upon the growth in other departments. Finance will provide overall fiscal leadership for the City's long range financial planning, and enhanced collection of data, reporting, and audits of financial records.

Audit results have shown no material weaknesses as well as no significant deficiencies over the past several years due to compliance with fiscal, purchasing, fixed assets, and investment policies. The department is also responsible for monitoring the City's budget.

## Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Continue to receive the GFOA Distinguished Budget Presentation Award through application of the highest principles of governmental budgeting and satisfying acclaimed guidelines for effective budget presentation.	12/31/22	CFO/ AFD/ AB	\$345	GFOA Budget Award	Chapter V	N/A
Continue to receive the GFOA Certificate of Achievement for Excellence in Financial Reporting through preparation of annual comprehensive financial reports (ACFR) which enhance transparency and full disclosure.	3/31/24	CFO/ AFD/ AB	\$460	GFOA ACFR Award	Chapter V	N/A
Continue to receive the GFOA Popular Annual Financial Report Award which enhances transparency and full disclosure.	3/31/24	GB	\$250	GFOA PAFR Award	Chapter V	N/A
Provide formal training for all City employees on financial topics including purchase orders, time clock, fixed assets, disaster financial management, and purchasing cards to promote efficiency throughout the organization.	Ongoing	DC/ RG/ GB/ AB	Personnel related expenses for hours worked on project	SPI Connect Finance Trainings	Chapter V	N/A
Maximize interest revenue through effective cash management.	Ongoing	CFO/ AFD/ GB	\$2,710	Total Interest Earnings	Chapter V	N/A
Participate in the Texas Comptroller of Public Accounts' Transparency Stars program and receive all stars. The program recognizes local governments for going above and beyond in their transparency efforts. The program has five stars: Traditional Finances, Contracts and Procurement, Economic Development, Public Pensions, and Debt Obligations.	Ongoing	CFO/ AFD/ GB/AB	Personnel related expenses for hours worked on project	Transparency Stars	Chapter V	N/A

Maximize efficiency while embracing the going green initiative by making the Purchase Order Process paperless.	Ongoing	CFO/ AFD/ AB	\$0 - Cost has been paid in prior fiscal year	Reduction of paper and other office supplies	Chapter V	N/A
Ensure tax compliance and accountability by conducting Occupancy Tax Audits through Avenue Insights.	9/30/2023	CFO/ AFD/ AB	\$16,500	Occupancy Collections	Chapter V	N/A
Maximize interest revenue through effective cash management.	9/30/2023	CFO/ AFD/ AB	Personnel related expenses for hours worked on project	N/A	Chapter V	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Centralize purchases by creating a Purchasing Agent position.	9/30/2024	CFO	To be determined	N/A	Chapter V	N/A
Enhance inventory practices by implementing fixed asset tracking software.	9/30/2025	CFO/ AFD/ AB	To be determined	N/A	Chapter V	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Minimize turnover by maintaining employee motivation through professional development, flex time, and fair compensation.	Ongoing	CFO	To be determined	N/A	Chapter V	N/A
Promote professional development, encourage participation, as well as review current processes.	Ongoing	CFO	To be determined	N/A	Chapter V	N/A
Enhance cross training to avoid interruptions in service.	Ongoing	CFO	Personnel related expenses for hours worked on project	N/A	Chapter V	N/A

## Performance Metrics

Comprehensive Plan Goal 7-1: The City shall maintain a “Home Rule” type of government and allow for a more stable environment for effective decision-making.

GFOA Budget Award:

Certificate is awarded to government units effectively presenting their budget in accordance with the highest principles of government budgeting.

Fiscal Year	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Result</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

GFOA ACFR Award:

Certificate is awarded to government units whose Annual Comprehensive Financial Reports (ACFRs) achieve the highest standards in government accounting and financial reporting.

Fiscal Year	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Result</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

GFOA PAFR Award:

Certificate is awarded to government entities whose Popular Annual Financial Reports (PAFRs) are designed to be readily accessible and easily understandable.

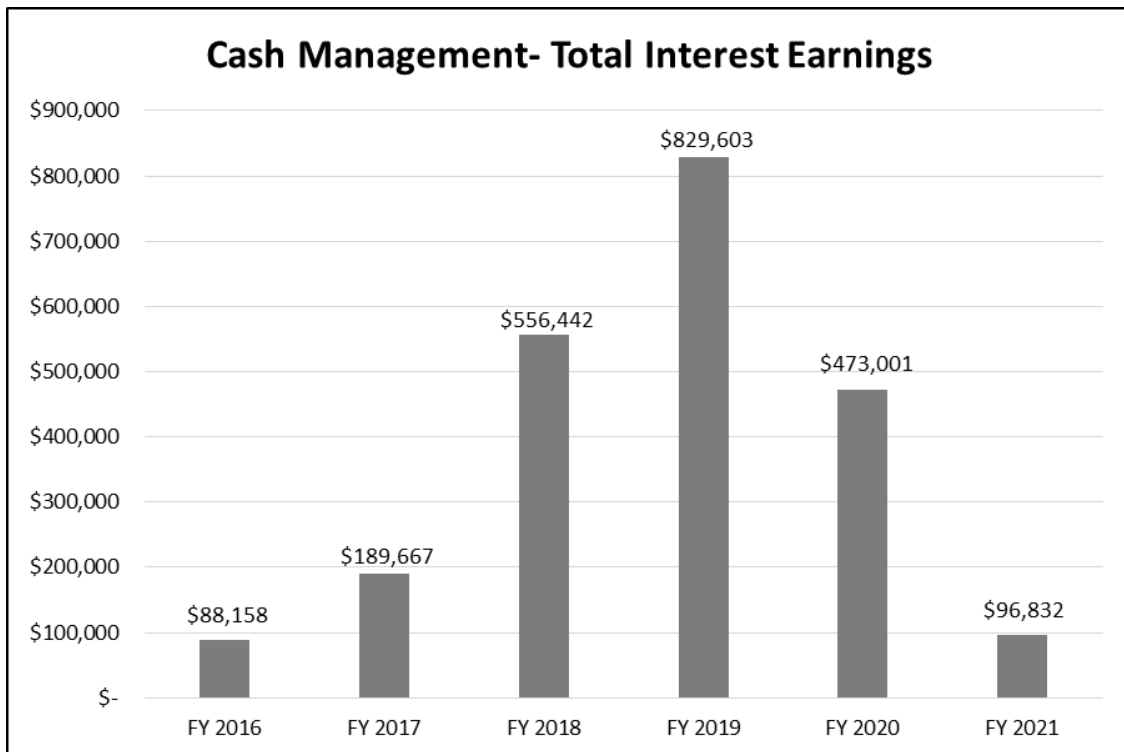
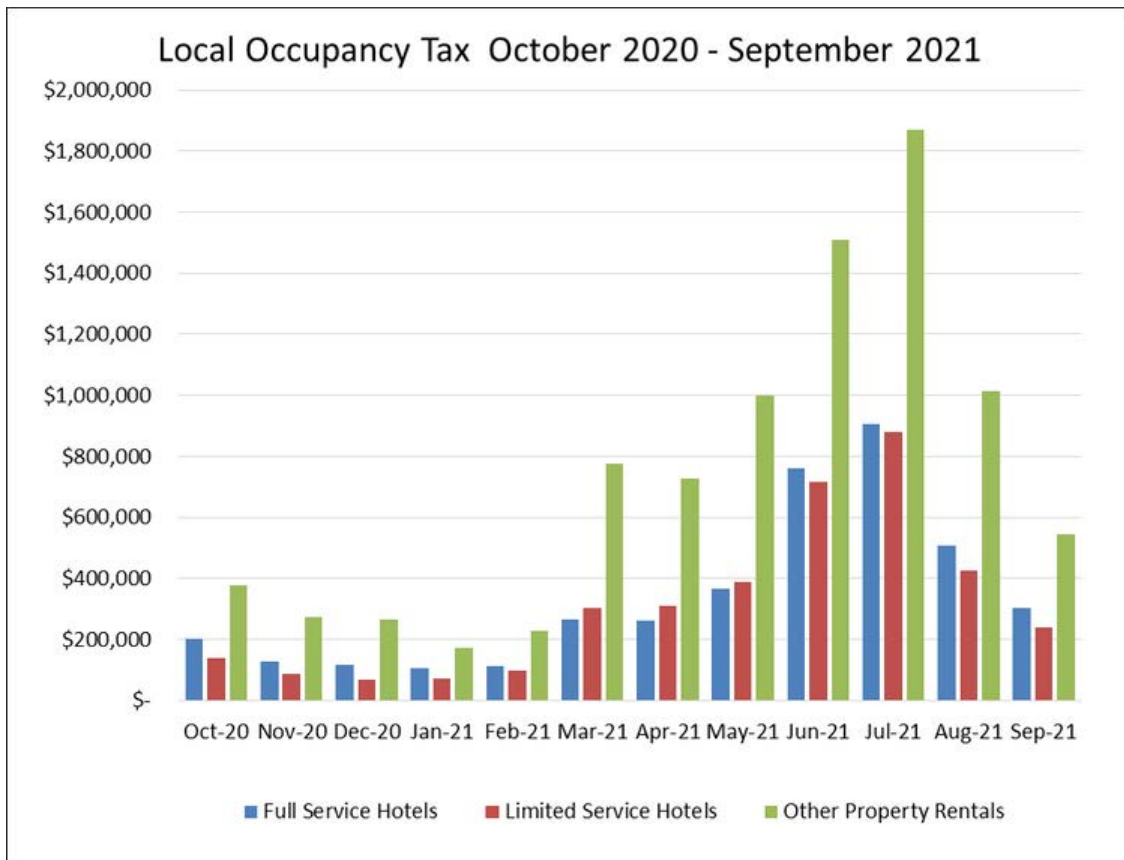
Fiscal Year	2019	2020	2021
<b>Result</b>	Yes	Yes	Yes

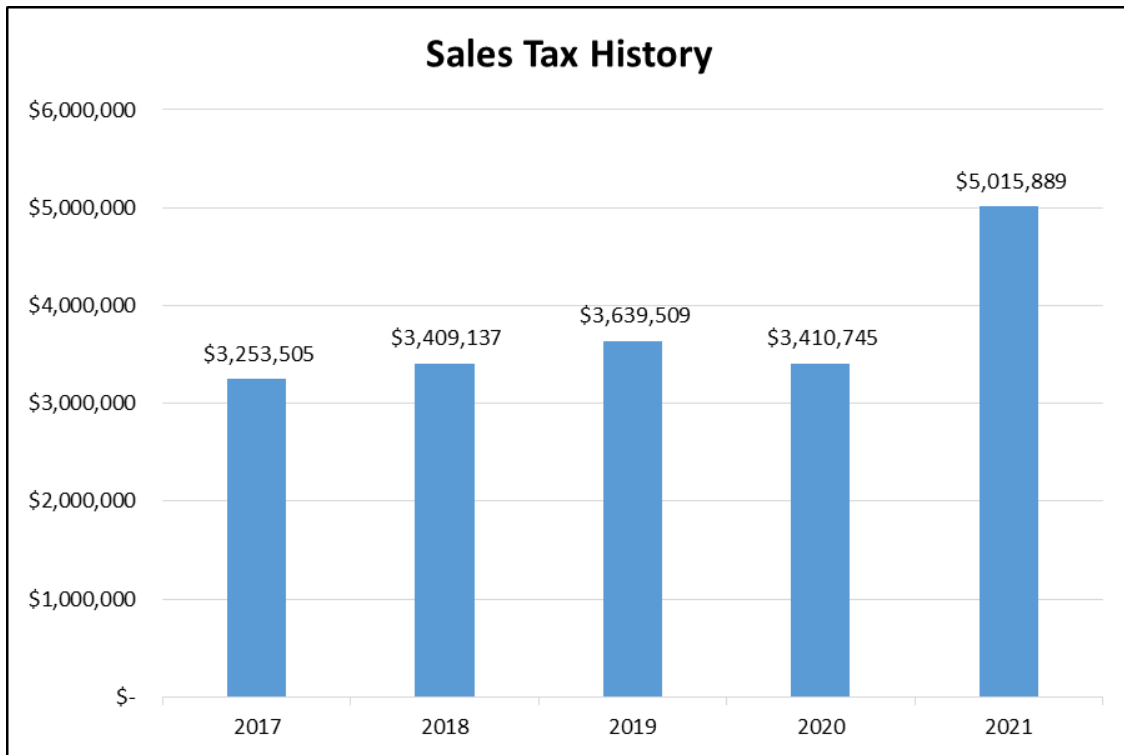
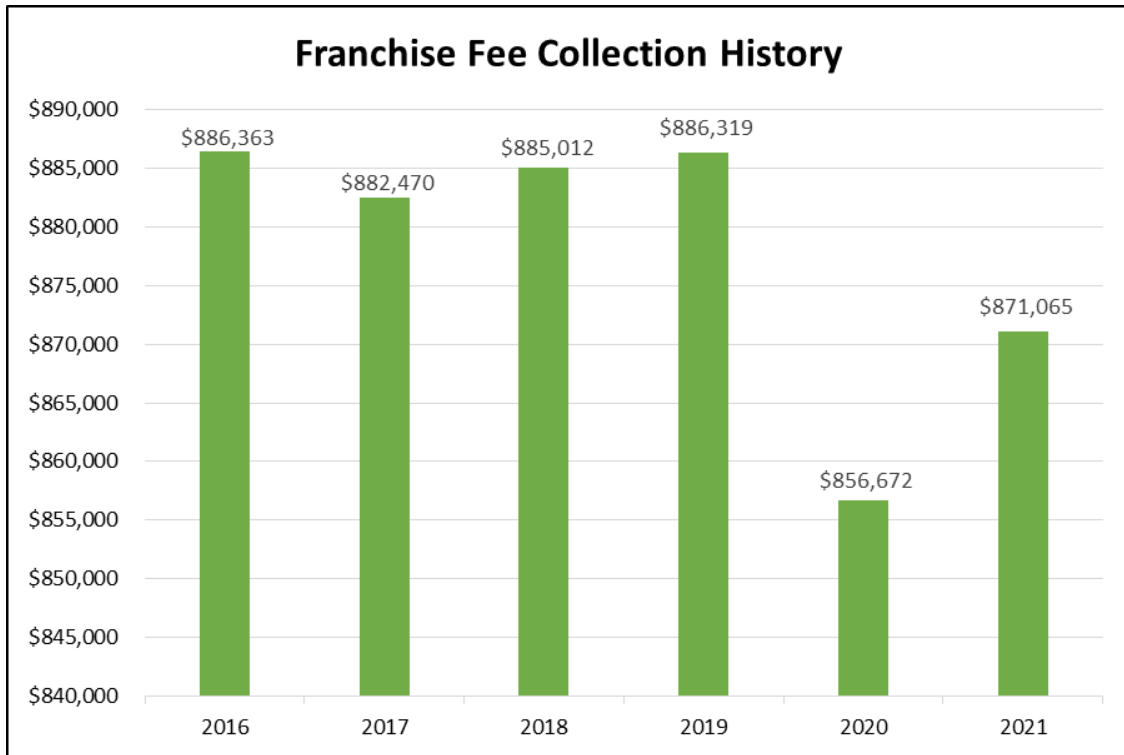
Bond Ratings:

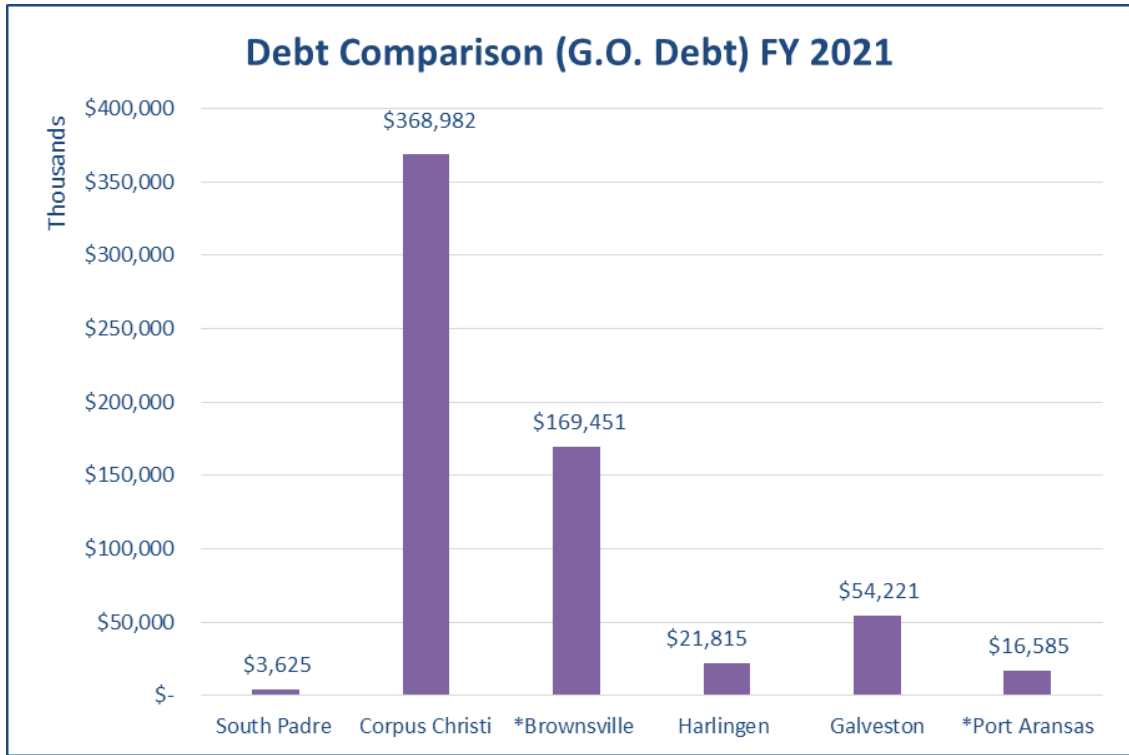
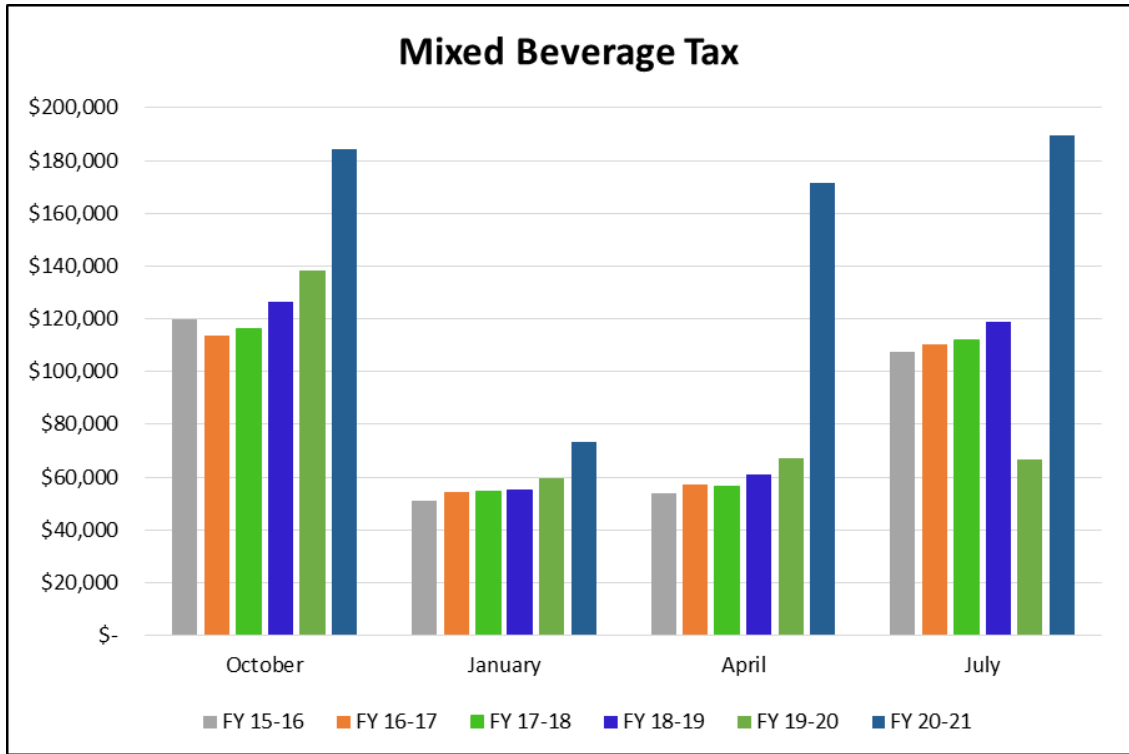
Bond ratings are a measure of the creditworthiness of both debt securities and their issuers. The City has a strong financial position with an AA general obligation bond rating through Standard & Poor's, which is a reflection of strong financial practices. The excellent bond rating allows the City to issue bonds for major projects at an advantageous interest rate.

Bonds Issued	GO Bond Ratings		Revenue Bond Ratings
	S&P	Moody's	S&P
<b>Description</b>			
FY 2012 - Refunding Bonds - Municipal Complex	AA-	Aa2	-
FY 2015 - Tax Notes Series 2015 - Gulf Blvd	AA+	Aa2	-
FY 2016 - Tax Notes Series 2016 - Street Improvements	AA+	Aa2	-
FY 2017 - Venue Hotel Occupancy Tax Revenue Bonds	-	-	A
FY 2020 - Refunding Bonds - Fire Station	AA+	-	-
FY 2021 - Tax Notes Series 2021 - Laguna Blvd	AA+	-	-

Financial Trends:







\* The City's Annual Comprehensive Financial Report for Fiscal Year 2021 was not available yet; thus, data from Fiscal Year 2020 was used.

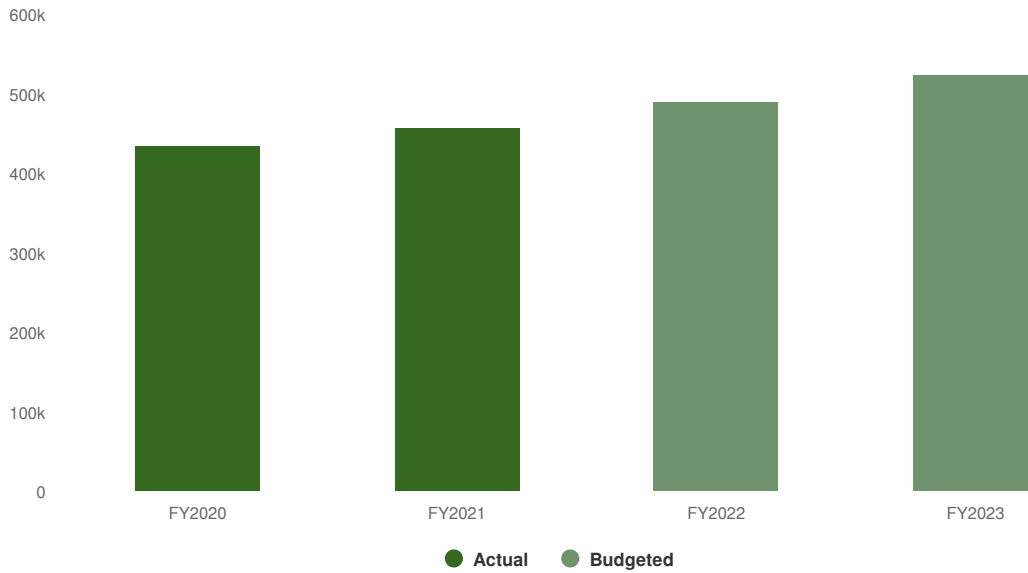
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Chief Financial Officer	1	1	1	1	1	1
Assistant Finance Director	1	1	1	1	1	1
Accountant I	1	1	1	1	1	1
Accountant I (Payroll)	1	1	1	1	1	1
Accounting Coordinator	1	1	1	1	1	1
Purchasing & Account Analyst	1	1	-	-	-	-
Purchasing Agent	-	-	1	1	1	1
<b>Total Positions:</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Expenditures Summary

\$524,267
\$34,471  
(7.04% vs. prior year)

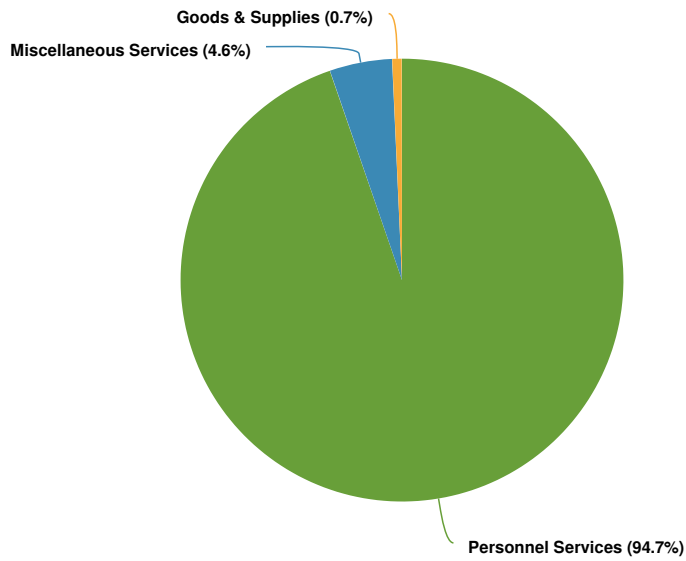
Finance Department Proposed and Historical Budget vs. Actual





# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$422,471	\$441,469	\$466,932	\$496,607	6.4%
Goods & Supplies	\$1,904	\$3,802	\$3,665	\$3,665	0%
Miscellaneous Services	\$10,670	\$13,279	\$19,199	\$23,995	25%
<b>Total Expense Objects:</b>	<b>\$435,045</b>	<b>\$458,550</b>	<b>\$489,796</b>	<b>\$524,267</b>	<b>7%</b>

# Planning Department



**Marta Martinez**

Administrative Assistant/ Assistant City Secretary

The Planning Department administers the City's Land Planning and Development programs. The Department administers the City's Comprehensive Plan, Zoning Ordinance, Form-Based Codes, Subdivision Regulation, Site Plan Review, Annexation, Landscape Design, GIS and other services as assigned. The Department provides administrative & policy research services to the City Council, Planning and Zoning Commission, Zoning Board of Adjustments, the Development Standards Review Task Force, the City Manager, the Development Industry, and other inter/intra agencies while serving the public.

### Major Goals:

Modernize, streamline and realign the land development regulatory framework to meet today's economy while enhancing the quality of life.

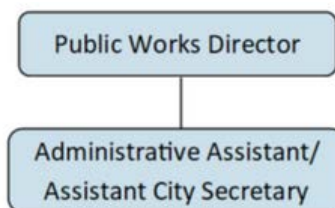
1. To create a predictable, fair, and ethical land development regulatory framework.
2. To create a sustainable and environmentally sensitive development code.
3. To foster an innovative, diverse, and creative urban development environment.
4. To implement the form-based code for Padre Boulevard and the Entertainment District.
5. To develop and administer an annexation plan.
6. To update the City's zoning and subdivision regulations.
7. To develop and administer a Thoroughfare Plan.
8. To implement and update the City's Comprehensive Plan.

### Our Planning Indicators and Focus:

The Planning Department coordinates approximately 48 city committee meetings annually. Meeting coordination includes: drafting and posting agendas, preparing meeting minutes, preparing mail-out notices, preparing Local Government Code required notices, responding to meeting agenda content questions, and processing development applications from the development community. The Department prepares a number of Zoning & Subdivision Code amendments and is required to prepare the amendments in accordance with the Texas Local Government Code.

The land development process provides a good indicator of local economic development conditions. Subdivision development is typically the first step in the land development process and platting activity can provide insight into six month demand for housing & commercial land development. Demand for housing development in the City has been declining and population growth has become almost zero. Therefore, the future focus of planning should be on enhancing the quality of life while balancing it with economic development strategies.

## Organizational Chart

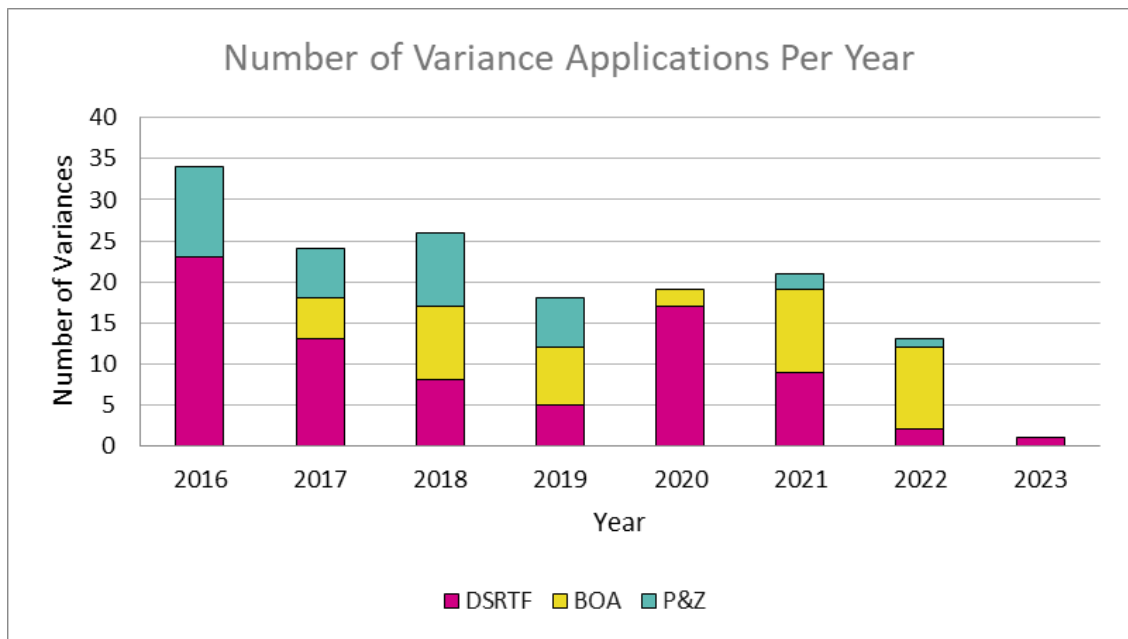
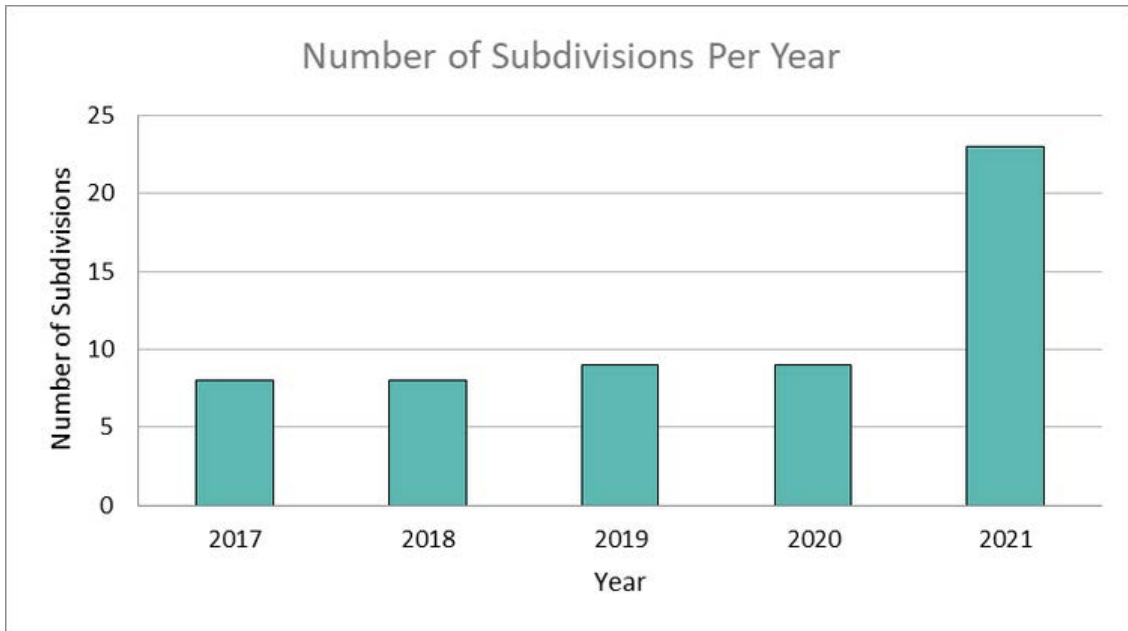


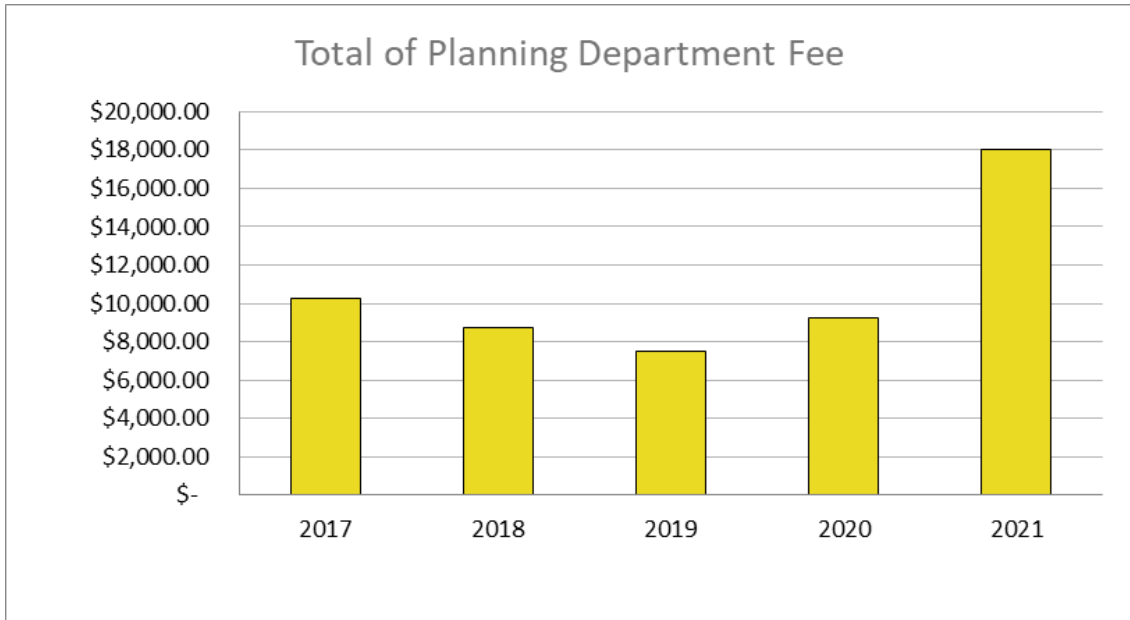
## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Adopt Comprehensive Plan to provide for better coordination of policies, studies, and procedures.	2022-23	Planning Coordinator	\$250 - Meetings	Adoption of new plan	Chapter 4	N/A
Text/Map amendments to provide flexibility & streamline opportunities to promote development & allow for the highest and best use of property while preserving character.	2022-23	Planning Coordinator	Personnel related expenses for hours worked on project	N/A	Chapter 4	N/A
Evaluate/update/ implement form-based codes/policies/fees to ensure compliance with the Comprehensive Plan.	2022-23	Planning Coordinator	Personnel related expenses for hours worked on project	# of annual subdivisions, variances, and amount of fees	Chapter 4	N/A
Ad Hoc Committee: Review and Modify the City's Code of Ordinances to improve clarity.	2022-23	Planning Coordinator	Personnel related expenses for hours worked on project	N/A	Chapter 4	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Promote sustainability by working with the EDC to identify community needs and economic development opportunities.	2023-24	PW Director	Personnel related expenses for hours worked on project	Identification and execution of such opportunities	Chapter 4	N/A
Conduct annual SWOT analysis and business plan with the planning team.	2023-24	PW Director	Personnel related expenses for hours worked on project	Completion of SWOT analysis and business plan	Chapter 4	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Assess and re-evaluate the Comprehensive Plan as required every 5 years.	2025-26	PW Director & Planning Coordinator	To be determined	Completion of assessment/ re-evaluation	Chapter 4	N/A

## Performance Metrics

Chapter VII. Policy 1.2.6: City staff and elected officials shall be committed to fulfill their obligations to provide high-quality services and leadership.





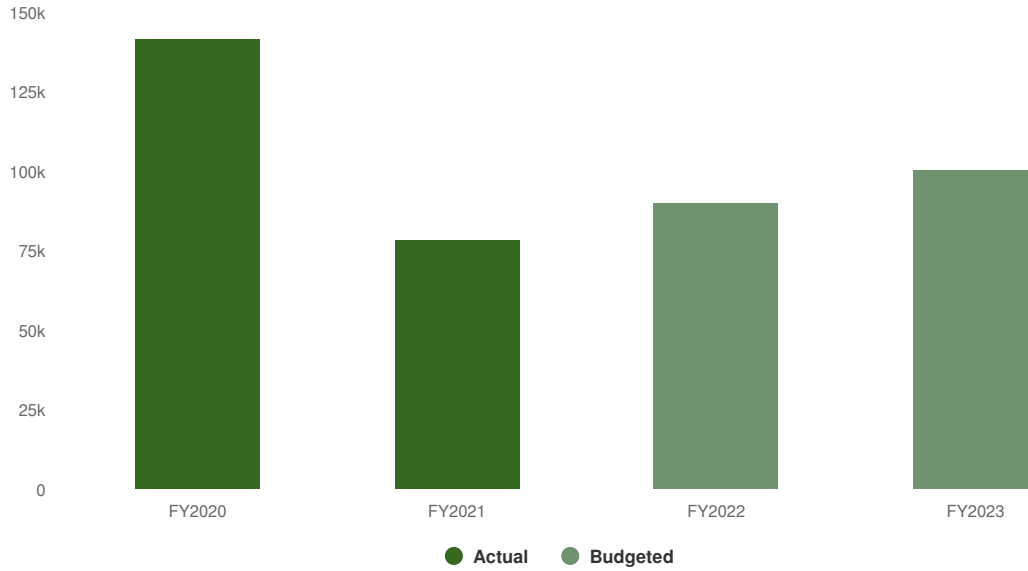
### Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Administrative Assistant/ Assistant City Secretary	1	1	1	1	1	1
<b>Total Positions:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

### Expenditures Summary

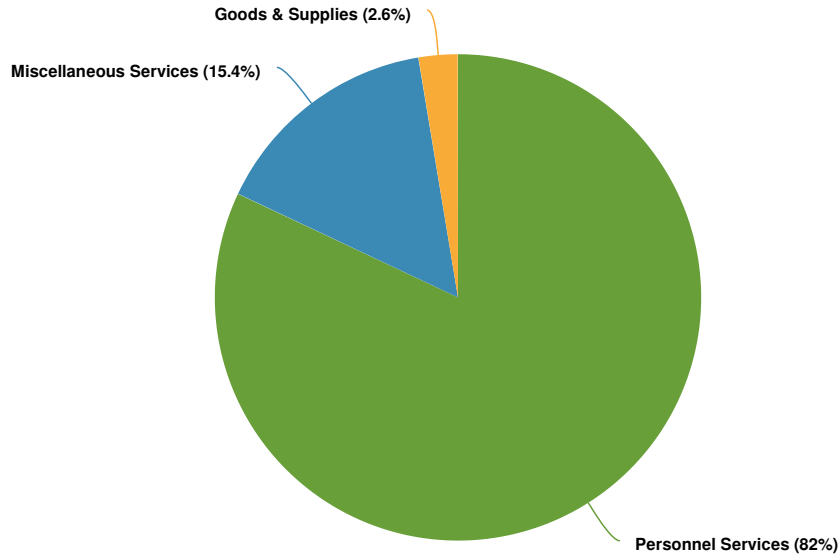
\$100,352
\$10,037  
 (11.11% vs. prior year)

## Planning Department Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$130,383	\$71,318	\$76,260	\$82,297	7.9%
Goods & Supplies	\$3,390	\$2,457	\$3,202	\$2,602	-18.7%
Repairs & Maintenance	\$8	\$0	\$0	\$0	0%
Miscellaneous Services	\$7,753	\$4,485	\$10,853	\$15,453	42.4%
<b>Total Expense Objects:</b>	<b>\$141,534</b>	<b>\$78,261</b>	<b>\$90,315</b>	<b>\$100,352</b>	<b>11.1%</b>

# Information Technology Department



**Victor Martinez**  
Information Technology Director

The Information Technology (IT) Department is responsible for researching, assessing, acquiring, maintaining, providing, and supporting the systems and processes necessary to access information and communicate, both internally and externally. The IT Department includes Information Technology, Geographical Information Systems (GIS), and Communications.

### Major Goals:

1. Build the systems and processes necessary to enable cross departmental collaboration and access to shared information.
2. Set strategic direction for the City in relation to technology, communications, GIS, and other information-related processes, products, or projects.
3. Make information available to both the public and staff, to promote government transparency.
4. Reduce costs and better utilize City resources by implementing tools and processes that save time and/or money.
5. Bring South Padre Island to the forefront of the communication and technology fields.

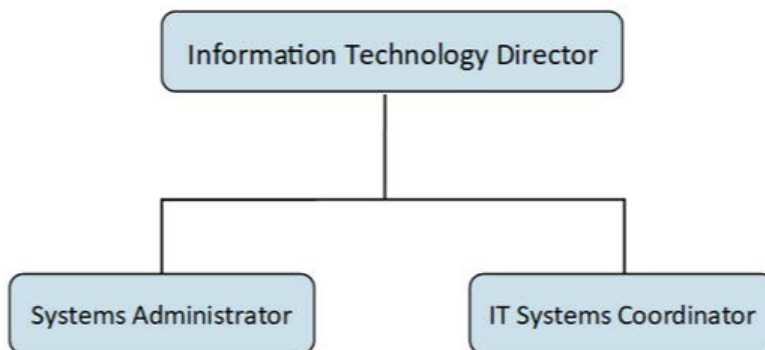
### Information Technology Goals:

1. Manage, maintain, and upgrade the City's technology infrastructure to ensure it meets the needs of the staff and City constituents.
2. Evaluate and purchase technology software and products to meet the needs of the City staff and constituents.
3. Evaluate processes and procedures and determine if there are better ways to do things with the use of technology.
4. Provide technology training, support and assistance to make sure the City is getting the best value out of the products it purchases.

### Our Planning Indicators and Focus:

Information is the foundation for an organization. Without information, the organization cannot function and staff cannot do their job. With advances in technology, information has grown exponentially; therefore, we must have the means to manage, communicate, and analyze information to operate at today's standards.

## Organizational Chart





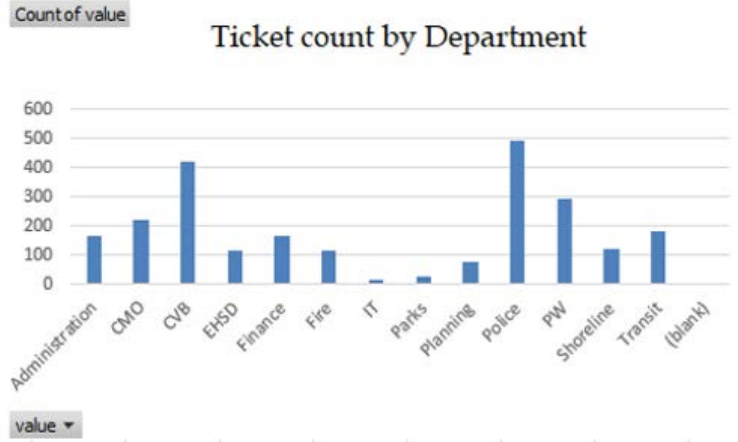
## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Improve policies and procedures by updating the Disaster Recovery Plan for infrastructure & servers and by implementing GPO's.	2022-23	IT Director	Personnel related expenses for hours worked on project	1-4	Chapter 8	N/A
Enhance City Hall's technology infrastructure by replacing network switches and upgrading the internet to 1GB.	2022-23	IT Director	To be determined	1-4	Chapter 8	N/A
Improve security measures by updating the jail camera system.	2022-23	IT Director	Estimated \$47,000	1-4	Chapter 8	N/A
Enhance safety processes by updating Mobile Device Management, migrating police CAD & RMS, and obtaining mobile CAD & RMS.	2022-23	IT Director	To be determined	1-4	Chapter 8	N/A
Enhance the network by implementing security software, installing new network drops for EOC, implementing a secondary domain controller, and upgrading the CVB network backbone.	2022-23	IT Director	Estimated \$20,615	1-4	Chapter 8	N/A
Boost wireless networking by obtaining certifications, replacing 4 access points at the Fire Department & adding 1 to City Hall, and conducting surveys.	2022-23	IT Director	Personnel related expenses for hours worked on project	1-4	Chapter 8	N/A
Improve safety by replacing and upgrading 911 Nice System.	2022-23	IT Director	\$2,205	1-4	Chapter 8	N/A
Install new audiovisual in Council Chambers.	2022-23	IT Director	\$10,014	1-4	Chapter 8	N/A
Maintain technology up to date by upgrading laptops, migrating Incode (accounting system) to the Cloud, and obtaining NAS storage for Google Workspace (terminated accounts)	2022-23	IT Director	\$32,200	1-4	Chapter 8	N/A

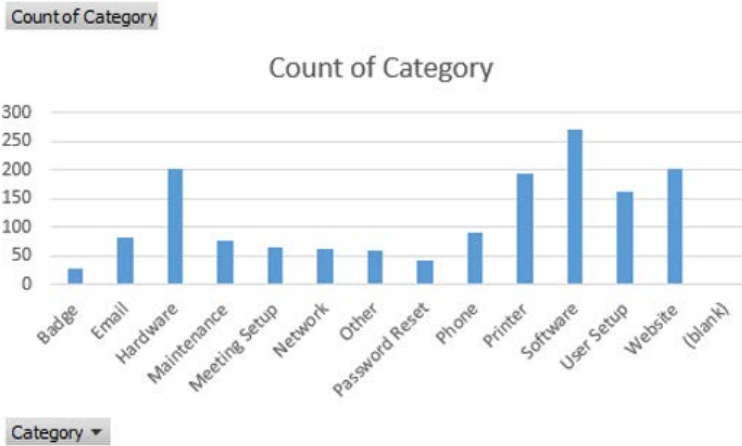
Mid Term - FY 2023-24 & FY 2024-25						
Improve operations and embrace green initiatives by implementing Tyler TCM paperless server.	2023-24	IT Director	\$15,000 to obtain software	N/A	Chapter 8	N/A
Improve communication and engagement with the community by revamping the City's official website.	2023-25	IT Director	Personnel related expenses for hours worked on project	N/A	Chapter 8	N/A
Enhance security by upgrading CVB surveillance system.	2023-26	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance operations by redesigning EOC room to meet emergency management needs.	2023-24	IT Director	To be determined	N/A	Chapter 8	N/A
Maintain integrity of information by migrating the police bodycam server to the Cloud.	2023-25	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance security and safety by obtaining email encryption services for the police, fire, and HR.	2024-25	IT Director	Estimated \$6,500	N/A	Chapter 8	N/A
Increase security by obtaining cyber security network monitor service.	2024-25	IT Director	To be determined	N/A	Chapter 8	N/A
Improve operations by moving the CVB's ISP to Smartcom.	2023-24	IT Director	Cost of service	N/A	Chapter 8	N/A
Improve communication and operations by installing multimedia screens in meeting rooms and the front desk.	2023-24	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance safety and security by upgrading the Fire Department's surveillance system.	2023-24	IT Director	To be determined	N/A	Chapter 8	N/A
Long Term - FY 2025-26 & FY 2026-27						
Enhance communications and provide free internet access by implementing city-wide park WIFI access.	2026-27	IT Director	Cost of additional internet	N/A	Chapter 8	N/A
Enhance security by installing new City access control system.	2025-26	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance security by conducting department building Firewall segmentation.	2025-26	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance security by upgrading Network Firewall (Palo Alto) to a high end Firewall.	2025-26	IT Director	To be determined	N/A	Chapter 8	N/A
Enhance operations by upgrading CVB multimedia technology.	2025-26	IT Director	To be determined	N/A	Chapter 8	N/A

# Performance Metrics

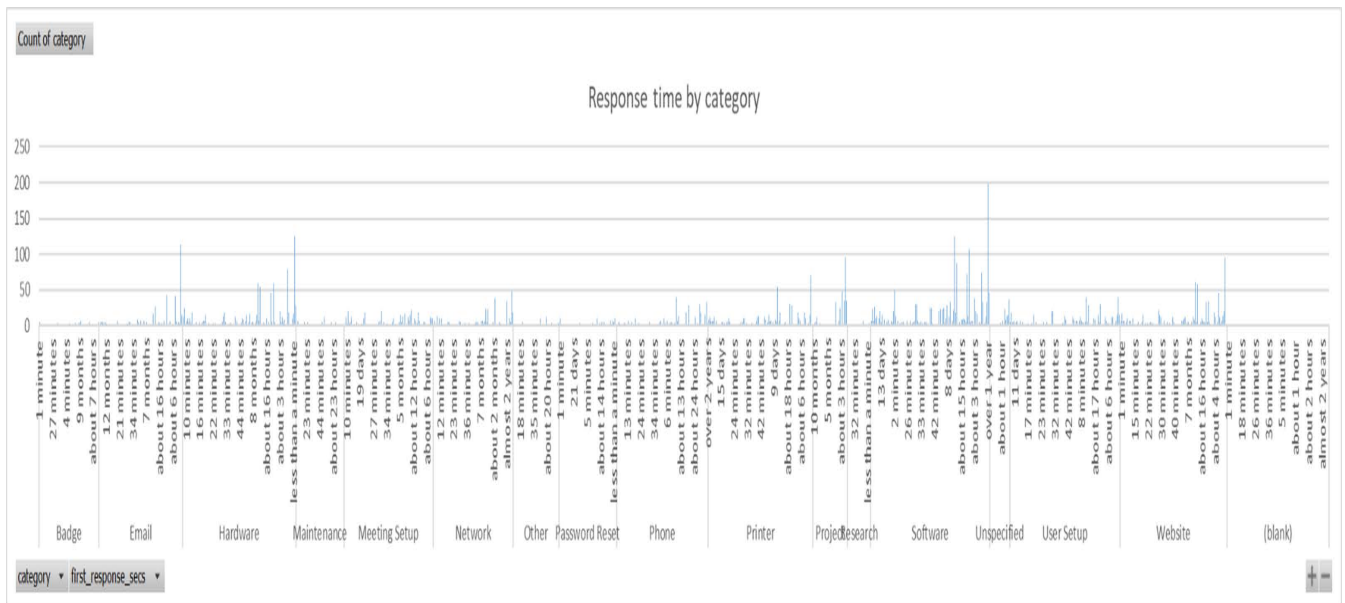
Metric 1:



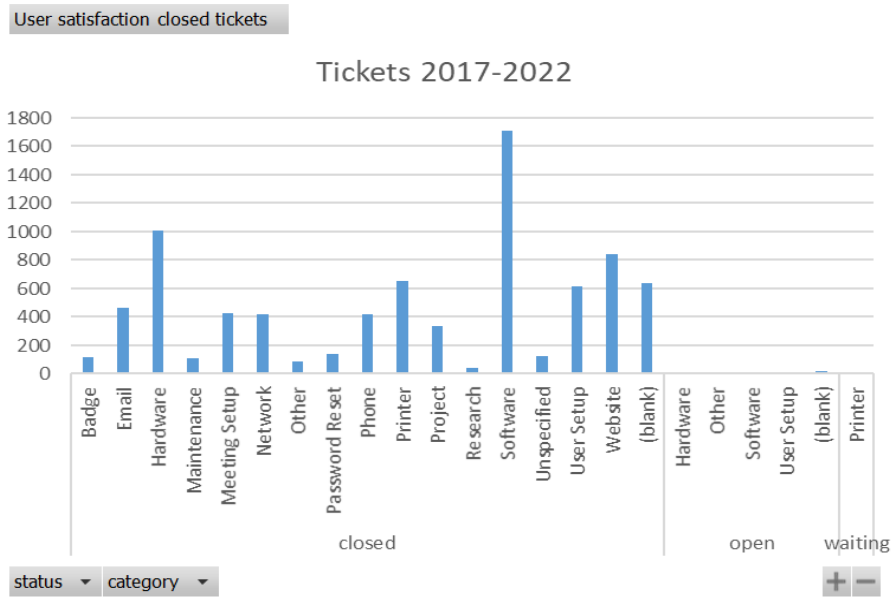
Metric 2:



Metric 3:



Metric 4:



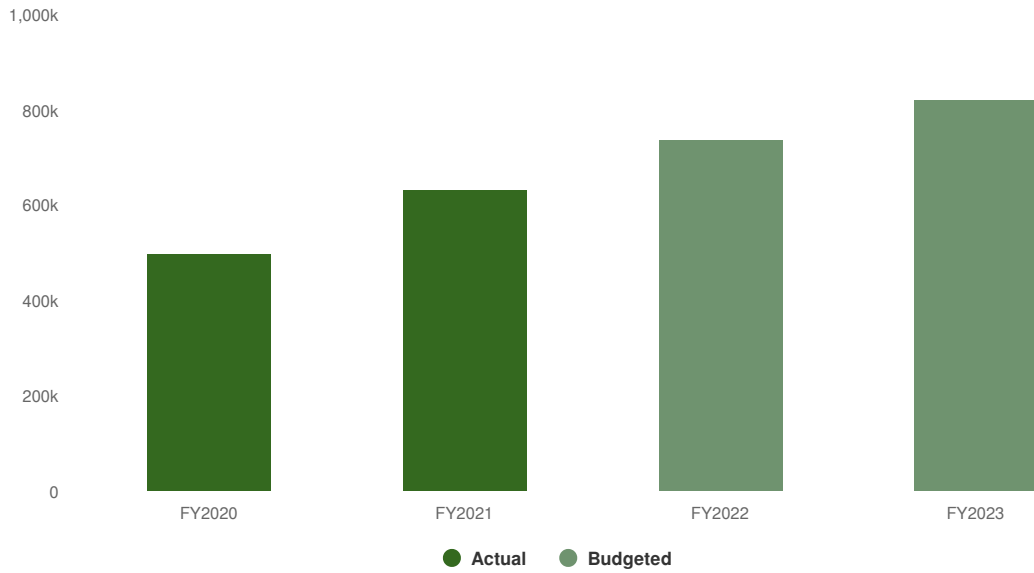
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Director	1	1	1	1	1	1
Administrative Assistant	0	0	0	1	1	1
Systems Administrator	1	1	1	1	1	1
Systems Coordinator	1	1	1	1	1	1
<b>Total Positions:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Expenditures Summary

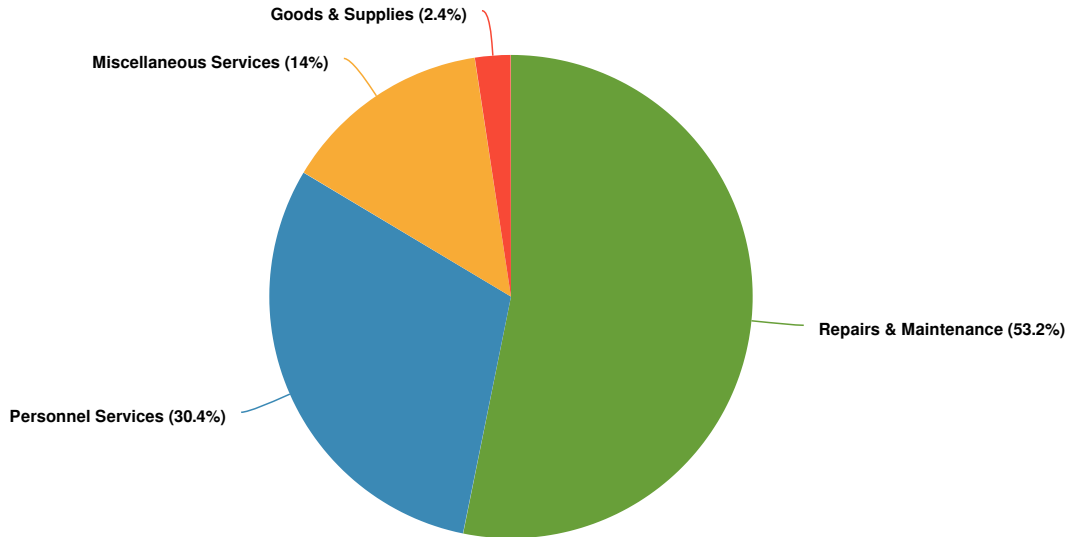
**\$820,440** **\$85,702**  
 (11.66% vs. prior year)

## Information Technology Department Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$200,938	\$188,481	\$237,796	\$249,443	4.9%
Goods & Supplies	\$5,957	\$20,277	\$27,474	\$19,603	-28.6%
Repairs & Maintenance	\$210,299	\$236,887	\$366,951	\$436,381	18.9%
Miscellaneous Services	\$80,287	\$94,277	\$102,517	\$115,012	12.2%
Equipment > \$5,000 Outlay	\$0	\$91,449	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$497,481</b>	<b>\$631,371</b>	<b>\$734,738</b>	<b>\$820,440</b>	<b>11.7%</b>

# Administrative Services Department - Human Resources Division



**Wendy Saldana**  
Human Resources Manager

The Human Resources Division for the City of South Padre Island serves as a business partner, working with all departments within the City to serve our internal and external customers with integrity, professionalism, and the highest level of customer service while providing a variety of services.

The Human Resources Division provides services that promote a work environment characterized by fair treatment of staff, open communication, trust, and mutual respect. Recognizing that our employees are our most valuable asset, our division strives to provide quality service and support for the employees, which will enable employees to better serve the citizens of the City of South Padre Island.

The Human Resources Division is responsible for:

- Recruitment and Selection
- Compliance with State and Federal Employment Laws
- Employee Benefit Administration
- Risk Management/Safety
- Employee Relations
- Training and Development
- Compensation
- Administrative Services

## Major Goals:

### 1. Recruitment and Selection

- a. Recruit qualified and diverse candidates for employment.
- b. Enhance technology to create more streamlined application procedures.
- c. Establish, maintain, and monitor successful pre-employment testing programs.

### 2. Compliance with State and Federal Employment Laws

- a. Measure and maintain best practices in the areas of equal employment.
- b. Continue to monitor changing legislation to ensure that policy and practices comply with the law.

### 3. Employee Benefit Administration

- a. Collaborate and communicate to employees, retirees, and others to assure that selected benefits are responsive to their needs.
- b. Ensure timely reporting, enrollment, and processing of employee-benefit related information.

### 4. Risk Management/Safety

- a. Ensure that all claims are handled equally and timely.
- b. Work with employees, departments, medical providers and claim adjusters to comply with the Americans with Disabilities Act and Workers' Compensation laws to return disabled, injured or ill employees to suitable, gainful employment as soon as possible.
- c. Ensure the City is in compliance with all State Workers' Compensation laws.
- d. Continue to decrease the number of work injuries by providing increased training and awareness.

### 5. Employee Relations

- a. Establish and maintain clear and open lines of communication to resolve discrimination or grievance issues and complaints in a fair and equitable manner.

b. Create a positive work culture where employees can develop their skills and feel comfortable in the workplace.

6. Training & Development

a. Create a supervisor training program for all employees hired or promoted to a supervisory position. This training would include City policy awareness along with general supervisory information.

b. Maintain an internal training program to help address work related issues such as the prevention of sexual harassment and ethics regarding municipal government.

7. Compensation

a. Maintain a compensation plan that promotes flexible and sound classification principles.

b. Continue to research and recommend equitable, consistent, and competitive salaries for City positions.

8. Administrative Services

a. Create a comprehensive set of clear and specific policies that are understood by the employee and administered correctly.

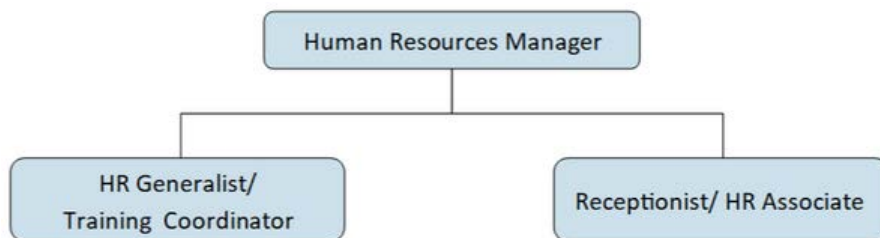
b. Increase the use of technology in the area of Human Resources to allow all members of the organization the ability to access their department information quickly and decrease workflow time between employees and departments.

c. Create a digital format of all internal and external forms so that employees and citizens can easily fill out required documentation for any purpose.

Our Planning Indicators and Focus:

As the City of South Padre Island’s citizen and visitor population increases, the demand for public service will also increase. The Human Resources (HR) Division will use the number of employees hired annually as an indicator for the increased demand for services. The current number of employees serviced by the HR Division is 176 full-time equivalents (FTE’s) and an estimated 150 part-time/temporary employees annually.

### Organizational Chart





## Strategic Objectives and Work Plan for the Next Five Years

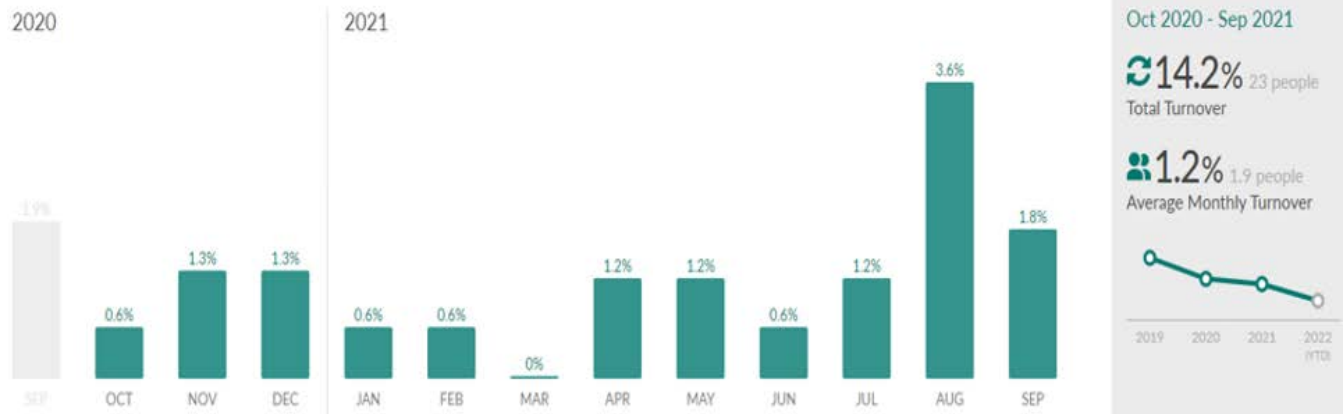
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Strengthen internal department relationships to build friendship in the workplace.	2022-23	HR Manager	Personnel related expenses for hours worked on project	1 & 3	Chapter 11	N/A
Create a new compensation plan for City employees that will increase retention and recruitment efforts.	2022-23	Director of Operations & HR Manager	\$25,000 (previous year expense for study). Plan implementation cost is unknown.	1	Chapter 11	N/A
Update the Employee Handbook and create an efficient maintenance system.	2022-23	Director of Operations	Cost of legal review	1, 2, & 3	Chapter 11	N/A
Purchase and implement a new HRIS system to increase department efficiency and quality of services (Onboarding, Recruitment, Risk Management, Performance Management, Training, etc.).	2022-23	HR Manager & HR Generalist	\$10,000	1, 2, & 3	Chapter 11	N/A
Continue implementing the comprehensive internal employee training program.	2022-23	HR Generalist	\$9,000	1, 2, & 3	Chapter 11	N/A
Update the current Employee ID Machine.	2022-23	HR Generalist	\$2,000	N/A	Chapter 11	N/A
Encourage employees to use the Employee Assistance Program and increase utilization.	2022-23	HR Generalist	N/A	3	Chapter 11	N/A
Review and plan to achieve goals from the Comprehensive Plan.	2022-23	Director of Operations	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Conduct monthly department meetings to review business plan project status.	2022-23	Director of Operations	Personnel related expenses for hours worked on project	1	Chapter 11	N/A
Hold quarterly one-on-ones with each staff member.	Ongoing	All Supervisors	Personnel related expenses for hours worked on project	1	Chapter 11	N/A
Utilize SPI Connect to provide training to meet employee needs.	Ongoing	All Supervisors	\$8,061	2	Chapter 11	N/A

Create professional development plans for all department staff.	Ongoing	All Supervisors	Personnel related expenses for hours worked on project	2	Chapter 11	N/A
Encourage department staff to pursue higher education.	Ongoing	All Supervisors	\$56,000	2	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Complete record storage project to include a database of all permanent records.	2023-24	HR Manager	To be determined	N/A	Chapter 11	N/A
Develop SOP for Workers Compensation processes and process maps.	2024-25	Director of Operations	Personnel related expenses for hours worked on project	2	Chapter 11	N/A
Develop SOP for human resources processes and process maps.	2024-25	HR Manager	Personnel related expenses for hours worked on project	2	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Formalize succession planning.	2025-26	HR Manager	To be determined	4	Chapter 11	N/A
Create Safety Manual	2025-26	HR Manager	To be determined	1 & 2	Chapter 11	N/A

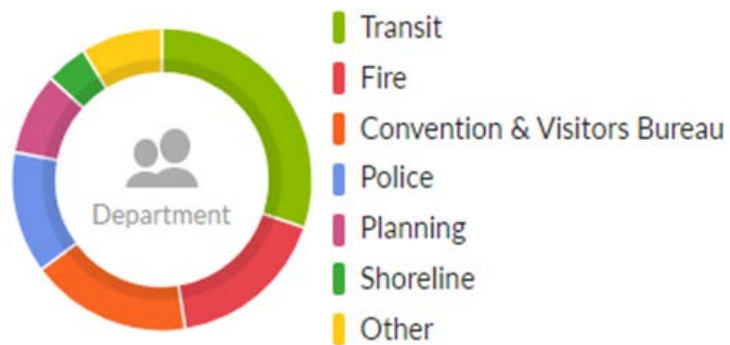
## Performance Metrics

Comprehensive Plan Chapter VII Goal 2 Objective 1.2 Policy 1.2.6: City staff and elected officials shall be committed to fulfilling their obligations to provide high-quality services and leadership.

Metric 1:



Termination Reason	Terminations ↓	Percent of Terminations
Resignation	13	56.5%
Other employment	3	13%
Policy Violation	2	8.7%
Attendance	1	4.3%
Medical Separation	1	4.3%
Retirement	1	4.3%
Performance	1	4.3%
Relocation	1	4.3%

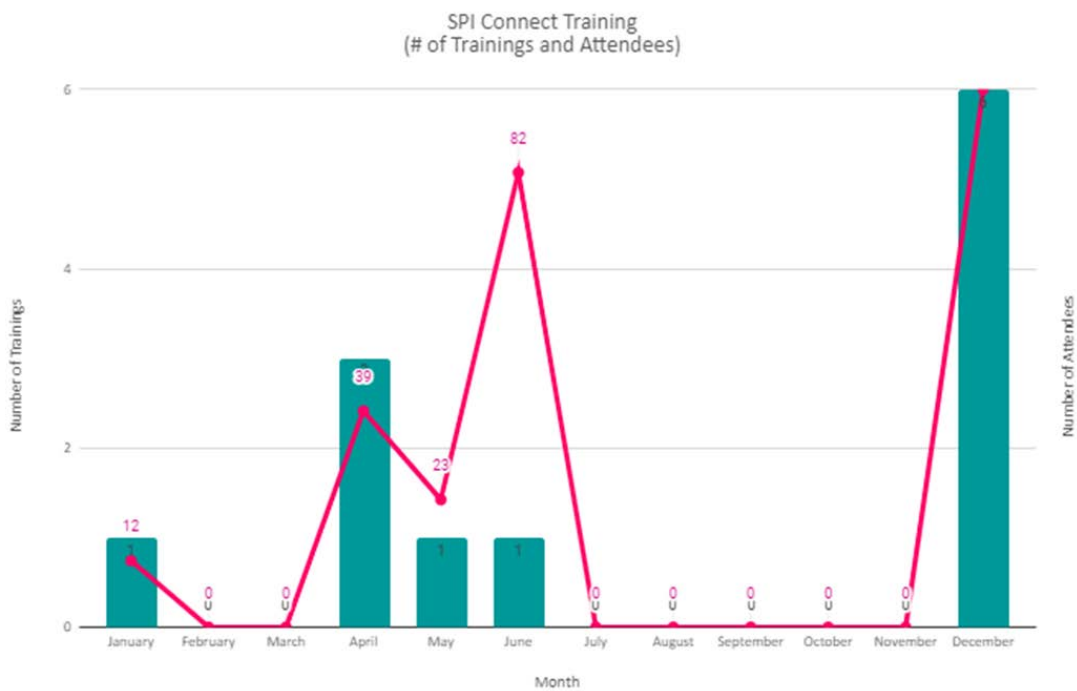


Department	Terminations ↓	Percent of Terminations	Turnover Rate
Transit	7	30.4%	29%
Fire	4	17.4%	13.5%
Convention & Visitors Bureau	4	17.4%	19.8%
Police	3	13%	5.9%
Planning	2	8.7%	36.9%
Shoreline	1	4.3%	11.4%
Public Works	1	4.3%	3.8%
Information Technology	1	4.3%	44.4%

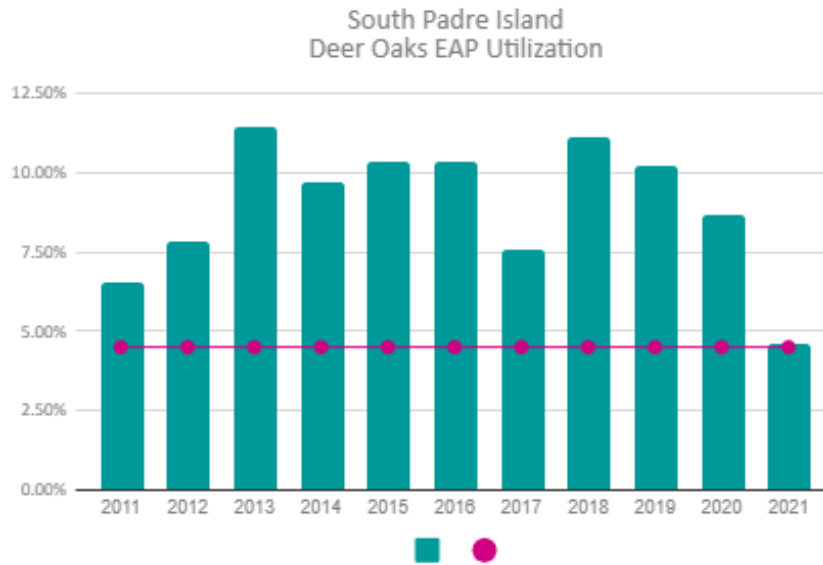


Length of Service	Terminations ↓	Percent of Terminations
1-3 years	8	34.8%
< 6 months	5	21.7%
6 months - 1 year	4	17.4%
3-5 years	3	13%
5-10 years	2	8.7%
10+ years	1	4.3%

Metric 2:



Metric 3:



Metric 4:



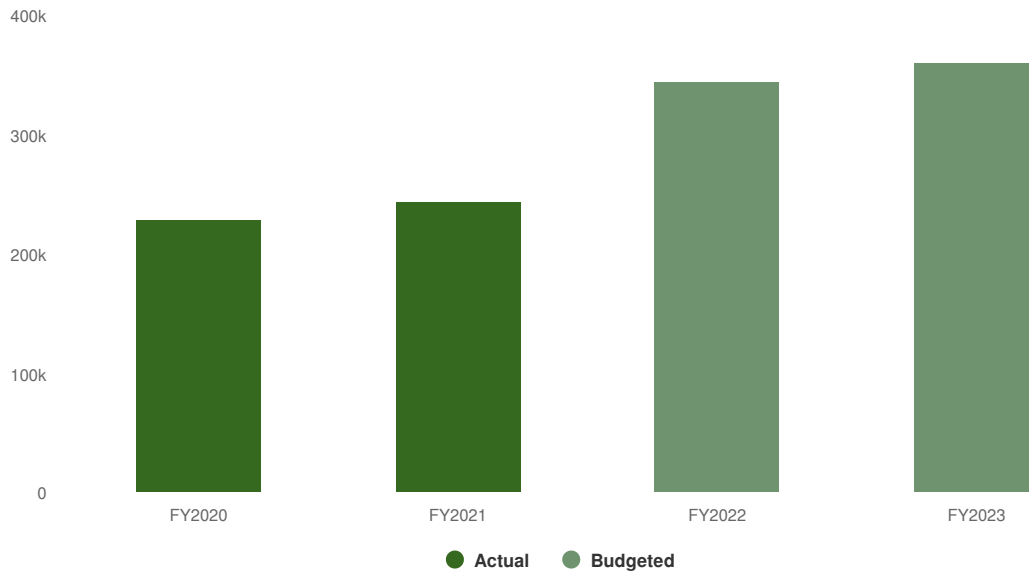
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Director of Operations	0.5	0.5	0.5	0	0	0
Human Resources Manager	1	1	0	1	1	1
HR Generalist/Training Coordinator	1	1	1	0	0	0
Receptionist/HR Associate	1	1	1	0	0	0
Receptionist/HR Generalist/ Training Coordinator	0	0	0	1	1	1
Assistant Director of HR	0	0	1	0	0	0
Director of Human Resources	0	0	0	1	1	1
<b>Total Positions:</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Expenditures Summary

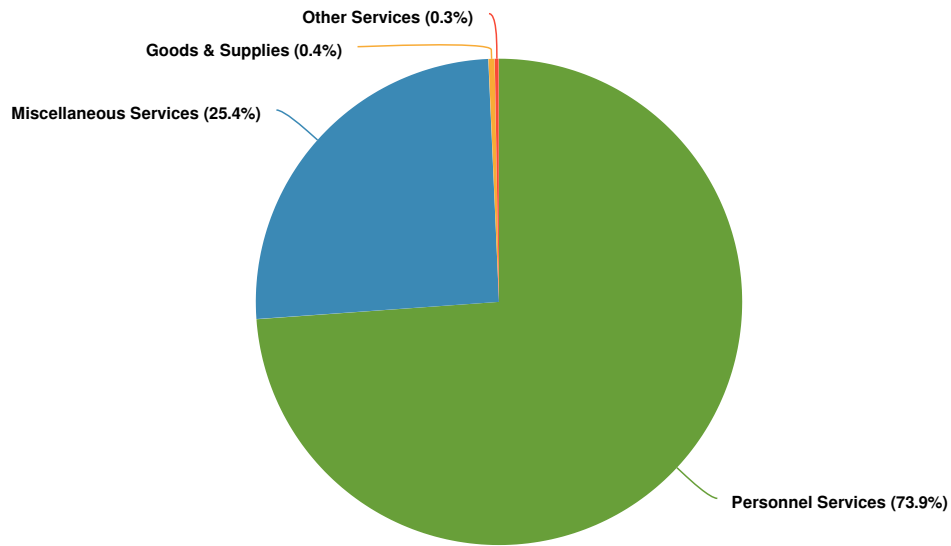
\$361,190
\$16,114  
 (4.67% vs. prior year)

### Administrative Services Department - Human Resources Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$200,945	\$194,545	\$249,300	\$266,840	7%
Goods & Supplies	\$967	\$953	\$1,500	\$1,500	0%
Miscellaneous Services	\$27,061	\$48,181	\$93,276	\$91,850	-1.5%
Other Services	\$327	\$0	\$1,000	\$1,000	0%
<b>Total Expense Objects:</b>	<b>\$229,300</b>	<b>\$243,678</b>	<b>\$345,076</b>	<b>\$361,190</b>	<b>4.7%</b>



# Administrative Services Department - Municipal Division



**Crystal Vasquez**  
Court Administrator

The Municipal Court Division's primary function is to process all Class C criminal charges filed by the Police and Code Enforcement Officers within the city limits. These include charges filed under the Texas Transportation Code, Penal Code, Alcoholic Beverage Code, Health and Safety Code, Education Code and the City of South Padre Island Code of Ordinances.

### Major Goals:

1. Continue public relations programs to enhance communication regarding Municipal Court Division activities.
2. Continue the enhancement of technology in the Municipal Court Division to create improved services for our internal and external customers.
3. Decrease the amount of uncollected funds by researching and evaluating new programs and methods.
4. Maintain accurate record management systems.

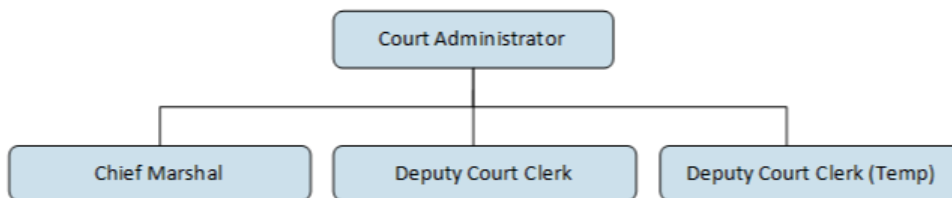
### Marshal's Office:

The City Marshal's Office is a law enforcement agency that performs duties related to the efficient functioning of the Municipal Court. Our mission is to maintain the trust and confidence of our community by investing all available resources into court security and fugitive apprehension. We strive to maintain and strengthen our partnerships with local and state law enforcement agencies. The Marshal's Office is dedicated to serve the community with the highest level of professionalism, integrity and ethical standards.

### Our Planning Indicators and Focus:

The planning indicators monitored by the Municipal Court Division will be the number of cases, collection of new court fees imposed by the Texas Legislature, and increases in enforcement activity which impacts the number of citations issued. These factors will be used to evaluate the demand for increased services.

## Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

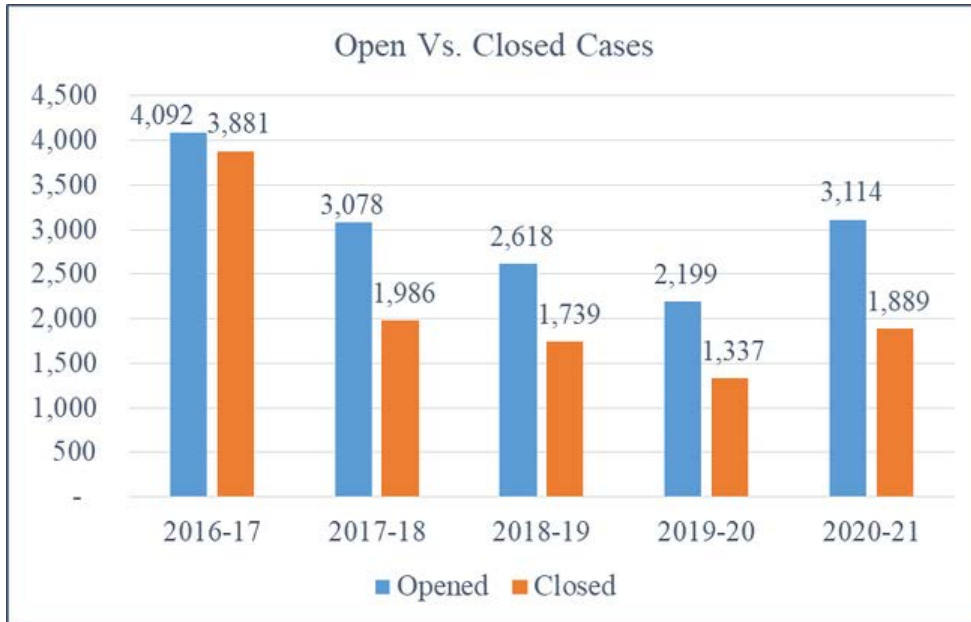
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Increase court collections/research and utilize all programs to the fullest.	2022-23	Court Administrator & Chief Marshal	To be determined	1	Chapter 11	N/A
Continue participating in the Annual Warrant Round-Up.	2022-23	Court Administrator	Warrant Collection Service Expense \$15,000	1	Chapter 11	N/A
Continue to implement a Municipal Court community outreach program (National Night Out, MC Week, Mock Trial).	Ongoing	Court Administrator	\$100	N/A	Chapter 11	N/A
Conduct an annual SWOT analysis and business plan with the team.	Ongoing	Director of Operations	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Review and plan to achieve goals from the Comprehensive Plan.	Ongoing	Director of Operations	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Conduct monthly department meetings to review business plan project status.	Ongoing	Director of Operations	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Review customer feedback surveys and address any issues.	Ongoing	Court Administrator	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Conduct a Municipal Court operations audit by 3rd party.	2022-23	Court Administrator	\$13,000	1 & 2	Chapter 11	N/A
Hold monthly one-on-ones with each staff member.	Ongoing	Director of Operations & Court Administrator	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Utilize SPI Connect to provide training to meet employee needs.	Ongoing	Director of Operations Court Administrator	N/A	1 & 2	Chapter 11	N/A
Create professional development plans for all department staff.	Ongoing	W. Delgado, Court Administrator	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Encourage department staff to pursue higher education.	Ongoing	Director of Operations & Court Administrator	\$4,000	N/A	Chapter 11	N/A

Update and enhance online services for the public-related to the SPI Courts (collections).	Ongoing	Court Administrator	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Evaluate current Collection Agency and recommend changes if needed.	2022-23	Court Administrator	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Research new technology that may assist with court collections.	Ongoing	Chief Marshal	Personnel related expenses for hours worked on project	1	Chapter 11	N/A
Complete the DMAIC related to City Hall Building Security and provide a recommendation to the City Manager for improvement.	Ongoing	Court Administrator	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Continue building relationships in the community and with local law enforcement agencies, developing partnerships to aid in collections.	2023-24	Chief Marshal	Personnel related expenses for hours worked on project	1	Chapter 11	N/A
Reviewing documents related to building security assessments and developing plan for moving forward.	2023-24	Chief Marshal	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Develop SOP for Municipal Court processes & process maps.	2025-26	Court Administrator	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A
Develop SOP for Marshal's processes and process maps.	2025-26	Chief Marshal	Personnel related expenses for hours worked on project	1 & 2	Chapter 11	N/A

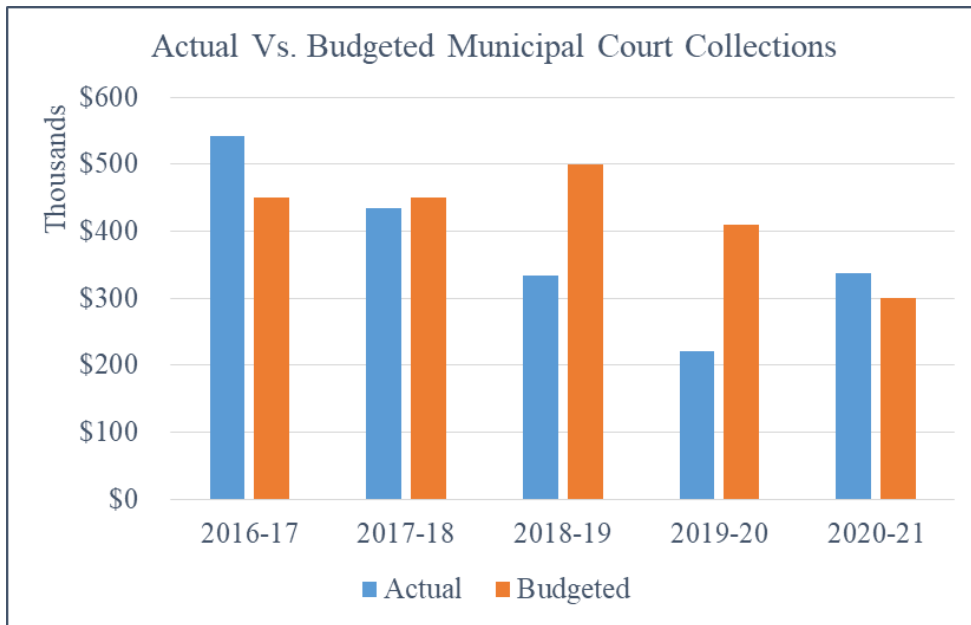
## Performance Metrics

Comprehensive Plan Chapter VII Goal 2 Objective 1.2 Policy 1.2.6: City staff and elected officials shall be committed to fulfill their obligations to provide high-quality services and leadership.

Metric 1:



Metric 2:



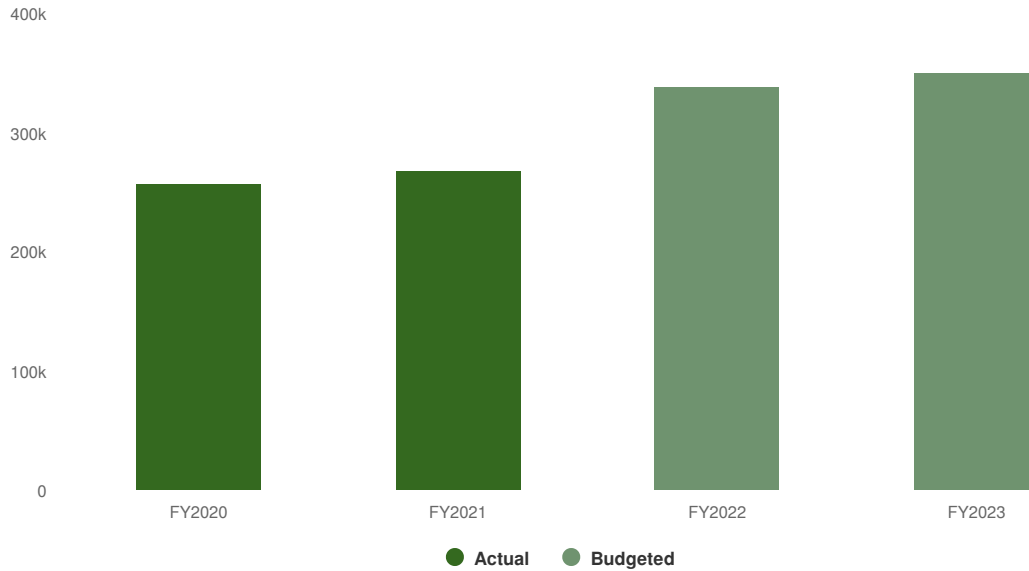
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Court Administrator	1	1	0	0	0	0
Deputy Court Clerk	1	1	1	0	0	0
Administrative Assistant	0.5	0.5	0.5	1	1	1
Chief Marshal	1	1	1	1	1	1
Judge	0.5	0.5	0.5	0.5	0.5	0.5
Municipal Court Clerk	0	0	0	1	1	1
Municipal Court Director	0	0	1	1	1	1
<b>Total Positions:</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>

## Expenditures Summary

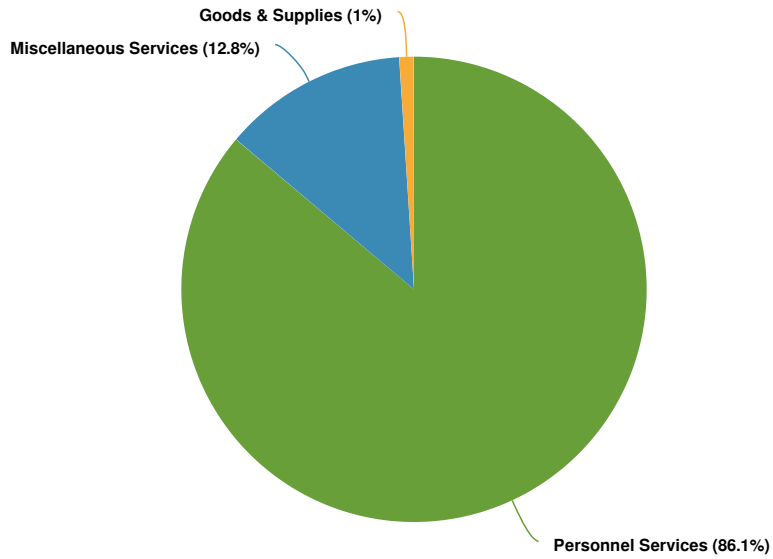
\$349,328
\$11,494  
 (3.40% vs. prior year)

**Administrative Services Department - Municipal Division Proposed and Historical Budget vs. Actual**



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$232,234	\$242,633	\$282,768	\$300,918	6.4%
Goods & Supplies	\$3,520	\$2,121	\$3,550	\$3,550	0%
Repairs & Maintenance	\$175	\$1,104	\$0	\$0	0%
Miscellaneous Services	\$20,074	\$22,498	\$51,516	\$44,860	-12.9%
<b>Total Expense Objects:</b>	<b>\$256,004</b>	<b>\$268,357</b>	<b>\$337,834</b>	<b>\$349,328</b>	<b>3.4%</b>

# Police Department



**Claudine O'Carroll**  
Police Chief

The mission of the South Padre Island Police Department (SPI-PD) is to protect and serve the citizens and our visitors. All members of SPI-PD are dedicated to providing fair, impartial, and ethical police service to the entire community, with the highest degree of integrity, professionalism, and respect, all while enhancing the overall quality of life on the island.

- Police Administration: *Plans and Oversees Operations – Budget –Policy and Procedures / SOPs/ Build Community Partnerships and LE Networks*
- Uniform Patrol: *First Responder – Deter Criminal Behavior, Protect Life, and Safeguard Property, both reactively and proactively*
- Special Operations: *Training – Marine Patrol – Domestic Violence, SWAT, Tropical Texas Mental Health, Assigned personnel to HIDTA, Community resources and Crime prevention*
- Records Division: *Police Reports – Stats – Taxi – Golf Carts – Hurricane Re-entry - Open Records - Case Preparation*
- CID: *Investigations – Jail – Internal Affairs - Background Investigations- Taxi, Wreckers, & Golf Cart Inspections - Evidence Processing*
- Dispatch: *Communication – Police – Fire – Code Enforcement – Wave – Public Works*
- Jail: *Temporary Holding Facility*

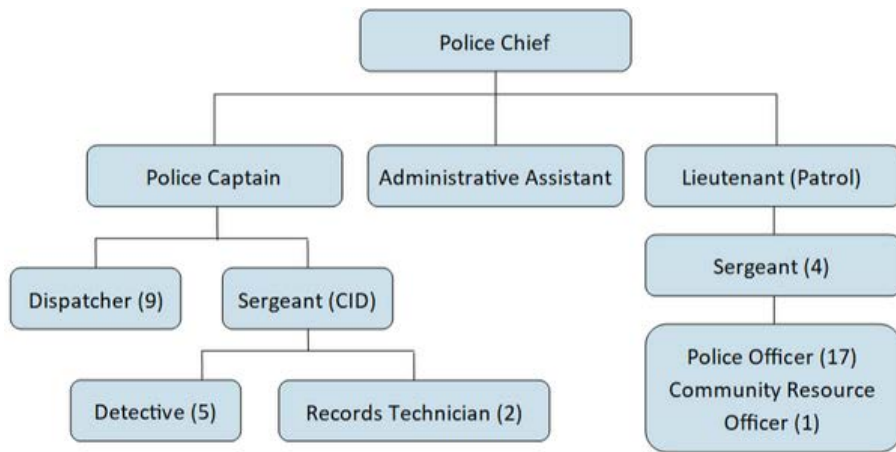
## Major Goals:

1. Continually evaluate overall operations for needed enhancements and/or benefits to the City.
2. Continue working on living-documents: The Department's Policies and Procedures and SOP's as set by the TPCA Recognition best practices.
3. Employ new directives improving the professionalism and safety of staff and the community to include community officer assigned in the future.
4. Continue our efforts of proactive policing techniques vs. reactive (i.e. narcotics buys, Border Star Grant HSI, stings, Stone Garden Operations, HIDTA Operations, Marine operations etc.) and work towards more community resources and crime prevention initiatives.
5. Train more staff in the areas of Mental Health operations, SWAT operators, and EMTs.
6. Continue to improve dispatch capabilities and functions.
7. Continue to invest in staff education and license advancement with TCOLE and encourage third level education among staff.
8. Search and obtain suitable grants for assistance with future identified projects.
9. Continue to locate free and/or low cost quality in-service training for officer enhancement.

## Our Planning Indicators and Focus:

The number of "calls for service" is our primary indicator of current use of resources and serves as a benchmark for future needs. Each year our call volume continues to rise. Research indicates our call volume increases approximately 10-15% yearly. Another indicator includes the number of cars traveling over the causeway annually. We are also impacted by special events, wherein we provide traffic assistance and security.

# Organizational Chart





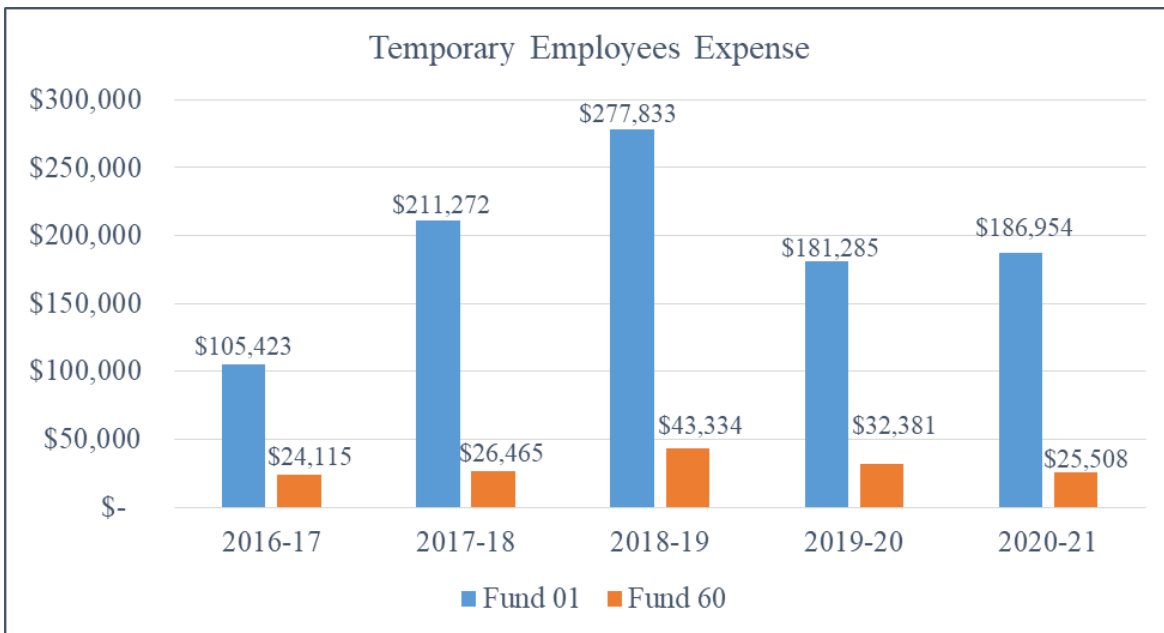
## Strategic Objectives and Work Plan for the Next Five Years

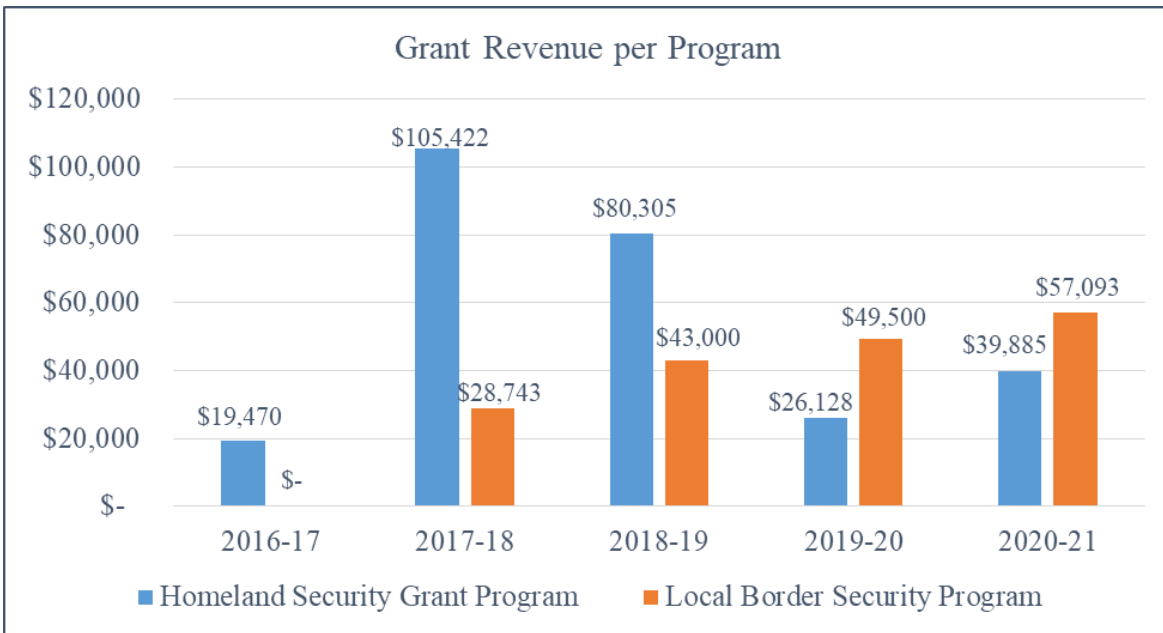
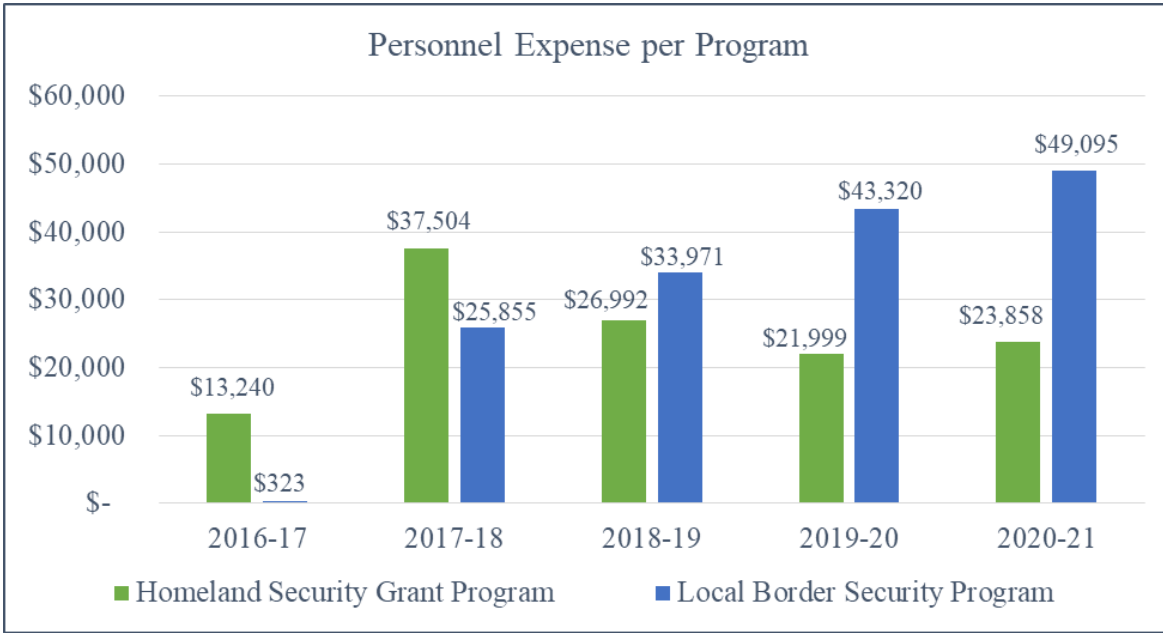
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Continue staff development and training by conducting periodic one on ones, developing teambuilding techniques, & developing a strategic training plan.	2022-23	Chief of Police, Captain, Lieutenant, & Sergeants	Training expense \$10,000 & Travel Expense \$12,000	Training & Travel Expense	Chapter 11	N/A
Continue working with lobbyists and Chiefs Association to combat bad laws.	2022-23	Chief of Police	Chiefs Association Dues & Membership \$2,556	N/A	Chapter 11	N/A
Building part time staff to support regular staff).	2022-23	Captain, Lieutenant, & Sergeants	Temporary Employees Budget \$150,000 (Fund 01) & \$55,000 (Fund 60)	Temporary Employees Expense	Chapter 11	N/A
Continue working on relationships and networking with outside agencies as unified partners.	2022-23	Chief of Police & Lieutenant	No impact as personnel expense related to staff assigned to task forces are reimbursed	Involvement with High Intensity Drug Trafficking Area Program, Homeland Security Grant Program, & Local Border Security Program	Chapter 11	N/A
Search for new suitable grants and maintain current ones.	2022-25	Captain, Lieutenant, & Sergeants	Personnel related expenses for hours worked on project	Grant Revenue	Chapter 11	N/A
Continue building relationships city-wide and maintaining community trust.	2022-24	All Staff	Meetings/events budget \$2,000	Number of Calls for Service, Arrests, & Incidents Processed	Chapter 11	N/A
Employ technology and equipment enhancements to improve data accuracy in criminal activity reporting/record keeping and processing.	2022-25	Chief of Police & IT Department	\$5,500 for bodycams - ongoing transition from Viewu to Watchguard	N/A	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Monitor progress, evaluate, and update SWOT.	2023-24	Chief of Police & Lieutenant	Personnel related expenses for hours worked on project	Annual mid-year review & new fiscal year business plan	Chapter 11	N/A
Evaluate benchmarks for updating purposes.	2023-24	Chief of Police & Lieutenant	Personnel related expenses for hours worked on project	Annual mid-year review & new fiscal year business plan	Chapter 11	N/A

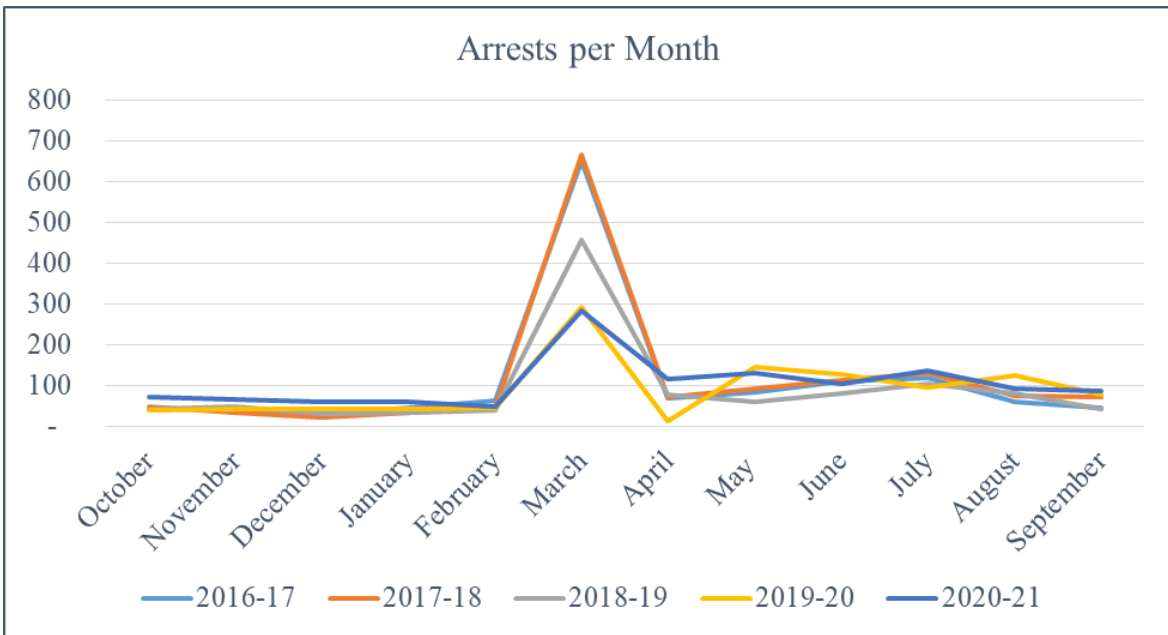
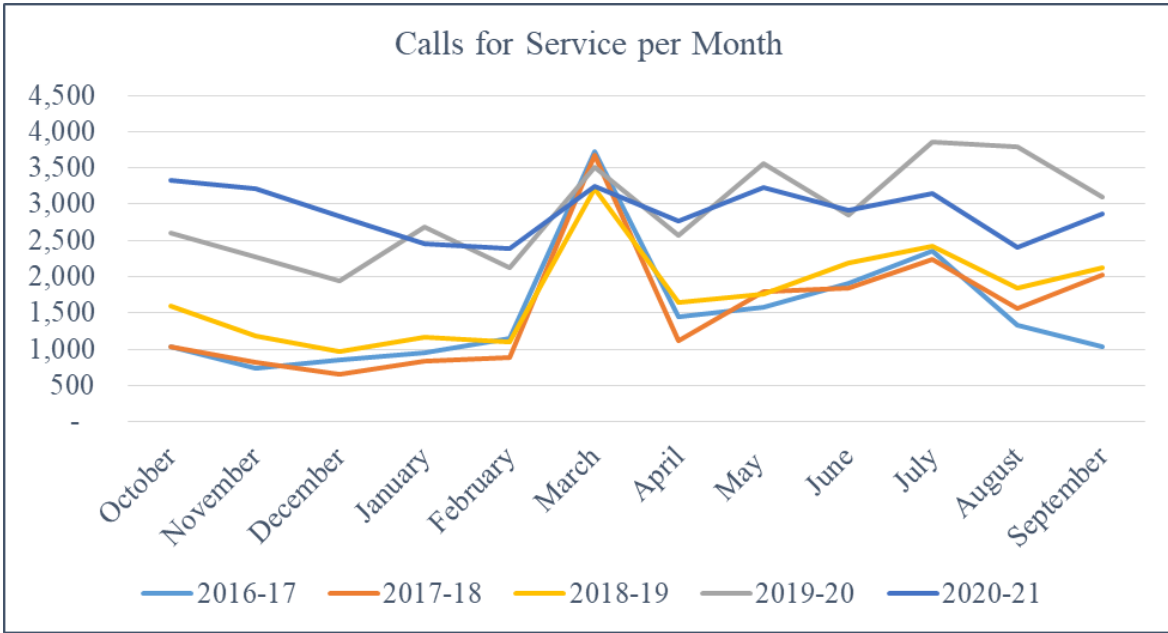
Embrace Texas Police Chiefs Association (TPCA) Best Practices.	2023-24	Chief of Police	To be determined – current dues for membership are \$3.00 per \$1,000 of annual salary of the Chief of Police	N/A	Chapter 11	N/A
Updated SOPs for Key Processes.	2023-24	Chief of Police & Lieutenant	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Upgrade Jail / Holding Facility Security	2024-25	Chief of Police	To be determined as this project is in the proposal phase	N/A	Chapter 11	N/A

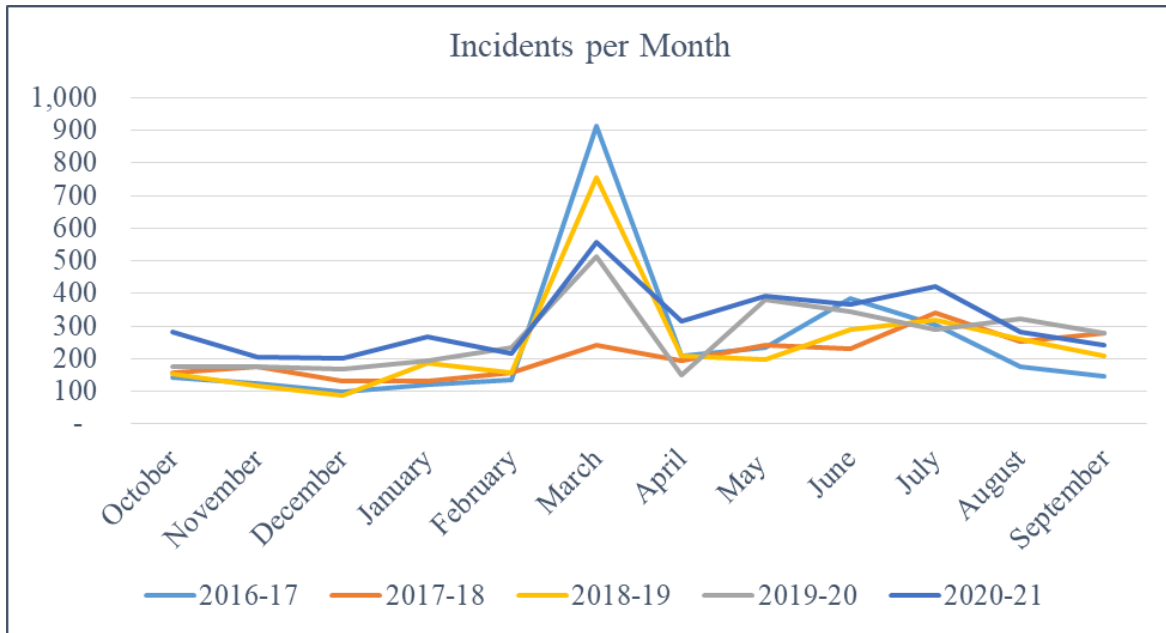
## Performance Metrics

Comprehensive Plan Chapter VIII Goal 3 Objective 3.3: The Police Department should actively recruit, retain and develop a highly capable and professional workforce.









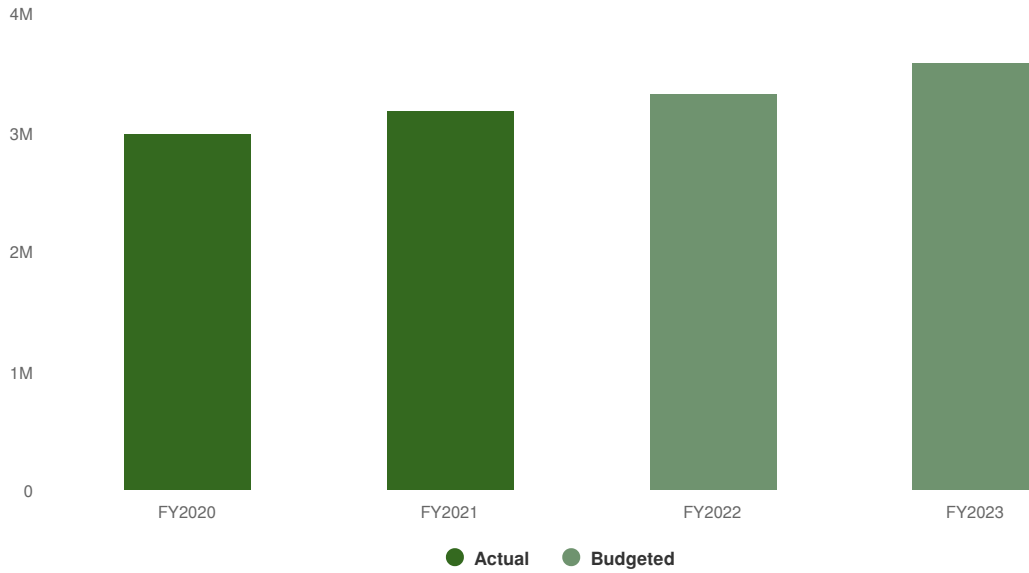
## Staffing Plan

Position		Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Police Administration	Police Chief	1	1	1	1	1	1
	Police Captain	1	1	1	1	1	1
	Police Lieutenant	1	1	1	1	1	1
Patrol	Police Patrol Sergeants	4	4	4	4	4	4
	Police Officers	16	16	16	16	17	17
	Police Officers - Tropical Texas	1	1	1	1	1	1
	Police Community Resource Officer	1	1	1	1	1	1
Investigations	Police Investigations Sergeant	1	1	1	1	1	1
	Police Detectives	4	4	4	4	5	5
	Police Detective - HSI	1	1	1	1	1	1
Part Time	Part-Time Police Detective	1	1	1	1	1	1
	Part-Time Police Officers - Active	14	14	14	14	15	15
	Part-Time Police Officers - Inactive	1	1	1	1	1	1
Communications	Police TAC Operator	1	1	1	1	1	1
	Police Dispatch Supervisor	0	0	1	1	1	1
	Police Dispatchers	7	7	7	8	8	8
	Police Part-Time Dispatchers	1	1	2	2	2	2
Administrative Support	Administrative Assistant to Chief	1	1	1	1	0	0
	Executive Assistant to Chief & Administration	0	0	0	0	1	1
	Records Technicians	2	2	2	1	1	1
	Office Managers - Records/Investigations	0	0	0	1	1	1
	Part-Time Records Technicians Filing Clerk	0	0	0	1	1	1
<b>Total Positions:</b>		<b>59</b>	<b>59</b>	<b>61</b>	<b>63</b>	<b>66</b>	<b>70</b>

## Expenditures Summary

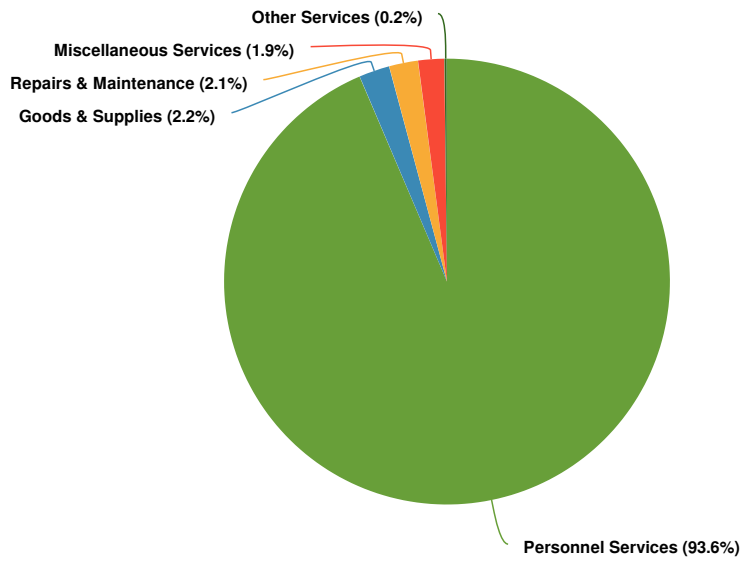
**\$3,588,314** **\$273,447**  
(8.25% vs. prior year)

Police Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$2,733,329	\$2,930,247	\$3,095,385	\$3,358,282	8.5%
Goods & Supplies	\$72,093	\$75,353	\$75,480	\$80,280	6.4%
Repairs & Maintenance	\$70,187	\$63,950	\$71,306	\$75,006	5.2%
Miscellaneous Services	\$44,043	\$47,898	\$66,196	\$68,246	3.1%
Equipment > \$5,000 Outlay	\$11,296	\$65,962	\$0	\$0	0%
Other Services	\$4,780	\$3,184	\$6,500	\$6,500	0%
Debt Service	\$63,062	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$2,998,789</b>	<b>\$3,186,595</b>	<b>\$3,314,867</b>	<b>\$3,588,314</b>	<b>8.2%</b>



# Fire Department



**Jim Pigg**  
Fire Chief

The Fire Department is responsible for the lives and safety of our citizens and visitors. The members of the South Padre Island Fire Department are here to serve our community, keep our neighbors safe, and to help make everyone's visit to our home a safe and happy experience. We do that through the following programs/activities:

- Fire Suppression
- Emergency Medical Service
- Hazardous Material Response (oil spills, barrels washing up on beach, etc.)
- Fire/Life Safety Code Review and Enforcement
- Technical Rescue (rope rescue, high angle rescue, confined space, etc.)
- Beach Patrol/Life Guards
- Mobi-Chairs for the Disabled
- Public Safety Education Programs
- Emergency Management Activities
- Mutual Aid Response to Neighboring Jurisdictions
- Community outreach including CPR/First Aid

Our responsibility is to be as prepared and competent as possible to be able to help people, no matter what the emergency is that day.

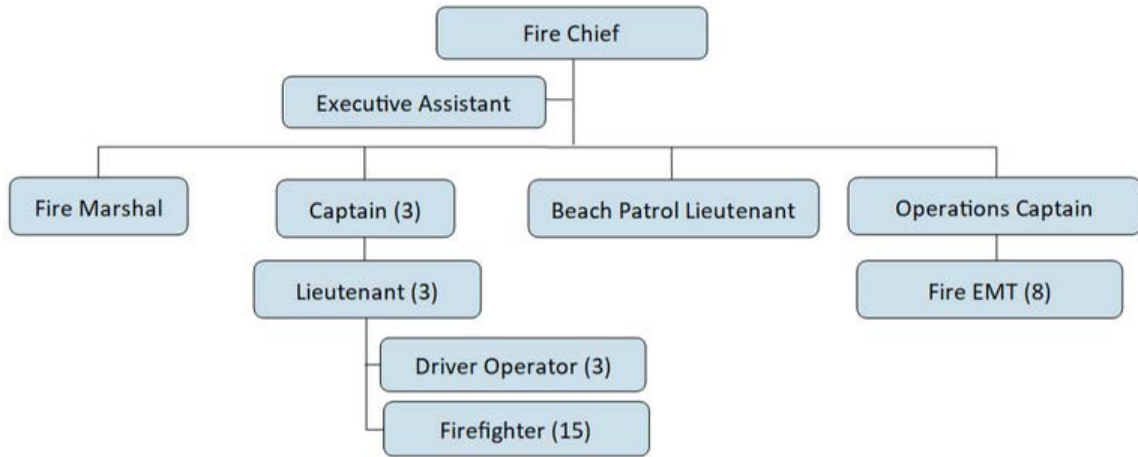
## Major Goals:

1. Leadership: Develop the leadership abilities of South Padre Island Fire Department employees at all levels.
2. Employee Development: Create an employee development program to give employees and supervisors tools for improvement.
3. Health and Safety: Provide for the health and safety of all South Padre Island Fire Department employees.
4. Emergency Medical Services: Continue to research and develop creative response alternatives to enhance EMS Operations to meet the increased demand for service.
5. Risk Management: Identify and reduce risk through the DMAIC Process.
6. Community Outreach and Partnerships: Foster community outreach and agency partnerships to strengthen department services.
7. Resource Management: Maintain quality equipment, apparatus, facilities, and technology to meet the mission of the department.

## Our Planning Indicators and Focus:

The number of emergency responses is our primary indicator of the effectiveness of the current use of resources and serves as a benchmark for future needs.

# Organizational Chart



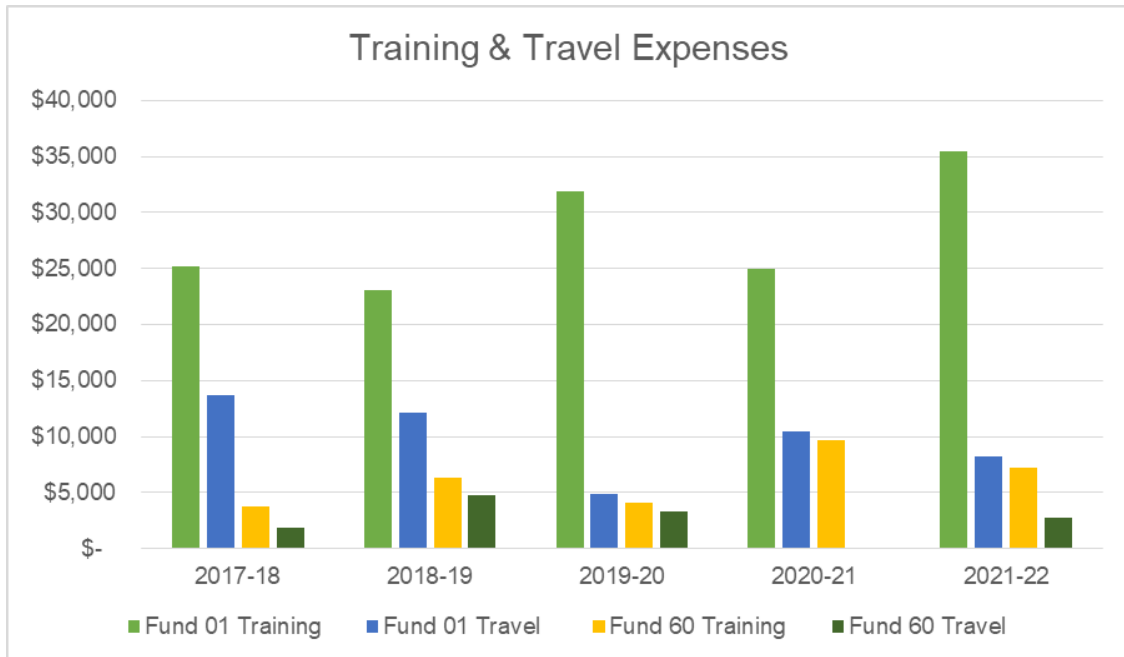
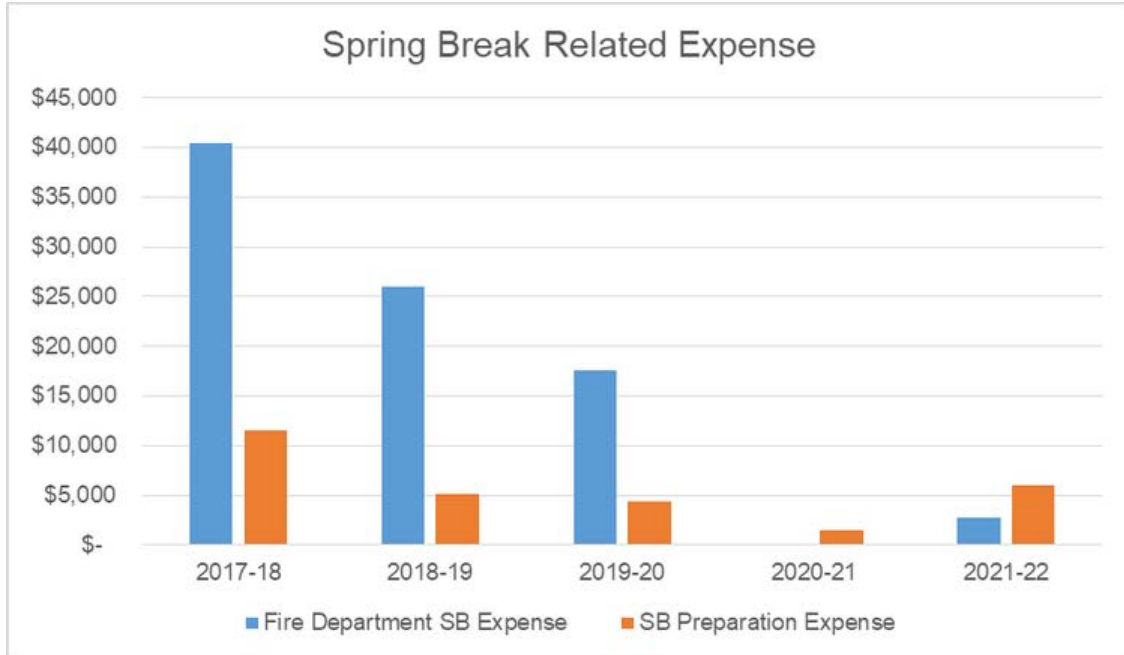
## Strategic Objectives and Work Plan for the Next Five Years

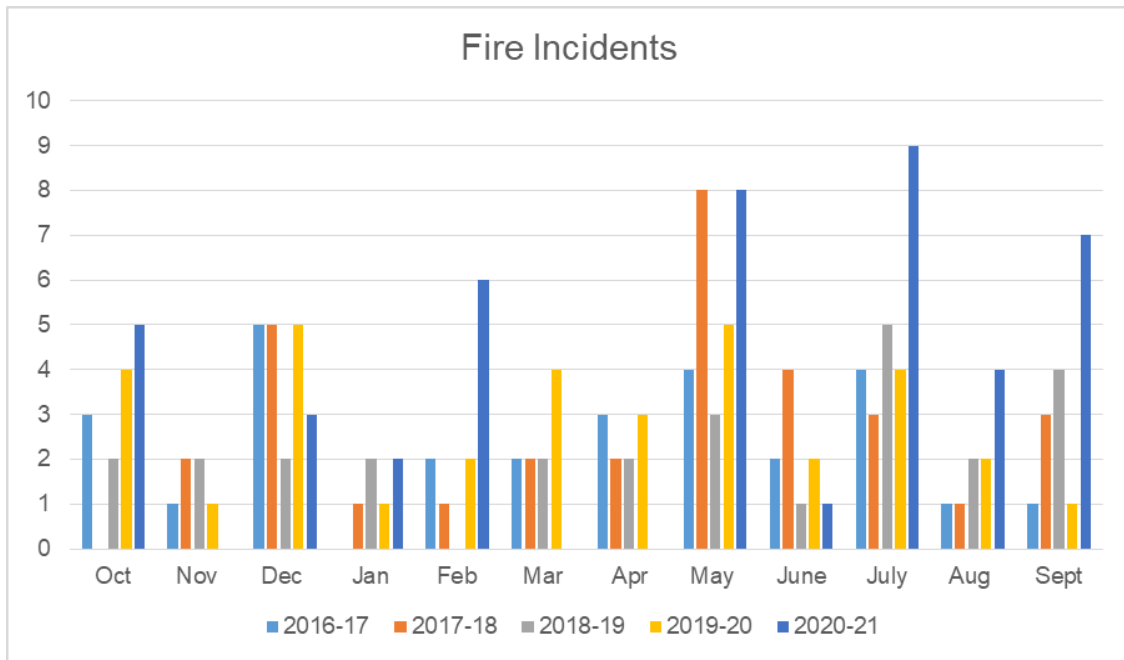
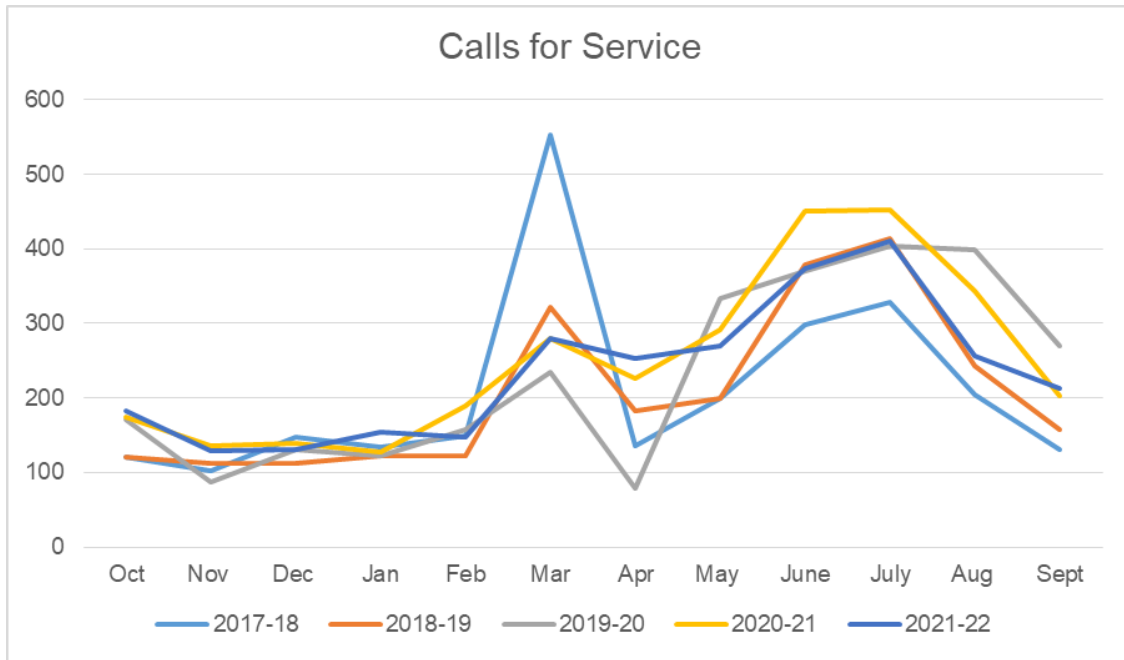
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Review and refine hurricane plans.	2022-23	Fire Chief	Personnel related expenses for hours worked on project	Updated hurricane plans	Chapter 11	N/A
Monitor Pier and evaluate plans for protection.	2022-23	Fire Chief	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Continue Spring Break Planning year round.	2022-23	Fire Chief	\$25,000	Spring Break expenses	Chapter 11	N/A
Seek Community Feedback.	2022-23	Executive Assistant & EMS Captain	N/A	N/A	Chapter 11	N/A
Widen area of help (Wave Watchers & Surfers).	2022-23	Beach Patrol Lieutenant	N/A	N/A	Chapter 11	N/A
Monitor progress, ensure annual SWOT analysis, & utilize best practices to the extent possible.	2022-23	Fire Chief	Personnel related expenses for hours worked on project	Annual mid-year review & new fiscal year business plan	Chapter 11	N/A
Continue to build tracking tools	2022-23	EMS Captain	Personnel related expenses for hours worked on project	Calls for Service, EMS Ambulance Transports, Fire Incidents, & Drownings	Chapter 11	N/A
Improve position professional development criteria	2022-23	Fire Chief	Training expense \$39,264 (Fund 01) & \$10k (Fund 60) & travel expense \$12,050 (01) & \$4k (60) Tuition Assistance \$20,000 (Fund 01 HR Budget)	Training, travel, & tuition expenses	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Execute a self-contained breathing apparatus (SCBA) replacement plan.	2024-25	Fire Chief	Estimated to be \$41,000	N/A	Chapter 11	N/A

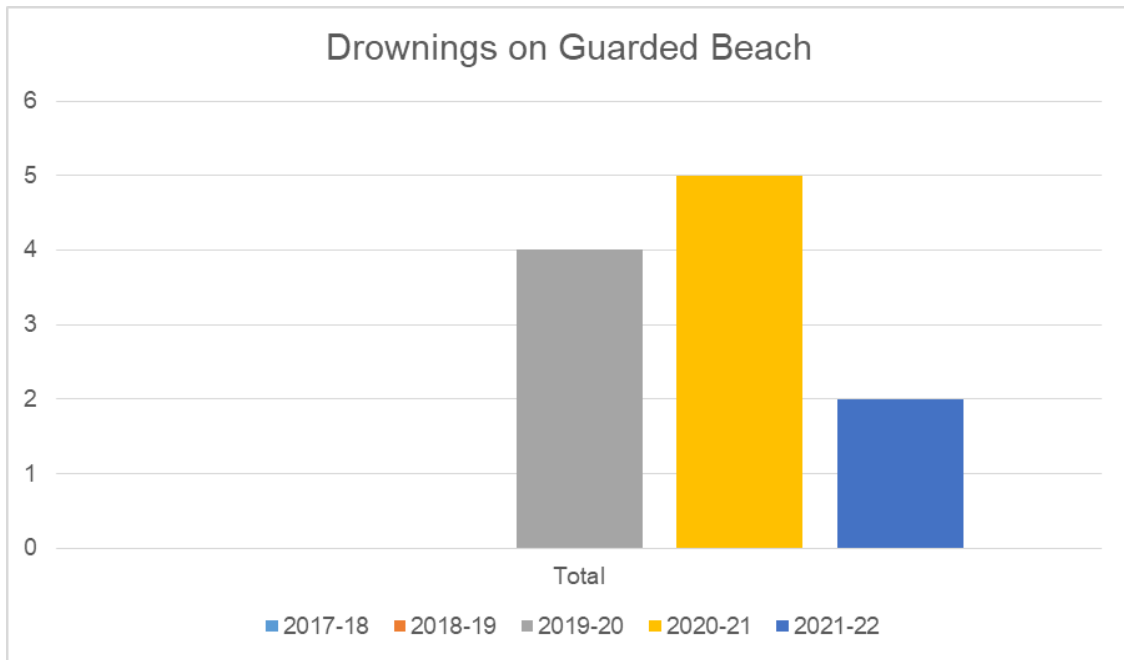
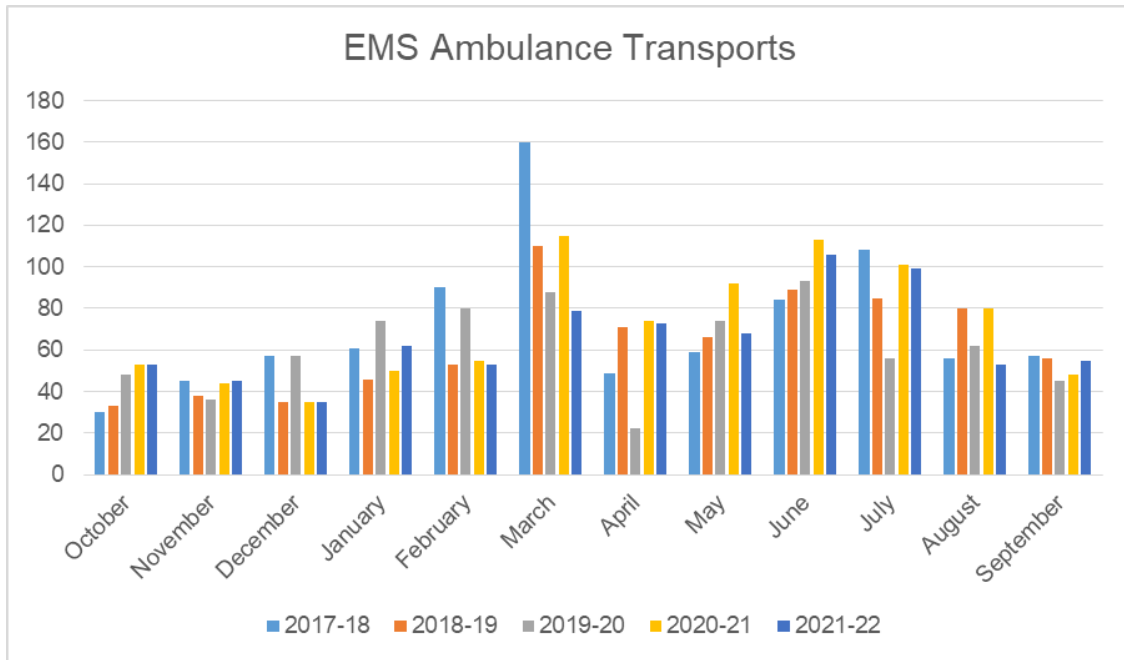
Obtain a fire/diver/rescue boat grant program.	2024-25	Fire Chief	Estimated to be \$150,000	N/A	Chapter 11	N/A
Ambulance Service Supplemental Payment Program / Billing project	2024-25	EMS Captain	TBD	N/A	Chapter 11	N/A
Create and implement a replacement/repair program for fire hydrants.	2024-25	Fire Marshal	Estimated to be \$20,000	N/A	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Implement a Cameron County Consolidated EMS Dispatch via a grant program and collaboration with Cameron County EMS providers (5).	2025-27	Fire Chief	Estimated to be a total of \$500,000 with \$100,000 to be SPI's portion	N/A	Chapter 11	N/A

## Performance Metrics

Comprehensive Plan Chapter VIII. Goal 2 Objective 2.1: The City should improve fire and emergency medical services, facilities, equipment, training, community-wide education, prevention, and preparedness so that the Fire Department can provide region-wide fire response.







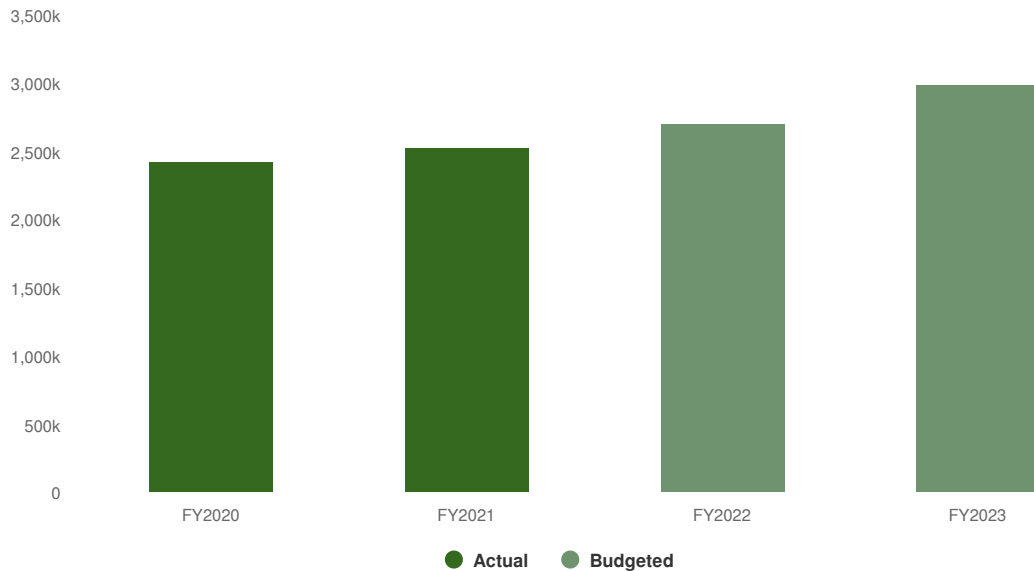
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Fire Chief	1	1	1	1	1	1
Captains	4	4	4	4	4	4
Lieutenants	3	3	3	3	3	3
Driver/Operator	3	3	3	3	3	3
Fire Fighters	15	15	15	18	18	18
Fire Marshal	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Fire Inspector P/T	8	8	8	8	8	8
Fire Fighter/Inspector	0	0	3	3	3	3
<b>Total Positions:</b>	<b>36</b>	<b>36</b>	<b>39</b>	<b>42</b>	<b>42</b>	<b>42</b>

## Expenditures Summary

\$2,990,742
\$278,087  
(10.25% vs. prior year)

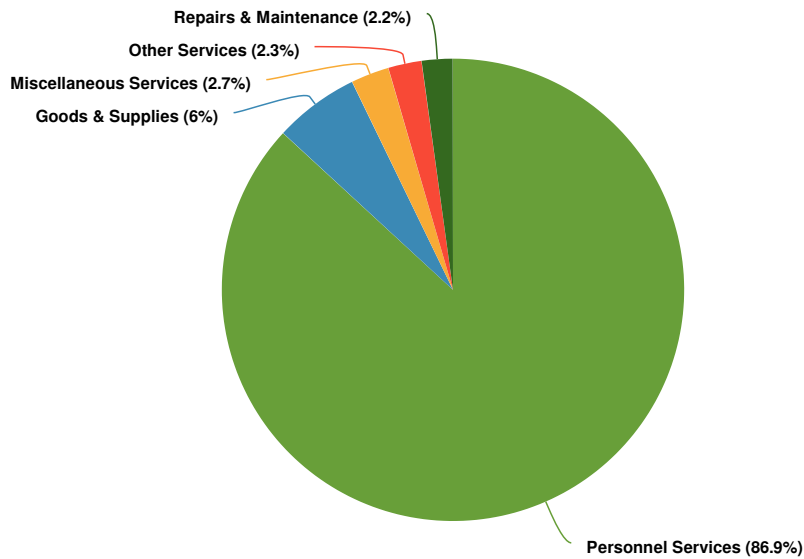
### Fire Department Proposed and Historical Budget vs. Actual





# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$2,116,083	\$2,297,611	\$2,370,261	\$2,597,848	9.6%
Goods & Supplies	\$116,854	\$110,470	\$142,600	\$178,100	24.9%
Repairs & Maintenance	\$79,225	\$23,598	\$49,750	\$64,750	30.2%
Miscellaneous Services	\$66,980	\$62,316	\$80,044	\$80,044	0%
Other Services	\$50,500	\$33,457	\$70,000	\$70,000	0%
<b>Total Expense Objects:</b>	<b>\$2,429,642</b>	<b>\$2,527,451</b>	<b>\$2,712,655</b>	<b>\$2,990,742</b>	<b>10.3%</b>

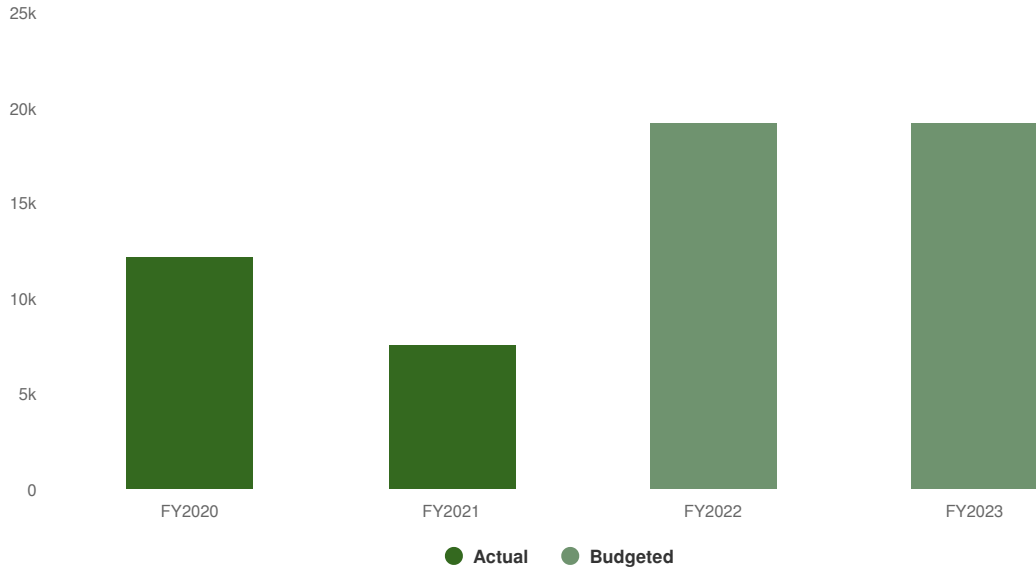
## Emergency Management Division



### Expenditures Summary

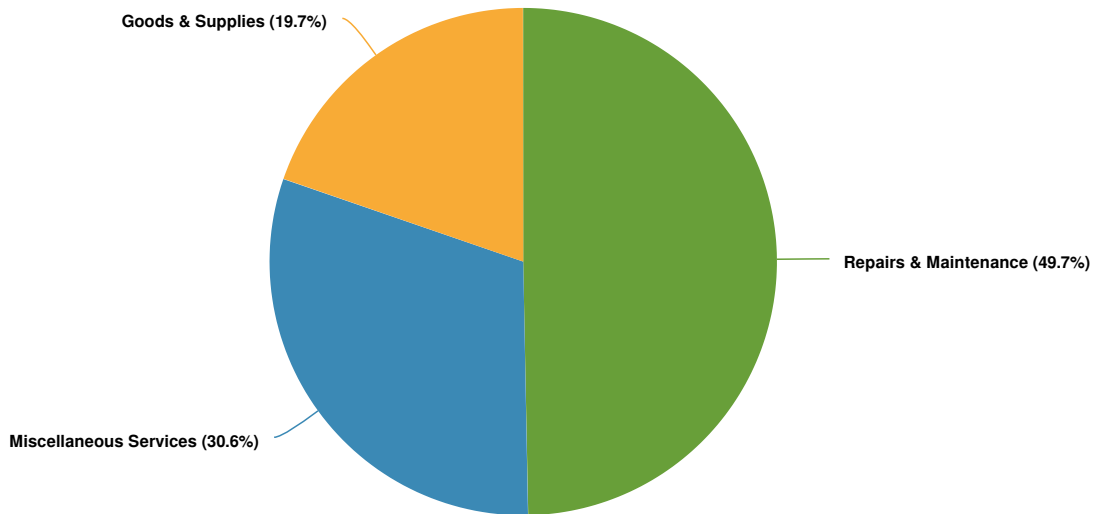
**\$19,144** **\$0**  
(0.00% vs. prior year)

## Emergency Management Division Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$7,103	\$1,462	\$3,774	\$3,774	0%
Repairs & Maintenance	\$3,683	\$4,655	\$9,515	\$9,515	0%
Miscellaneous Services	\$1,366	\$1,429	\$5,855	\$5,855	0%
<b>Total Expense Objects:</b>	<b>\$12,152</b>	<b>\$7,546</b>	<b>\$19,144</b>	<b>\$19,144</b>	<b>0%</b>

# Environmental Health Services Department



**Victor Baldovinos**  
EHS Director

The Environmental Health Services Department (EHSD) prides itself in providing the highest level of service to improve the quality of the health and safety of the residents and visitors of our beautiful South Padre Island. EHSD provides leadership and management for a variety of programs and complex ordinances for the City of South Padre Island. As a “jack of all trades” department, we are faced with diverse challenges, especially during enforcement of new or amended ordinances. In order to have equitable enforcement and ensure compliance, we have developed policies, procedures, and guidelines which assist us in educating the public with the utmost consideration.

## Major Goals:

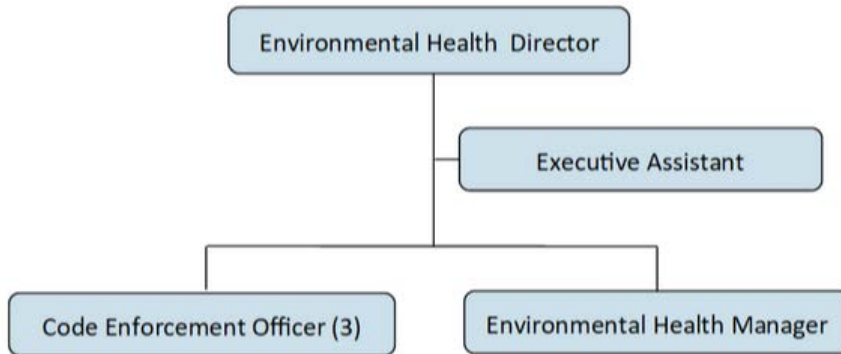
1. Code Enforcement: We are a compliance-based department that thrives on improving the aesthetics of our community by reducing the number of violations through voluntary compliance. We will continue to improve the enforcement of state laws and local ordinances by working closely with local businesses and increasing public outreach and education.
2. Health Division: Through required training, development of standard operating procedures, adoption of the Texas Food Establishment Rules, and updating our food service ordinances, the food safety inspections division has worked effectively to prevent food-borne disease-causing organisms. Health inspections have revealed a significant improvement in scores, thus reducing the potential for food-borne illnesses. One of our primary goals is to obtain inspector standardization to develop uniformity of inspections through the cooperative work of the Texas Department of State Health Services (TDSHS), the United States Food and Drug Administration (FDA) and our inspectors, to identify and prevent possible health hazards.
3. Animal Control: Continue to work with the Friends of Animal Rescue to create and maintain a quarantine facility, a centralized location for temporary storage of domestic and wild animals, and continue to share information on lost/found pets in order to efficiently reunite animals with owners.
4. Vector Control: Continue to seek new and improve methods to enhance mosquito minimization practices; thus reducing the threat and spread of viruses such as West Nile virus, St. Louis encephalitis virus, Eastern Equine Encephalitis virus, Dengue virus and the Zika virus threat.
5. Recycling: Continue to seek new and innovative methods to be a green and sustainable city.

## Our Planning Indicators and Focus:

The Environmental Health Services Department (EHSD) oversees a number of programs to protect the residents and visitors. We oversee a variety of complex programs such as: enforcing animal control regulations, litter violations, signage regulations, garment pricing inspections, beach violations, and commercial activity violations. These programs have a significant impact on our local businesses.

In addition, the EHSD investigates public health nuisances such as responding to smoking violations, conducting food inspections, mosquito minimization through the vector control program, and providing technical information to the public on a wide array of environmental health topics. Furthermore, as we look to our future with optimism, our focus is to encourage environmentally friendly behaviors in our community.

# Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Continue Saturday recycling program.	2022-23	EHS Manager	Personnel related expenses for hours worked on project	5	Chapter 11	N/A
Continue the anti-litter program.	2022-23	Code Enforcement Officer	\$1,000 budgeted for Keep SPI Beautiful	6	Chapter 11	N/A
Continue mosquito minimization by monitoring, identifying, and treating problematic areas.	2022-23	Code Enforcement Officer	\$26,500 budgeted for chemicals	2 & 3	Chapter 11	N/A
Continue lien collections project.	2022-23	Executive Assistant	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Conduct beach cleanups.	2022-23	Executive Assistant	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Expand current contract with recycling.	2022-23	EHS Manager	To be determined	5	Chapter 11	N/A
Continue quarterly enforcement of easements.	2022-23	Code Enforcement Officer	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
Host Earth Day & E-Waste events.	2022-23	Code Enforcement Officer	\$1,000 budgeted for Keep SPI Beautiful	4	Chapter 11	N/A
Continue the Mosquito-borne Disease Prevention Outreach Program.	2022-23	Code Enforcement Officer	\$500 budgeted for educational materials	2 & 3	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Recycling events: reinstate Biennial Flag Retirement Ceremony	2023-24	EHS Manager	To be determined	1	Chapter 11	N/A
Redirect Recycle Land Annual Event	2023-24	EHS Manager	To be determined	1	Chapter 11	N/A

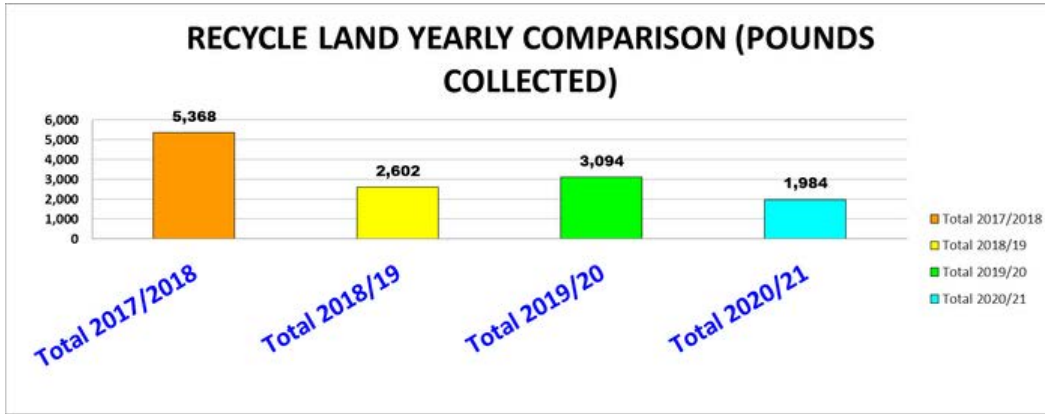
Redirect beach cleanups	2023-24	Executive Assistant	To be determined	N/A	Chapter 11	N/A
Expand Educational Health Program	2023-24	Code Enforcement Officer	To be determined	N/A	Chapter 11	N/A
Enhance Anti-litter Beach Program	2023-24	Code Enforcement Officer	To be determined	6	Chapter 11	N/A
Expand educational materials of the Mosquito-borne Disease Prevention Outreach Program.	2023-24	Code Enforcement Officer	To be determined	2 & 3	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Reinstate school recycling	2025-26	EHS Manager	To be determined	5	Chapter 11	N/A
Monofilament Collection	2025-26	Code Enforcement Officer	To be determined	N/A	Chapter 11	N/A
Enhance Laguna Madre Water District partnership	2026-27	EHS Director	To be determined	N/A	Chapter 11	N/A



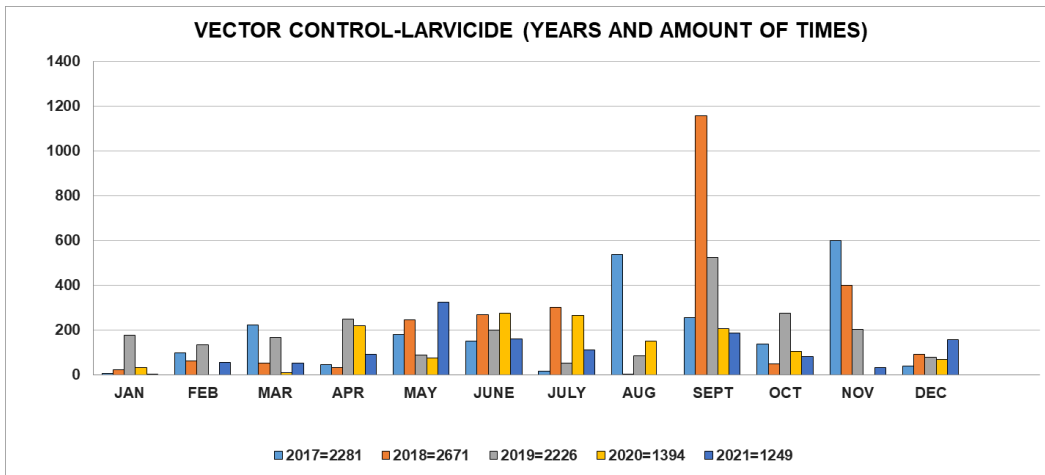
# Performance Metrics

Chapter I. Goal 1: The City should ensure the highest quality of life by enhancing community characteristics, and also by minimizing threats to health, safety, and welfare.

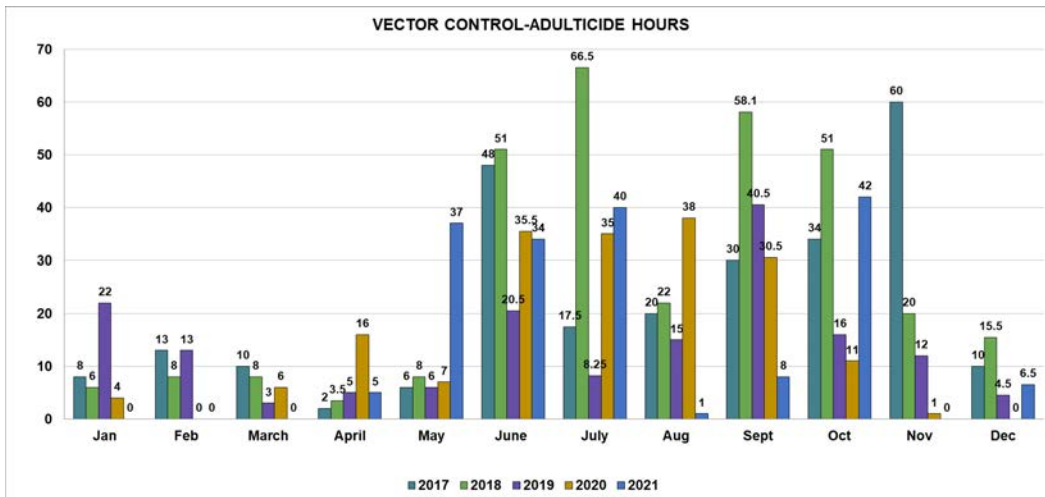
Metric 1:



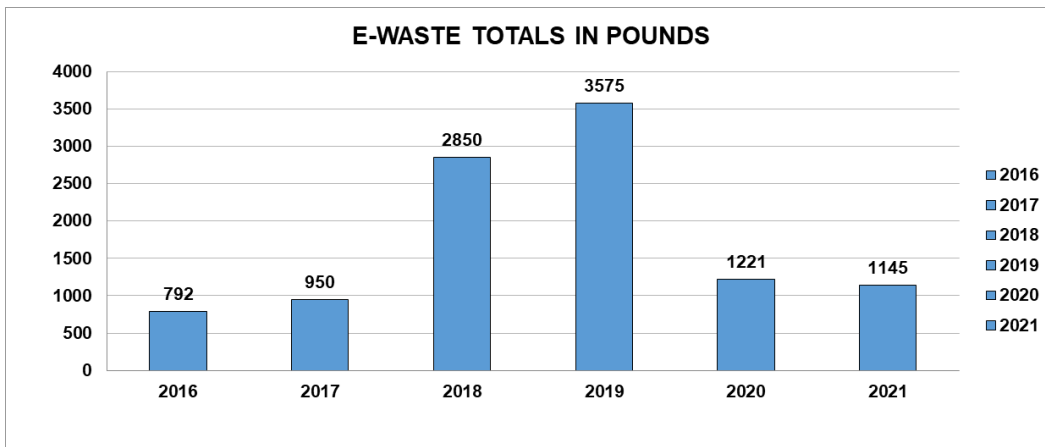
Metric 2:



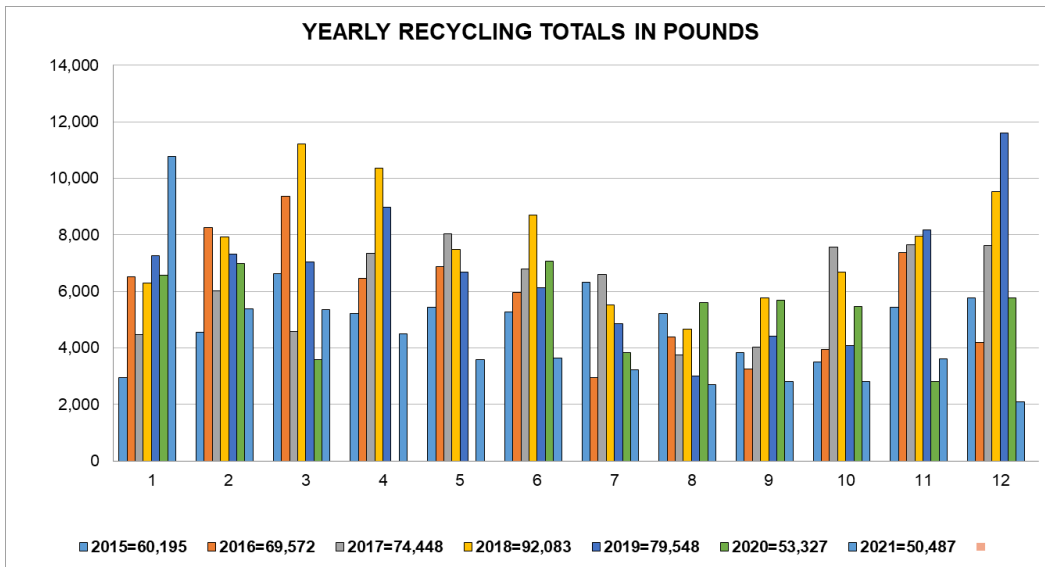
Metric 3:



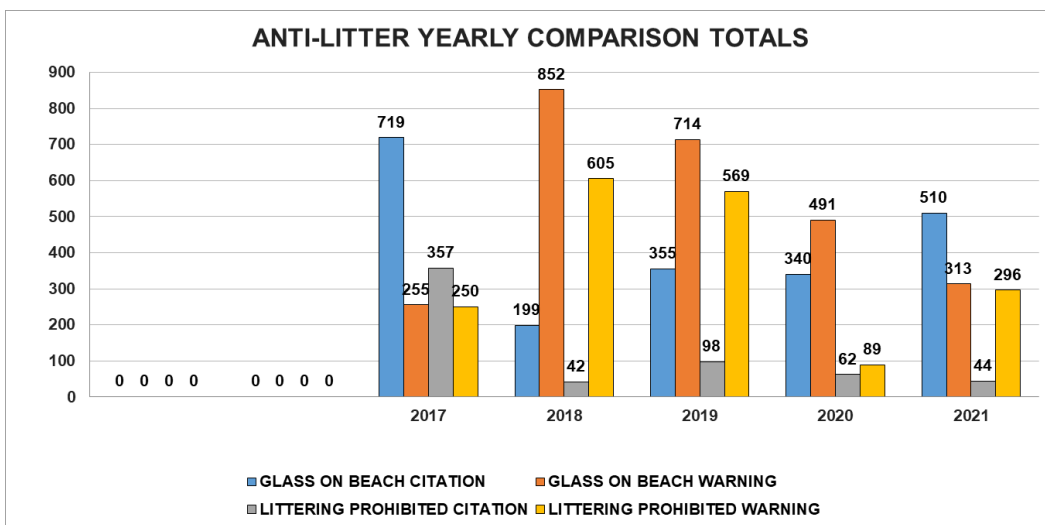
Metric 4:



Metric 5:



Metric 6:



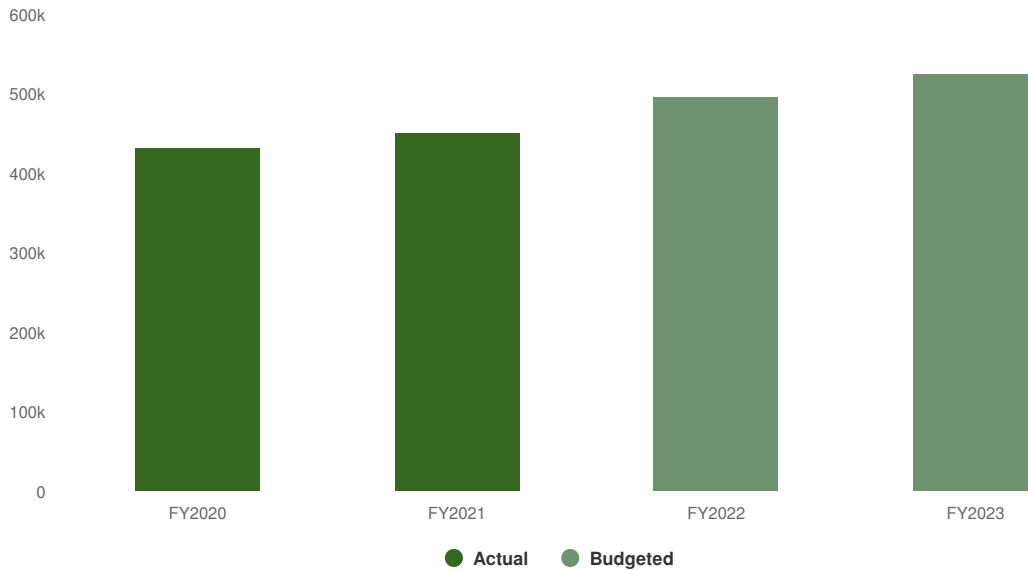
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Director	1	1	1	1	1	1
EHS Manager	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Code Enforcement Officers	3	4	4	4	4	4
Part-time Officers	4	4	4	4	4	4
<b>Total Positions:</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

## Expenditures Summary

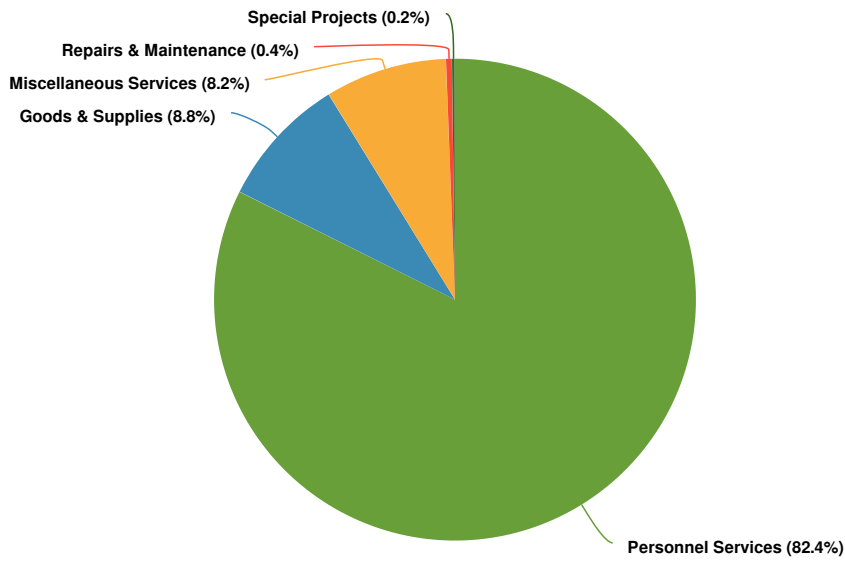
\$524,643
\$27,879  
 (5.61% vs. prior year)

Environmental Health Services Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$349,127	\$371,238	\$404,376	\$432,255	6.9%
Goods & Supplies	\$51,885	\$45,387	\$46,366	\$46,366	0%
Repairs & Maintenance	\$338	\$411	\$2,122	\$2,122	0%
Miscellaneous Services	\$20,305	\$33,506	\$42,900	\$42,900	0%
Equipment > \$5,000 Outlay	\$10,794	\$0	\$0	\$0	0%
Special Projects	\$253	\$25	\$1,000	\$1,000	0%
<b>Total Expense Objects:</b>	<b>\$432,701</b>	<b>\$450,568</b>	<b>\$496,764</b>	<b>\$524,643</b>	<b>5.6%</b>

# Public Works Department



**Alex Sanchez**  
Public Works Director

The Public Works Department is responsible for maintaining the City's infrastructure, which includes facilities, parks, roads, drainage, fleet vehicles, amenities, and landscapes. The Public Works Department also assists with providing traffic controls, street closures, and trash pick-up for special events.

The Public Works Department is comprised of the following divisions:

1. **Public Works Maintenance Division:** This division is responsible for the maintenance of the City's infrastructure, including pavement, drainage, street signs, City- owned street lights, parks, and other green areas. They are responsible for coordinating utility cuts and monitoring for line-of-sight issues. This division also assists the CVB and other City Departments with special event coordination, traffic control, street closures, and trash pick- up.
2. **Parks and Landscape Division:** This division is responsible for the maintenance of all City Parks and landscape areas along Gulf and Padre Boulevards.
3. **Fleet Maintenance Division:** This division is responsible for the maintenance of the City's vehicles and heavy equipment.
4. **Facilities Maintenance Division:** This division is responsible for the maintenance of the City's buildings.
5. **Building Inspections Division:** This division works to protect life, health, and safety of both the Island's residents and visitors through ensuring that all newly built or remodeled structures are in compliance with the International Building Code.

## Major Goals:

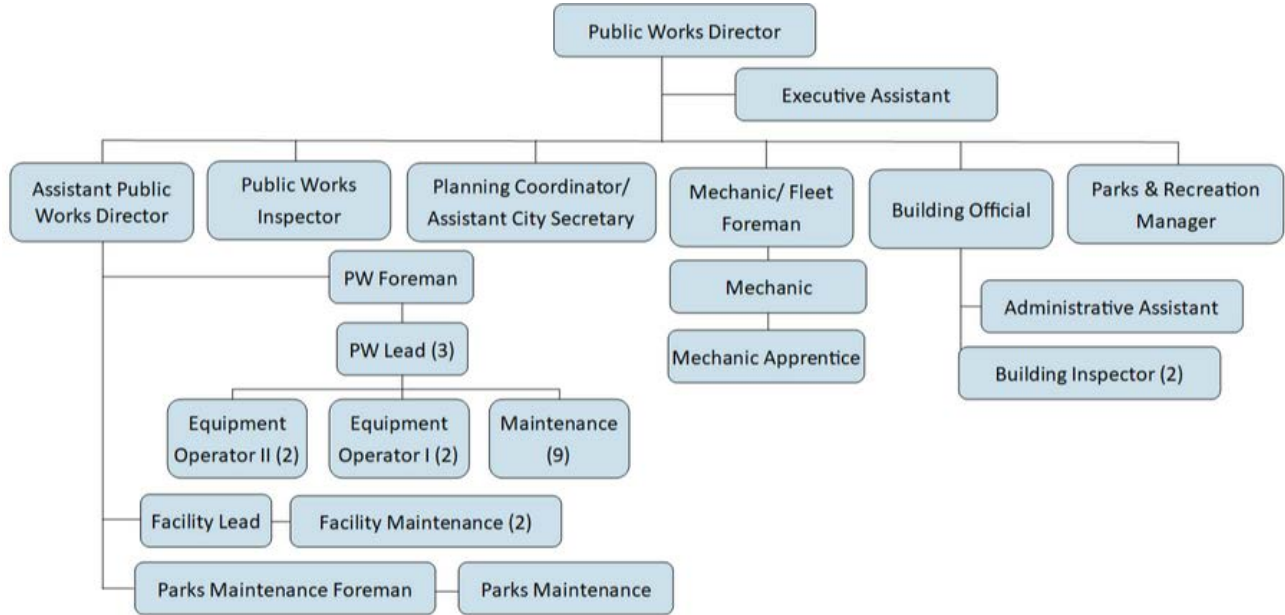
The Public Works Department goals by Division are:

1. **Public Works Maintenance Division:** Improve and maintain the condition of City infrastructure through periodic maintenance, rehabilitation, and reconstruction.
2. **Parks and Landscape Division:** Improve and maintain all of the City's park and landscaped areas along Gulf and Padre Boulevards. Enhance the character and appearance of the City through landscaping and maintenance of parks, green areas, and buildings.
3. **Fleet Maintenance Division:** Extend the life of the fleet through routine and preventive maintenance and development of a system for capturing the life-cycle cost of ownership for fleet vehicles.
4. **Facilities Maintenance Division:** Improve and maintain the condition of the City's facilities.
5. **Building Inspections Division:** Ensure safety of newly built or remodeled structures.

## Our Planning Indicators and Focus:

Our planning strategies are based on the priorities that emerged from the development of the Capital Improvements Plan. An example of this is the reconstruction of city streets. This one item incorporates the highest priorities in the CIP, side street rehabilitation and reconstruction, Gulf Boulevard improvements, parking enhancements, and padre boulevard enhancement.

# Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Fleet DMAIC: Execute a complete evaluation of the Fleet Policy and all equipment and vehicles.	2021-22	PW Director	Fleet budgeted: \$200,450 for Good & Services and \$166,270 for Repair & Maintenance	Metrics 6, 7 and 8	Chapters 6, 7, 8, 10, & 11	N/A
Utilize DMAIC approach to manage median landscape.	2021-22	PW Management	PW budgeted: \$53,261 for landscape	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Network with other governmental entities and agencies.	2022-23	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Maintain support email addresses to streamline help processes related to facilities, fleet, and public works.	2022-23	PW Management/ Executive Assistant	Personnel related expenses for hours worked on project	Metric 6	Chapters 6, 7, 8, 10, & 11	N/A
Continue implementing the Preventative Maintenance Program using iWorQ system to track all assets and equipment.	2022-23	PW Management/ PW Executive Assistant	\$1,200 budgeted for iWorQ contract	Metrics 6, 7, and 8	Chapters 6, 7, 8, 10, & 11	N/A
Continue holding quarterly and monthly one on ones with each staff member.	2022-23	PW Management	\$0	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Maintain high levels of communication with employees by working through any of their concerns.	2022-23	PW Management	\$0	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Review and plan to achieve goals from the Comprehensive Plan.	2022-23	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Laguna Blvd Improvements.	2022-23	PW Director	\$4.5 million	N/A	Chapters 6, 7, 8, 10, & 11	Approved
Use SPI Connect to provide training to meet employee needs.	2022-23	PW Executive Assistant	Budgeted under Human Resources Division	N/A	Chapters 6, 7, 8, 10, & 11	N/A

Mid Term - FY 2023-24 & FY 2024-25						
Improve safety and decrease vandalism in public restrooms. Discuss issues with PD to determine the best course of action.	2023-25	PW Management	To be determined	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Provide safety and bio-hazard training through SPI Connect.	2023-25	PW Executive Assistant	Budgeted under Human Resources Division	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Retain valuable personnel. Refer to the Human Resources plan.	2023-25	Human Resources	Personnel related expenses	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Address public complaints received via the PW Cares support address.	2023-25	PW Executive Assistant	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
PW Administration will attend supervisor training provided by the City.	2023-25	PW Management	Budgeted under Human Resources Division	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Conduct Master Drainage Study.	2023-25	PW Director	The estimated total cost of addressing drainage issues is \$10M over a 5 yr period	Metrics 3, 4, 5, 6, 7, 8, and 9	Chapters 6, 7, 8, 10, & 11	Approved
Assess and control the City's infrastructure by adding pictures and history to iWorQ system.	2023-25	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Organize and prepare for emergency events by practicing drills for different types of events.	2023-25	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Long Term - FY 2025-26 & FY 2026-27						
Master Thoroughfare Plan.	2025-27	PW Director	To be determined	Metrics 9, 10, and 11	Chapters 6, 7, 8, 10, & 11	N/A
Continue Street Maintenance Program.	2025-27	PW Director	The estimated total cost of addressing street reconstruction or maintenance is \$27M over a 5 yr period	Metrics 3, 4, 5, 9, 10, and 11	Chapters 6, 7, 8, 10, & 11	Approved

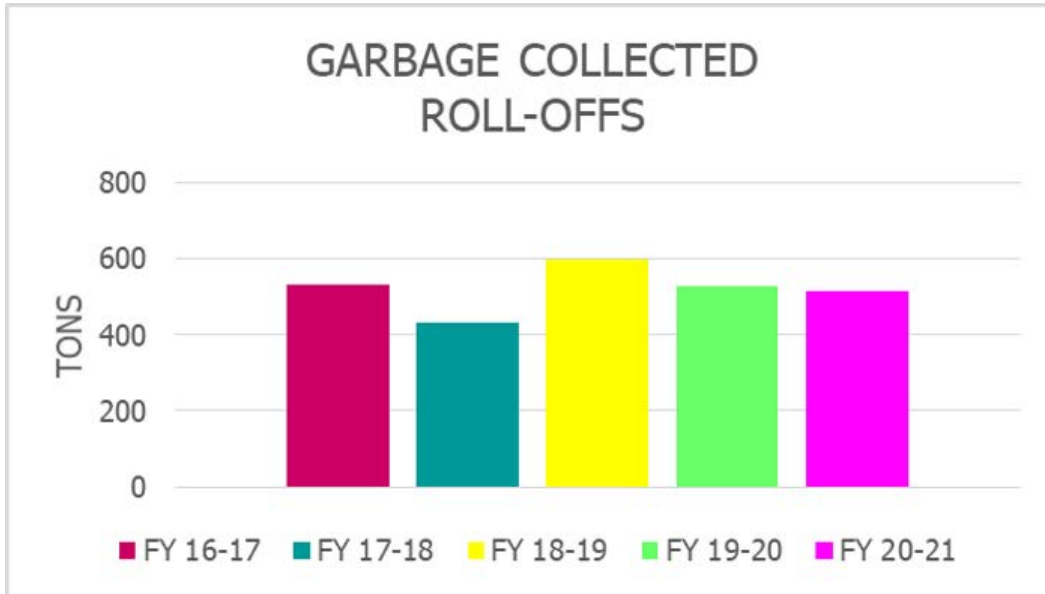


Facility Preventative Maintenance Program: Continue to utilize DMAIC approach to manage facilities.	2025-26	APW Director/ PW Executive Assistant	Costs are estimated during the DMAIC process.	Metric 6	Chapters 6, 7, 8, 10, & 11	N/A
Facility Expansion & Assessment: Conduct a condition assessment of all City-owned facilities not covered by the Texas Reserve study and project useful life and associated costs.	2025-26	APW Director	To be determined	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Benchmark with other cities' approach to solving problems.	2025-26	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Conduct self-assessment of key processes in accordance with American Public Works Association standards.	2025-26	PW Management	Personnel related expenses for hours worked on project	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Train employees on vital issues that affect the department and City.	2025-26	PW Management	Training and travel related expenses - estimated at \$2,555	N/A	Chapters 6, 7, 8, 10, & 11	N/A
Address all traffic safety issues immediately in the field and document them. Continue Padre Blvd Median Phase II: The extension of Padre Medians will improve traffic and pedestrian safety.	2025-26	APW Director/ Right-of-way officer	Estimated total cost of Venue Tax Project is \$9M over a 5 yr. period	Metrics 9, 10, and 11	Chapters 6, 7, 8, 10, & 11	Approved
ICS Training Program: Monitor the weather daily and plan accordingly. ICS trained personnel: Train additional staff on ICS.	2025-26	PW Management	Training and travel related expenses	N/A	Chapters 6, 7, 8, 10, & 11	N/A

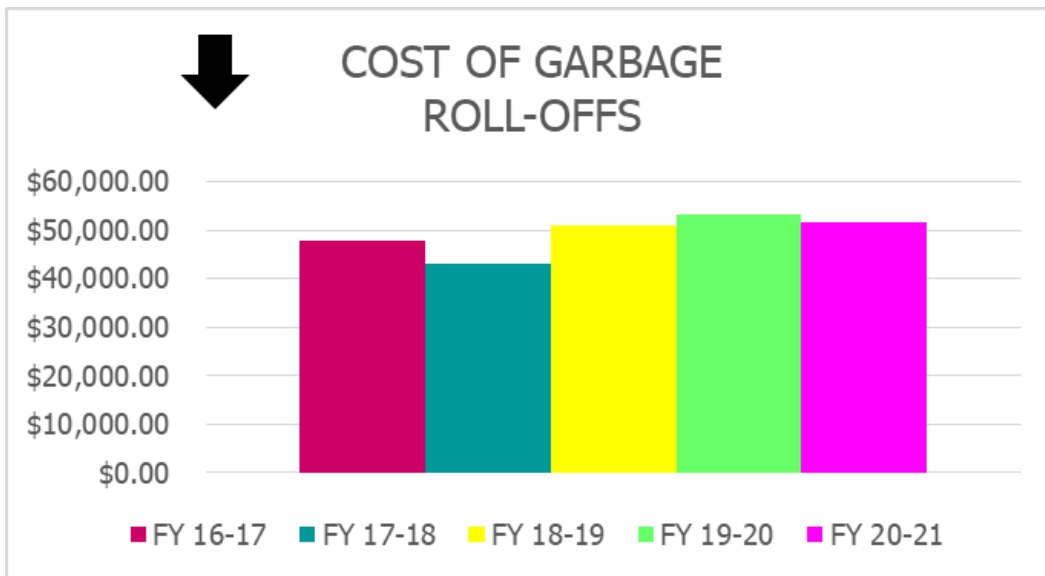
## Performance Metrics

Chapter IV Goal 3 Objective 3.1: The City should continue to provide adequate public services.

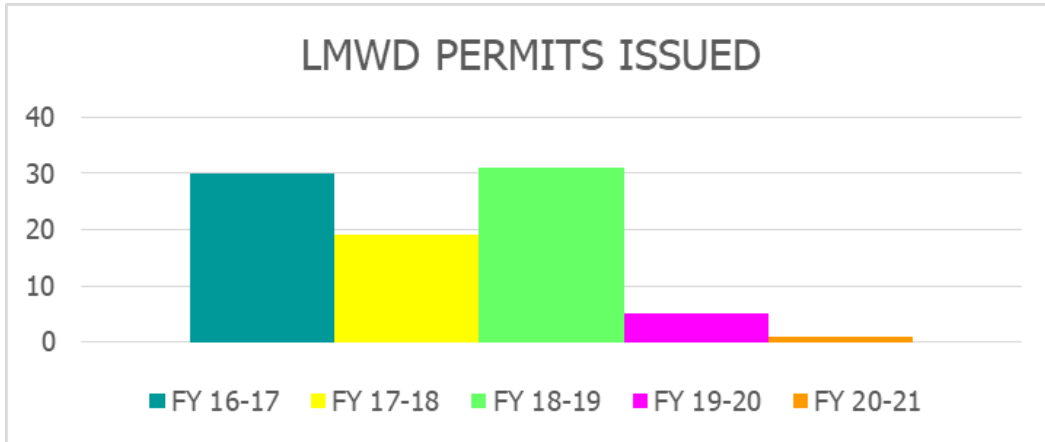
Metric 1:



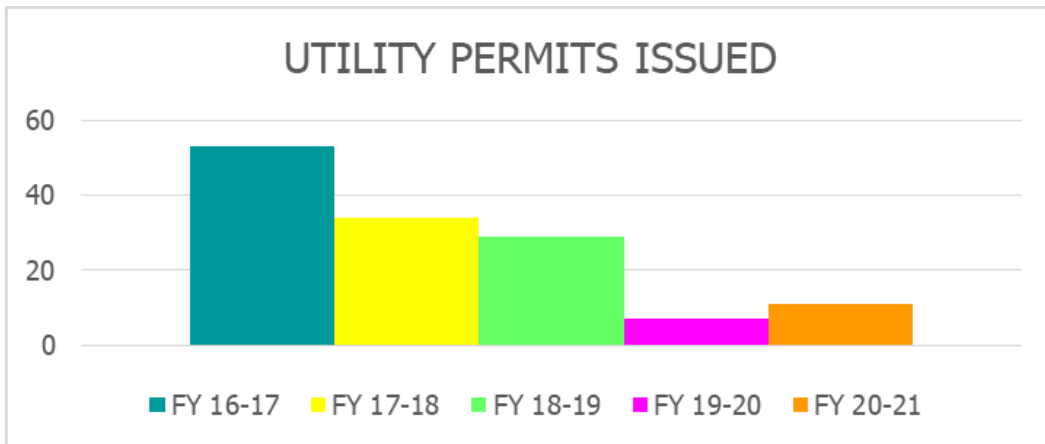
Metric 2:



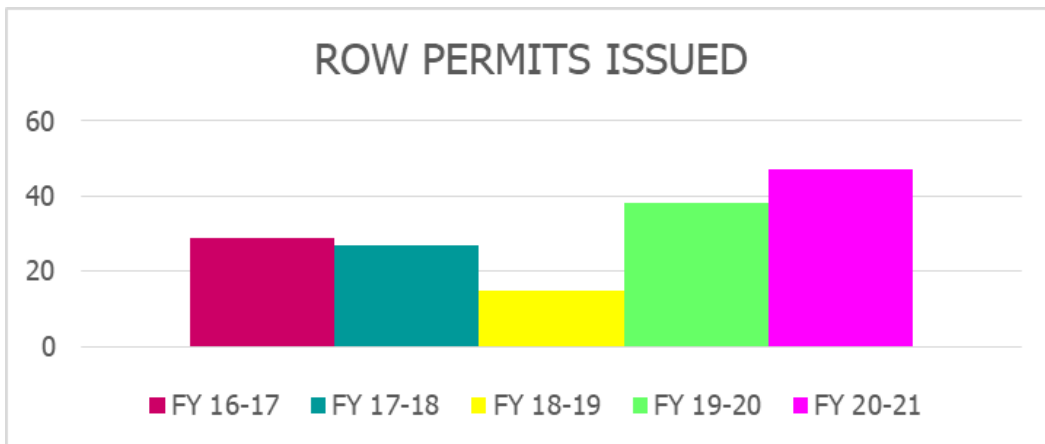
Metric 3:



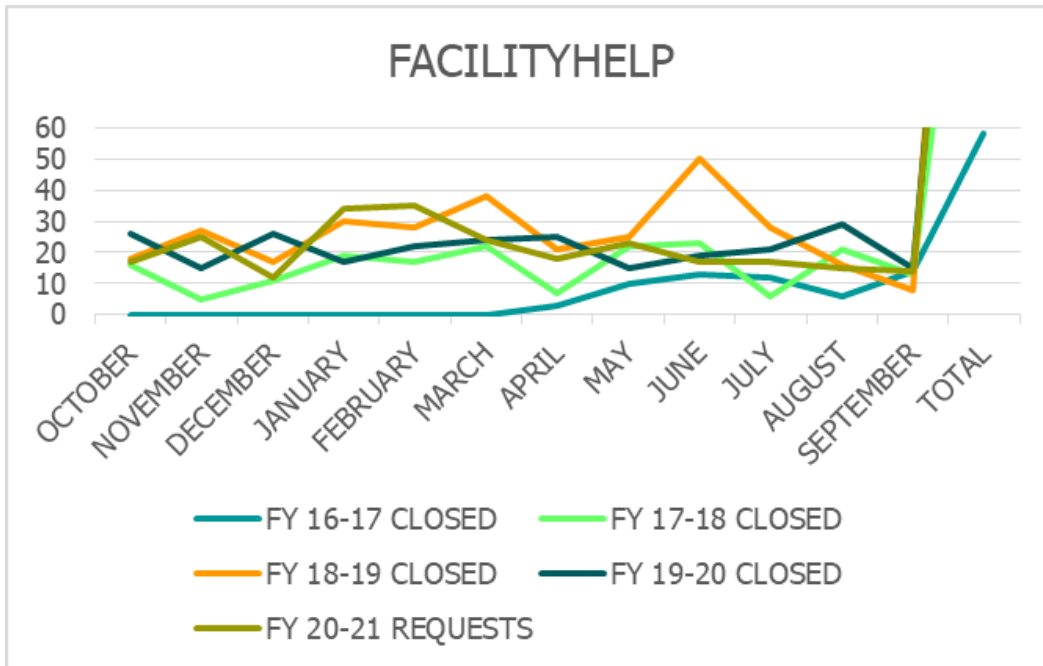
Metric 4:



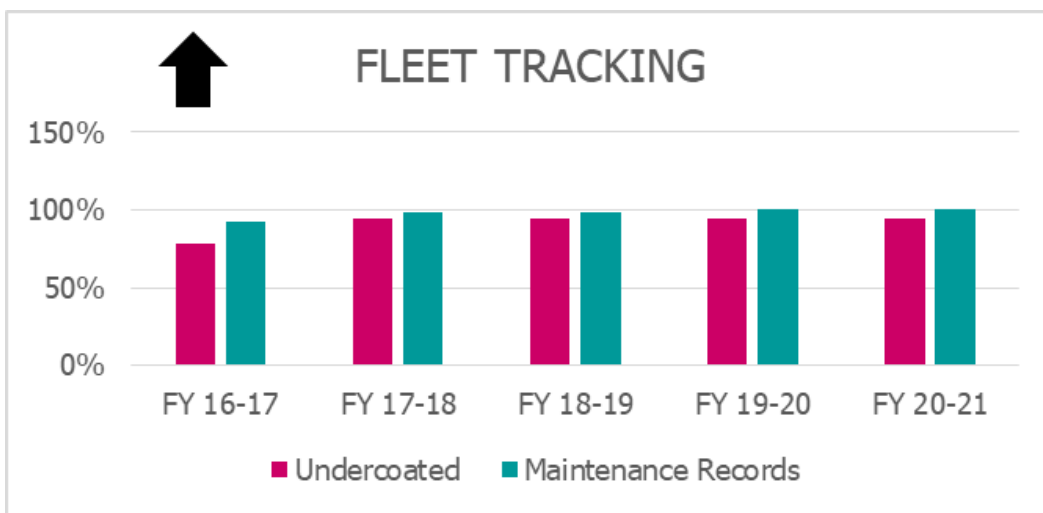
Metric 5:



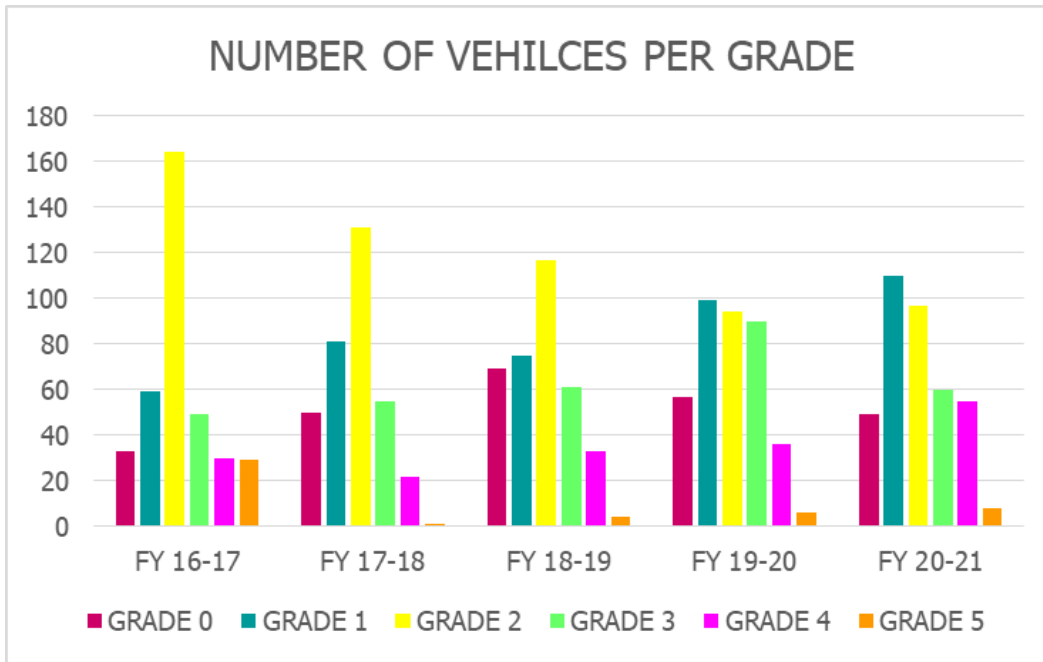
Metric 6:



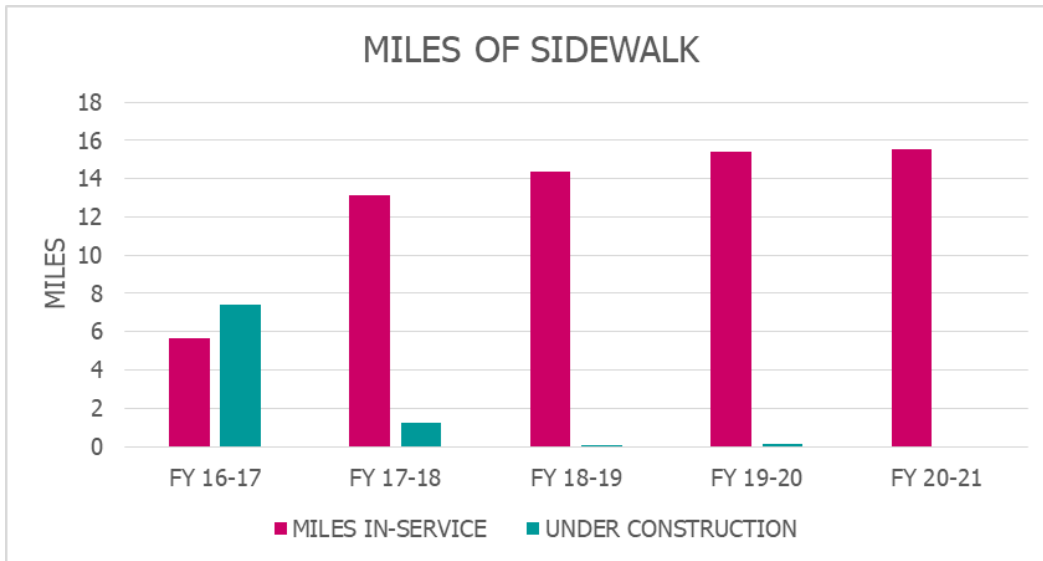
Metric 7:



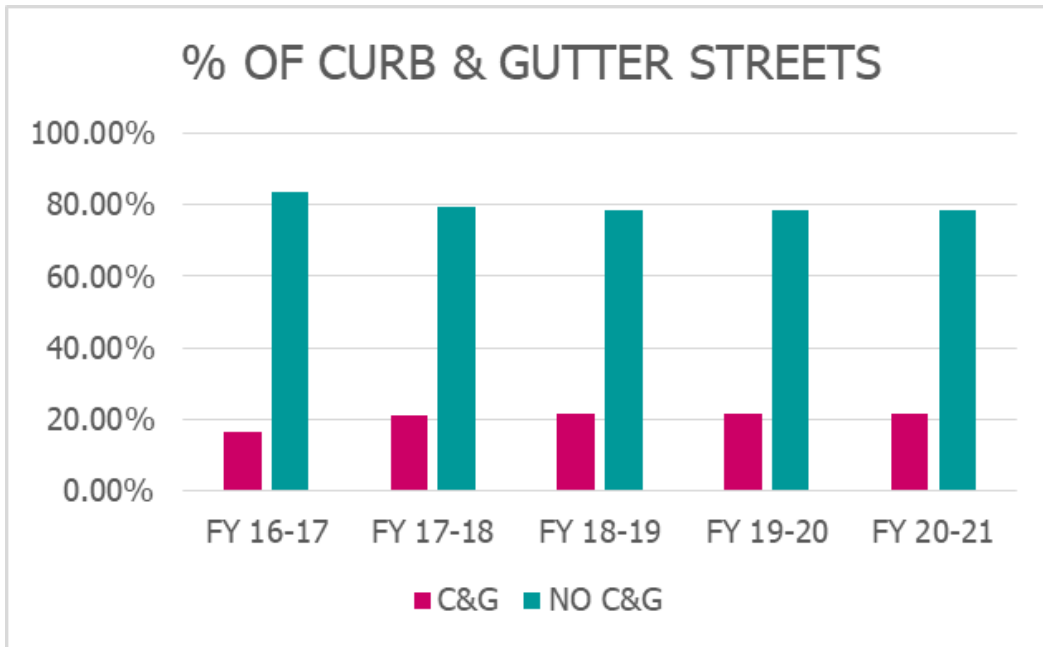
Metric 8:



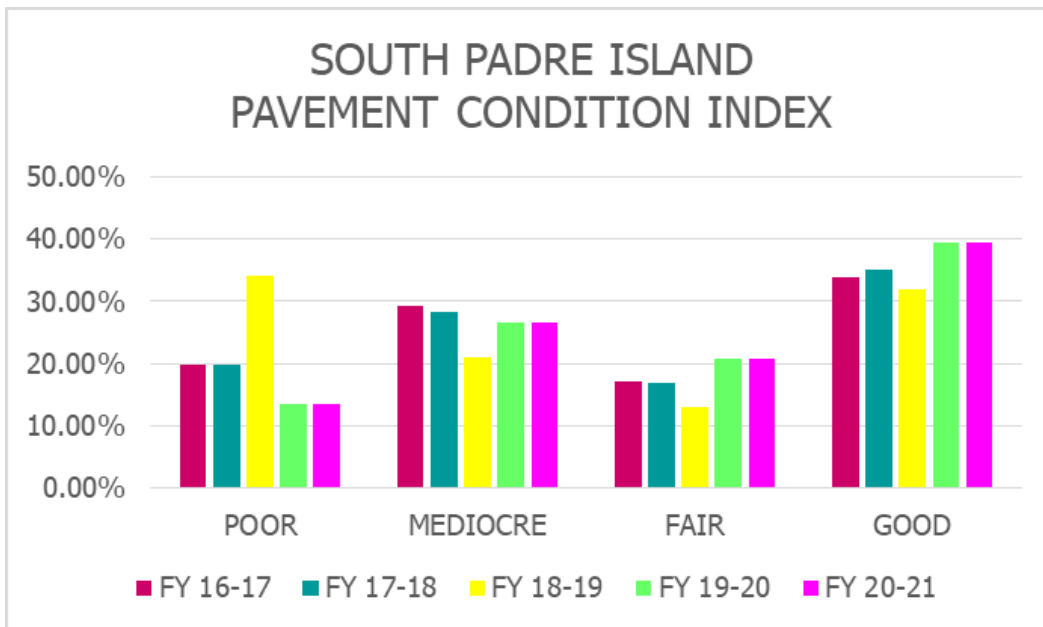
Metric 9:



Metric 10:



Metric 11:



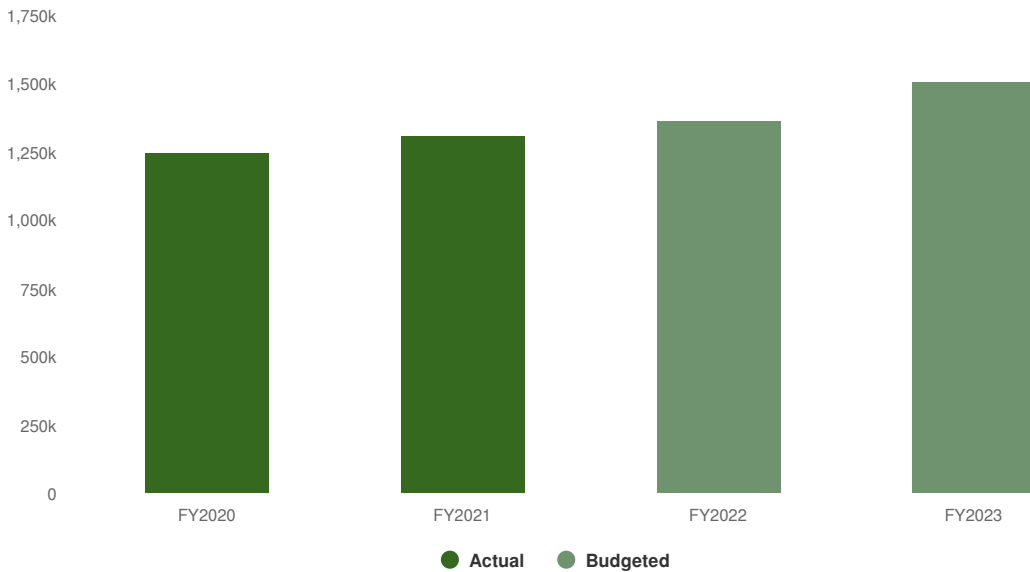
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Public Works Director	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Public Work Inspector	1	1	1	1	1	1
Mechanic/Fleet Foreman	1	1	1	1	1	1
Mechanic	1	1	1	1	1	1
Mechanic Apprentice	1	1	1	1	1	1
Assistant Public Works Director	1	1	1	1	1	1
Facilities Maintenance	3	3	3	3	3	3
Park Forman	1	1	1	1	1	1
Park Maintenance	1	1	1	1	1	1
Public Works Foreman	1	1	1	1	1	1
Public Works Lead	3	3	3	3	3	3
Equipment Operator I	2	2	2	2	2	2
Equipment Operator II	2	2	2	2	2	2
Maintenance	9	9	10	10	10	10
<b>Total Positions:</b>	<b>29</b>	<b>29</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>

## Expenditures Summary

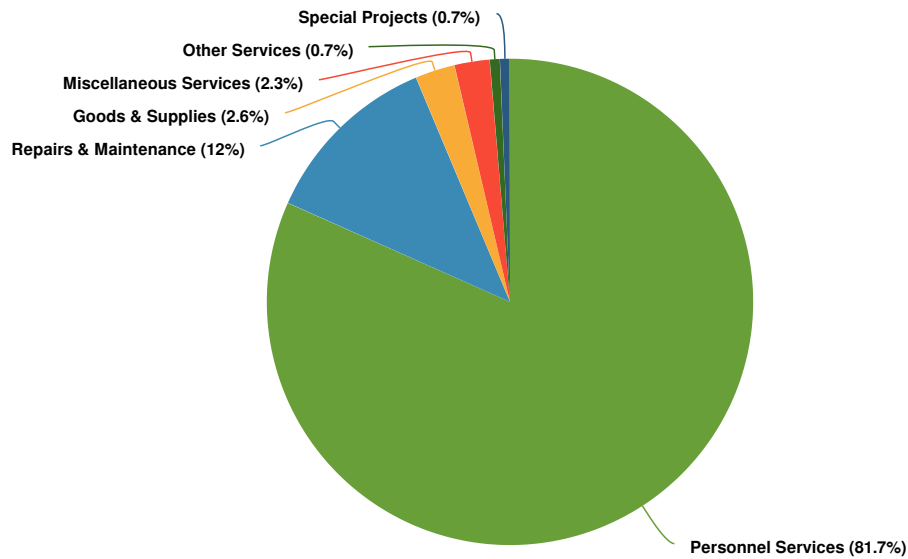
\$1,509,622
\$142,215  
(10.40% vs. prior year)

### Public Works Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$943,149	\$958,449	\$1,102,626	\$1,232,971	11.8%
Goods & Supplies	\$36,172	\$32,884	\$39,680	\$39,836	0.4%
Repairs & Maintenance	\$138,745	\$162,710	\$179,350	\$181,350	1.1%
Miscellaneous Services	\$64,730	\$72,779	\$25,751	\$35,465	37.7%
Equipment > \$5,000 Outlay	\$59,321	\$62,748	\$0	\$0	0%
Other Services	\$9,113	\$9,363	\$10,000	\$10,000	0%
Special Projects	\$0	\$8,823	\$10,000	\$10,000	0%
<b>Total Expense Objects:</b>	<b>\$1,251,231</b>	<b>\$1,307,756</b>	<b>\$1,367,407</b>	<b>\$1,509,622</b>	<b>10.4%</b>



# Fleet Management Department



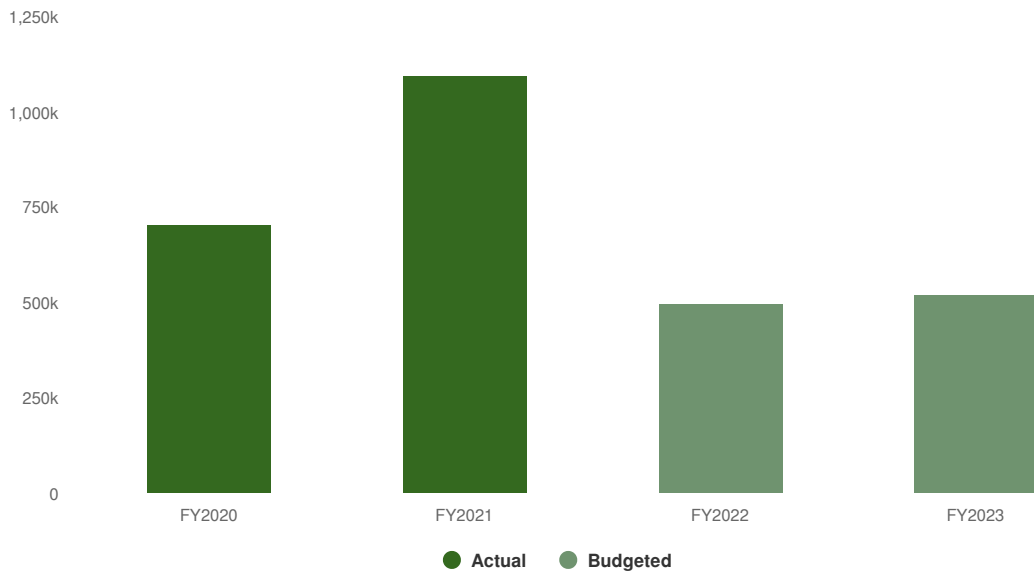
**Jose V. Gonzales**  
Mechanic/Fleet Foreman



## Expenditures Summary

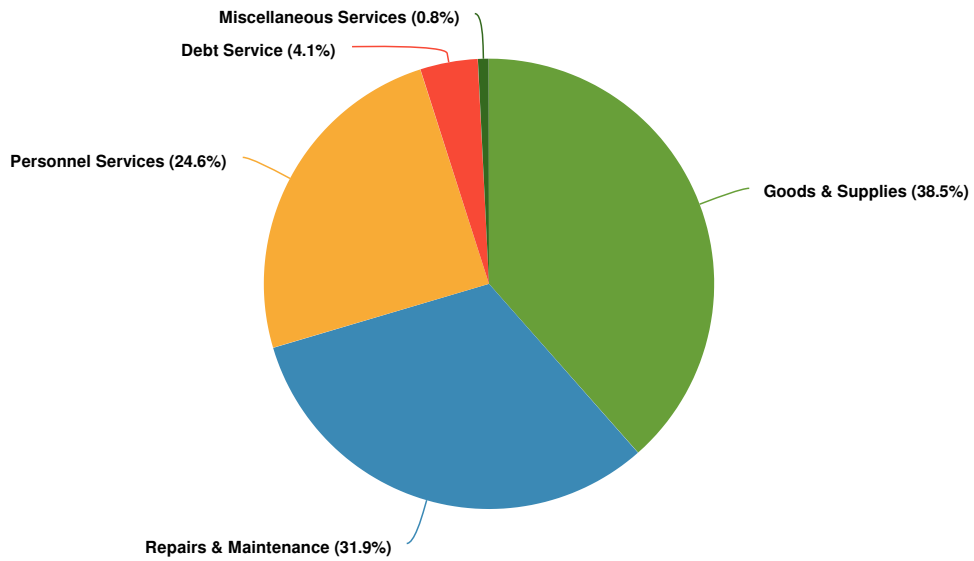
**\$520,691** **\$25,989**  
(5.25% vs. prior year)

Fleet Management Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$119,676	\$116,626	\$120,656	\$128,324	6.4%
Goods & Supplies	\$124,295	\$150,058	\$139,800	\$200,450	43.4%
Repairs & Maintenance	\$186,106	\$233,437	\$157,000	\$166,270	5.9%
Miscellaneous Services	\$1,233	\$1,671	\$2,832	\$4,112	45.2%
Equipment > \$5,000 Outlay	\$202,043	\$516,506	\$0	\$0	0%
Debt Service	\$70,823	\$74,412	\$74,414	\$21,535	-71.1%
<b>Total Expense Objects:</b>	<b>\$704,175</b>	<b>\$1,092,710</b>	<b>\$494,702</b>	<b>\$520,691</b>	<b>5.3%</b>

# Facilities & Grounds Maintenance Department



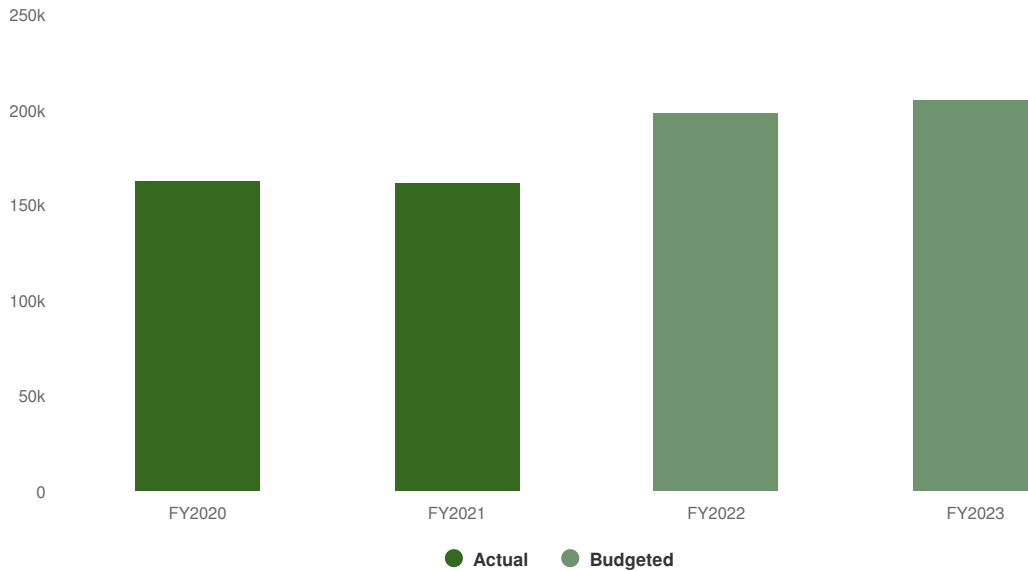
**Jose L. Infante**  
Facility Maintenance Tech/Lead



## Expenditures Summary

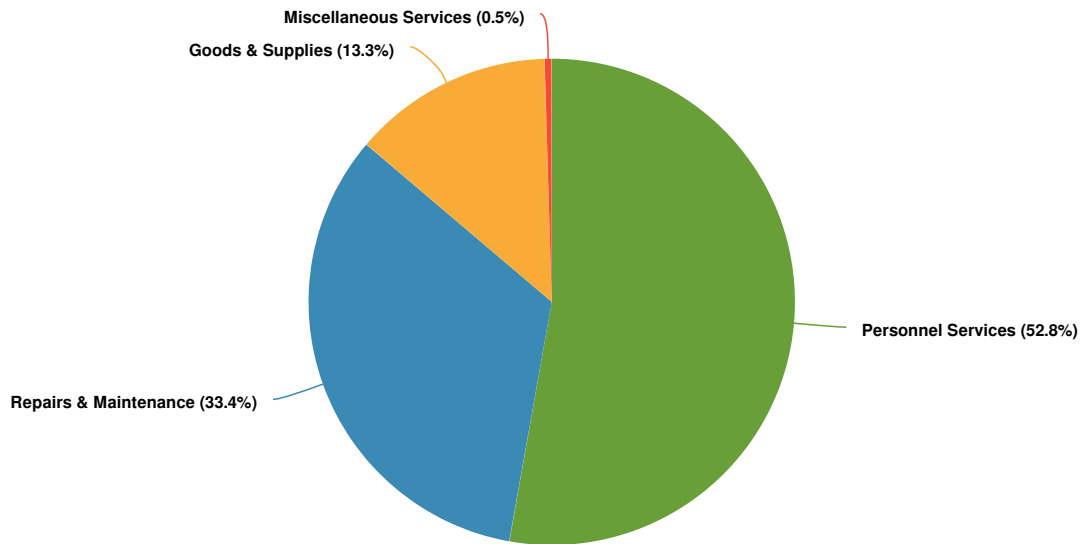
**\$205,374** **\$6,998**  
(3.53% vs. prior year)

Facilities & Grounds Maintenance Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$75,980	\$81,705	\$91,934	\$108,432	17.9%
Goods & Supplies	\$30,997	\$32,250	\$27,245	\$27,345	0.4%
Repairs & Maintenance	\$54,733	\$46,943	\$78,237	\$68,637	-12.3%
Miscellaneous Services	\$920	\$960	\$960	\$960	0%
<b>Total Expense Objects:</b>	<b>\$162,630</b>	<b>\$161,859</b>	<b>\$198,376</b>	<b>\$205,374</b>	<b>3.5%</b>

# Inspections Department



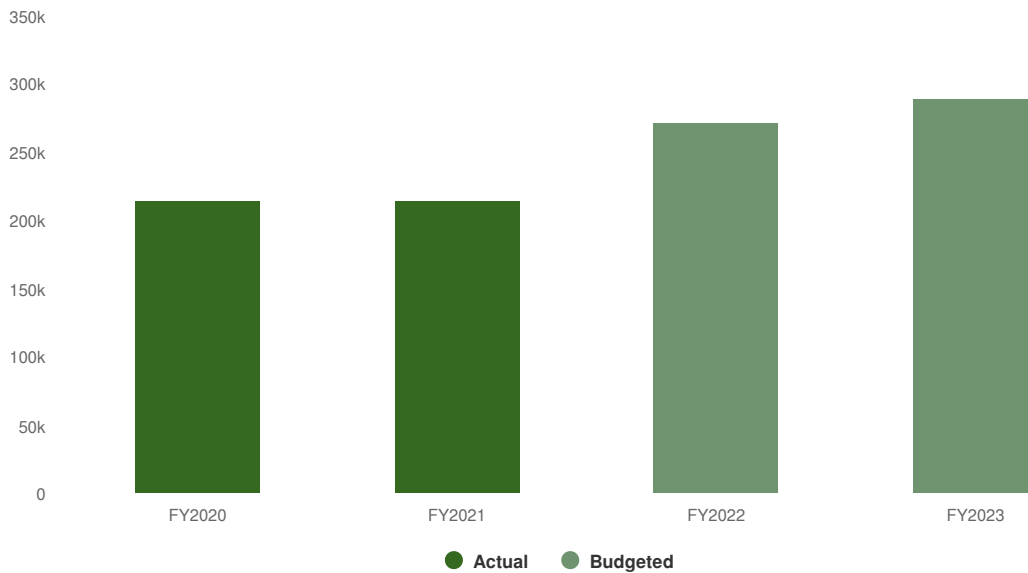
George Martinez  
Building Official



## Expenditures Summary

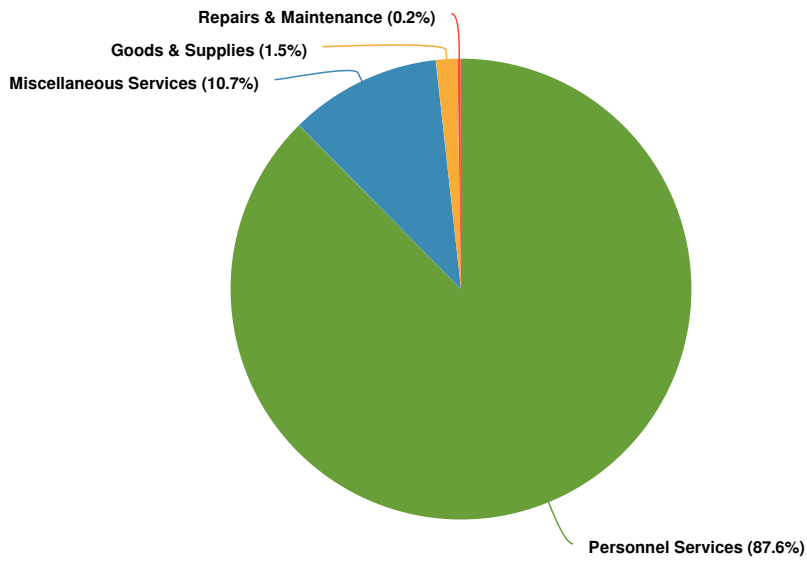
**\$289,688** **\$17,840**  
(6.56% vs. prior year)

Inspections Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$201,177	\$191,745	\$238,319	\$253,740	6.5%
Goods & Supplies	\$1,181	\$3,789	\$3,650	\$4,350	19.2%
Repairs & Maintenance	\$0	\$1,511	\$700	\$700	0%
Miscellaneous Services	\$12,626	\$17,285	\$29,179	\$30,898	5.9%
<b>Total Expense Objects:</b>	<b>\$214,983</b>	<b>\$214,331</b>	<b>\$271,848</b>	<b>\$289,688</b>	<b>6.6%</b>

## General Services Division

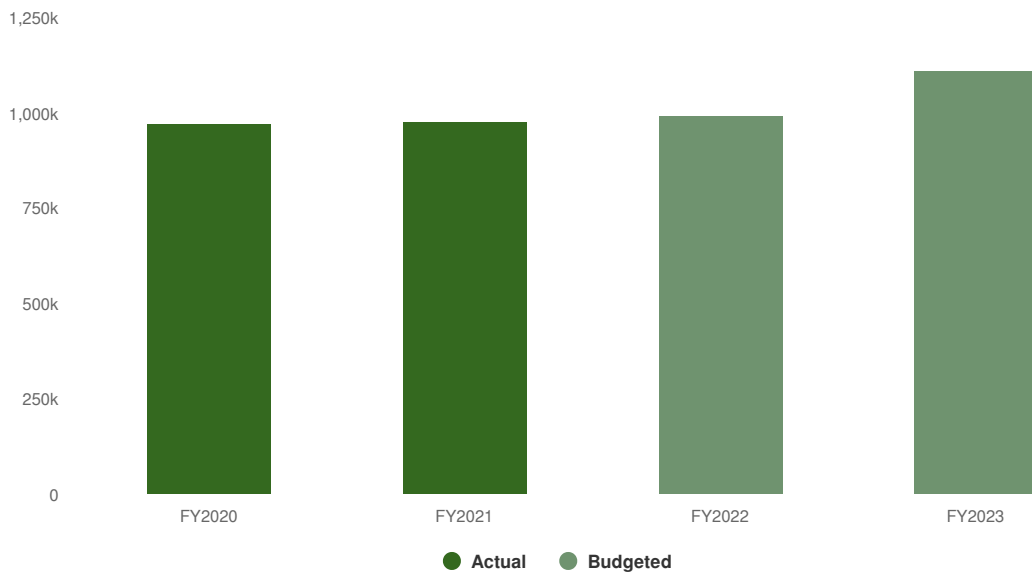


The General Services Division is used for budgeting for items that are Citywide in nature, such as insurance, water, electric, professional services, and various other expenses that cannot be directly tied to one department.

### Expenditures Summary

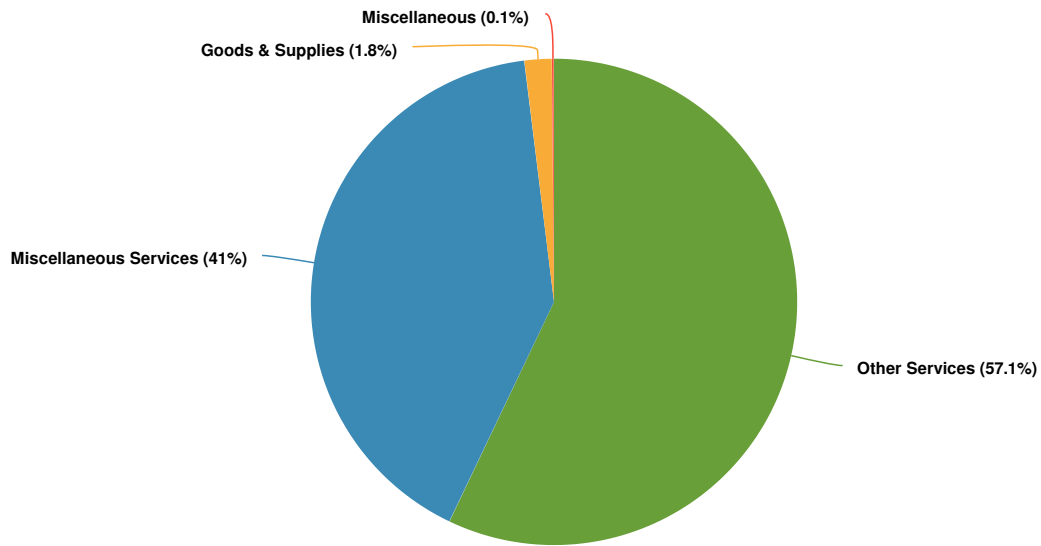
**\$1,107,000** **\$115,511**  
(11.65% vs. prior year)

General Services Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$13,732	\$16,411	\$20,000	\$20,000	0%
Miscellaneous	\$2,511	\$6,886	\$5,000	\$1,500	-70%
Miscellaneous Services	\$413,667	\$423,569	\$396,500	\$453,500	14.4%
Other Services	\$532,773	\$528,936	\$569,989	\$632,000	10.9%
Special Projects	\$9,999	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$972,682</b>	<b>\$975,803</b>	<b>\$991,489</b>	<b>\$1,107,000</b>	<b>11.7%</b>



## Special Projects Division

**Friends of Animal Rescue**



**Sea Turtle Inc.**



**SPI Birding & Nature Center**



**Friends of RGV Reef**



**Coastal Studies Lab**

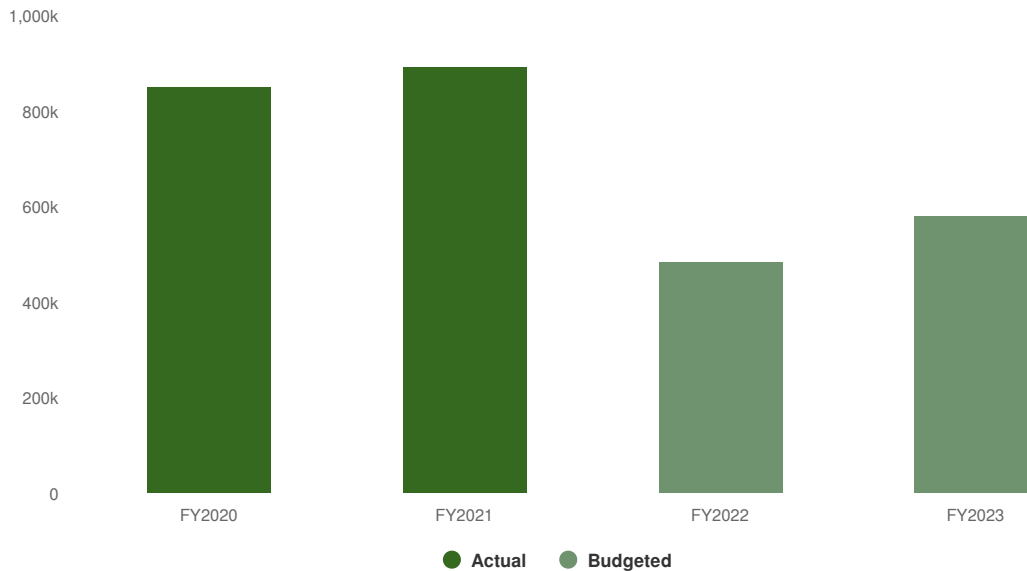


The Special Projects Division is used to budget for non-recurring expenses, one-time events, and donations to various organizations throughout the Rio Grande Valley.

## Expenditures Summary

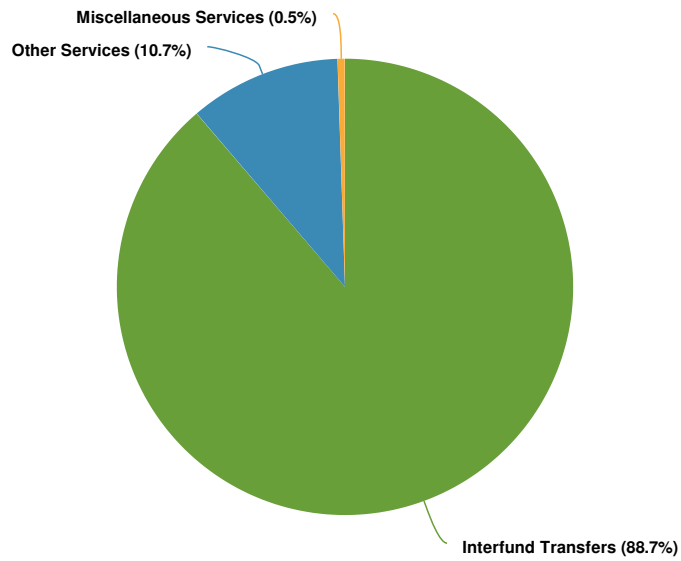
**\$582,156**    **\$98,230**  
(20.30% vs. prior year)

Special Projects Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$6,738	\$2,466	\$3,000	\$3,000	0%
Equipment > \$5,000 Outlay	\$0	\$388,345	\$0	\$0	0%
Interfund Transfers	\$771,381	\$438,228	\$419,926	\$516,656	23%
Other Services	\$65,097	\$63,276	\$61,000	\$62,500	2.5%
Special Projects	\$9,882	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$853,097</b>	<b>\$892,315</b>	<b>\$483,926</b>	<b>\$582,156</b>	<b>20.3%</b>

## Hotel Motel Fund Summary



**Blake Henry**  
CVB Executive Director

## Welcome to South Padre Island

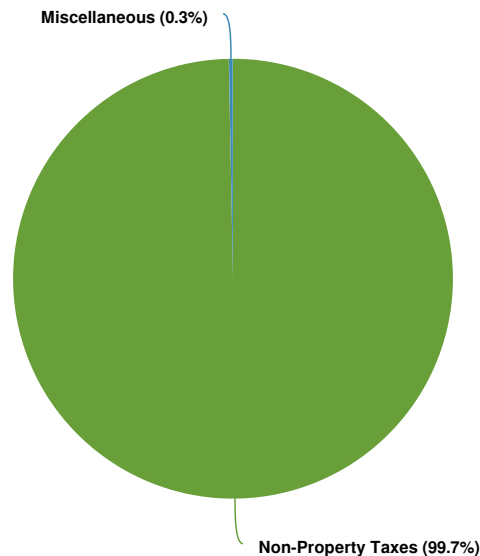


The Hotel/Motel Fund is used to account for occupancy tax collections. This fund is used to account for the portion of collections used for tourism, advertising, and promotion.

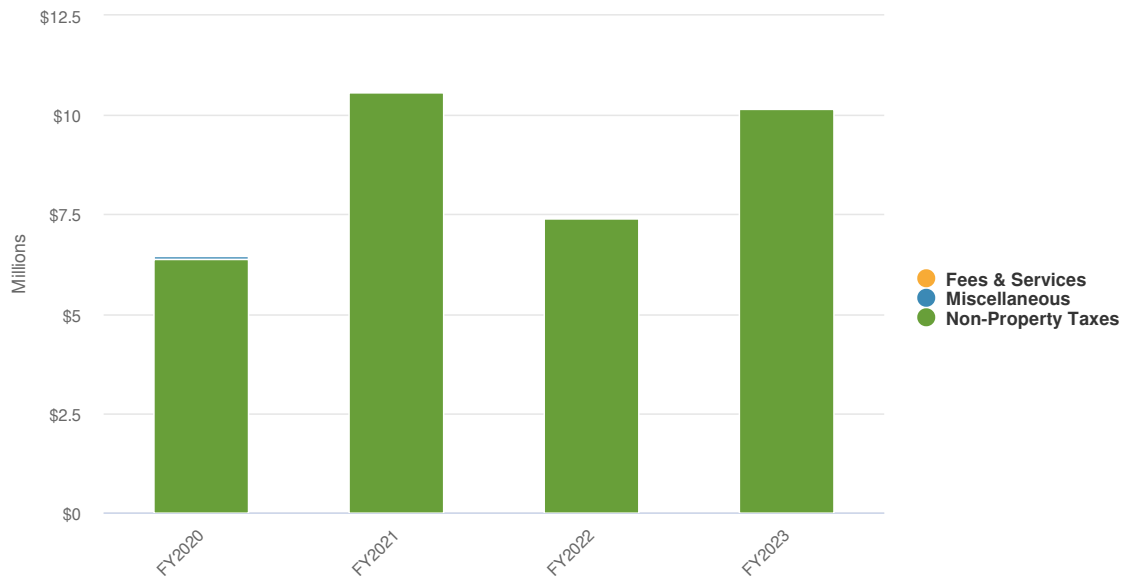
The City of South Padre Island is projecting \$10.2M of revenue for FY 2023, which represents a 37.46% increase over the FY 2022 adopted budget. Budgeted expenditures are projected to increase by 13.04% to \$7.4M in FY 2023.

## Hotel Motel Fund Revenues

### Projected 2023 Revenues by Source



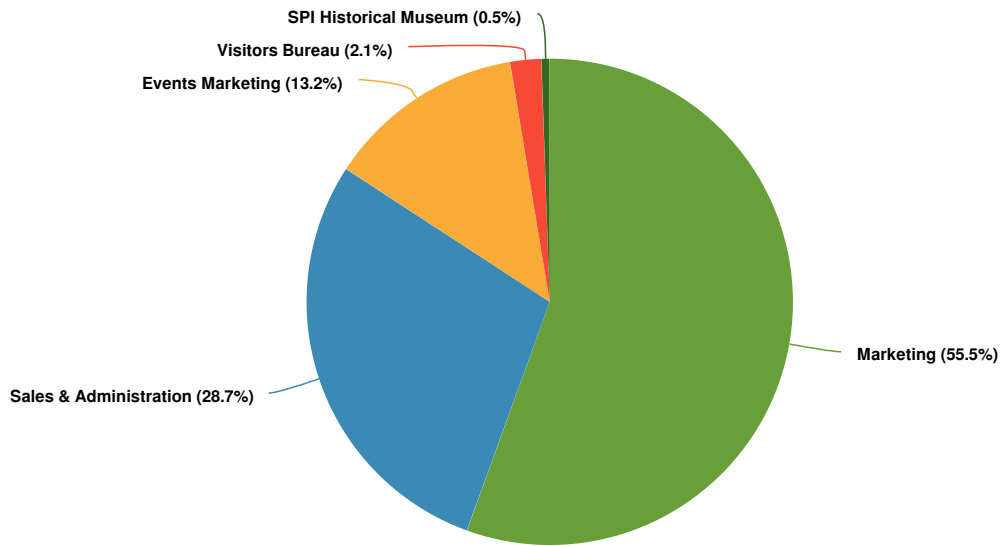
### Budgeted and Historical Revenues by Source



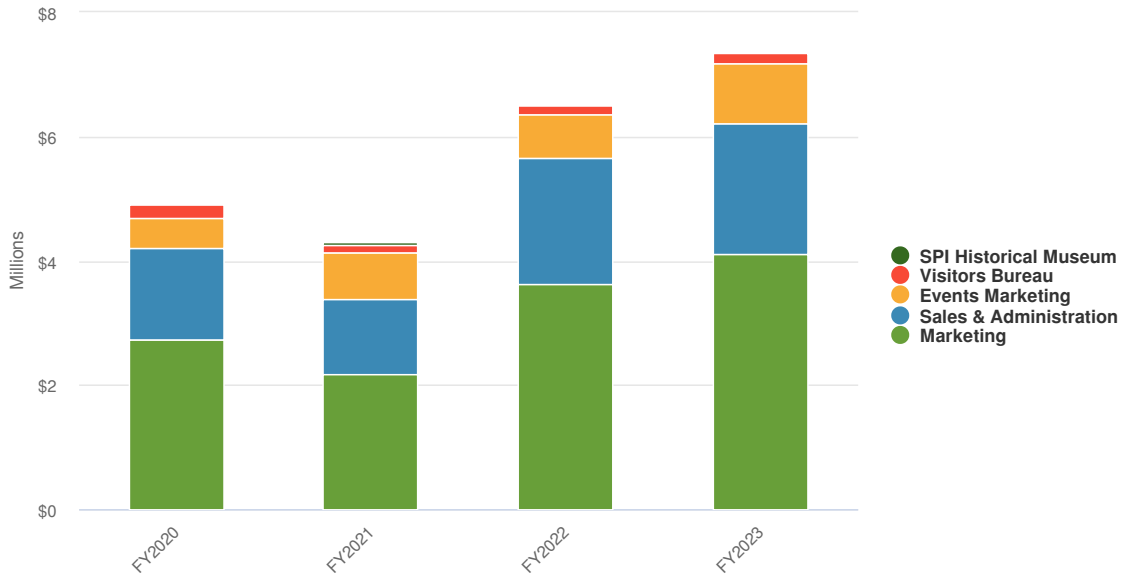
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$6,383,471	\$10,556,331	\$7,393,521	\$10,174,515	37.6%
Fees & Services	\$3,501	\$14,489	\$7,000	\$0	-100%
Miscellaneous	\$60,084	\$30,172	\$23,000	\$30,000	30.4%
<b>Total Revenue Source:</b>	<b>\$6,447,055</b>	<b>\$10,600,992</b>	<b>\$7,423,521</b>	<b>\$10,204,515</b>	<b>37.5%</b>

# Expenditures by Function

## Budgeted 2023 Expenditures by Function



## Budgeted and Historical Expenditures by Function



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expenditures					
Current					
Convention & Visitors Bureau					
Visitors Bureau	\$204,641	\$130,949	\$149,308	\$153,165	2.6%
Sales & Administration	\$1,469,109	\$1,215,662	\$2,032,974	\$2,114,879	4%
Events Marketing	\$496,249	\$739,517	\$697,744	\$972,900	39.4%
Marketing	\$2,734,324	\$2,179,417	\$3,615,500	\$4,100,000	13.4%
SPI Historical Museum	\$2,291	\$27,542	\$34,000	\$40,000	17.6%
<b>Total Convention &amp; Visitors Bureau:</b>	<b>\$4,906,614</b>	<b>\$4,293,086</b>	<b>\$6,529,526</b>	<b>\$7,380,944</b>	<b>13%</b>
<b>Total Current:</b>	<b>\$4,906,614</b>	<b>\$4,293,086</b>	<b>\$6,529,526</b>	<b>\$7,380,944</b>	<b>13%</b>
<b>Total Expenditures:</b>	<b>\$4,906,614</b>	<b>\$4,293,086</b>	<b>\$6,529,526</b>	<b>\$7,380,944</b>	<b>13%</b>

## Convention & Visitors Bureau Division

The CVB Division & Administration is responsible for the marketing of South Padre Island as a destination for tourists, meeting planners, sporting events, special events and other tourism activities. As defined by the state hotel occupancy tax law, the main emphasis is on the development of activities generating overnight guests on South Padre Island.

In accomplishing this task, the CVB works with the Convention and Visitors Bureau Advisory Board, which was appointed by the City Council. The CVA Board recommends a marketing plan and their input on the operating budget to the City Council for final approval. The CVBA Board has oversight over the following divisions:

- Visitor Center
- Sales and Administration
- Special Events
- Marketing
- SPI Historical Museum
- Convention Center

The CVB is the main City agency involved with the economic growth of this community through tourism.

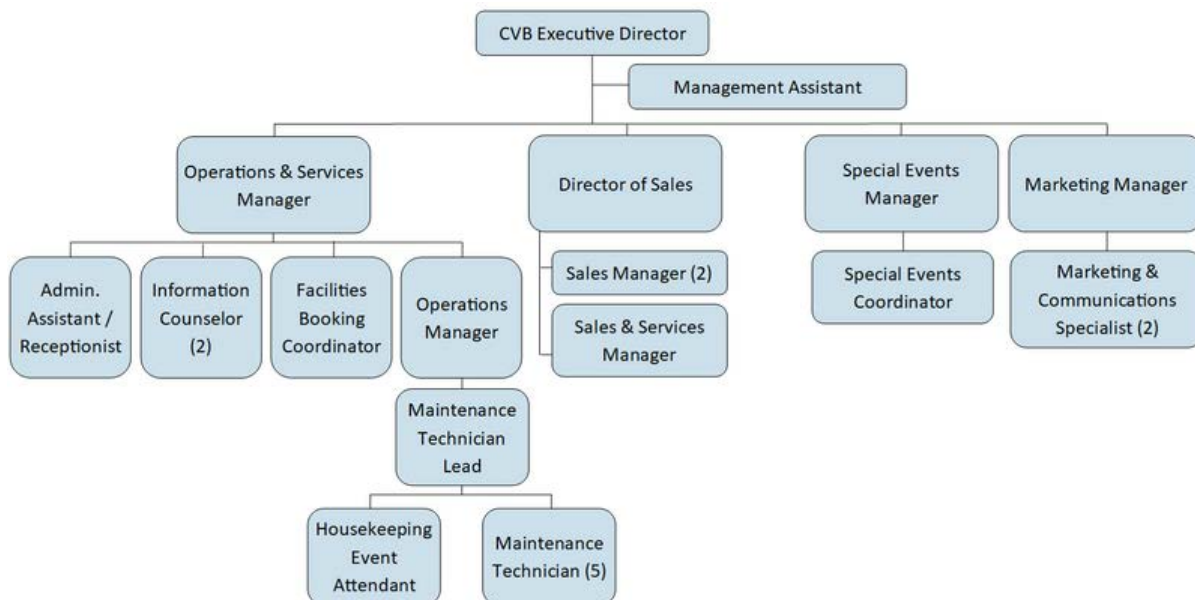
Major Goals:

1. Maintain the highest skilled and most dynamic sales and marketing teams.
2. Develop and promote an active lifestyle brand based on market research.
3. Maintain and expand a comprehensive research program.

Our Planning Indicators and Focus:

Our CVB Sales Team, along with our CVA Board, will work to develop a comprehensive list of tradeshow that directly tie into strategies of the marketing campaign. We will monitor local hotel occupancy tax collections in the local area, changes in lodging inventory, occupancy rates, and other trends with area businesses in the Rio Grande Valley and the State of Texas.

### Organizational Chart



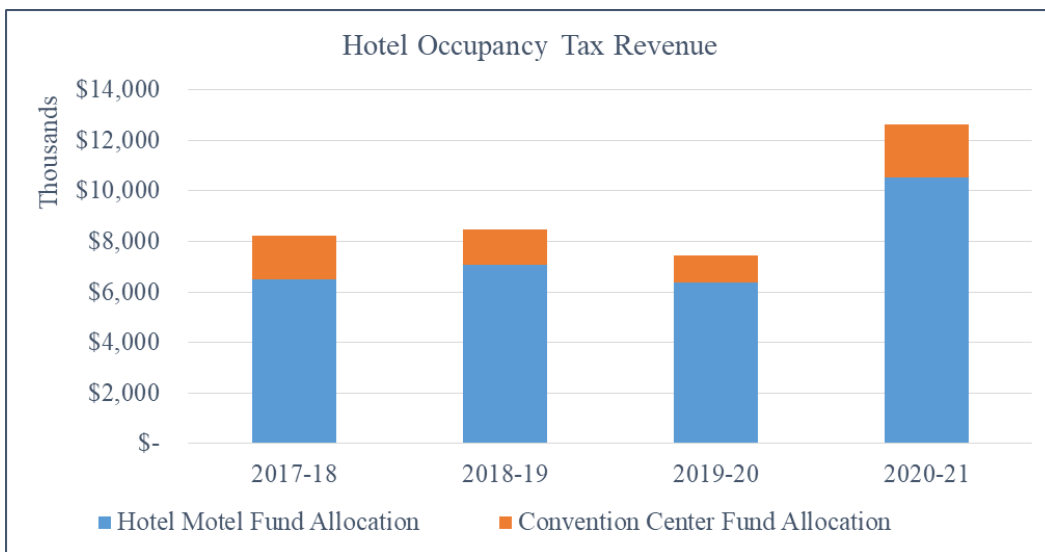
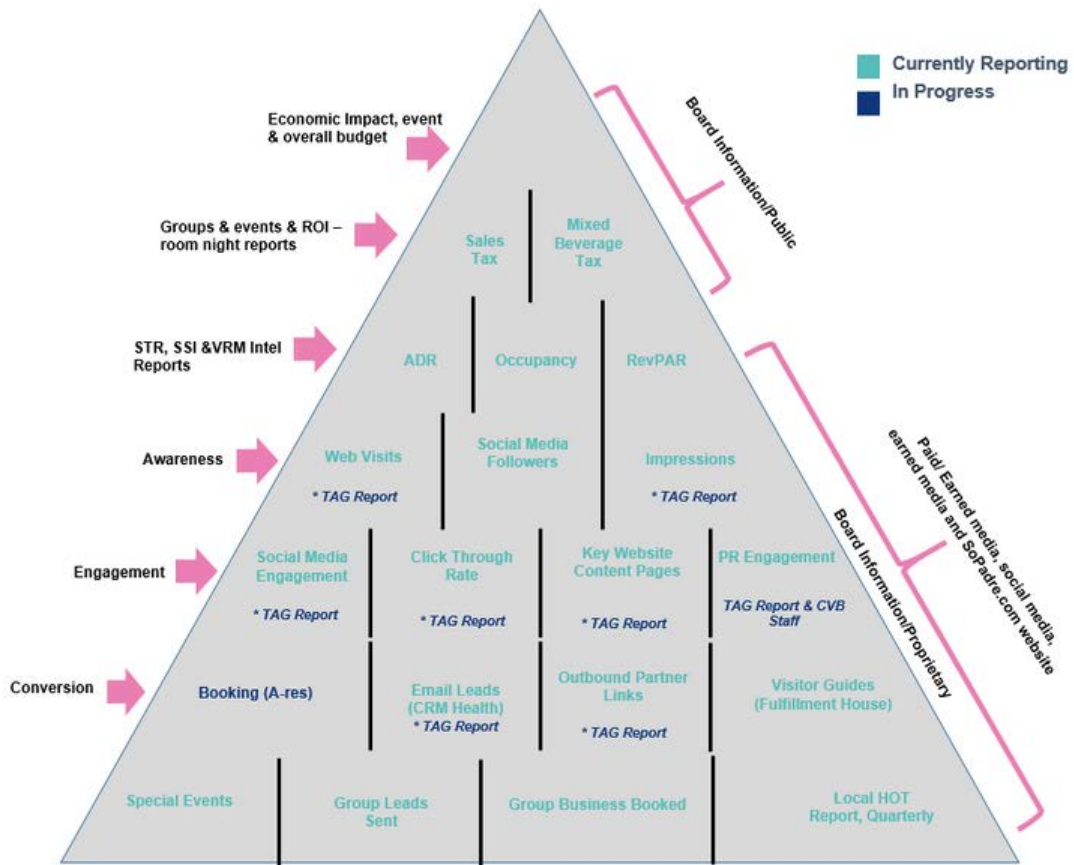
## Strategic Objectives and Work Plan for the Next Five Years

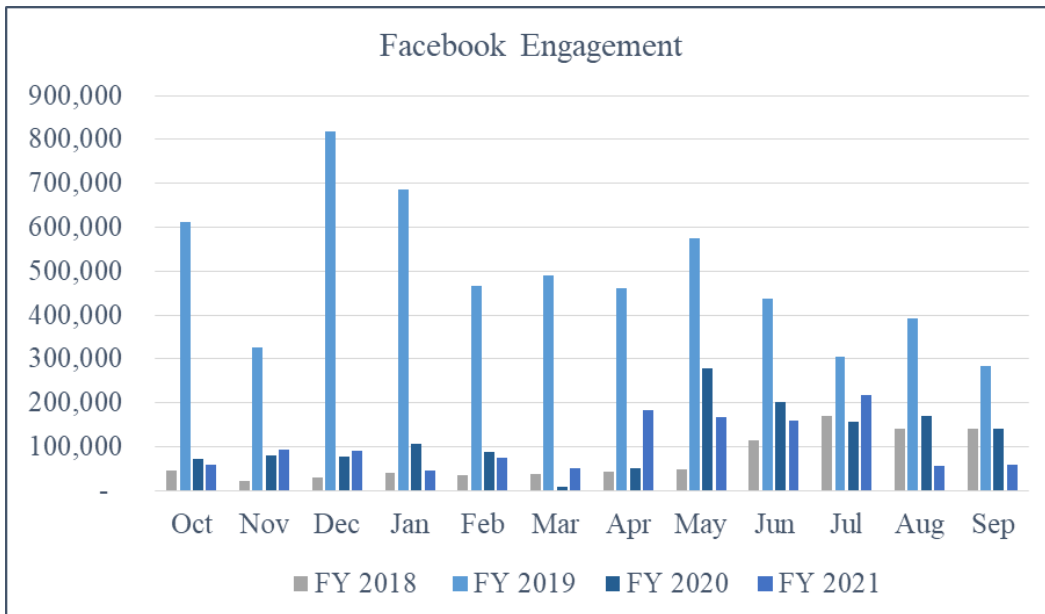
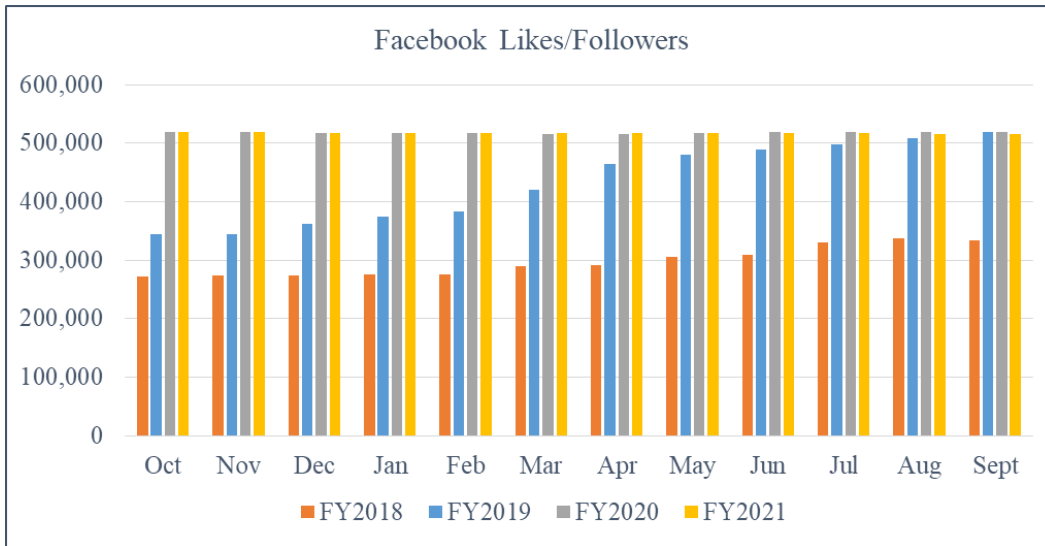
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Conduct robust comprehensive research to generate ways forward for the entire destination (Y.S.).	2022-23	CVB Executive Director & Operations & Services Manager	\$300k	HOT	Chapter 5	N/A
Develop a hospitality training program in partnership with SPI Stakeholders within the destination.	2022-23	CVB Executive Director & Operations & Services Manager	\$20k	Impressions	Chapter 5	N/A
Design a Kids Zone at Valley International Airport - Harlingen.	2022-23	CVB Executive Director & Operations & Services Manager	\$35k	HOT	Chapter 5	Proposed
Support feasibility studies on the development of infrastructure, potential events and possible future business.	2022-23	CVB Executive Director & Operations & Services Manager	\$20k	Bookings	Chapter 5	N/A
Conduct full research plans and data collection.	2022-23	CVB Executive Director & Operations & Services Manager	\$300k	Impressions	Chapter 5	N/A
Sustain our current customer base.	2022-23	CVB Executive Director & Operations & Services Manager	N/A	HOT	Chapter 5	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Convention Centre expansion	2023-24	CVB Executive Director & Operations & Services Manager	\$14m	HOT/ Venue Tax	Chapter 5	Approved
Phase I - Sales Office Expansion	2023-24	CVB Executive Director & Operations & Services Manager	\$150k	HOT/ Venue Tax	Chapter 5	Proposed

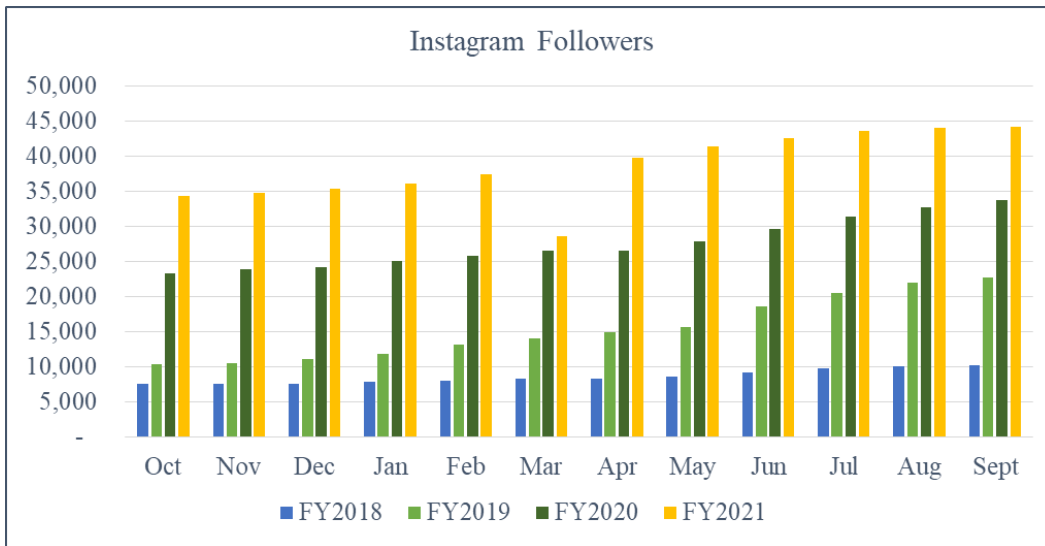


Phase II - Facility Expansion, Design and Conceptual	2023-24	CVB Executive Director & Operations & Services Manager	\$250k	Venue Tax	Chapter 5	Proposed
Phase II - Facility Expansion	2023-24	CVB Executive Director & Operations & Services Manager	\$6m	Venue Tax	Chapter 5	Proposed
Phase III - BlackBox Theatre, Design, Conceptual	2023-24	CVB Executive Director & Operations & Services Manager	\$250k	Venue Tax	Chapter 5	Proposed
Phase IIIa - BlackBox Theatre	2023-24	CVB Executive Director & Operations & Services Manager	\$4m	Venue Tax	Chapter 5	Proposed
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Reroofing of Original CC	2025-26	CVB Executive Director & Operations & Services Manager	To be determined	HOT Reserves	Chapter 5	Proposed
Refurbishing Boardwalk	2025-26	CVB Executive Director & Operations & Services Manager	To be determined	HOT Reserves	Chapter 5	Proposed

# Performance Metrics







## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
CVB Executive Director	1	1	1	1	1	1
Management Assistant	1	1	1	1	1	1
Operations & Service Manager	1	1	1	1	1	1
Operations Manager	1	1	1	1	1	1
Special Events Manager	1	1	1	1	1	1
Special Events Coordinator	1	1	1	1	1	1
Director of Sales	0	1	1	1	1	1
Sales & Services Manager	1	1	1	1	1	1
Face Booking Coordinator	1	1	1	1	1	1
Sales Manager	2	2	2	2	2	2
Operation Staff	7	7	7	7	7	7
Receptionist/Admin Assistant	1	1	1	1	1	1
Information Counselors	2	2	2	2	2	2
Part-Time Information Counselors	2	2	2	2	2	2
Marketing Manager	1	1	1	1	1	1
Marketing & Communication Specialist	2	2	2	2	2	2
<b>Total Positions:</b>	<b>25</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>

## Visitors Center Division



The South Padre Island Visitors Center (VC) is the beginning of our guests' experience on South Padre Island. From the initial request for information, to their arrival and throughout their stay, we are to make sure they are welcomed and well informed on all aspects of their South Padre Island experience. Our visitors are greeted warmly by well-informed staff with professional and friendly attitudes.

### Major Goals:

1. Building Upgrade: Because tourism is the economic engine for the City, the Visitors Center must be maintained as the City's hospitality headquarters to ensure information is readily available in an aesthetically pleasing setting.
2. Update Technology: To better serve our guests and the community, we will add two new laptops and one server in the reception area.
3. Serve as an information center for area businesses: To assist City businesses with promoting services, we will keep updated information offerings which will also allow us to give area businesses feedback from our Island guests.

### Our Planning Indicators and Focus:

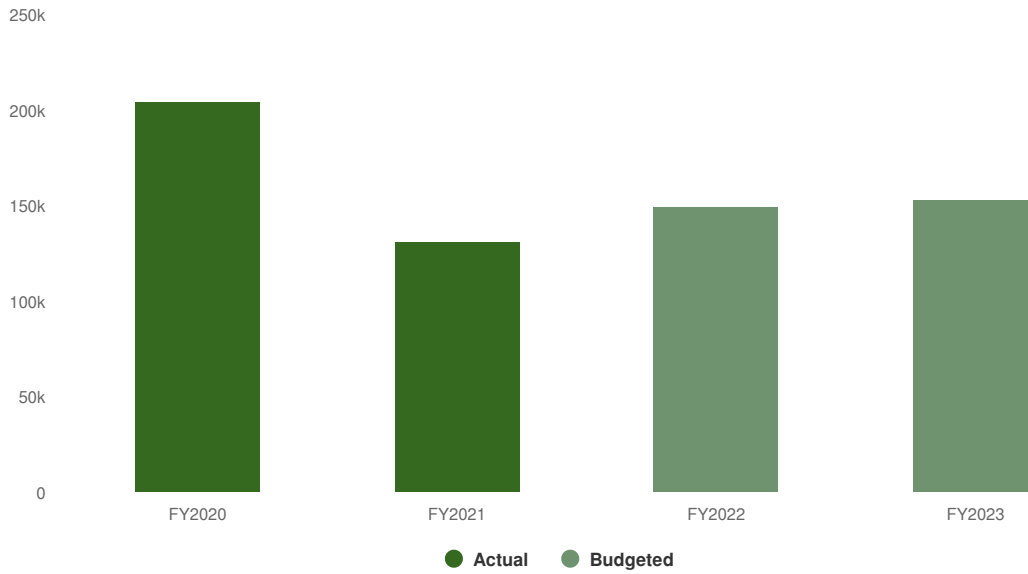
The mission of the Visitors Center is to provide services that enhance tourism, increase the length of stay of our overnight guests, and increase revenue for all businesses on the Island. This will happen by improving the partnership between businesses and the Visitors Center and implementing activity and performance measures, including keeping track of:

- Greet walk-in visitors and provide accurate SPI information.
- Latest information to our visitors regarding programs, events, and venues.
- The number of businesses that display brochures at the Visitors Center.
- Events held at the Visitors Center and the CVB.
- Records regarding the daily number of walk-ins.
- Daily emails and zip codes.
- International visitors and the different countries of which they come from.
- Number of phone calls requesting Island information.
- Operating status of Island businesses and all venues.
- Island's events, festivities, and activities.
- Island restaurants' menus, specials, and coupons.
- Reports requested by the CVB Director.
- Chamber of Commerce usage of the Visitor Center conference room.
- Partner's current contact information.
- Courtesy calls to our partners in regards to promotional materials.
- Reports for the Texas Department of Transportation (TX DOT) Travel Literature Program/Fulfillment Branch.
- Facilities, grounds, and entire property to ensure a clean, pleasant and friendly atmosphere.
- Inventory of brochures, menus, pamphlets and magazines from our partners to ensure we always have enough and never run out.

## Expenditures Summary

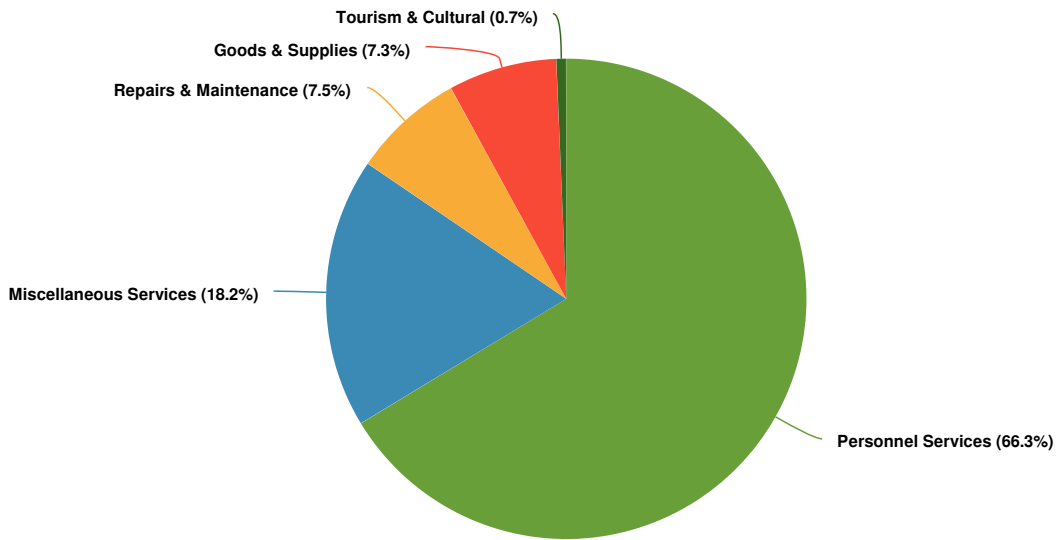
**\$153,165** **\$3,857**  
(2.58% vs. prior year)

### Visitors Center Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$139,924	\$96,787	\$97,748	\$101,605	3.9%
Goods & Supplies	\$8,996	\$5,247	\$11,500	\$11,200	-2.6%
Repairs & Maintenance	\$14,350	\$7,687	\$11,500	\$11,500	0%
Miscellaneous Services	\$41,371	\$20,679	\$27,760	\$27,860	0.4%
Tourism & Cultural	\$0	\$549	\$800	\$1,000	25%
<b>Total Expense Objects:</b>	<b>\$204,641</b>	<b>\$130,949</b>	<b>\$149,308</b>	<b>\$153,165</b>	<b>2.6%</b>

## Sales & Administration Division

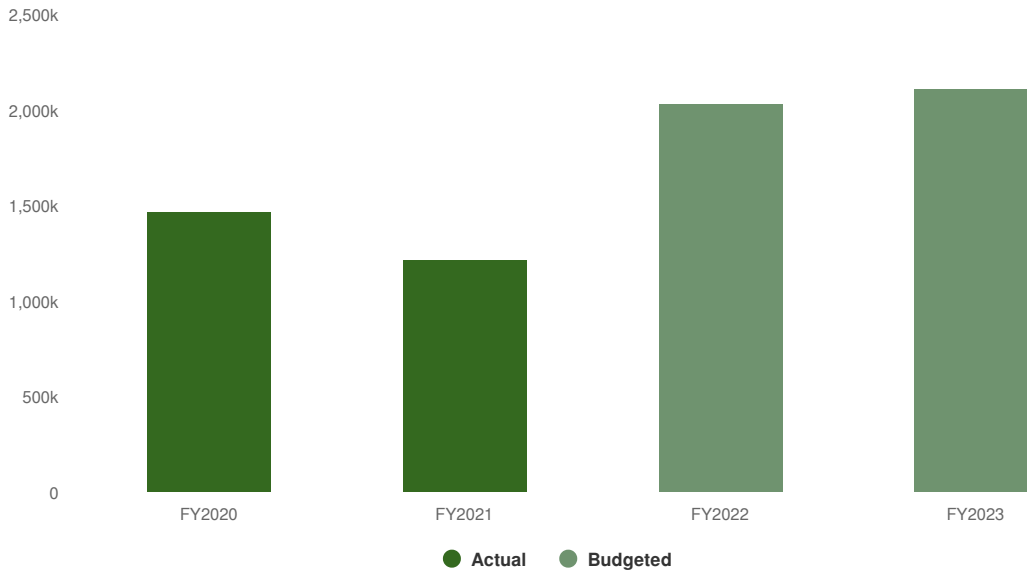


Our experienced sales team focuses on booking meetings, conventions, tradeshows, and events at the South Padre Island Convention Center, Island hotels, and offsite venues. Attendees stay overnight, dine in restaurants, visit our beach and bayside attractions, and more.

### Expenditures Summary

**\$2,114,879** **\$81,905**  
(4.03% vs. prior year)

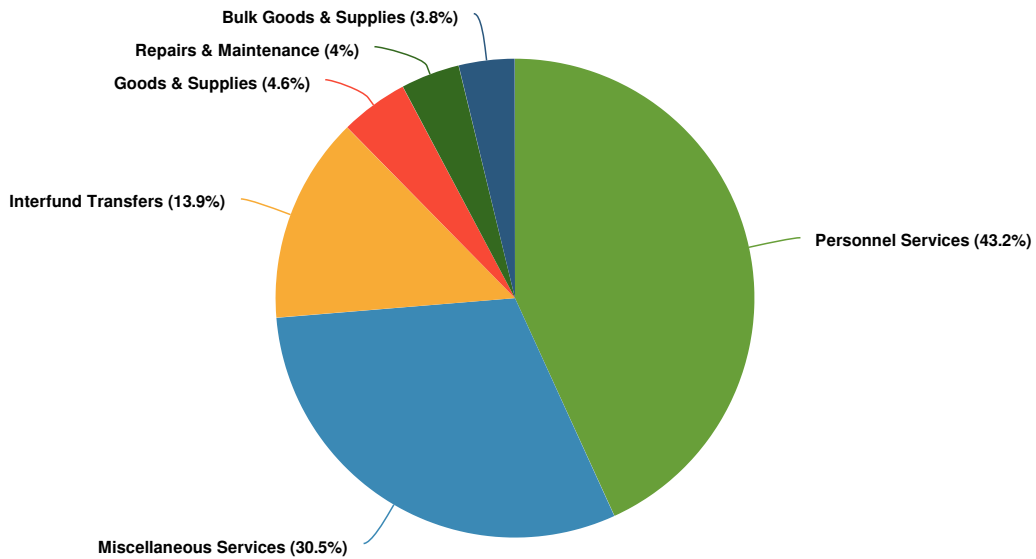
Sales & Administration Division Proposed and Historical Budget vs. Actual





# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$589,043	\$450,425	\$831,450	\$913,355	9.9%
Goods & Supplies	\$54,393	\$61,990	\$98,000	\$97,200	-0.8%
Bulk Goods & Supplies	\$25,130	\$31,179	\$80,000	\$80,000	0%
Repairs & Maintenance	\$41,730	\$35,097	\$76,200	\$84,200	10.5%
Miscellaneous Services	\$378,711	\$327,030	\$645,839	\$645,235	-0.1%
Interfund Transfers	\$380,103	\$307,064	\$301,485	\$294,889	-2.2%
Other Services	\$0	\$2,876	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$1,469,109</b>	<b>\$1,215,662</b>	<b>\$2,032,974</b>	<b>\$2,114,879</b>	<b>4%</b>

## Special Events Division



The Special Events Division is responsible for planning, organizing, coordinating and administering a variety of special event programs. Marketing programs for Special Events including median banners, social media, and City websites (sopadre.com, whosyourpadre.com).

### Major Goals:

1. Facilitate in the development of a venue/park on beach or bay front. This will allow the City to accommodate many events without having to run all proposals through private properties adjacent to our beaches. As it stands, no event may happen on SPI beach front without private property permission (by ordinance).
2. Enhance special events that generate HOT and create a quality SPI experience. Currently we host approximately 35 special events. Facilitating their growth and identifying new event opportunities will aid in increasing overnight stays.
3. Aid in identifying and accommodating at least two new special events each year. As we are not in the event production business, we will seek out established organizers that align with our niche markets.

### Our Planning Indicators and Focus:

Better monitor and track the impact a special event has on hotel occupancy. This must include the cooperation of all hotel, motel, and condo management businesses. We encourage all events to arrange leads and tracking through the housing department at the CVB; however, the majority chooses to make their own arrangements.

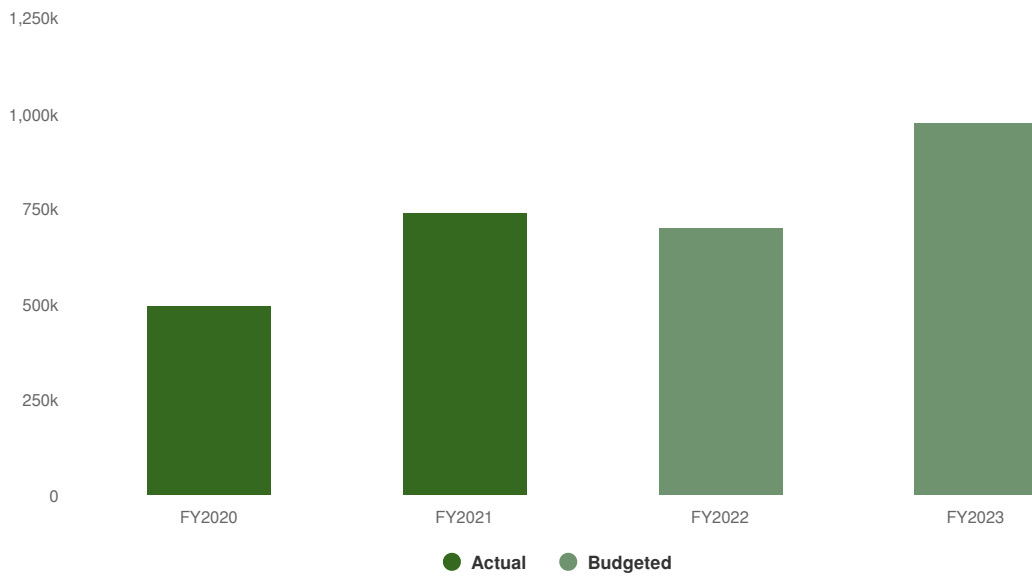
We have staff who attend special events and survey participants to aid in obtaining data. We must balance any overlap in regards to hotel reports and room pickup. The difficulty here is that the majority of these properties release room blocks 30 days in advance of a special event. Another issue is that the front desk personnel are not adequately trained to monitor this data due to frequent employee turnover.

We encourage all events to include a short survey in their registration process. Those that have done so have been very successful in obtaining more accurate room night information. We then combine the data with hotel pickup for more accurate reports.

## Expenditures Summary

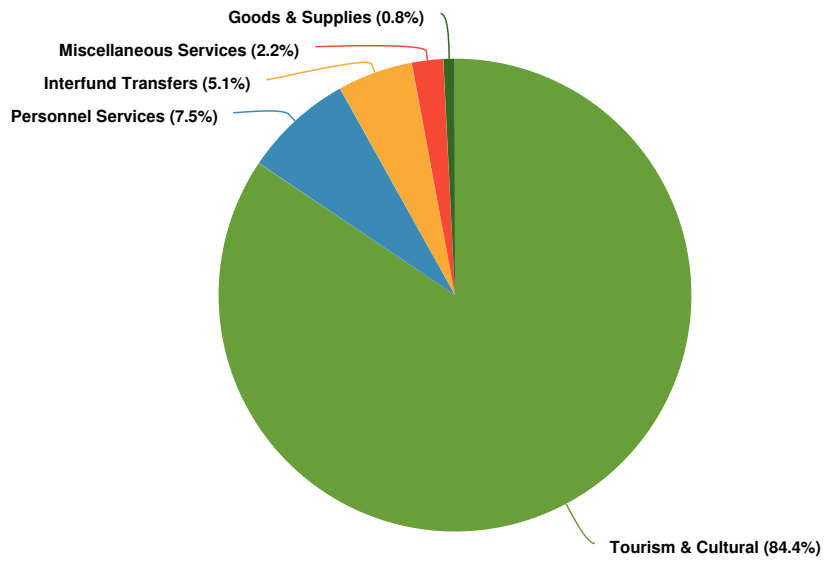
**\$972,900** **\$275,156**  
(39.44% vs. prior year)

### Special Events Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$70,691	\$73,188	\$69,163	\$72,900	5.4%
Goods & Supplies	\$3,166	\$2,071	\$5,500	\$7,600	38.2%
Miscellaneous Services	\$12,811	\$9,924	\$21,009	\$21,009	0%
Tourism & Cultural	\$409,581	\$480,129	\$602,072	\$821,391	36.4%
Interfund Transfers	\$0	\$174,205	\$0	\$50,000	N/A
<b>Total Expense Objects:</b>	<b>\$496,249</b>	<b>\$739,517</b>	<b>\$697,744</b>	<b>\$972,900</b>	<b>39.4%</b>

## Marketing Division



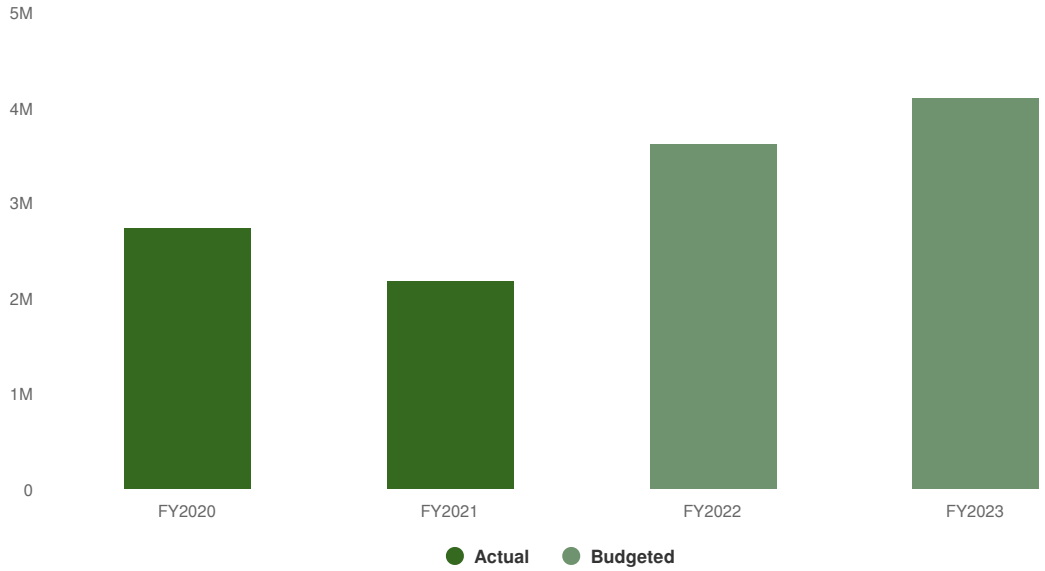
The Marketing Division supports the SPI CVB and the Convention Center by promoting the Island through innovative marketing, public relations, social media, digital communications, and comprehensive website efforts. The marketing team and its marketing agency develop strategies to increase awareness and understanding of the South Padre Island destination brand and drive demand for overnight accommodations.

Using data-driven insights, the team shapes messaging and determines the most effective distribution channels for paid media, while complementing that with integrated proactive media relations efforts, content development strategies, niche promotions and social outreach to further amplify destination awareness and buzz.

## Expenditures Summary

**\$4,100,000**    **\$484,500**  
(13.40% vs. prior year)

### Marketing Division Proposed and Historical Budget vs. Actual



### Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$2,734,324	\$2,179,417	\$3,615,500	\$4,100,000	13.4%
<b>Total Expense Objects:</b>	<b>\$2,734,324</b>	<b>\$2,179,417</b>	<b>\$3,615,500</b>	<b>\$4,100,000</b>	<b>13.4%</b>

# SPI Historical Museum Division

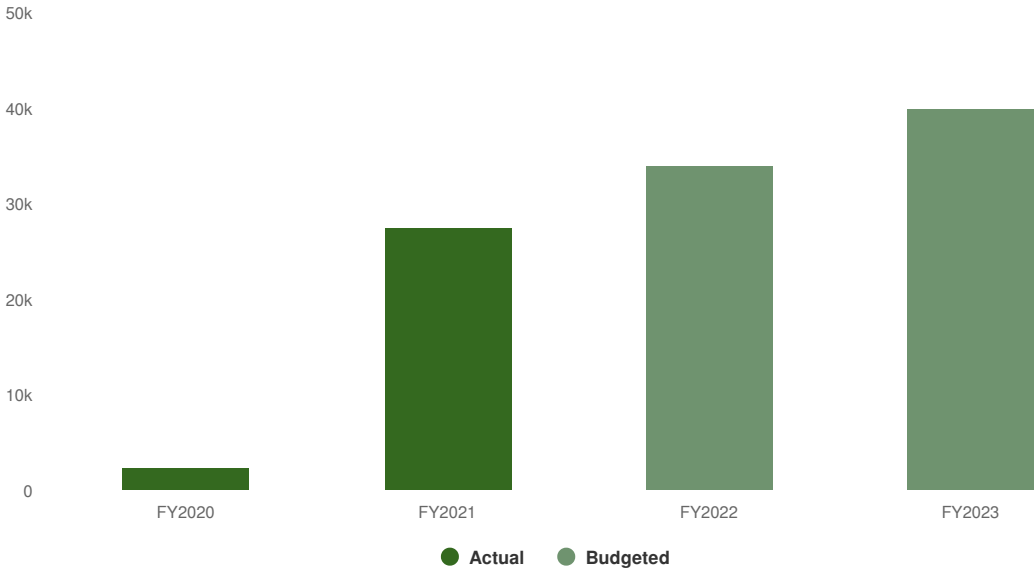


This is a new division of the Hotel Motel Tax fund created to account for expenses related to the existing lease agreement with the South Padre Island Historical Foundation. This includes the payment of utilities, building maintenance, janitorial services, building insurance, and landscaping & grounds maintenance related to the building located at 600 Padre Blvd.

## Expenditures Summary

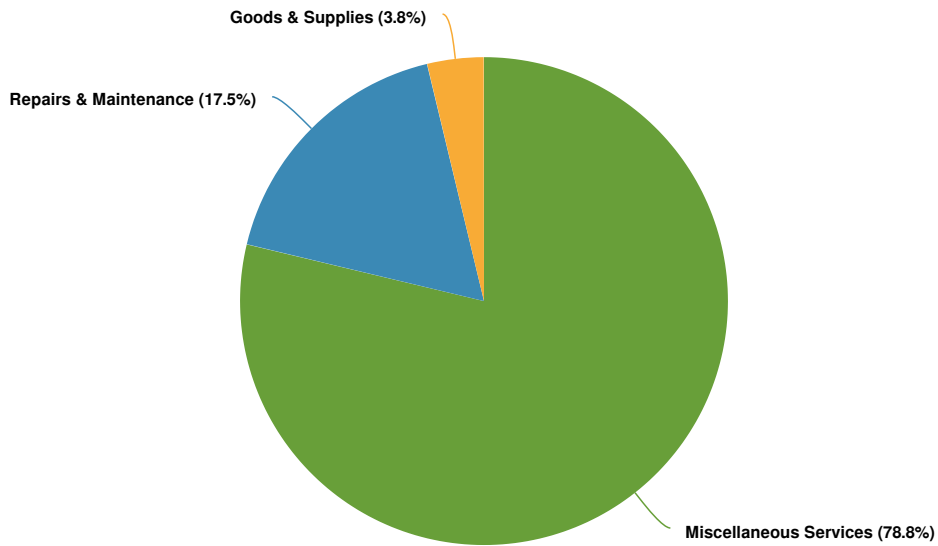
**\$40,000** **\$6,000**  
 (17.65% vs. prior year)

SPI Historical Museum Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$0	\$379	\$1,500	\$1,500	0%
Repairs & Maintenance	\$0	\$7,336	\$6,000	\$7,000	16.7%
Miscellaneous Services	\$2,291	\$19,827	\$26,500	\$31,500	18.9%
<b>Total Expense Objects:</b>	<b>\$2,291</b>	<b>\$27,542</b>	<b>\$34,000</b>	<b>\$40,000</b>	<b>17.6%</b>



## Venue Project Fund Summary



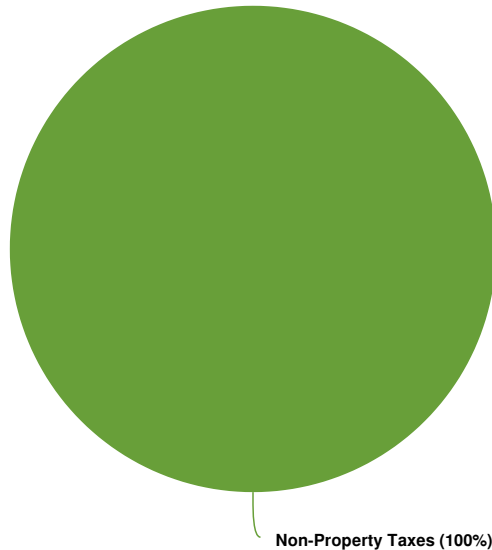
The PR 100 Median, Boardwalk, Sidewalk, and Traffic Signal Improvement Project

The Venue Project Fund is used to account for monies collected for assessment of hotel/motel tax collected by the City for repayment of venue projects.

The City of South Padre Island is projecting \$3.09M in revenue, which represents a 36.58% increase over the prior year. Budgeted expenditures are projected to increase by 0.17% to \$602.15K in FY 2023.

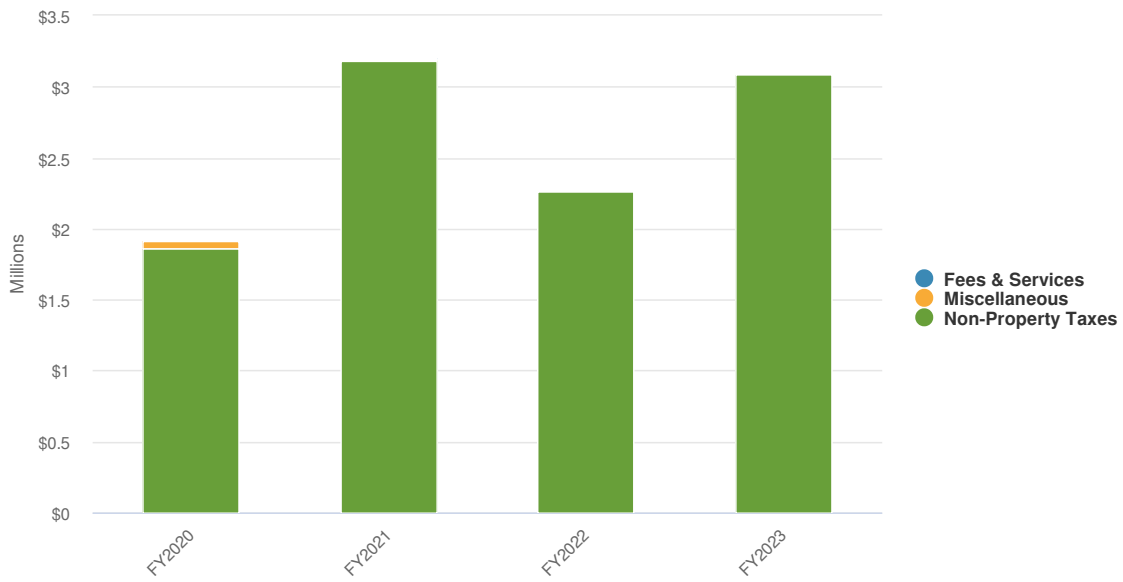
## Venue Project Fund Revenues

### Projected 2023 Revenues by Source



Non-Property Taxes (100%)

### Budgeted and Historical Revenues by Source



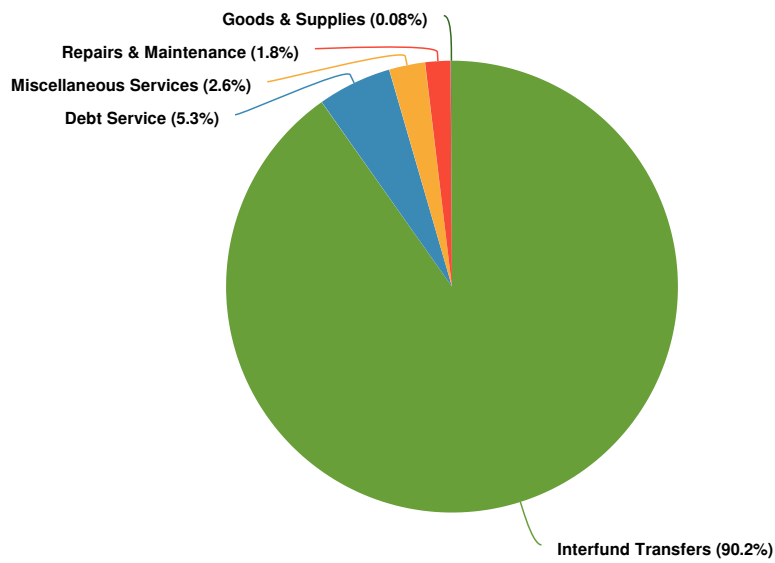
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$1,865,042	\$3,180,728	\$2,261,888	\$3,089,269	36.6%
Fees & Services	\$0	\$3,981	\$0	\$0	0%
Miscellaneous	\$51,225	\$16,917	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$1,916,267</b>	<b>\$3,201,626</b>	<b>\$2,261,888</b>	<b>\$3,089,269</b>	<b>36.6%</b>



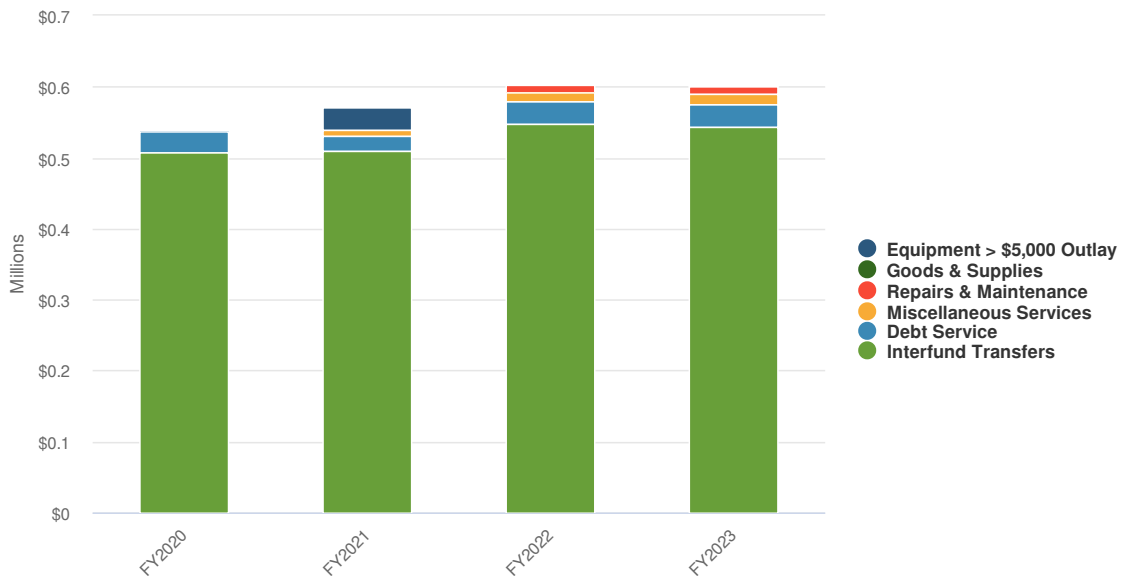
Feasibility study to be conducted for the expansion of the Convention Center.

## Expenditures by Expense Type

### Budgeted 2023 Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$0	\$0	\$500	\$500	0%
Repairs & Maintenance	\$0	\$0	\$10,925	\$10,925	0%
Miscellaneous Services	\$2,000	\$10,180	\$12,000	\$15,500	29.2%
Equipment > \$5,000 Outlay	\$0	\$30,000	\$0	\$0	0%
Interfund Transfers	\$508,188	\$508,991	\$547,738	\$543,223	-0.8%
Debt Service	\$28,692	\$21,100	\$32,000	\$32,000	0%
<b>Total Expense Objects:</b>	<b>\$538,880</b>	<b>\$570,272</b>	<b>\$603,163</b>	<b>\$602,148</b>	<b>-0.2%</b>



## Padre Blvd Construction Fund Summary

The Padre Blvd Construction Fund is used to account for expenditures associated with improvements to Padre Boulevard and side streets.

### Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Repairs & Maintenance	\$0	\$1,734	\$0	\$0	0%
Miscellaneous Services	\$9,829	\$7,306	\$0	\$0	0%
Other Services	\$0	\$368	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$9,829</b>	<b>\$9,407</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>



## Convention Center Fund Summary



The Convention Center Fund is used to account for the portion of occupancy tax collections used for Convention Centre operations.

The City of South Padre Island is projecting \$2.4M in revenue, which represents a 28.39% increase over the prior year. Budgeted expenditures are projected to increase by 8.55% to \$1.59M in FY 2023.

### Convention Centre Division

The Convention Centre Division of the South Padre Island Convention and Visitors Bureau is responsible for hosting meetings, conventions, conferences, trade shows, sporting events, social functions, and others seeking to lease event space. Our work is concentrated around meeting the needs of planners, attendees, vendors, and guests. We work in conjunction with the other divisions of the Convention and Visitors Bureau:

- Visitors Center
- Sales and Administration
- Special Events
- Marketing
- SPI Historical Marketing

#### Major Goals:

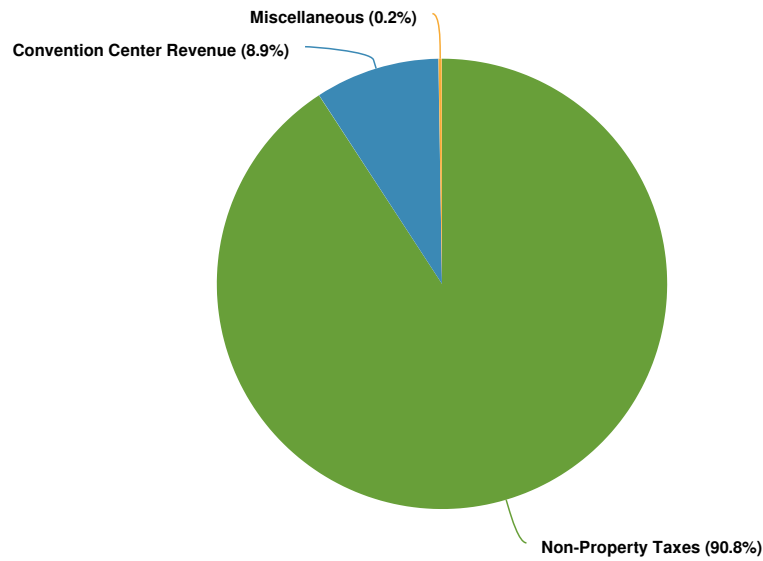
1. Maintain positive relationships with clients, meeting planners, event attendees and guests.
2. Ensure all clients feel welcome and assured that their business is appreciated by continuing to provide excellent customer service and hospitality.
3. Continue to provide training opportunities to all personnel as well as new and updated information to ensure employee competence.
4. Continue to maintain strong, positive relationships with all City departments.

#### Our Planning Indicators and Focus:

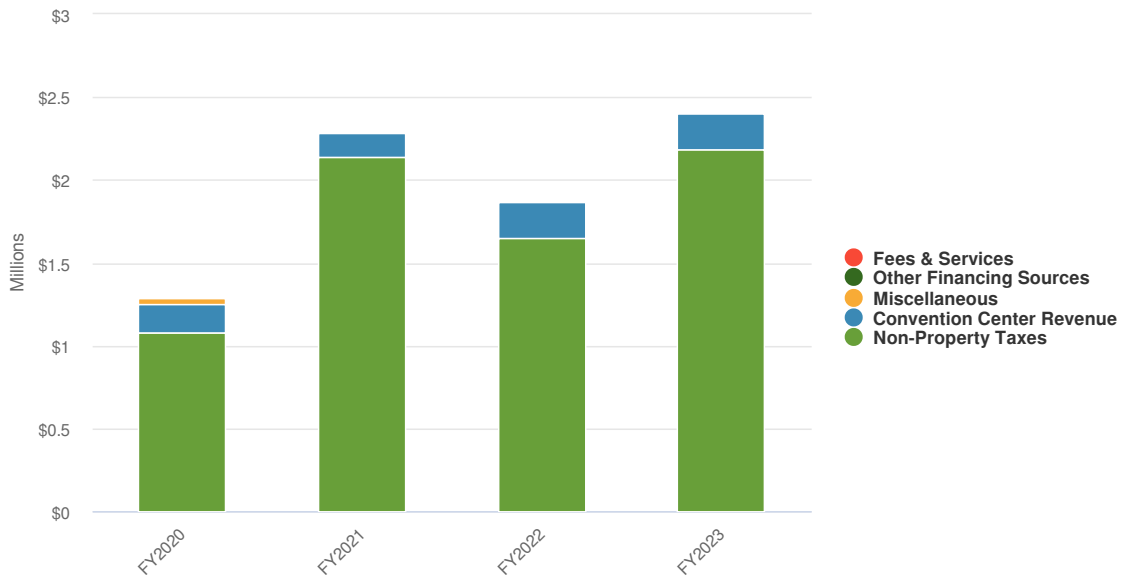
Our planning is based on the current and future needs of the clients and our ability to host larger and well attended events in our facility. We will strive to maintain the facility so it is a desired location that groups and events will consider for their organizational or special events.

# Convention Center Fund Revenues

## Projected 2023 Revenues by Source



## Budgeted and Historical Revenues by Source

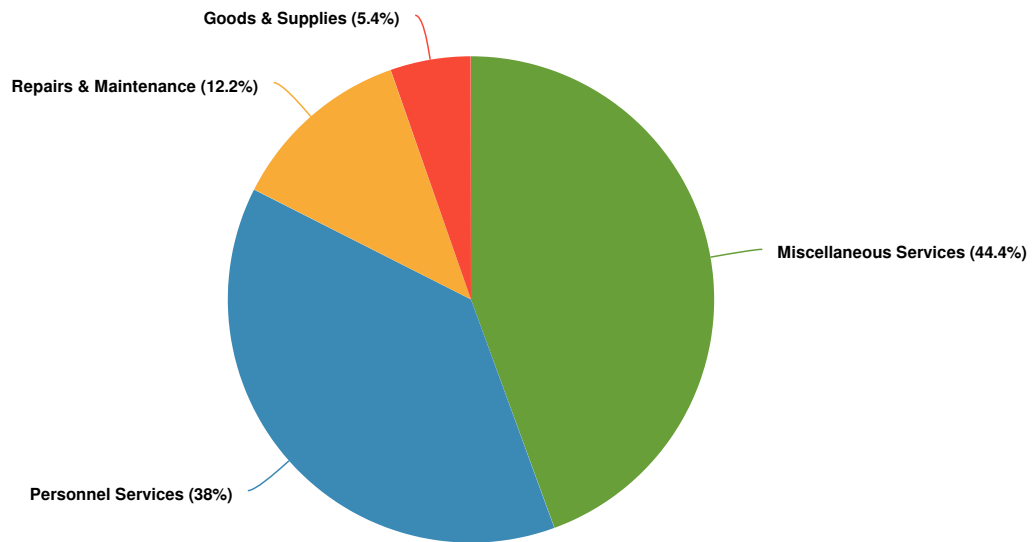




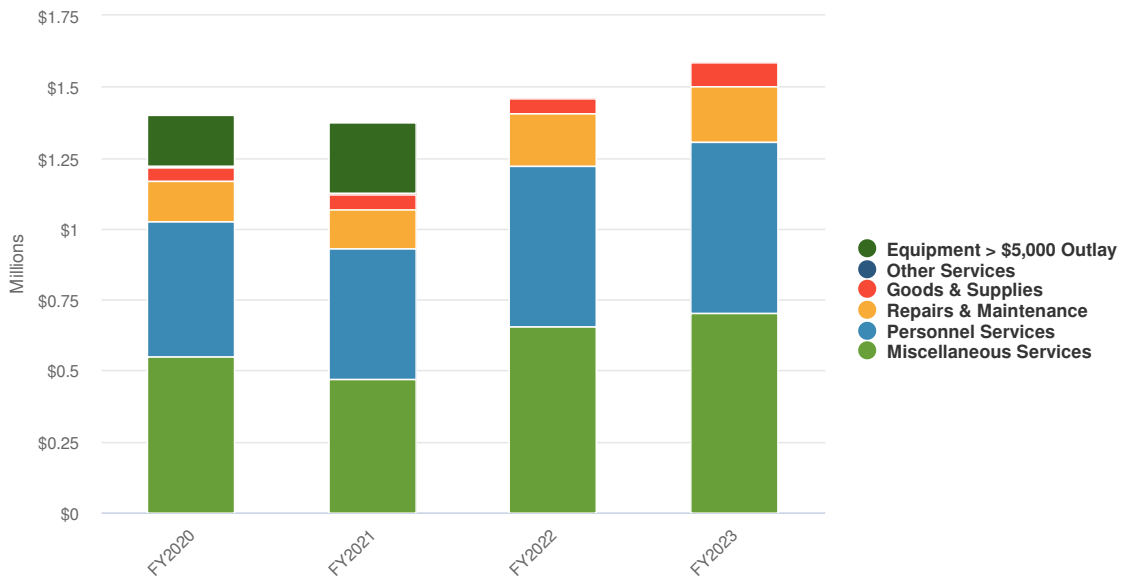
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$1,081,821	\$2,137,525	\$1,654,030	\$2,182,561	32%
Fees & Services	\$0	\$8,489	\$0	\$0	0%
Miscellaneous	\$29,258	\$3,871	\$3,000	\$6,000	100%
Other Financing Sources	\$5,840	\$51	\$0	\$0	0%
Convention Center Revenue	\$171,973	\$142,016	\$215,000	\$215,000	0%
<b>Total Revenue Source:</b>	<b>\$1,288,892</b>	<b>\$2,291,952</b>	<b>\$1,872,030</b>	<b>\$2,403,561</b>	<b>28.4%</b>

## Expenditures by Expense Type

### Budgeted 2023 Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$472,820	\$460,000	\$570,761	\$603,135	5.7%
Goods & Supplies	\$46,926	\$53,500	\$56,600	\$85,000	50.2%
Repairs & Maintenance	\$145,513	\$135,833	\$180,262	\$192,882	7%
Miscellaneous Services	\$551,959	\$471,545	\$653,120	\$704,600	7.9%
Equipment > \$5,000 Outlay	\$181,546	\$249,986	\$0	\$0	0%
Other Services	\$4,200	\$4,350	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$1,402,964</b>	<b>\$1,375,213</b>	<b>\$1,460,743</b>	<b>\$1,585,617</b>	<b>8.5%</b>

# Parks and Recreation Department



**Debbie Huffman**  
Parks & Recreation Manager

## Parks and Recreation Department

The Parks and Recreation Department provides a solid, well thought-out planned park system that offers a significant contribution to the community's high quality of life. This department oversees the Parks System, Community Events, the Community Center Facility and Programs.

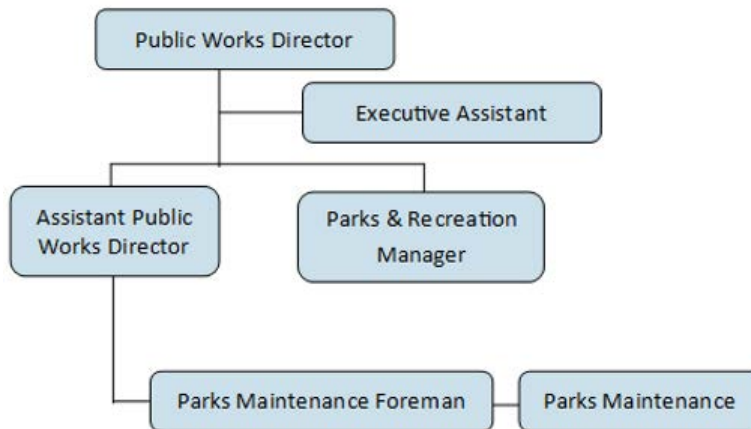
## Major Goals:

1. Increase facility usage.
2. Enhance natural resources.
3. Provide safe and well maintained facilities.
4. Build new facilities.

## Our Planning Indicators and Focus:

The Parks and Recreation Department values its residents and tourists and is dedicated to improving quality of life through the park system. Therefore, planning is significantly based on customer feedback, facility usage, community engagement, and accessibility.

## Organizational Chart



## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
John L. Tompkins Park Phase II and III Grant Management	2202-23	Parks & Recreation Manager	\$345	Metric 2	PR.D	Approved
Pickle Ball Courts Project	2202-23	Parks & Recreation Manager	\$460	Metric 1	PR.D	Approved
Weekly Parks Inspections	2202-23	Parks & Recreation Manager	Personnel related expenses for inspections and \$15,000 budgeted for parks maintenance	N/A	PR.C	N/A
Special Event & Beach Wedding Permits	2202-23	Parks & Recreation Manager	Projected revenue \$3,000	Metric 1	EC.Q	N/A
Improve the Community Center Facility to encourage increased usage and participation.	2202-23	Parks & Recreation Manager	\$11,425 budgeted for community events	N/A	PR.A	N/A
Keep P&KSPIB Committee informed on planning and actions.	2202-23	Parks & Recreation Manager	Personnel related expenses to attend meetings	N/A	PR.A	N/A
Attend Rails to Tails monthly meetings	2202-23	Parks & Recreation Manager	Personnel & travel related expenses to attend meetings	N/A	PR.A	N/A
Attend RGV Parks and Recreation Directors monthly meetings	2202-23	Parks & Recreation Manager	Personnel & travel related expenses to attend meetings	N/A	PR.A	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Set maintenance standards for parks and work with staff to maintain them at that level.	2023-24	Parks & Recreation Manager / Public Works Department	General Fund & Personnel Related Expenses	N/A	PR.C	N/A

Organize, coordinate, and schedule recreational activities and events at parks and at the Community Center throughout the year.	2023-24	Parks & Recreation Manager	Community events related expenses	N/A	PR.A	N/A
Improve all parks and research grant opportunities.	2023-24	Parks & Recreation Manager	Grant revenue	N/A	PR.C, PR.D, LU.J	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Organize a strong group of volunteers.	2025-26	Parks & Recreation Manager	N/A	N/A	PR.A	N/A
Acquire land for new parks.	2025-26	Parks & Recreation Manager / Public Works Director	Land purchase expense	Metric 1	LU.J, PR.D	N/A
Dedicate efforts to use native plants in park development.	2025-26	Parks & Recreation Manager/ Public Works Director	Parks maintenance related expenses	N/A	PR.B	N/A

## Performance Metrics



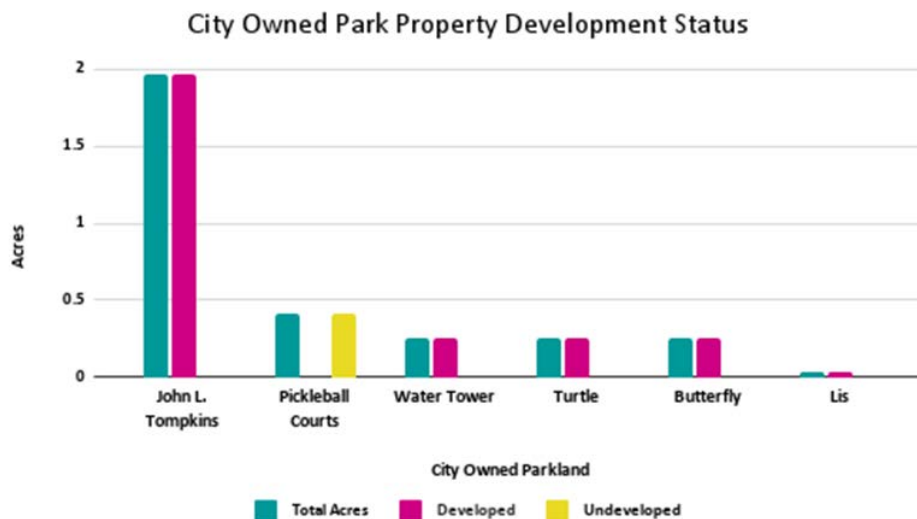
City of South Padre Island skate park

Comprehensive Plan Goal 3-1: The City shall ensure the protection and conservation of natural resources such as beaches, dunes, and wetlands, Laguna Madre waterfront, and native flora and fauna, allowing for their sustainable use for, and enjoyment by, future generations.

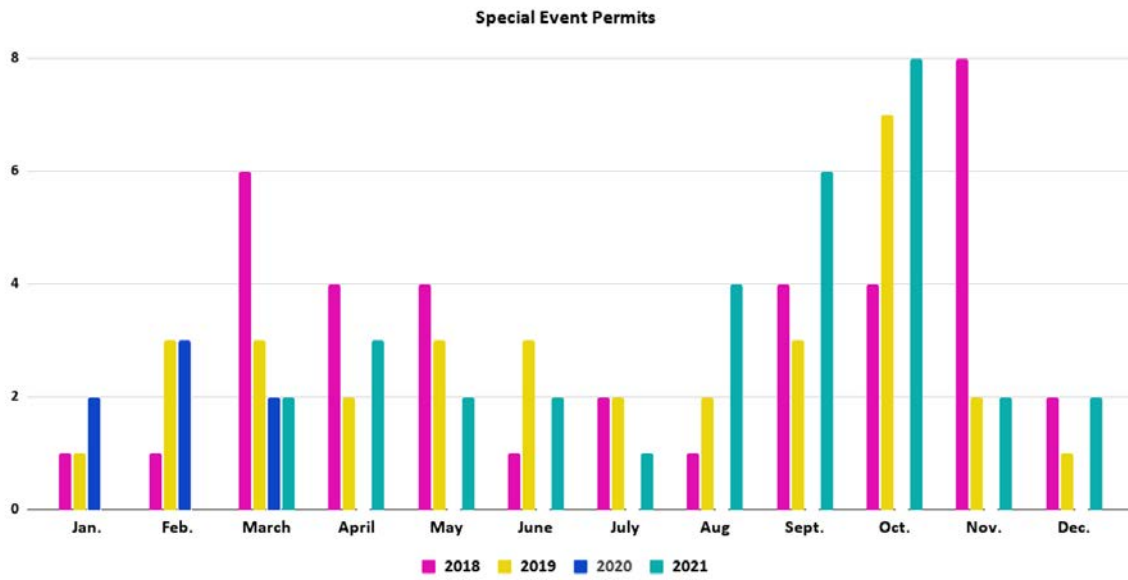
Metric 1:



Metric 2:



Metric 3:



### Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Parks & Recreation Manager	1	1	1	1	1	1
Parks Maintenance	0	1	1	1	1	1
<b>Total Positions:</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

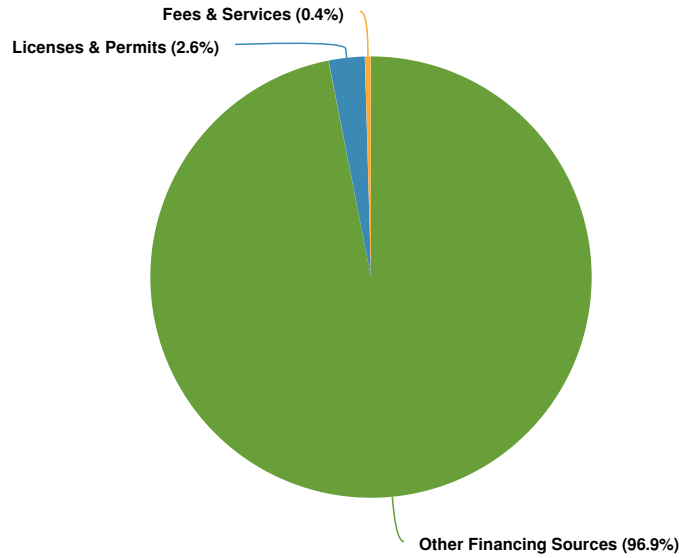
## Parks, Recreation, and Beautification Fund Summary

The Parks, Recreation, and Beautification Fund was established to account for funds set aside for upgrades to City parks.

The City of South Padre Island is projecting \$113.8K in revenue, which represents a 15.58% increase over the prior year. Budgeted expenditures are projected to increase by 23.45% to \$121.5K in FY 2023.

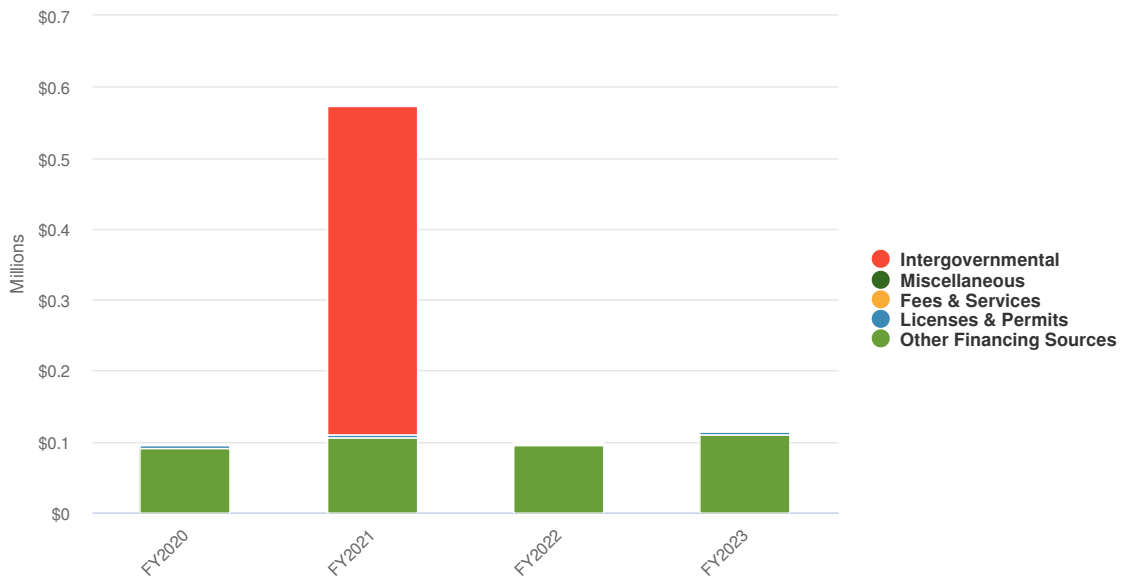
## Parks, Recreation, and Beautification Fund Revenues

### Projected 2023 Revenues by Source





### Budgeted and Historical Revenues by Source



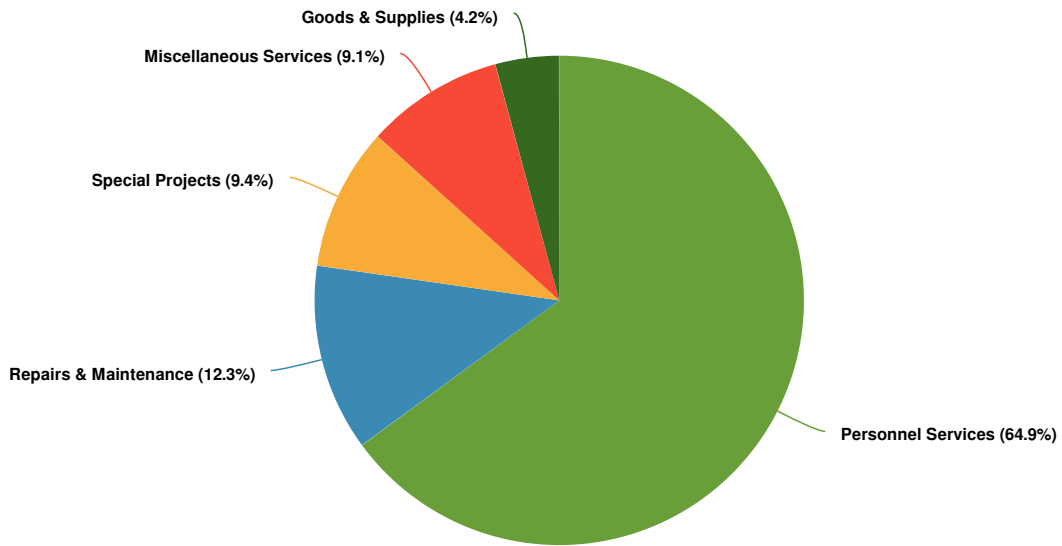
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Fees & Services	\$125	\$750	\$500	\$500	0%
Licenses & Permits	\$3,425	\$3,875	\$3,000	\$3,000	0%
Intergovernmental	\$0	\$463,305	\$0	\$0	0%
Miscellaneous	\$25	\$100	\$0	\$0	0%
Other Financing Sources	\$91,856	\$105,538	\$94,926	\$110,256	16.1%
<b>Total Revenue Source:</b>	<b>\$95,431</b>	<b>\$573,567</b>	<b>\$98,426</b>	<b>\$113,756</b>	<b>15.6%</b>



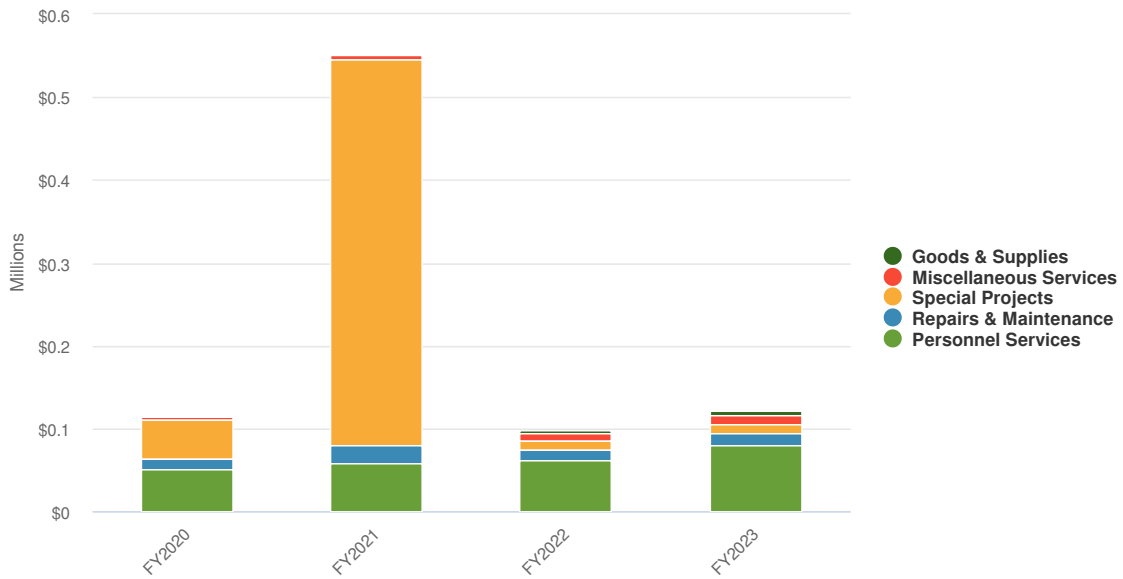
John L. Tompkins Park

# Expenditures by Expense Type

## Budgeted 2023 Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$51,412	\$58,911	\$61,046	\$78,899	29.2%
Goods & Supplies	\$611	\$1,054	\$3,580	\$5,105	42.6%
Repairs & Maintenance	\$12,668	\$20,197	\$12,500	\$15,000	20%
Miscellaneous Services	\$3,269	\$4,805	\$9,875	\$11,075	12.2%
Special Projects	\$47,345	\$466,291	\$11,425	\$11,425	0%
<b>Total Expense Objects:</b>	<b>\$115,306</b>	<b>\$551,257</b>	<b>\$98,426</b>	<b>\$121,504</b>	<b>23.4%</b>



Butterfly Park



Turtle Park

## Municipal Court Technology Fund Summary

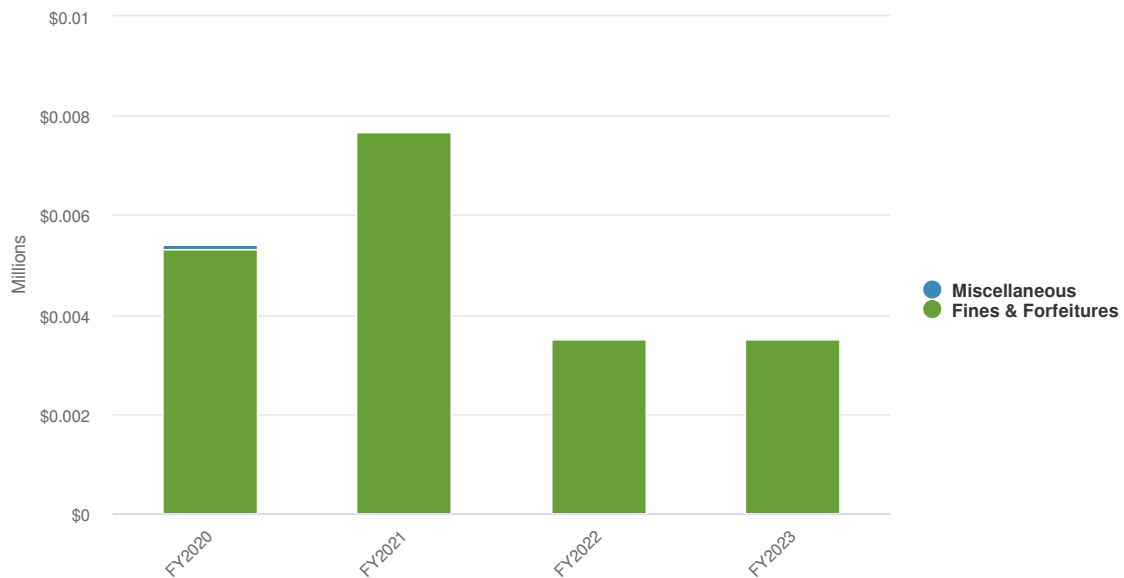


The Municipal Court Technology Fund was established to account for monies collected on traffic fines. On each ticket \$4.00 is collected and used specifically for technology improvements in the Municipal Court.

The City of South Padre Island is projecting \$3.5K in revenue, which represents no change over the prior year. Budgeted expenditures for FY 2023 total \$5.91K.

## Municipal Court Technology Fund Revenues

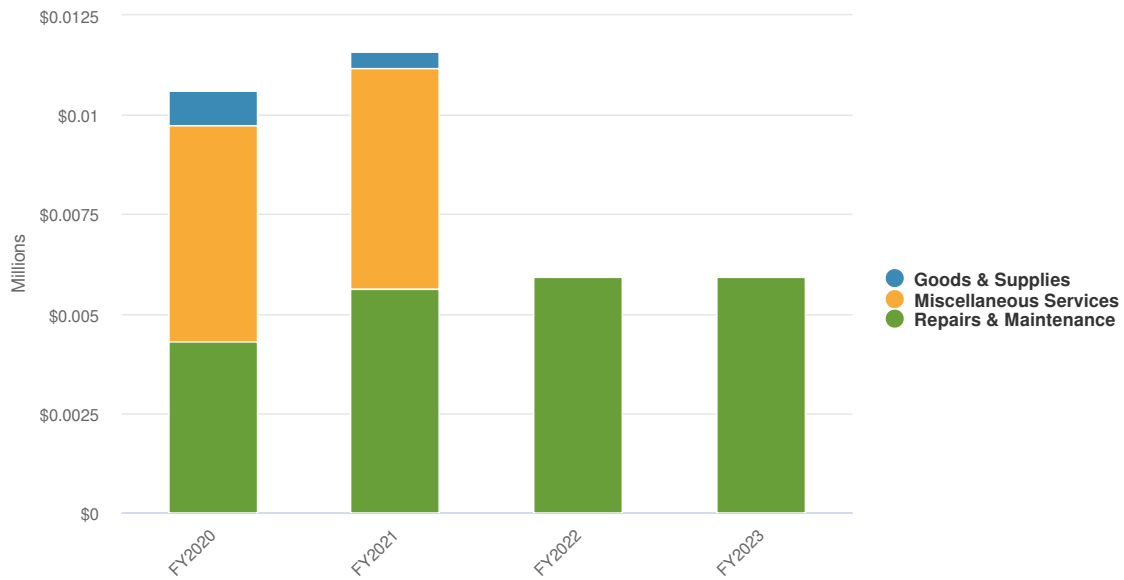
Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Fines & Forfeitures	\$5,329	\$7,664	\$3,500	\$3,500	0%
Miscellaneous	\$82	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$5,411</b>	<b>\$7,664</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>0%</b>

## Expenditures by Expense Type

### Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$858	\$441	\$0	\$0	0%
Repairs & Maintenance	\$4,305	\$5,632	\$5,911	\$5,911	0%
Miscellaneous Services	\$5,457	\$5,529	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$10,619</b>	<b>\$11,603</b>	<b>\$5,911</b>	<b>\$5,911</b>	<b>0%</b>

## Municipal Court Security Fund Summary

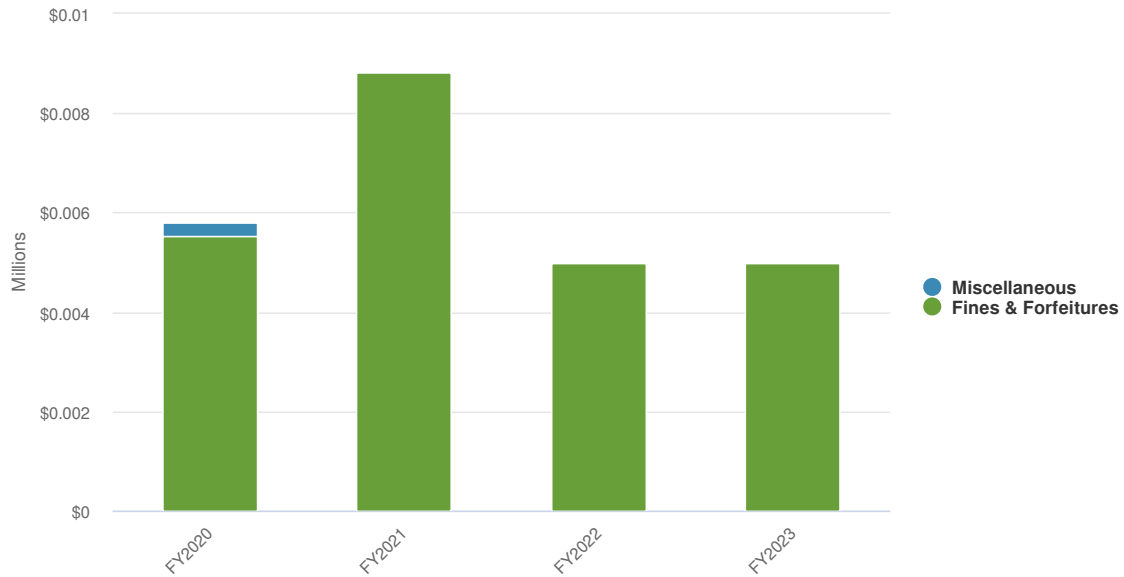


The Municipal Court Security Fund was established to account for monies collected on traffic fines. On each ticket \$3.00 is collected and used specifically for security needs in the Municipal Court.

The City of South Padre Island is projecting \$5K in revenue, which represents no change over the prior year. Budgeted expenditures are projected to decrease to \$6.08K in FY 2023.

## Municipal Court Security Fund Revenues

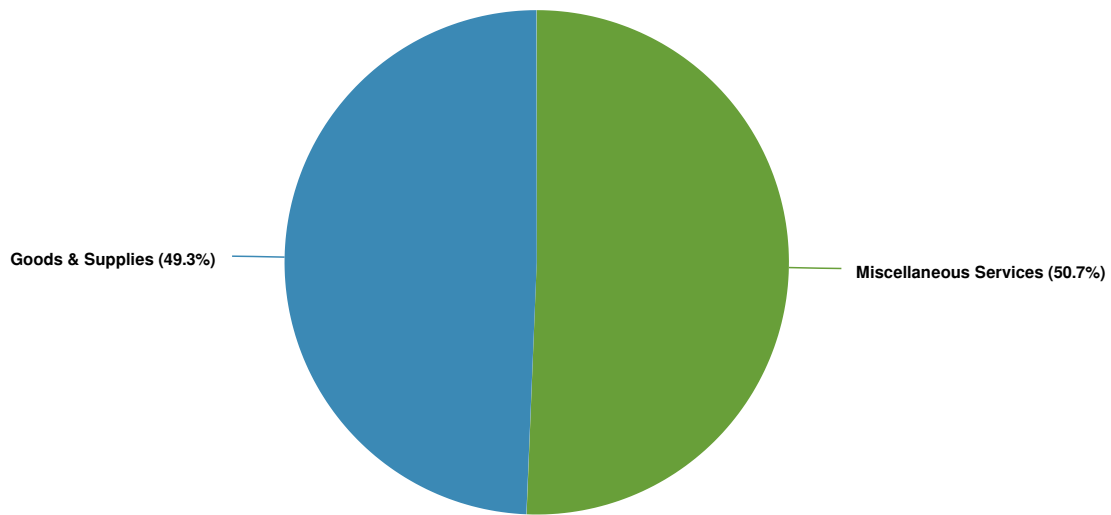
Budgeted and Historical Revenues by Source



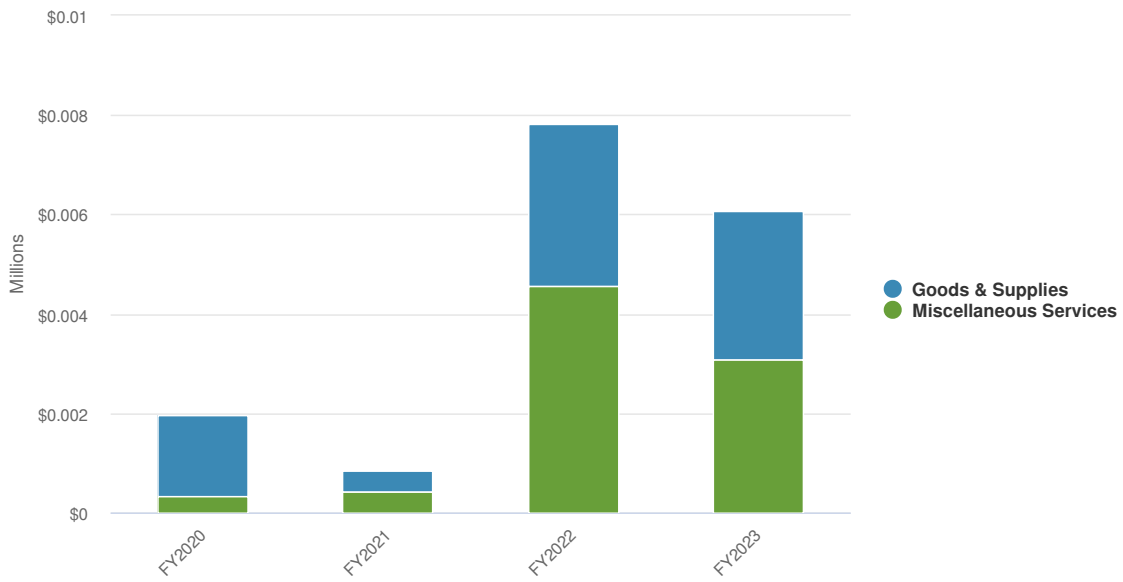
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Fines & Forfeitures	\$5,524	\$8,820	\$5,000	\$5,000	0%
Miscellaneous	\$292	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$5,815</b>	<b>\$8,820</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>0%</b>

## Expenditures by Expense Type

### Budgeted 2023 Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Goods & Supplies	\$1,647	\$396	\$3,256	\$3,000	-7.9%
Miscellaneous Services	\$325	\$438	\$4,577	\$3,080	-32.7%
<b>Total Expense Objects:</b>	<b>\$1,972</b>	<b>\$834</b>	<b>\$7,833</b>	<b>\$6,080</b>	<b>-22.4%</b>



## Transportation Fund Summary

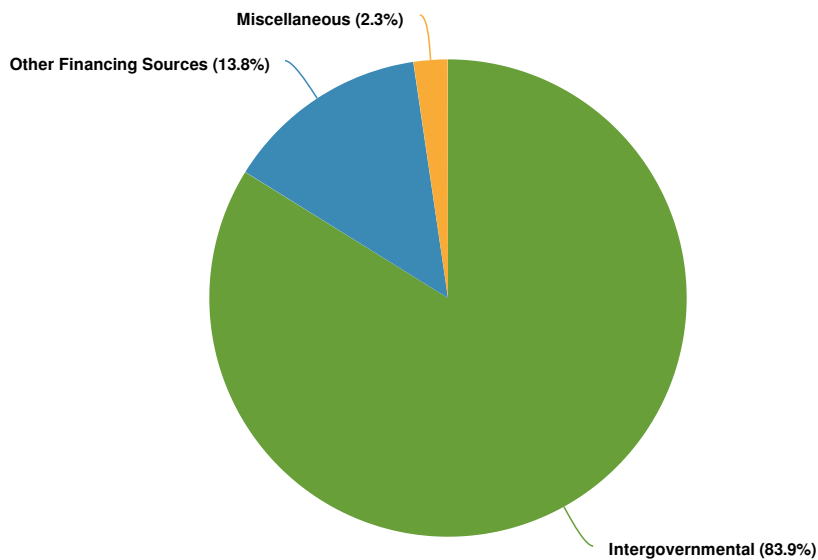


The Transportation Fund is used to account for the State and Federal grants proceeds and expenditures that pertain to the South Padre Island Metro Transportation System.

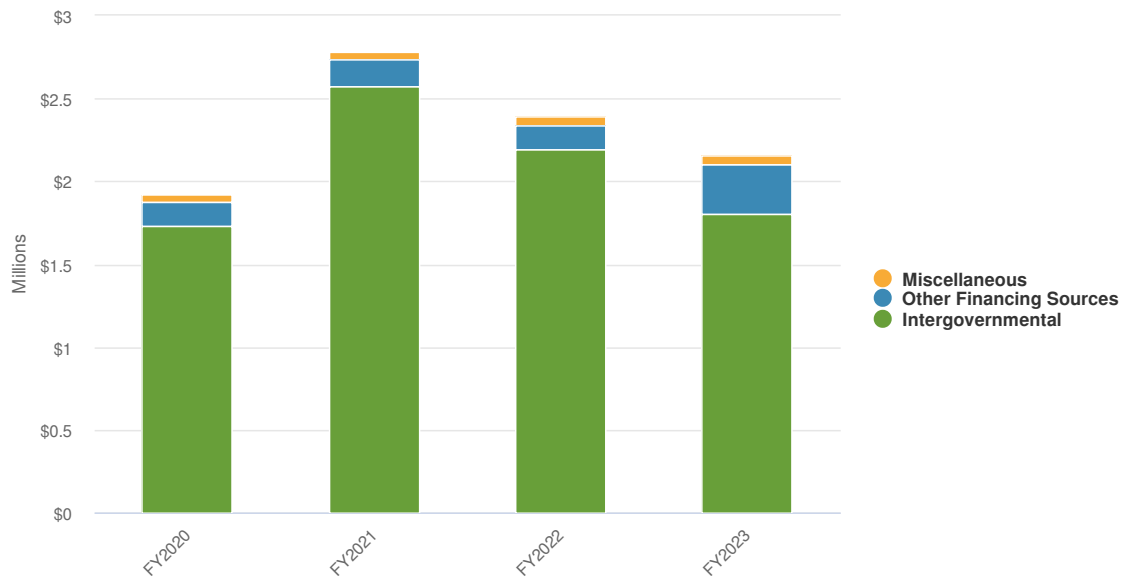
The City of South Padre Island is projecting \$2.15M of revenue in FY 2023, which represents a 9.94% decrease over the prior year. Budgeted expenditures are projected to decrease by 9.55% to \$2.16M in FY 2023.

## Transportation Fund Revenues

### Projected 2023 Revenues by Source



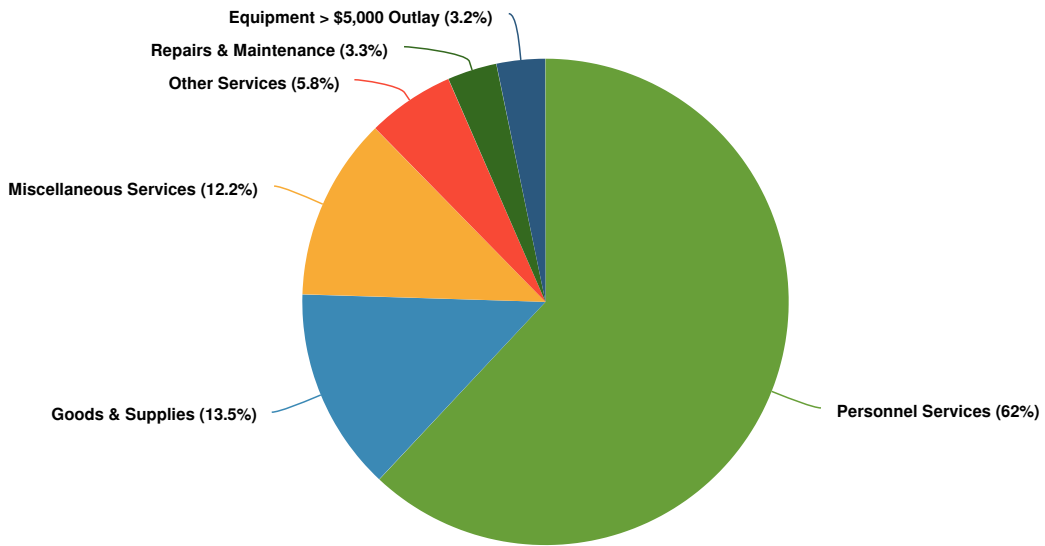
### Budgeted and Historical Revenues by Source



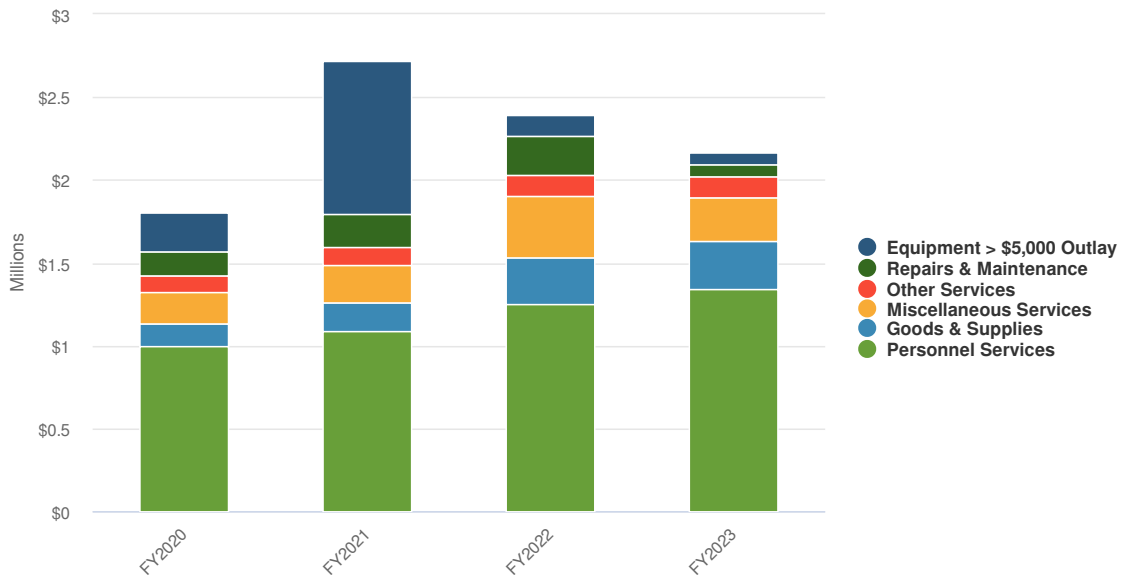
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Intergovernmental	\$1,732,638	\$2,569,991	\$2,194,861	\$1,806,675	-17.7%
Miscellaneous	\$50,848	\$50,296	\$50,000	\$50,000	0%
Other Financing Sources	\$140,017	\$165,400	\$147,250	\$297,640	102.1%
<b>Total Revenue Source:</b>	<b>\$1,923,503</b>	<b>\$2,785,687</b>	<b>\$2,392,111</b>	<b>\$2,154,315</b>	<b>-9.9%</b>

# Expenditures by Expense Type

## Budgeted 2023 Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$996,240	\$1,083,493	\$1,253,600	\$1,341,391	7%
Goods & Supplies	\$132,402	\$175,330	\$281,277	\$292,285	3.9%
Repairs & Maintenance	\$153,057	\$201,395	\$235,700	\$71,200	-69.8%
Miscellaneous Services	\$191,031	\$225,976	\$372,521	\$263,012	-29.4%
Equipment > \$5,000 Outlay	\$227,514	\$924,906	\$123,163	\$70,000	-43.2%
Other Services	\$99,367	\$108,000	\$125,850	\$125,850	0%
<b>Total Expense Objects:</b>	<b>\$1,799,610</b>	<b>\$2,719,101</b>	<b>\$2,392,111</b>	<b>\$2,163,738</b>	<b>-9.5%</b>

## Island Metro Department



**Jesse Arriaga**  
Transit Director

Island Metro is the rural transit agency for the City of South Padre Island. Our mission is to provide safe, reliable, and friendly service to all residents, employees, employers, and tourists in the area in a non-discriminatory manner. Our fixed route and free transportation for the public has proven to be very successful.

Island Metro provides public transportation for Laguna Madre areas such as South Padre Island, Port Isabel, and Laguna Heights. The bus routes cover approximately a 25.5- mile loop from the north end of South Padre Island at the Convention Centre, to a transit shelter near the intersection of State Highway 100 and State Highway 48 in Port Isabel, to Laguna Heights, and back again. Island Metro operates a minimum of four buses daily from 7 a.m. to 9 p.m., 365 days per year. Services are available to anyone in the general public, regardless of need.

Island Metro has been developed with the input of our drivers, passengers, citizens, and business persons on both sides of Queen Isabella Memorial Bridge. The Transit Department established Island Metro routes to cater to areas with the highest pedestrian activity; such areas include post offices, city halls, public beach accesses within the City of South Padre Island, Port Isabel's Historical Lighthouse, Museum, and Library/Community Center, grocery stores, pharmacies, medical facilities, retail, restaurant, and hotel establishments.

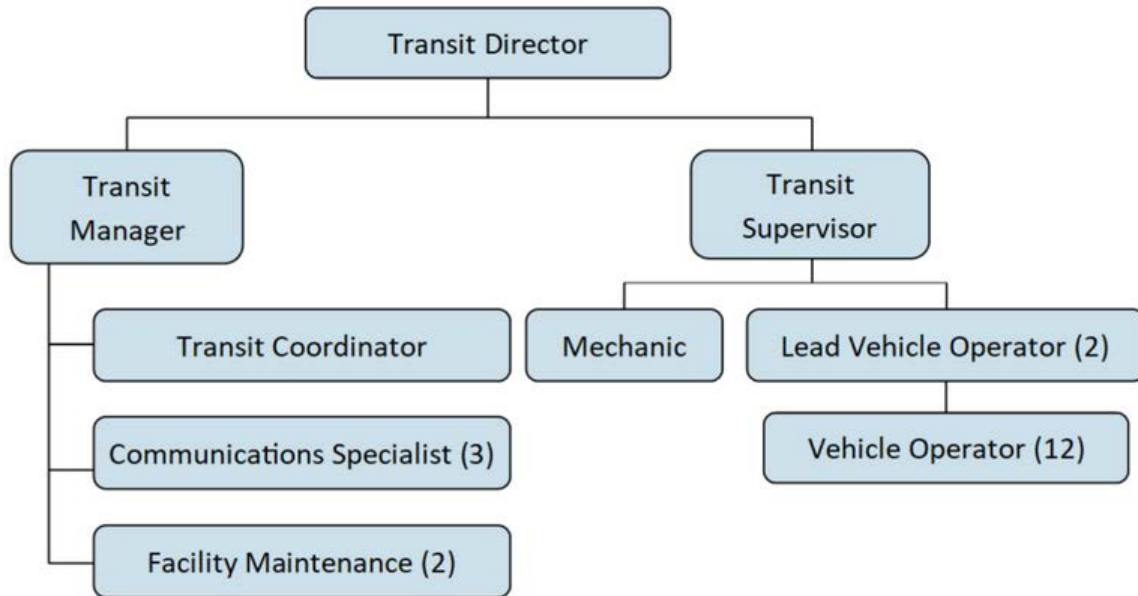
The Transit Department provides leadership and management of the City's Public Transportation program. The Transit Department is responsible for administering and managing local, state, and federal transportation grants and programs.

The Transit Department provides comprehensive management of Texas Department of Transportation (TxDOT) and Federal Transit Administration rural transportation grants. The Transit Department leverages \$150,000 in local resources and captures over \$2 million annually in local match, TxDOT, and FTA grant funds annually.

### Major Goals:

1. Establish the South Padre Island Metro as the preferred mode of transportation for the City's residents, workforce, and vacationers.
2. Preserve and develop relationships with local, state, and federal funders.
3. Sell advertising space to generate local revenue.
4. Secure funding for a long-term project of obtaining property to build a Vehicle Maintenance Facility.
5. Expand service area.

# Organizational Chart



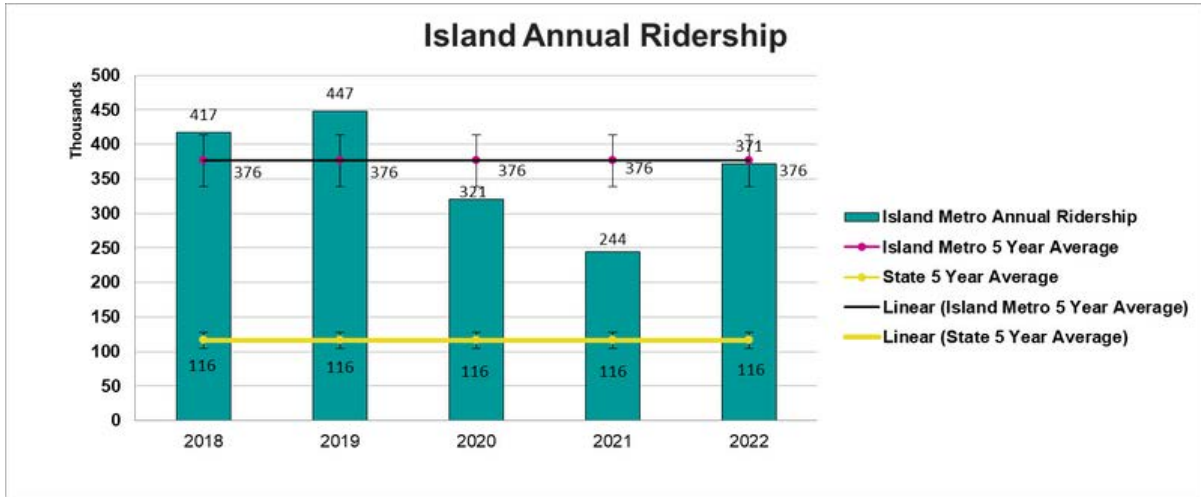
## Strategic Objectives and Work Plan for the Next Five Years

Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Improve on-time performance, bus cleanliness, service, and passenger amenities.	Ongoing	Transit Supervisor & Transit Manager	Personnel, fuel, janitorial supplies, bus washing services, motor vehicle, & communications expenses	Annual Ridership & Weekly Ridership	Chapter 11	N/A
Implement new revenue stream by launching the Digital Marketing Campaign by purchasing and installing (8) digital bus screen monitors to allow for digital advertising.	09/30/23	Transit Director, & Transit Manager	\$20,000	N/A	Chapter 11	N/A
Review and plan to achieve goals from the Comp Plan.	Ongoing	Transit Director	Personnel related expenses for hours worked on project	Annual Ridership & Weekly Ridership	Chapter 11	N/A
Provide employees with proper training and appropriate incentives.	Ongoing	Transit Director & Transit Manager	Training \$5,821 & Travel \$15,050	N/A	Chapter 11	N/A
Conduct self-assessment of key processes and develop SOPs.	Ongoing	Transit Director	Personnel related expenses for hours worked on project	N/A	Chapter 11	N/A
<b>Mid Term - FY 2023-24 &amp; FY 2024-25</b>						
Increase funding through advertising, leasing space, charging fares, and increasing ridership.	Ongoing	Transit Director	To be determined	Revenue	Chapter 11	N/A
Enhance our preventative maintenance capabilities by securing a location and funding for a future maintenance facility shop.	Ongoing	Transit Director	To be determined	Completion of the maintenance facility shop	Chapter 11	N/A
<b>Long Term - FY 2025-26 &amp; FY 2026-27</b>						
Expand service area by exploring the feasibility of creating routes to Los Fresnos or Laguna Vista.	Ongoing	Transit Director	To be determined	Expansion of bus routes	Chapter 11	N/A

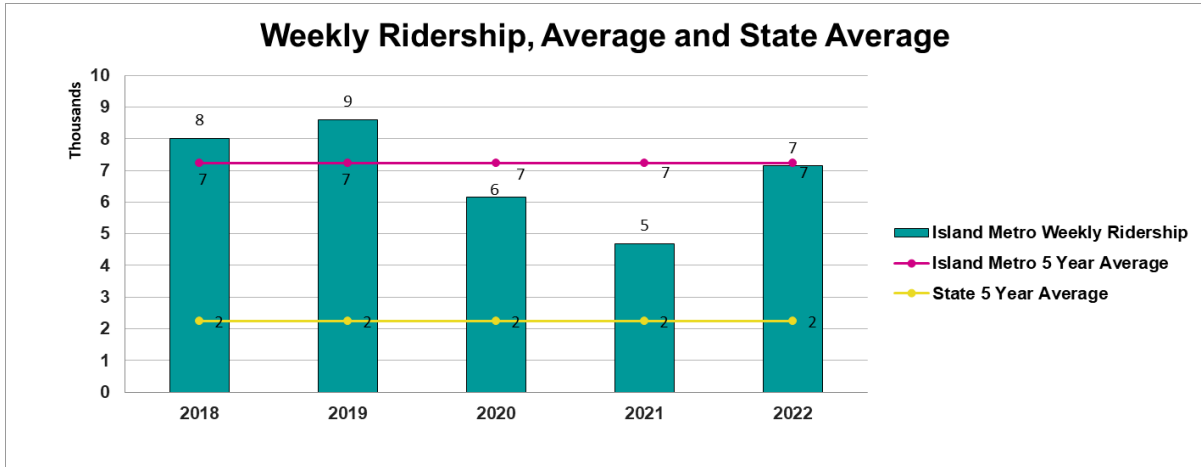
# Performance Metrics

Comprehensive Plan Goal 4-1: The City shall provide for the safe, efficient movement of people and goods.

Metric 1:

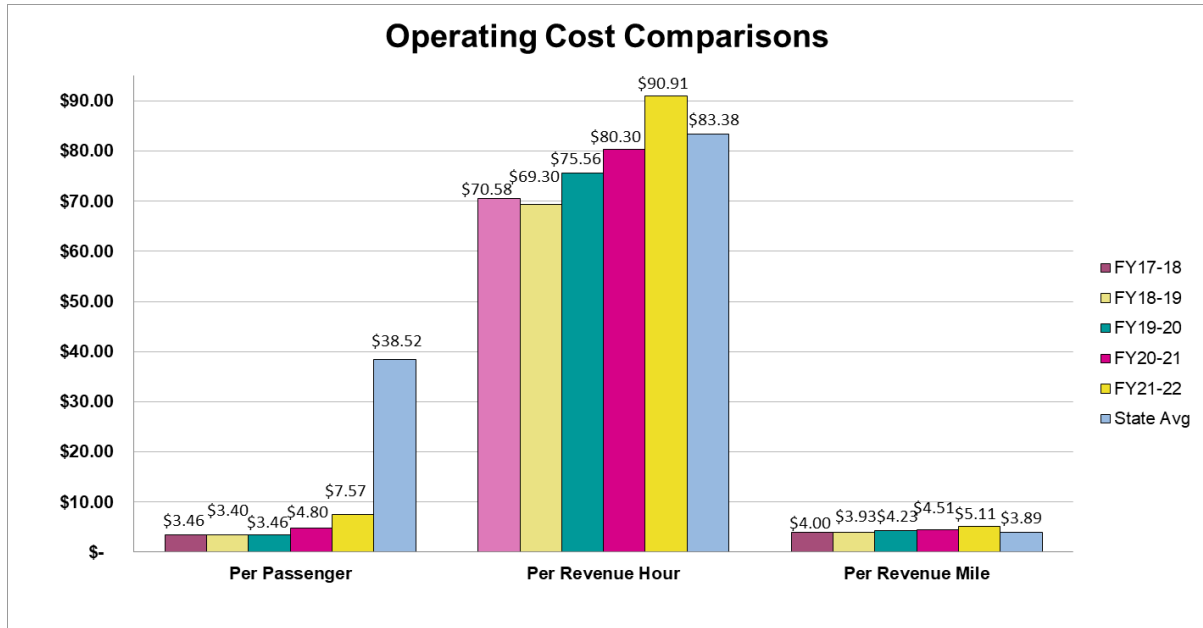


Metric 2:





Metric 3:



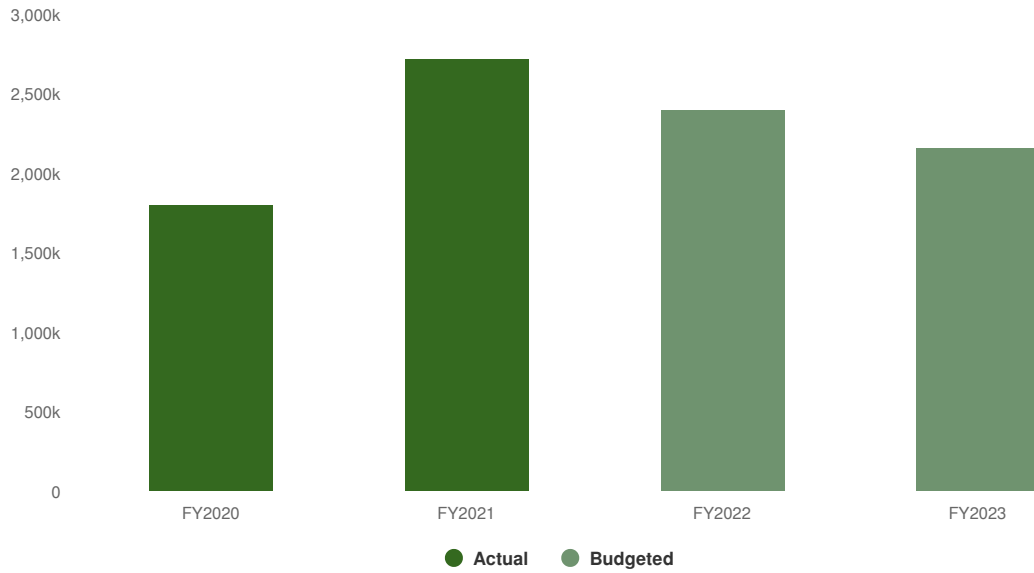
## Staffing Plan

Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Transit Director	1	1	1	1	1	1
Transit Manager	1	1	1	1	1	1
Transit Supervisor	1	1	1	1	1	1
Transit Coordinator	1	1	1	1	1	1
Communication Specialist	2	2	2	2	2	2
Mechanic	1	1	1	1	1	1
Lead Drivers	2	2	2	2	2	2
Drivers	11	11	11	11	11	11
Facility Maintenance	2	2	2	2	2	2
<b>Total Positions:</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

## Expenditures Summary

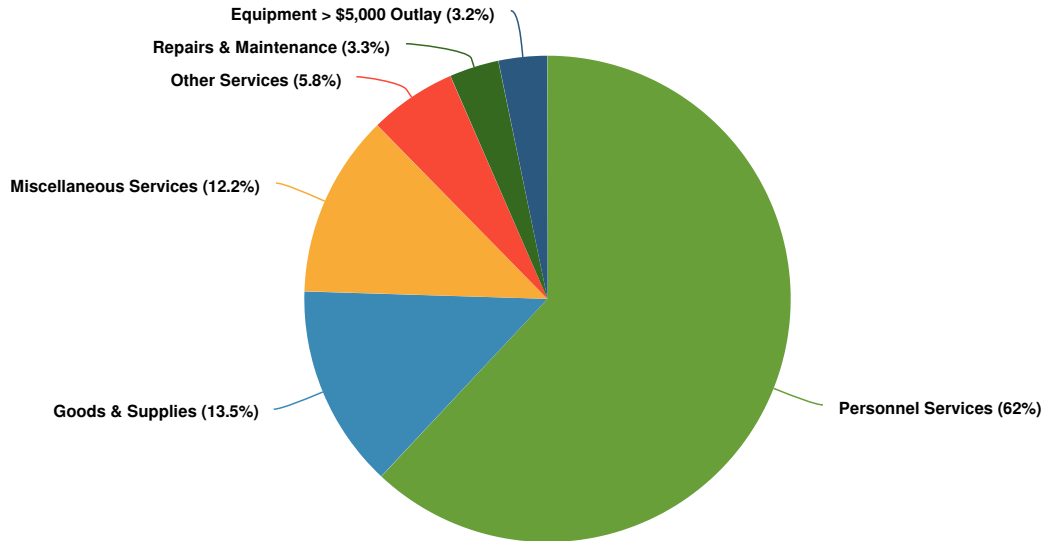
\$2,163,738
-\$228,373  
 (-9.55% vs. prior year)

## SPI Metro Department Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$996,240	\$1,083,493	\$1,253,600	\$1,341,391	7%
Goods & Supplies	\$132,402	\$175,330	\$281,277	\$292,285	3.9%
Repairs & Maintenance	\$153,057	\$201,395	\$235,700	\$71,200	-69.8%
Miscellaneous Services	\$191,031	\$225,976	\$372,521	\$263,012	-29.4%
Equipment > \$5,000 Outlay	\$227,514	\$924,906	\$123,163	\$70,000	-43.2%
Other Services	\$99,367	\$108,000	\$125,850	\$125,850	0%
<b>Total Expense Objects:</b>	<b>\$1,799,610</b>	<b>\$2,719,101</b>	<b>\$2,392,111</b>	<b>\$2,163,738</b>	<b>-9.5%</b>

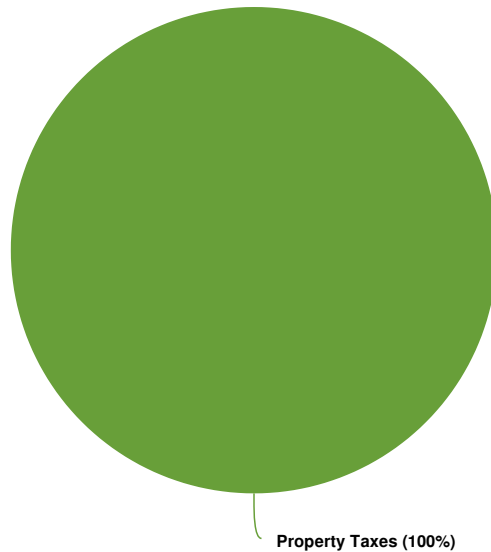
## General Debt Service Fund Summary

The General Debt Service Fund is used to account for the accumulation of resources for the payment of long term debt principal, interest, and related costs. An ad valorem tax rate and tax levy is required to be computed and levied which will be sufficient to produce the dollars required to pay principal and interest as it comes due.

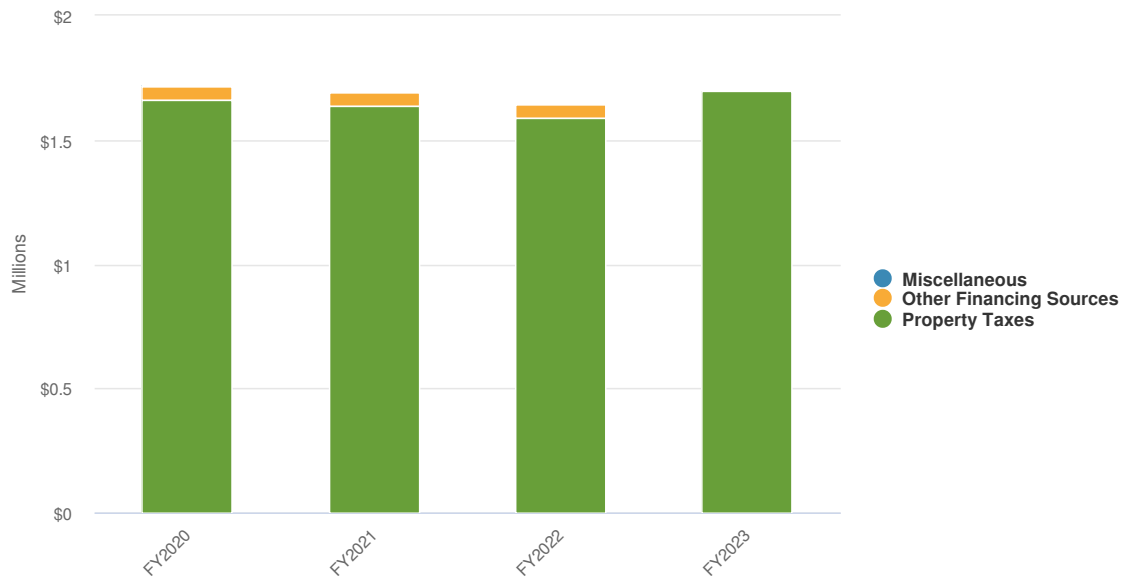
The City of South Padre Island is projecting \$1.7M in revenue, which represents a 3.46% increase over the prior year. Budgeted expenditures are projected to increase by 0.07% to \$1.7M in FY 2023.

## General Debt Service Fund Revenues

### Projected 2023 Revenues by Source



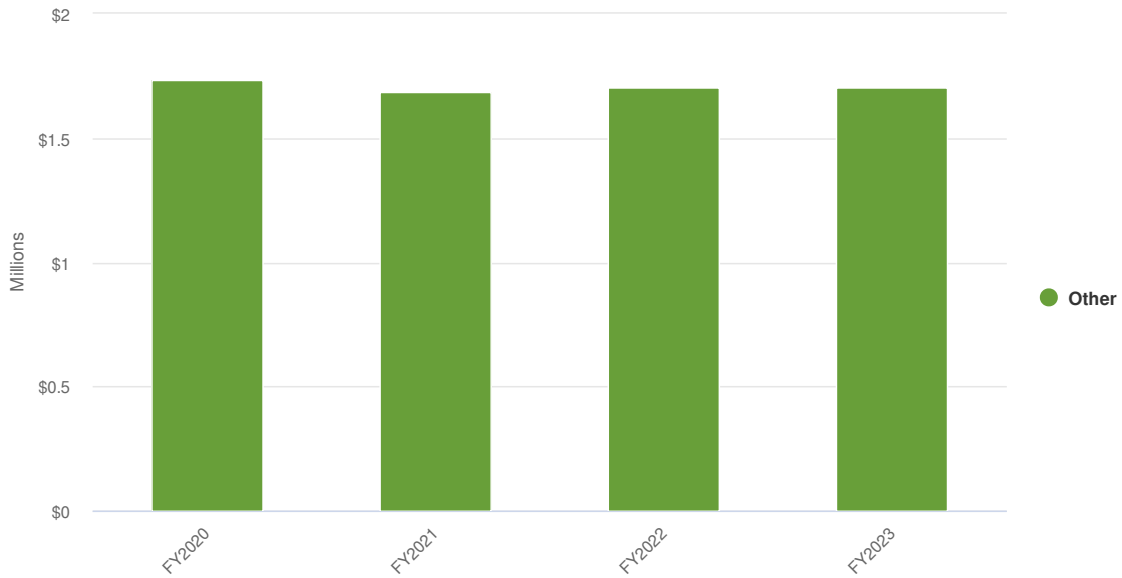
### Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Property Taxes	\$1,664,260	\$1,640,436	\$1,592,000	\$1,698,825	6.7%
Miscellaneous	\$5,762	\$4,332	\$0	\$0	0%
Other Financing Sources	\$50,000	\$50,000	\$50,000	\$0	-100%
<b>Total Revenue Source:</b>	<b>\$1,720,022</b>	<b>\$1,694,767</b>	<b>\$1,642,000</b>	<b>\$1,698,825</b>	<b>3.5%</b>

# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Expense Objects</b>					
<b>Other</b>					
PRINCIPAL	\$1,480,000	\$1,520,000	\$1,420,000	\$1,465,000	3.2%
INTEREST EXPENSE	\$253,075	\$161,898	\$278,200	\$233,825	-16%
PAYING AGENT FEES	\$2,750	\$2,750	\$3,000	\$3,500	16.7%
<b>Total Other:</b>	<b>\$1,735,825</b>	<b>\$1,684,648</b>	<b>\$1,701,200</b>	<b>\$1,702,325</b>	<b>0.1%</b>
<b>Total Expense Objects:</b>	<b>\$1,735,825</b>	<b>\$1,684,648</b>	<b>\$1,701,200</b>	<b>\$1,702,325</b>	<b>0.1%</b>

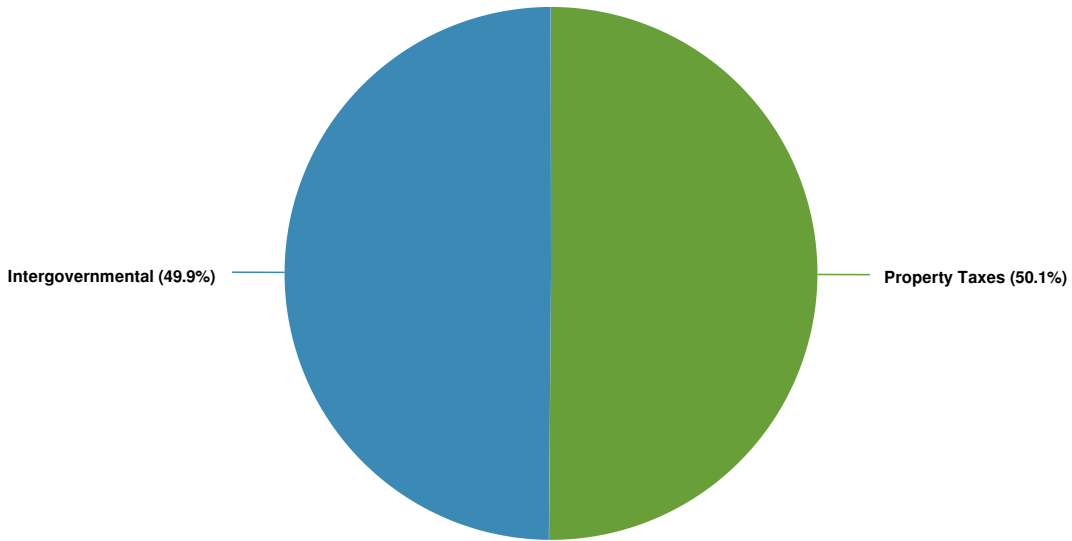
# TIRZ Fund Summary

The Tax Increment Reinvestment Zone (TIRZ) Fund was established by City Council to finance the cost of redevelopment and encourage development in an area that would otherwise not attract sufficient market development.

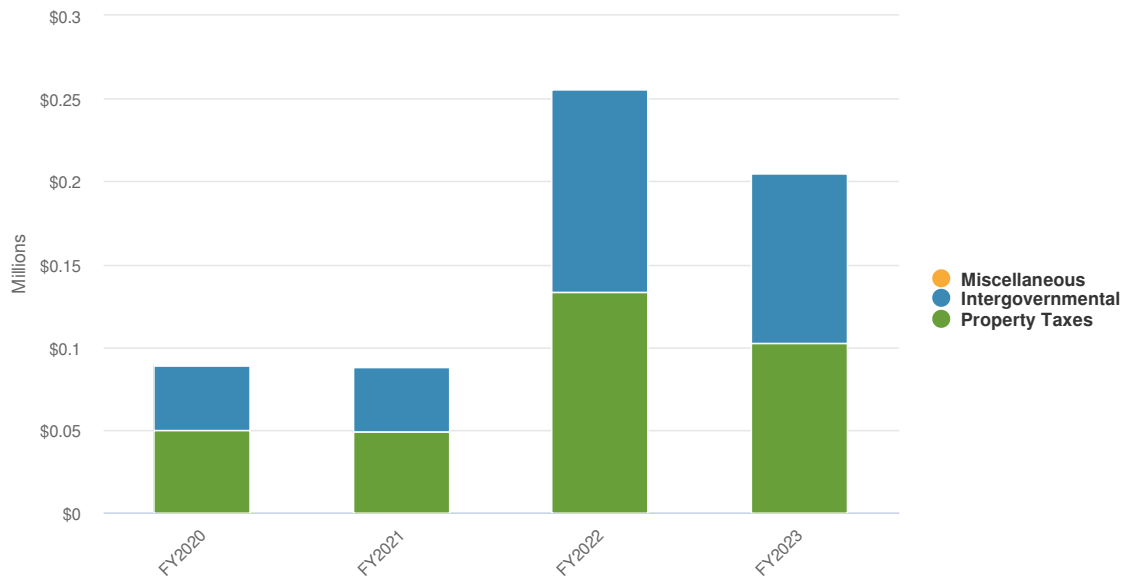
The City of South Padre Island is projecting \$204.49K in revenue, which represents a 20.10% decrease over the prior year. Budgeted expenditures are projected to decrease 100% to \$0 in FY 2023.

## TIRZ Fund Revenues

Projected 2023 Revenues by Source



### Budgeted and Historical Revenues by Source

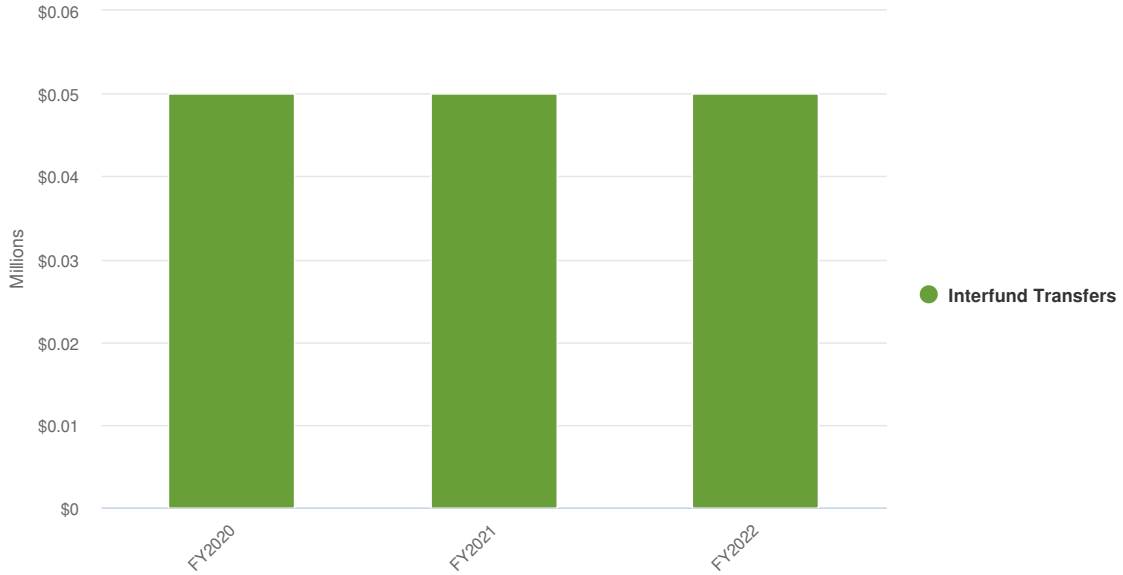


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Property Taxes	\$49,407	\$49,197	\$133,506	\$102,500	-23.2%
Intergovernmental	\$39,180	\$39,046	\$122,428	\$101,990	-16.7%
Miscellaneous	\$1,013	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$89,600</b>	<b>\$88,243</b>	<b>\$255,934</b>	<b>\$204,490</b>	<b>-20.1%</b>



# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Expense Objects</b>					
<b>Interfund Transfers</b>					
DEBT SERVICE TRANSFER	\$50,000	\$50,000	\$50,000	\$0	-100%
<b>Total Interfund Transfers:</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>-100%</b>
<b>Total Expense Objects:</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>-100%</b>

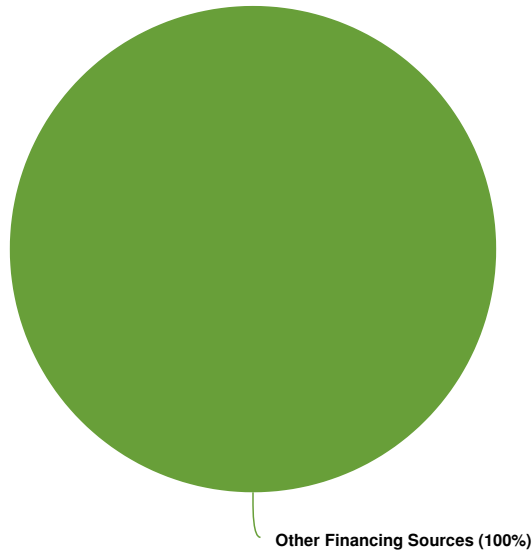
## Venue Debt Service Fund Summary

The Venue Debt Service Fund is used to account for venue tax debt service payments. A transfer from the Venue Project fund is also made to support debt service payments.

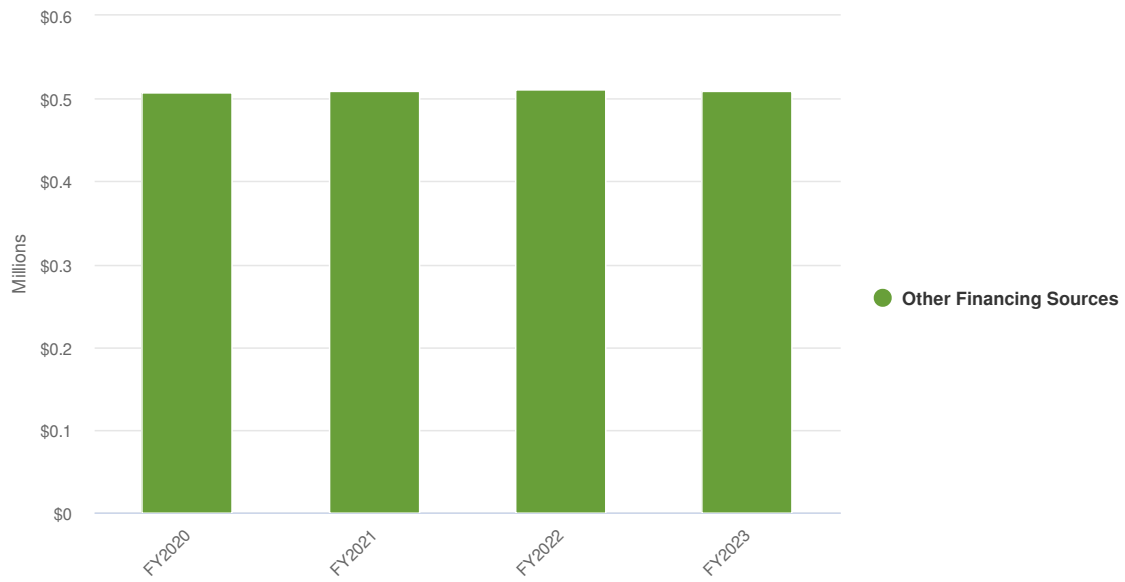
The City of South Padre Island is projecting \$509.74K in revenue, which represents a 0.20% decrease over the prior year. Budgeted expenditures are projected to decrease by 0.20% to \$509.74K in FY 2023.

## Venue Debt Service Fund Revenues

### Projected 2023 Revenues by Source



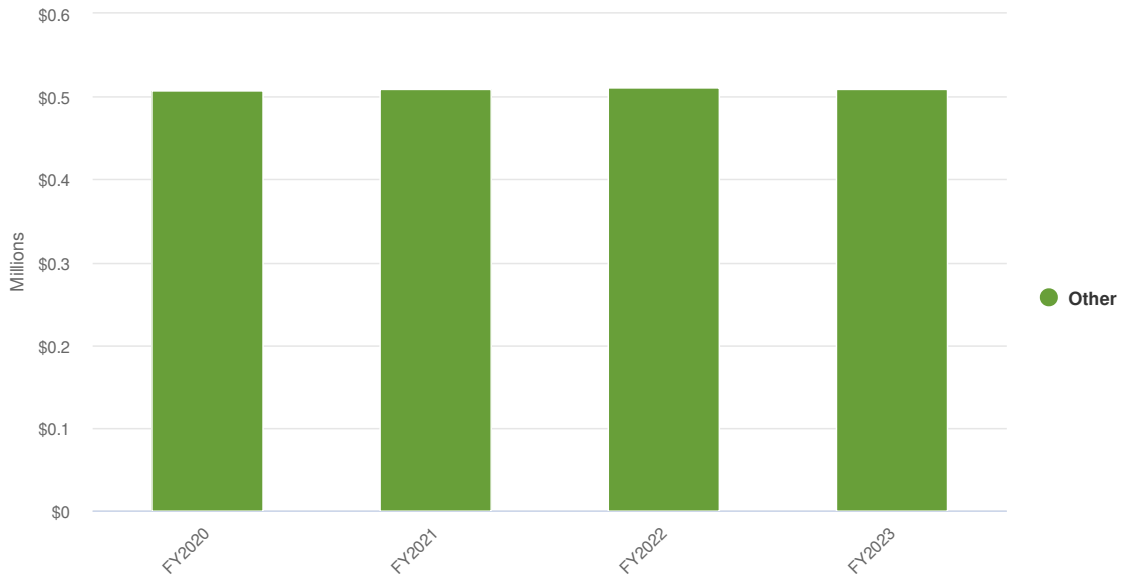
### Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Other Financing Sources	\$508,188	\$508,991	\$510,738	\$509,738	-0.2%
<b>Total Revenue Source:</b>	<b>\$508,188</b>	<b>\$508,991</b>	<b>\$510,738</b>	<b>\$509,738</b>	<b>-0.2%</b>

# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Expense Objects</b>					
<b>Other</b>					
PRINCIPAL	\$190,000	\$195,000	\$200,000	\$205,000	2.5%
INTEREST EXPENSE	\$317,438	\$313,638	\$309,738	\$303,738	-1.9%
PAYING AGENT FEES	\$750	\$750	\$1,000	\$1,000	0%
<b>Total Other:</b>	<b>\$508,188</b>	<b>\$509,388</b>	<b>\$510,738</b>	<b>\$509,738</b>	<b>-0.2%</b>
<b>Total Expense Objects:</b>	<b>\$508,188</b>	<b>\$509,388</b>	<b>\$510,738</b>	<b>\$509,738</b>	<b>-0.2%</b>

## Venue Tax Construction Fund Summary

The Venue Tax Construction Fund is used to account for bond proceeds received and expenditures associated with future infrastructure of the City.

### Venue Tax Construction Fund Revenues

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Miscellaneous	\$100,239	\$10,646	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$100,239</b>	<b>\$10,646</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

### Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$436,240	\$215,888	\$0	\$0	0%
Other Services	\$4,132,503	\$3,034,503	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$4,568,743</b>	<b>\$3,250,392</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

## Beach Maintenance Fund Summary

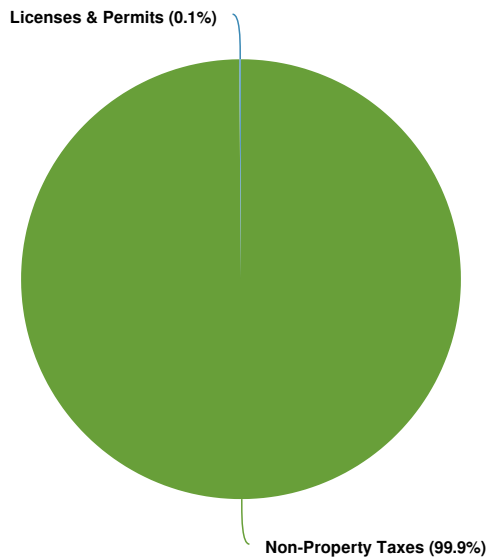


The Beach Maintenance Fund is used to clean and maintain the beach. The State of Texas remits to the City 2% of the hotel motel tax collected by the State for these efforts.

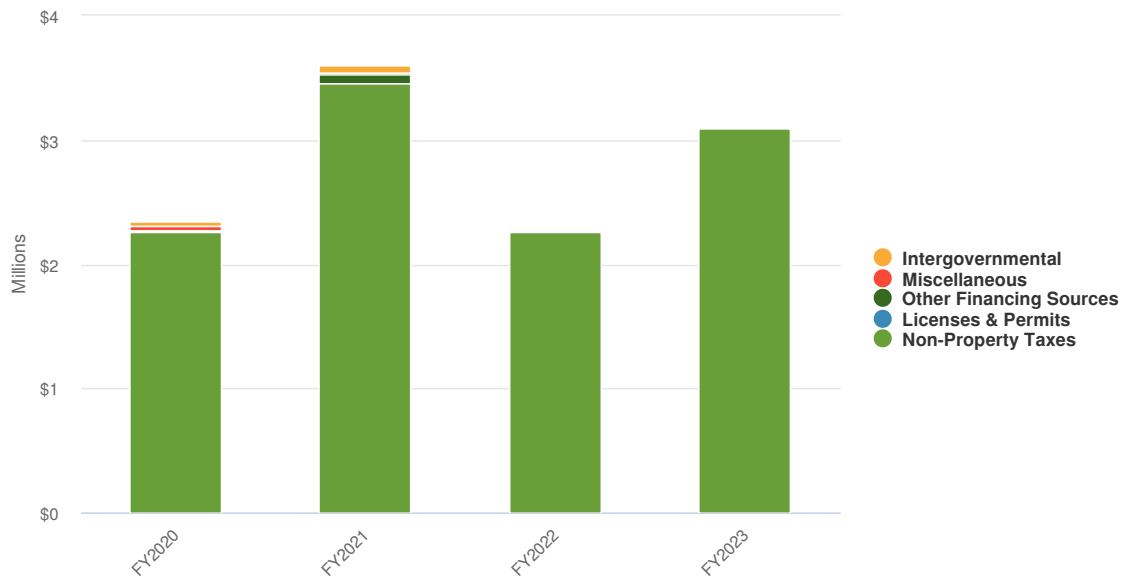
The City of South Padre Island is projecting \$3.09M of revenue in FY 2023, which represents a 36.58% increase over the prior year. Budgeted expenditures are projected to increase by 15.99% to \$2.26M in FY 2023.

## Beach Maintenance Fund Revenues

### Projected 2023 Revenues by Source



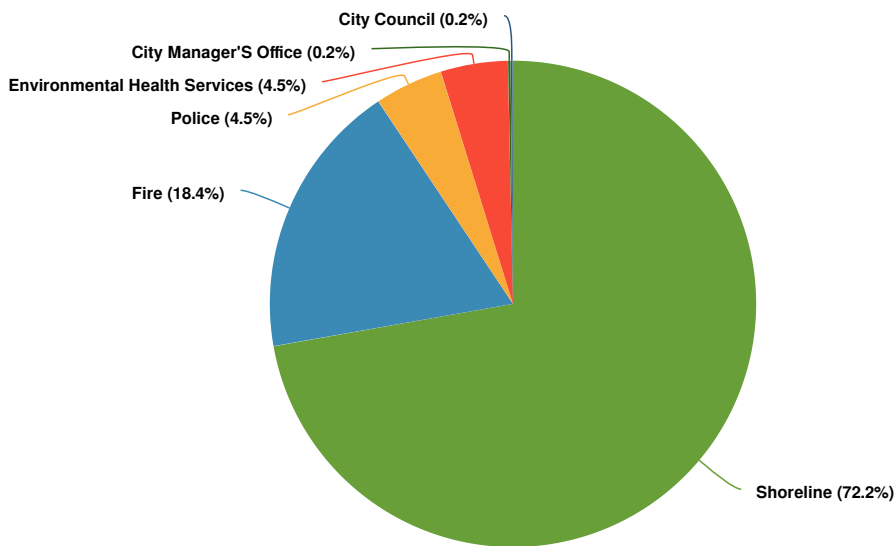
### Budgeted and Historical Revenues by Source



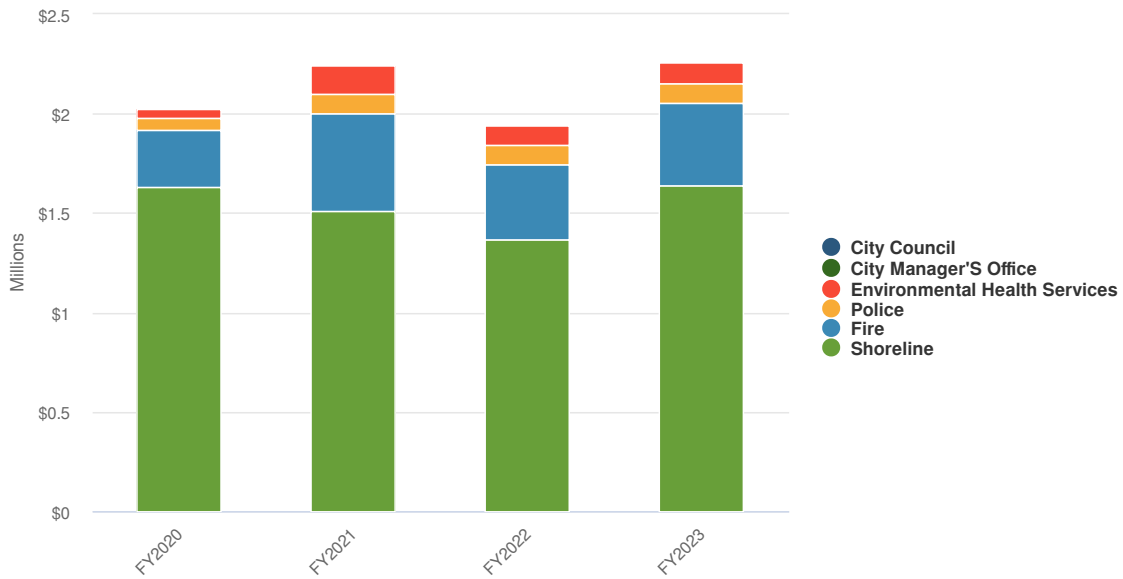
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$2,259,173	\$3,452,658	\$2,261,888	\$3,089,269	36.6%
Licenses & Permits	\$2,220	\$4,430	\$2,500	\$3,500	40%
Intergovernmental	\$43,895	\$60,000	\$0	\$0	0%
Miscellaneous	\$29,442	\$11,043	\$0	\$0	0%
Other Financing Sources	\$12,766	\$67,151	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$2,347,496</b>	<b>\$3,595,283</b>	<b>\$2,264,388</b>	<b>\$3,092,769</b>	<b>36.6%</b>

# Expenditures by Function

## Budgeted 2023 Expenditures by Function



## Budgeted and Historical Expenditures by Function





Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expenditures					
Current					
General Government					
City Council	\$50	\$1,200	\$3,500	\$3,500	0%
City Manager'S Office	\$406	\$1,194	\$4,000	\$4,000	0%
Environmental Health Services	\$44,264	\$139,842	\$99,386	\$101,187	1.8%
<b>Total General Government:</b>	<b>\$44,720</b>	<b>\$142,235</b>	<b>\$106,886</b>	<b>\$108,687</b>	<b>1.7%</b>
Public Safety					
Police	\$65,044	\$97,801	\$99,914	\$102,618	2.7%
Fire	\$279,698	\$495,099	\$378,883	\$417,527	10.2%
<b>Total Public Safety:</b>	<b>\$344,742</b>	<b>\$592,899</b>	<b>\$478,797</b>	<b>\$520,145</b>	<b>8.6%</b>
Shoreline					
Shoreline	\$1,635,145	\$1,509,330	\$1,366,597	\$1,635,527	19.7%
<b>Total Shoreline:</b>	<b>\$1,635,145</b>	<b>\$1,509,330</b>	<b>\$1,366,597</b>	<b>\$1,635,527</b>	<b>19.7%</b>
<b>Total Current:</b>	<b>\$2,024,607</b>	<b>\$2,244,464</b>	<b>\$1,952,280</b>	<b>\$2,264,359</b>	<b>16%</b>
<b>Total Expenditures:</b>	<b>\$2,024,607</b>	<b>\$2,244,464</b>	<b>\$1,952,280</b>	<b>\$2,264,359</b>	<b>16%</b>

# City Council

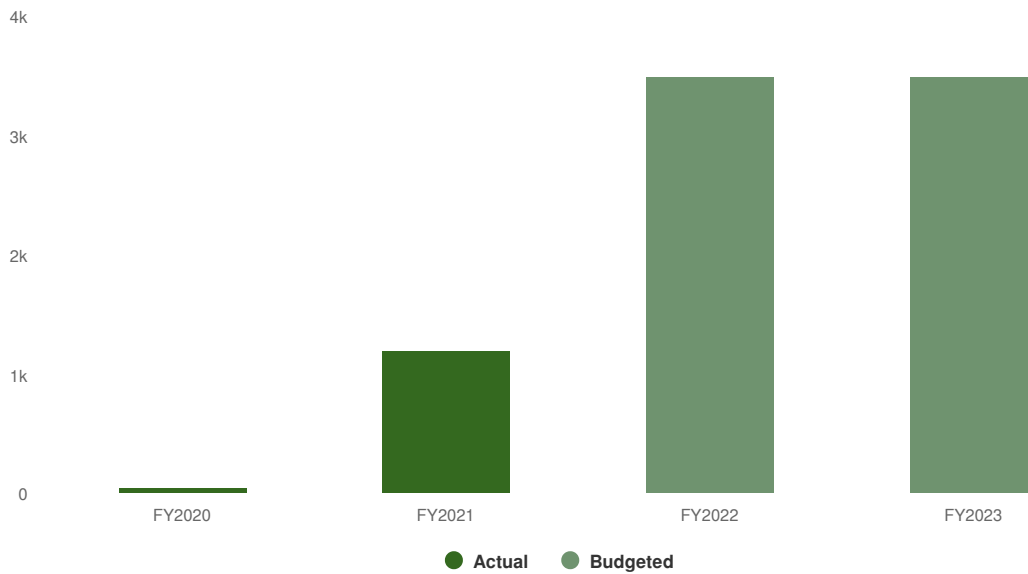


Patrick McNulty, City Mayor

## Expenditures Summary

**\$3,500** **\$0**  
(0.00% vs. prior year)

### City Council - BM Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$50	\$1,200	\$3,500	\$3,500	0%
<b>Total Expense Objects:</b>	<b>\$50</b>	<b>\$1,200</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>0%</b>



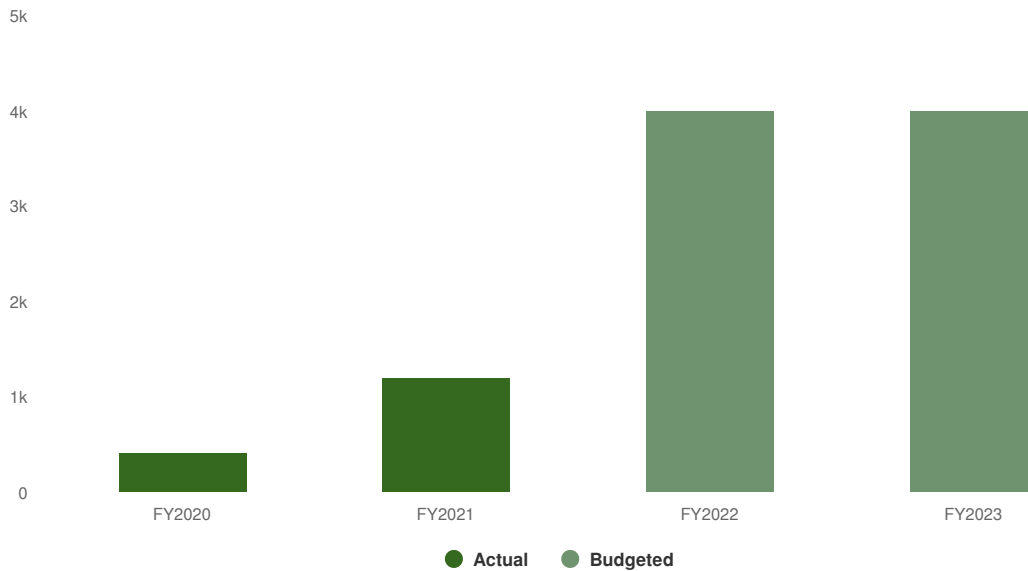
## City Manager's Office



### Expenditures Summary

**\$4,000** \$0  
(0.00% vs. prior year)

#### City Manager's Office - BM Proposed and Historical Budget vs. Actual



### Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$406	\$1,194	\$4,000	\$4,000	0%
<b>Total Expense Objects:</b>	<b>\$406</b>	<b>\$1,194</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>0%</b>

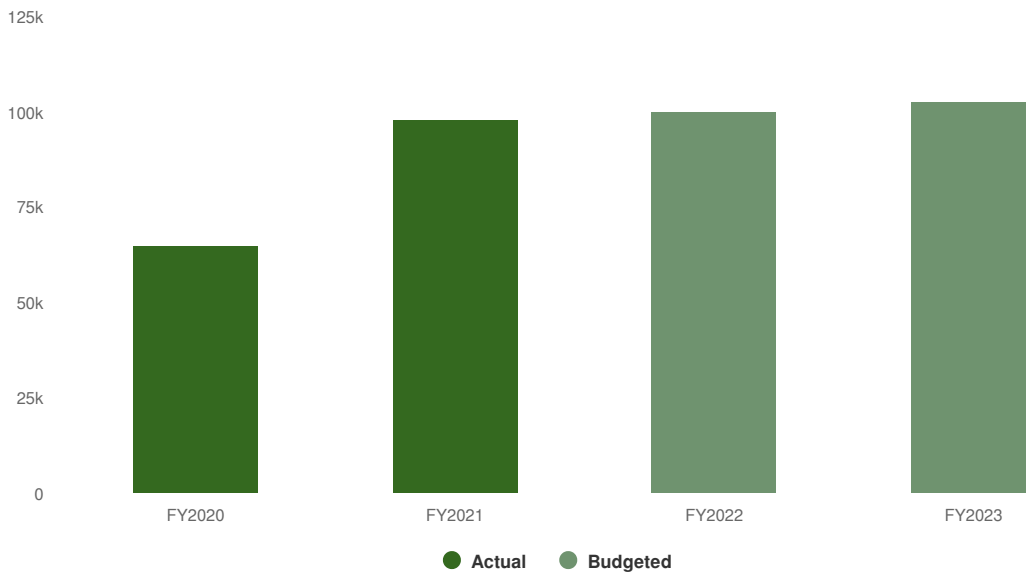
# Police Division



## Expenditures Summary

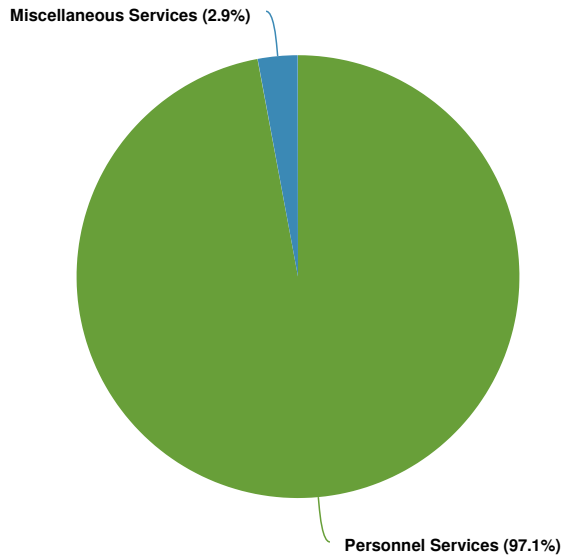
**\$102,618** **\$2,704**  
(2.71% vs. prior year)

Police Division Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$62,494	\$59,349	\$96,914	\$99,618	2.8%
Miscellaneous Services	\$2,550	\$0	\$3,000	\$3,000	0%
Equipment > \$5,000 Outlay	\$0	\$38,452	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$65,044</b>	<b>\$97,801</b>	<b>\$99,914</b>	<b>\$102,618</b>	<b>2.7%</b>





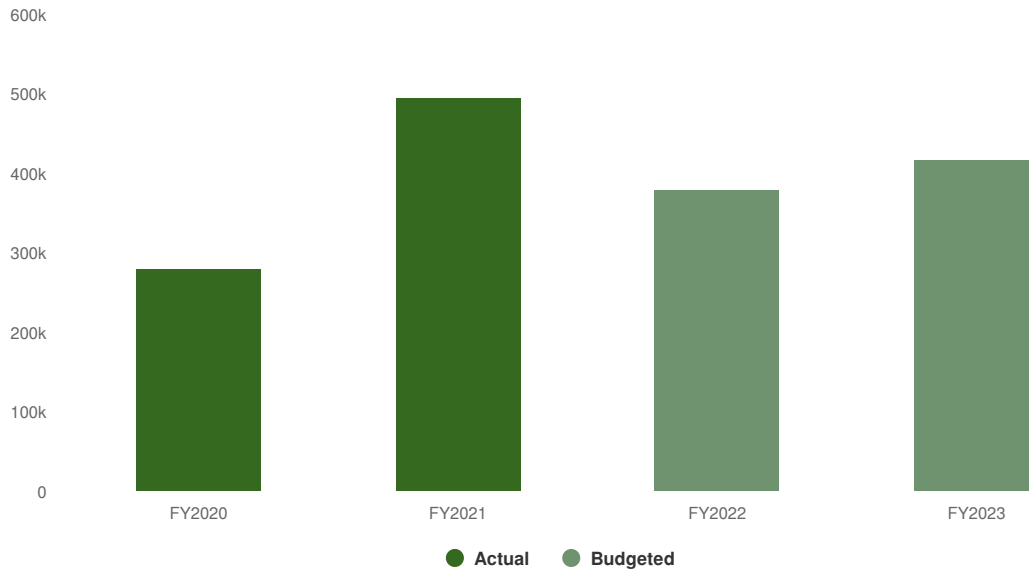
## Beach Patrol Division



### Expenditures Summary

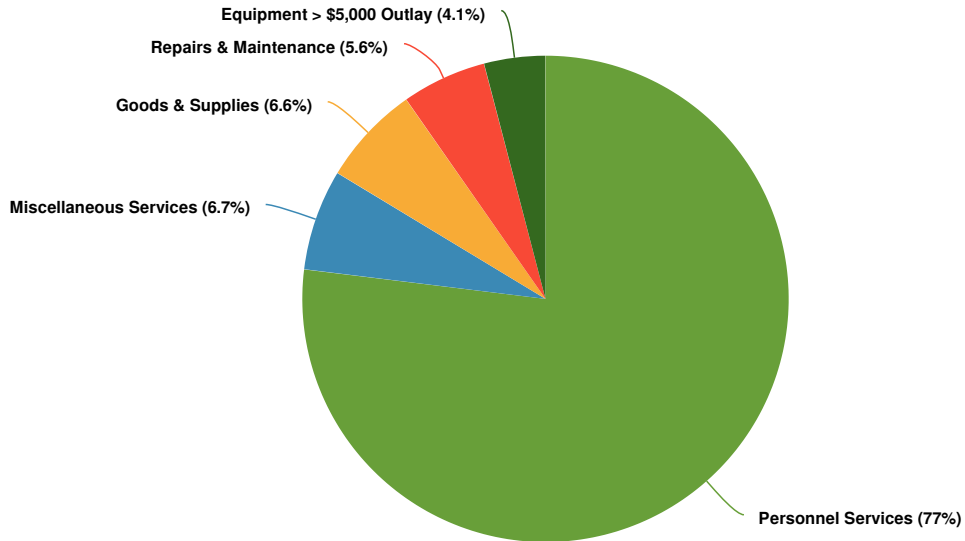
**\$417,527**    **\$38,644**  
(10.20% vs. prior year)

## Beach Patrol Division Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type





Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$224,410	\$274,591	\$294,648	\$321,292	9%
Goods & Supplies	\$21,826	\$25,410	\$29,680	\$27,680	-6.7%
Repairs & Maintenance	\$18,417	\$19,977	\$17,505	\$23,505	34.3%
Miscellaneous Services	\$15,045	\$14,278	\$25,050	\$28,050	12%
Equipment > \$5,000 Outlay	\$0	\$160,842	\$12,000	\$17,000	41.7%
<b>Total Expense Objects:</b>	<b>\$279,698</b>	<b>\$495,099</b>	<b>\$378,883</b>	<b>\$417,527</b>	<b>10.2%</b>



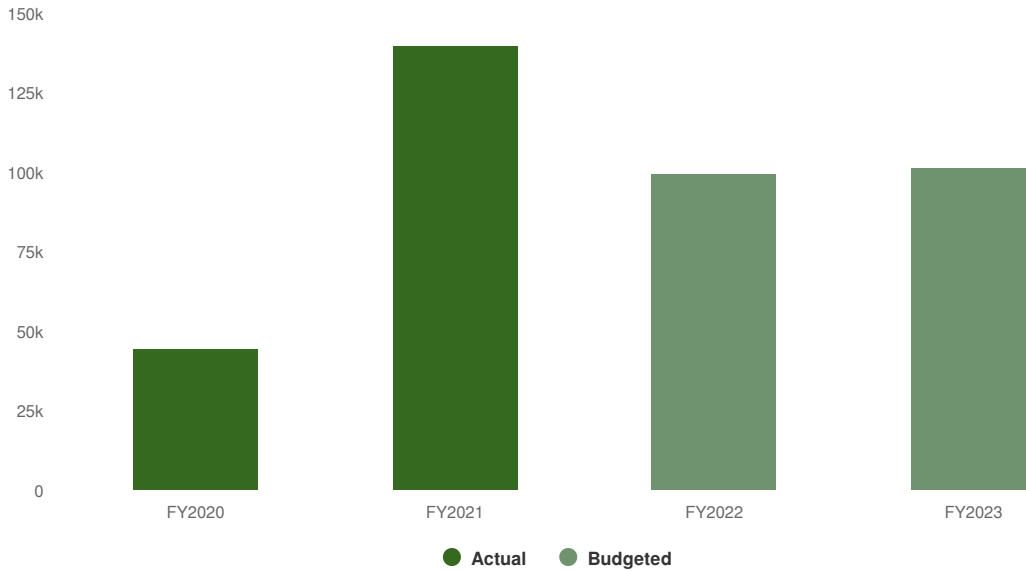
# Environmental Health Services Division



## Expenditures Summary

**\$101,187** **\$1,801**  
(1.81% vs. prior year)

Environmental Health Services Division Proposed and Historical Budget vs. Actual



## Expenditures by Expense Type

Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$37,932	\$93,268	\$88,623	\$90,424	2%
Goods & Supplies	\$3,578	\$5,518	\$6,100	\$6,100	0%
Repairs & Maintenance	\$2,375	\$850	\$3,000	\$3,000	0%
Miscellaneous Services	\$0	\$295	\$700	\$700	0%
Equipment > \$5,000 Outlay	\$0	\$39,412	\$0	\$0	0%
Special Projects	\$379	\$500	\$963	\$963	0%
<b>Total Expense Objects:</b>	<b>\$44,264</b>	<b>\$139,842</b>	<b>\$99,386</b>	<b>\$101,187</b>	<b>1.8%</b>



## Shoreline Department



**Kristina Boburka**  
Shoreline Director

The Shoreline Department is composed of twelve individuals: the Shoreline Director, the Coastal Coordinator, and ten members of the operations team (seven full-time and three part-time employees). The department's responsibilities vary vastly, from daily maintenance of the beach to administrating projects that will help conserve and protect the Island's natural resources while ensuring it is in the most resilient state. This includes emergency management services as well. Preparing the Island for natural disasters and assessing and reporting damage after events is crucial as our beach is the first defense against any storms.

The City of South Padre Island has 28 beach access points that serve the public on approximately five miles of beachfront within its jurisdiction. Improvements to the access points have been and continue to be funded under Coastal Management Program grants that are awarded to the City. The Department has overseen the construction of nine raised beach access walkovers with the help of these grants. Over 3 million dollars worth of coastal infrastructure has been improved, to conserve roughly the five miles of beachfront the City has, which includes about 225 acres of recreational beach and dunes.

Bayside improvements have been a recent priority for the Department as well. This includes the maintenance of the Tompkins Channel, access points to the Laguna Madre, and all West bound street endings. The Laguna Madre is one of six hypersaline bodies of water in the world and serves as a valuable natural resource as well as a large economic driver. A feasibility study and preliminary designs are currently being funded to create a living shoreline on the bay. Much like the Island's beach/dune system is the first defense against high tides and storm surge on the Gulf side, the living shoreline would be that on the Laguna Madre side.

The beach, entire bayside, including Tompkins Channel, the Causeway boardwalk, two boat ramps, an additional five bayside accesses, and all 35 bay street endings are included in the Shoreline Department's jurisdiction. The Laguna Madre is only one of six hypersaline bodies of water in the world and serves as a valuable natural asset and a tourism driver.

The Department works continually with state and federal agencies on a variety of projects including beach nourishment, beach and dune permits, and different grants. We have overseen the construction of nine raised beach accesses and have improved each access with various signs, landscaping, and public amenities access, all totaling more than \$2.5 million of coastal infrastructure.

The Shoreline Department also administers Beach and Dune Protection Permits to applicants for any construction that is east of the Dune Protection Line. The Department has a close working relationship with the GLO's Beach and Dune Team to ensure that all activities are in line with the City's ordinances and plans as well as the Texas Natural Resource Code and Texas Administrative Code.

### Major Goals:

1. Continually search and apply for grants to enhance the City's beach and bay accesses and their amenities.
2. Search for methods to reduce the cuts through our dune system to create a more resilient coast, as per our Erosion Response Plan.
3. Educate the public and Gulf facing properties on the importance of dunes, our Chapter 22 Code of Ordinances, and Erosion Response Plan.

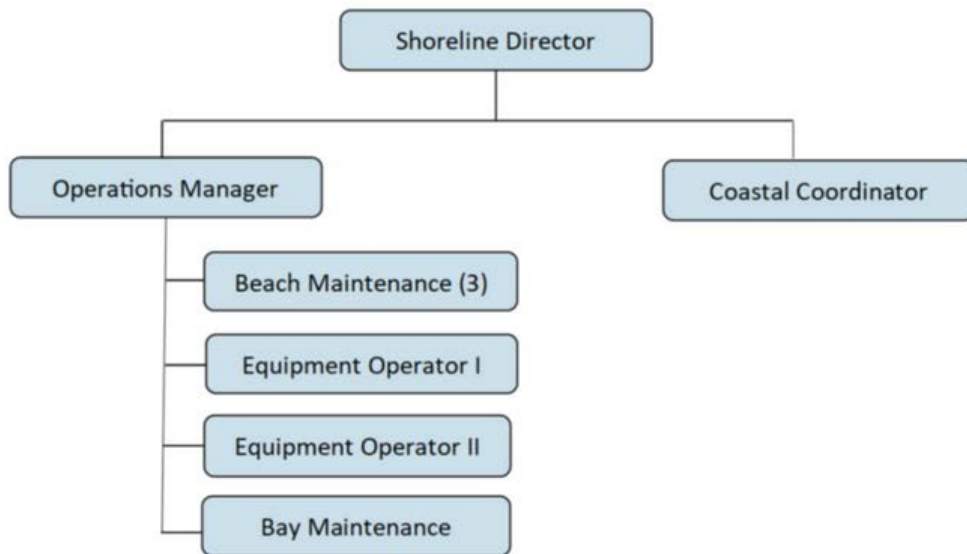
4. Maintain contact with the General Land Office, Cameron County, the United States Army Corps of Engineers, and our partners and continue improving the relationships we have with each entity.
5. Provide training and conferences for, both, the Shoreline operations crew and staff. The department is always looking for new training to increase its operating confidence and relationships with important colleagues.
6. Provide an enjoyable and memorable experience for our year round residents, winter Texans, and our seasonal visitors by ensuring the beach and our accesses are kept unsoiled.

Our Planning Indicators and Focus:

The increase in citizen and visitor population may significantly impact permit requests, beach maintenance areas, and beach access points, creating an increase in the demand for coastal management, both administratively and environmentally.

The development and implementation of an environmentally friendly shoreline management program that balances the importance of visitor and citizen satisfaction while protecting the City’s number one asset is the focal point of the Shoreline Management Department.

## Organizational Chart





## Strategic Objectives and Work Plan for the Next Five Years

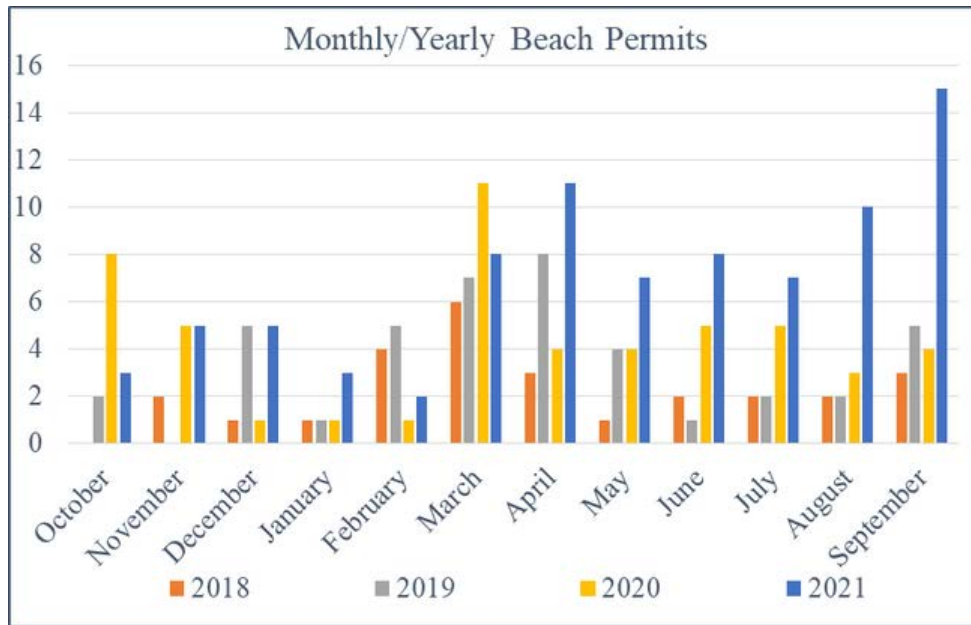
Project Description	Fiscal Year Due Date	Project Leader	Budget Impact	Associated Metric	Comp Plan Goal	CIP Project
<b>Short Term - FY 2022-23</b>						
Proceed with the Tompkins Channel Project.	12/31/2022	Shoreline Director	\$1.5 million	N/A	Chapter 9	Approved
Conduct Bay restoration by working with the National Fish and Wildlife Foundation to pursue the creation of a bayside living shoreline.	12/31/2022	Coastal Coordinator	\$80,000	Metrics 2 & 3	Chapter 9	Approved
Improve accesses by pursuing CMP Cycle 25 Whitecap Circle Access Improvements.	03/31/23	Shoreline Director	\$600,000	Metrics 2 & 3	Chapter 9	Approved
Improve beach accesses by pursuing CMP Cycle 26 Sea Island Access Improvements.	03/31/23	Coastal Coordinator	\$80,000	Metrics 2 & 3	Chapter 9	Approved
Improve Marisol Boat Ramp with grant funds awarded through the Texas Parks & Wildlife Department (TPWD) Boating Access Grant.	03/31/23	Coastal Coordinator	\$50,000	N/A	Chapter 9	Approved
Add to the amenities available to the public by pursuing the construction of a Wind & Water Sports Park.	2022/23	Shoreline Director	Windsport Venue Lease \$32,000	N/A	Chapter 9	Approved
Enhance operations by streamlining the beach and dune permitting process through a connected tracking sheet.	2022/23	Shoreline Director & Coastal Coordinator	To be determined	Metric 1	Chapter 9	N/A
Conduct conservation measures by creating and executing a debris and tar removal plan.	2022/23	Shoreline Director & Operations Manager	To be determined	N/A	Chapter 9	N/A
Improve safety and conservation measures by making marker improvements to Tompkins Channel.	2022/23	Shoreline Director & Operations Manager	\$20,000	N/A	Chapter 9	N/A
Increase beach accessibility by conducting access enhancements.	2022/23	Shoreline Director & Operations Manager	\$100,000	Metrics 3 & 4	Chapter 9	N/A

Mid Term - FY 2023-24 & FY 2024-25						
Improve beach and bay accesses by pursuing CMP Cycle 27 Projects. Access to be impacted includes Fantasy Circle Beach Access.	03/31/24	Coastal Coordinator	\$160,000	Metrics 2 & 3	Chapter 9	Approved
Work with the National Fish and Wildlife Foundation Coastal Resiliency Fund (NFWF NCRD) Grant to pursue the creation of a bayside living shoreline.	05/31/24	Coastal Coordinator	\$150,000	N/A	Chapter 9	Approved
Proceed with the Wind & Water Sports Park Project.	2024	Shoreline Director	\$1 million	N/A	Chapter 9	Approved
Improve beach and bay accesses by pursuing CMP Cycle 27 Projects. AccShoreline Director to be impacted includes Fantasy Circle Beach Access.	10/31/24	Shoreline Director	\$600,000	N/A	Chapter 9	Approved
Improve beach and bay accesses by pursuing CMP Cycle 27 Projects. Improvements will include several beach accesses.	03/31/25	Shoreline Director & Coastal Coordinator	To be determined	Metrics 1, 2, & 3	Chapter 9	Approved
Long Term - FY 2025-26 & FY 2026-27						
Continue to execute the beneficial use of dredge material (BUDM) project to restore and protect the beach and dunes.	Ongoing	Shoreline Director	To be determined	Metric 5	Chapter 9	Approved
Add to the amenities available to the public by pursuing the construction of a Marina.	To be determined	Shoreline Director	To be determined	N/A	Chapter 9	Approved
Improve shoreline operations by pursuing the construction of a Shoreline Facility.	To be determined	Shoreline Director	To be determined	Metrics 2 & 3	Chapter 9	Approved
Increase state HOT allocations for beach renourishment & maintenance through lobbying efforts.	To be determined	Shoreline Director	To be determined	Metrics 2, 3, & 5	Chapter 9	N/A
Enhance public amenities by making boardwalk on the bay.	To be determined	Shoreline Director	To be determined	N/A	Chapter 9	N/A
Enhance public amenities by making improvements to the Palm Street Boat Ramp.	To be determined	Shoreline Director	To be determined	N/A	Chapter 9	N/A

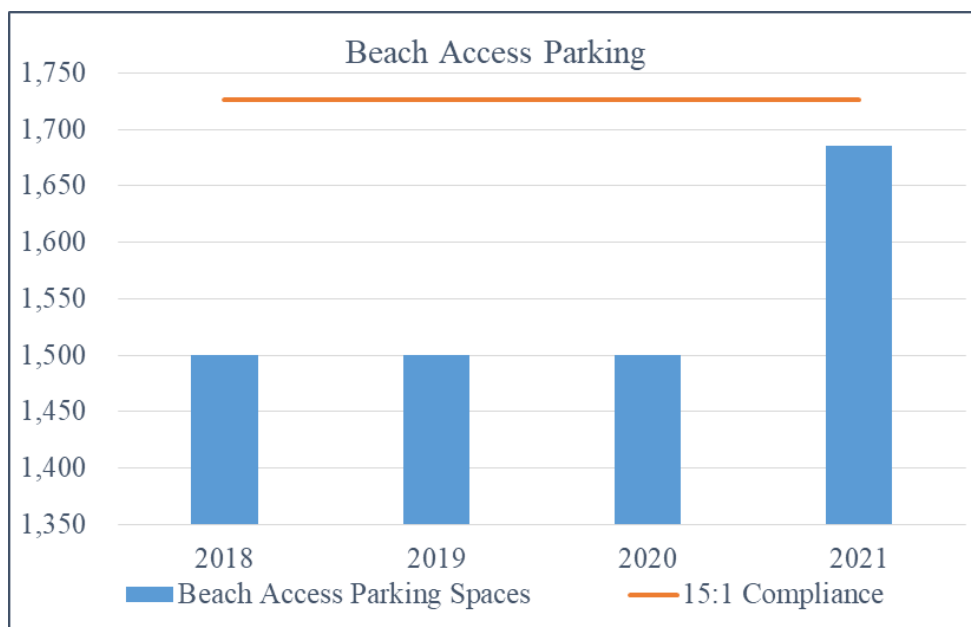
## Performance Metrics

Comprehensive Plan Chapter III Goal 1.1: The City shall ensure the protection and conservation of natural resources such as beaches, dunes, and wetlands, Laguna Madre waterfront, and native flora and fauna, allowing for their sustainable use and enjoyment by future generations.

Metric 1: This chart displays the monthly/yearly beach permits that are issued. This includes Beach and Dune permits as well as Beach Use Permits.

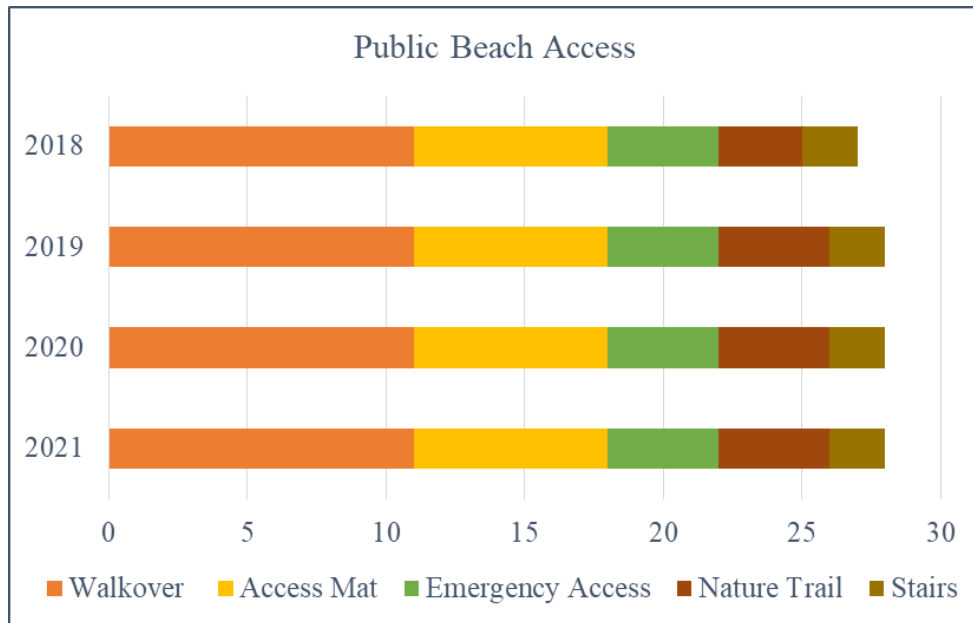


Metric 2: The City of South Padre Island's number of beach access parking spaces are depicted below.

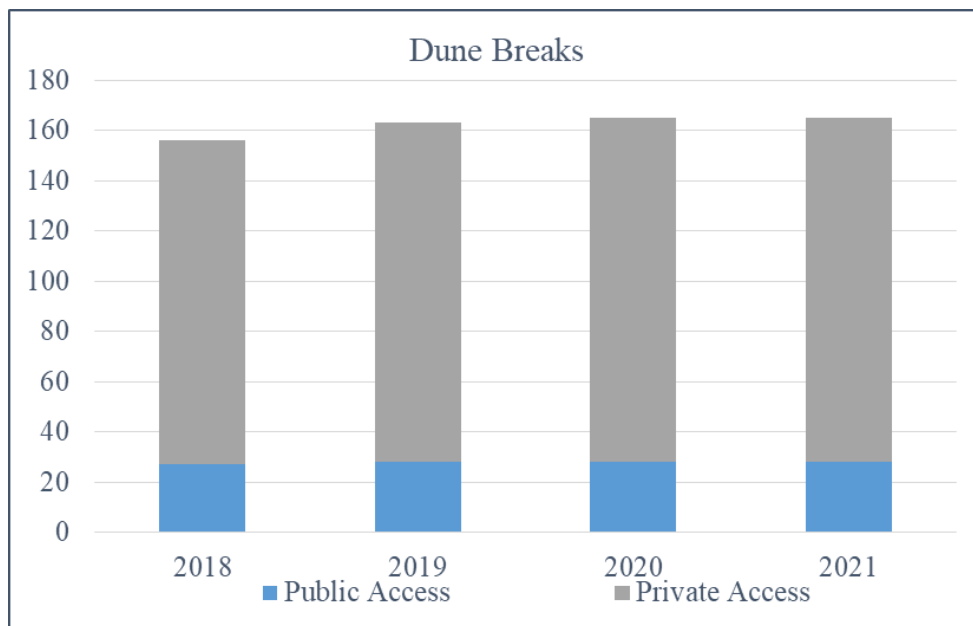




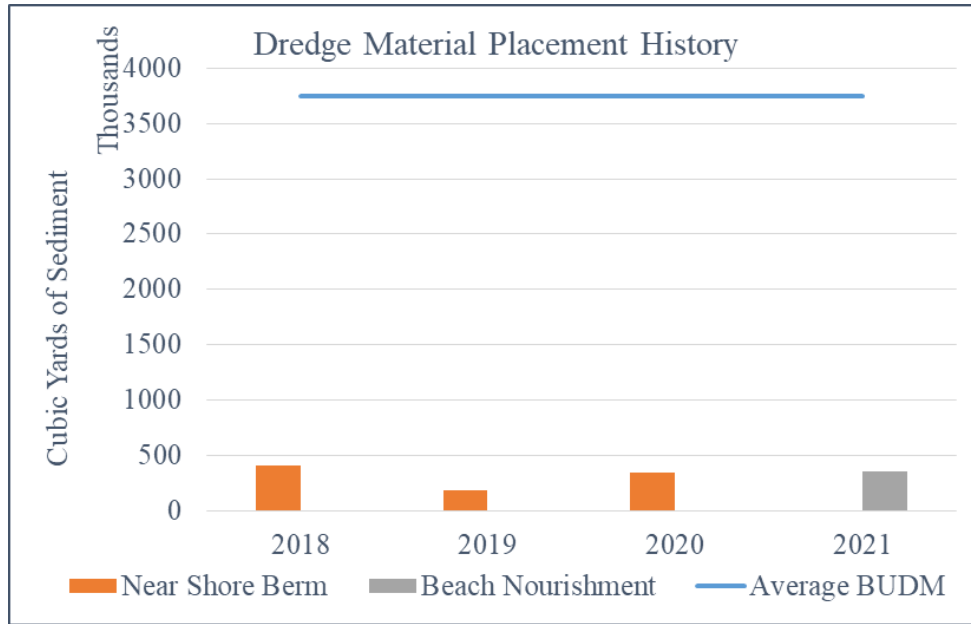
Metric 3: The total number of beach accesses the City has are shown below along with which types of access we have.



Metric 4: The City of South Padre Island's count of breaks within the dunes, including private accesses and public accesses, can be shown in the chart below.



Metric 5: The City of South Padre Island’s history on beneficial use of dredge material that has been either placed on the beach or on the near shore berm is depicted below.



### Staffing Plan

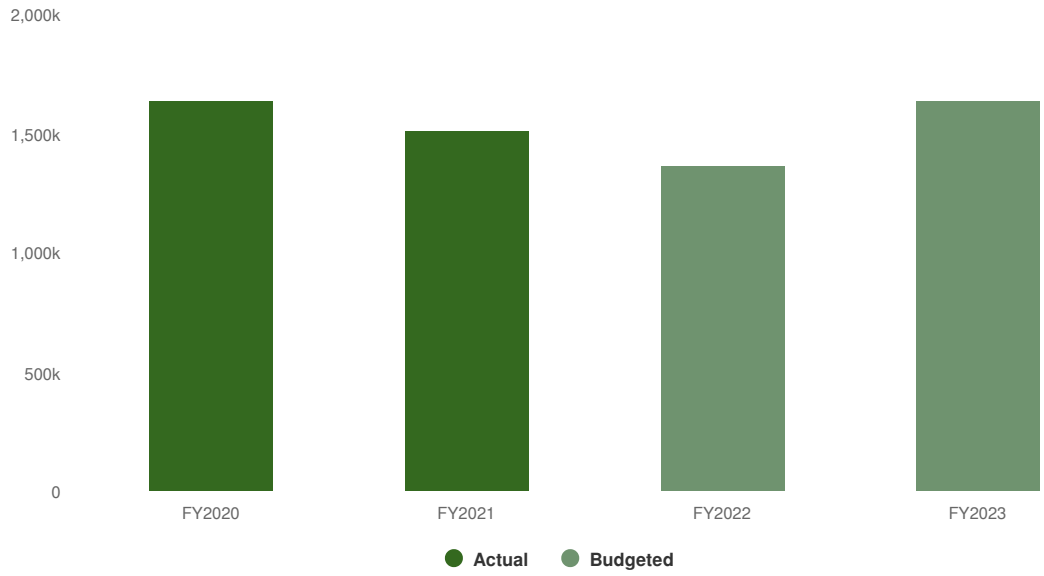
Position	Current FY	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Shoreline Director	1	1	1	1	1	1
Coastal Coordinator	1	1	1	1	1	1
Operations Manager	1	1	1	1	1	1
Equipment Operator I	1	1	1	1	1	1
Equipment Operator II/Lead	1	1	1	1	1	1
Beach Maintenance	4	4	4	5	5	5
Bay Maintenance	0	0	1	1	2	2
Coastal Engineer	0	0	1	1	1	1
<b>Total Positions:</b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>13</b>



# Expenditures Summary

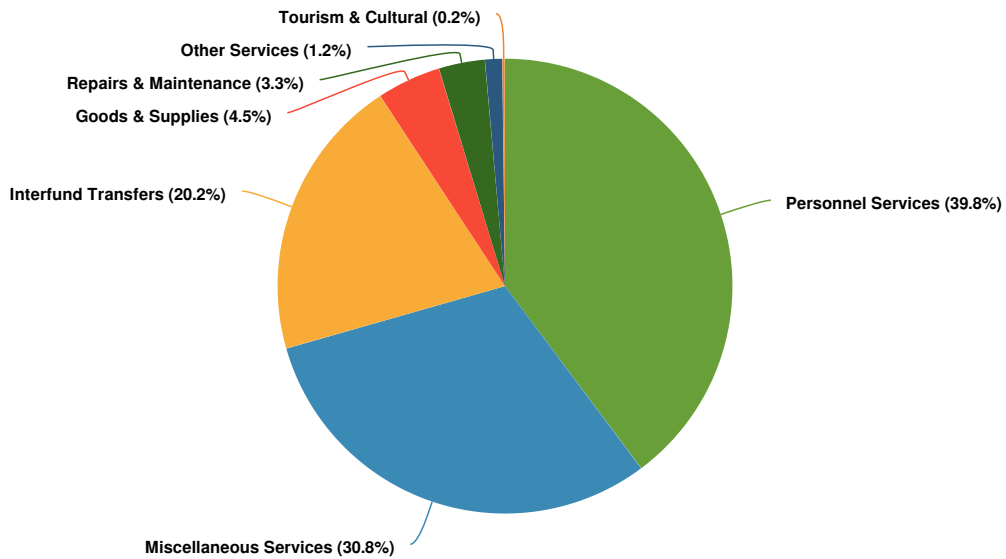
**\$1,635,527** **\$268,930**  
(19.68% vs. prior year)

## Shoreline Department Proposed and Historical Budget vs. Actual



# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$516,700	\$522,516	\$593,382	\$650,757	9.7%
Goods & Supplies	\$37,802	\$46,477	\$43,970	\$74,375	69.1%
Repairs & Maintenance	\$55,373	\$42,907	\$50,675	\$53,735	6%
Miscellaneous Services	\$401,836	\$612,040	\$470,570	\$503,660	7%
Equipment > \$5,000 Outlay	\$136,241	\$171,468	\$0	\$0	0%
Tourism & Cultural	\$1,806	\$6,300	\$3,000	\$3,000	0%
Interfund Transfers	\$462,303	\$90,161	\$180,000	\$330,000	83.3%
Other Services	\$23,085	\$17,460	\$25,000	\$20,000	-20%
<b>Total Expense Objects:</b>	<b>\$1,635,145</b>	<b>\$1,509,330</b>	<b>\$1,366,597</b>	<b>\$1,635,527</b>	<b>19.7%</b>



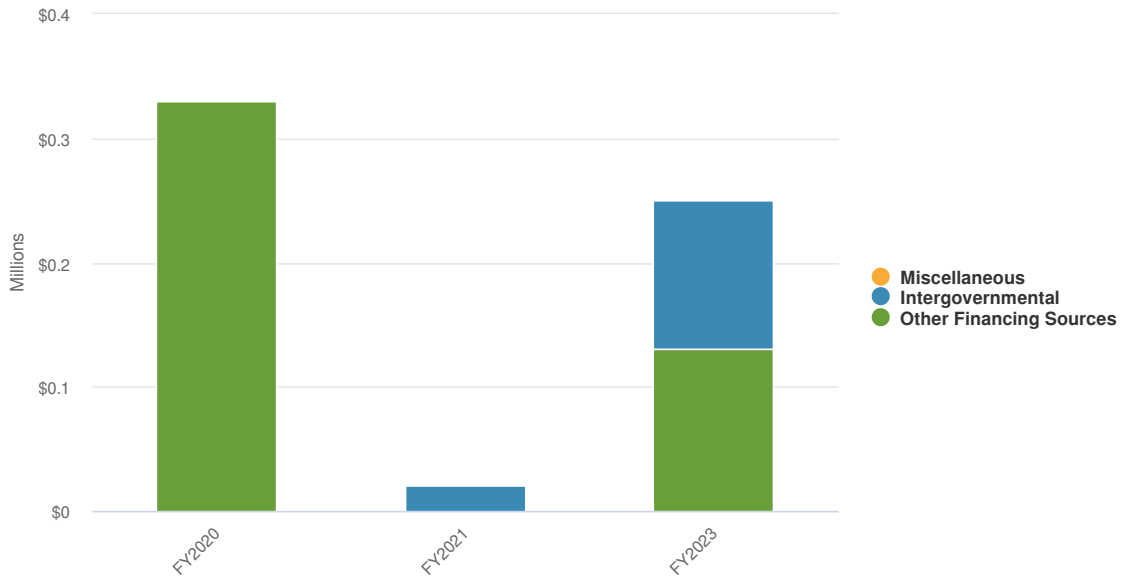
## Beach Access Fund Summary

The Beach Access Fund is used to account for projects to improve access to the City beach.

The City of South Padre Island is projecting \$250K in revenue, which represents no change over the prior year. Budgeted expenditures are projected to increase by 861.54% to \$250K in FY 2023.

## Beach Access Fund Revenues

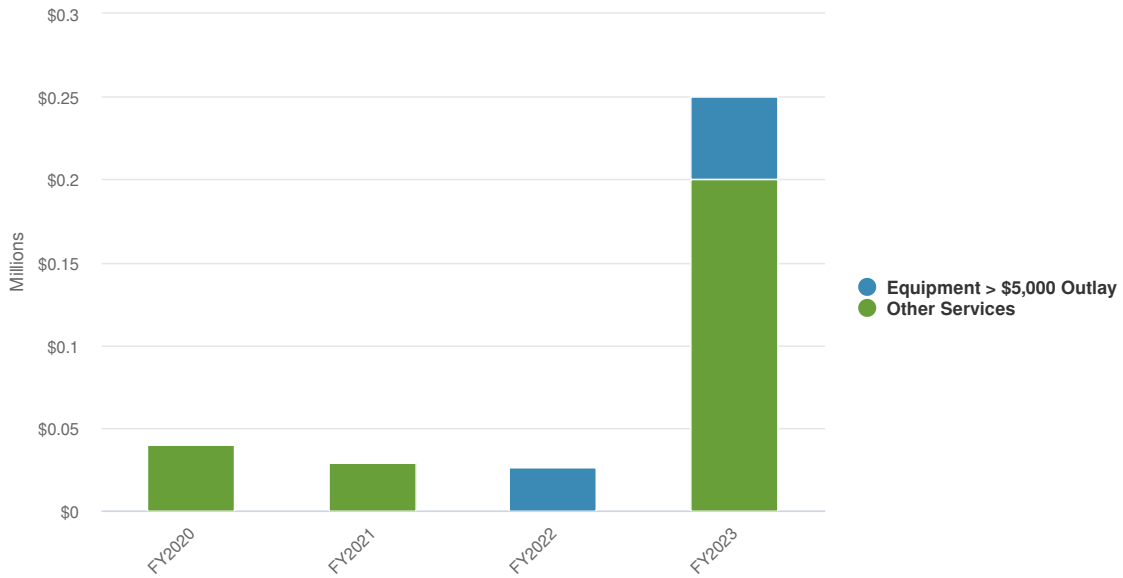
Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Intergovernmental	\$0	\$20,482	\$0	\$120,000	N/A
Miscellaneous	\$837	\$0	\$0	\$0	0%
Other Financing Sources	\$330,000	\$0	\$0	\$130,000	N/A
<b>Total Revenue Source:</b>	<b>\$330,837</b>	<b>\$20,482</b>	<b>\$0</b>	<b>\$250,000</b>	<b>N/A</b>

# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



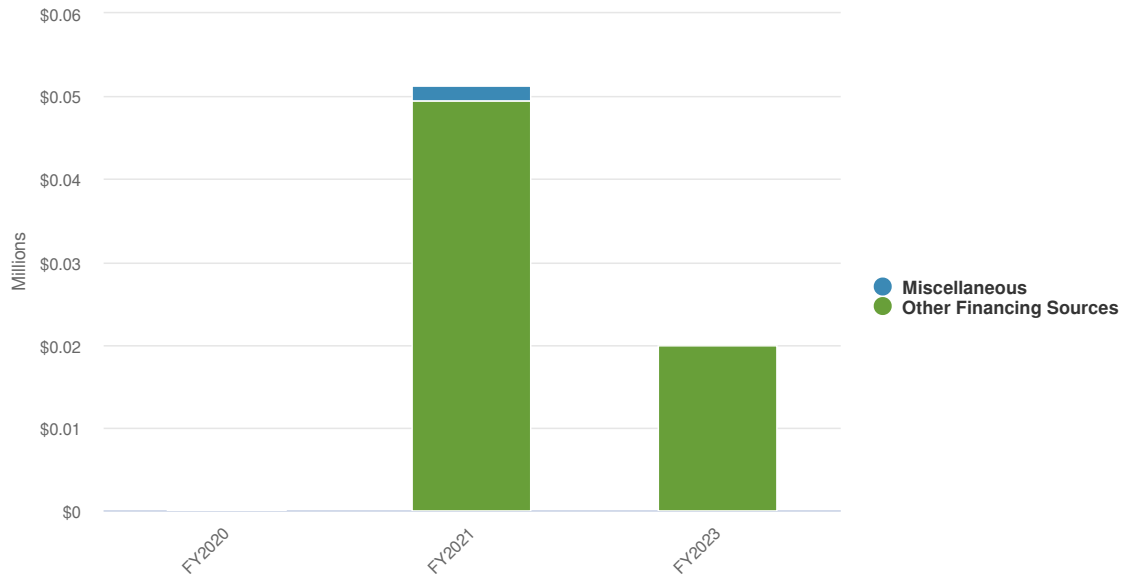
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Equipment > \$5,000 Outlay	\$0	\$0	\$26,000	\$50,000	92.3%
Other Services	\$39,465	\$29,008	\$0	\$200,000	N/A
<b>Total Expense Objects:</b>	<b>\$39,465</b>	<b>\$29,008</b>	<b>\$26,000</b>	<b>\$250,000</b>	<b>861.5%</b>

## Bay Access Fund Summary

The Bay Access Fund was established to account for projects to improve access to the Laguna Madre Bay.

### Bay Access Fund Revenues

Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Miscellaneous	\$173	\$1,815	\$0	\$0	0%
Other Financing Sources	\$0	\$49,564	\$0	\$20,000	N/A
<b>Total Revenue Source:</b>	<b>\$173</b>	<b>\$51,379</b>	<b>\$0</b>	<b>\$20,000</b>	<b>N/A</b>

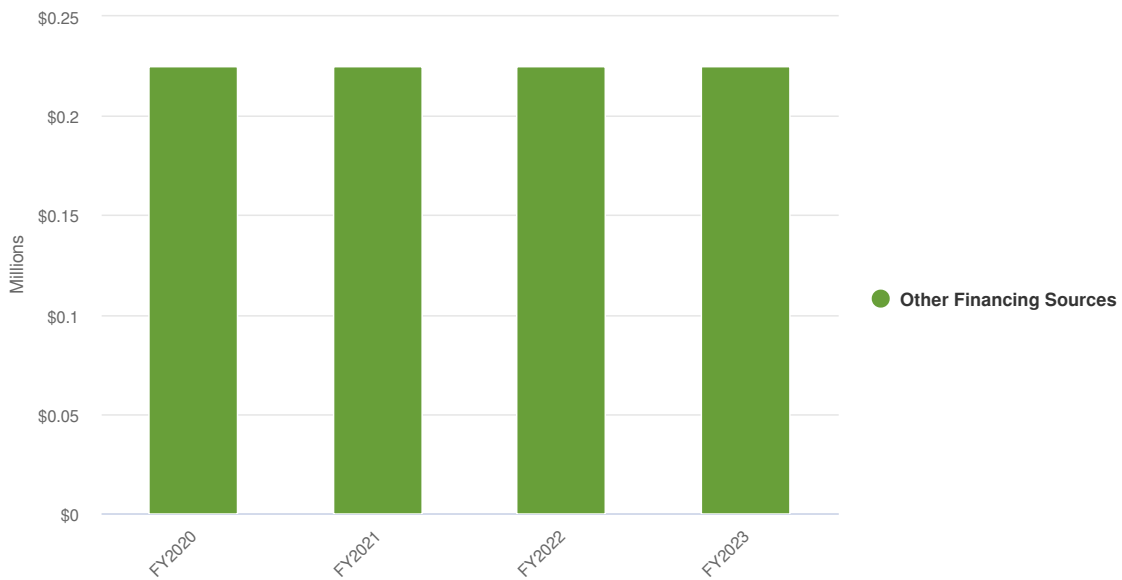
## Capital Replacement Fund Summary

The Capital Replacement Fund is used to account for preventive maintenance costs for City's buildings.

The City of South Padre Island is projecting \$225K in revenue, which represents no change over the prior year. Budgeted expenditures are projected to decrease by 10.44% to \$95K in FY 2023.

## Capital Replacement Fund Revenues

Budgeted and Historical Revenues by Source

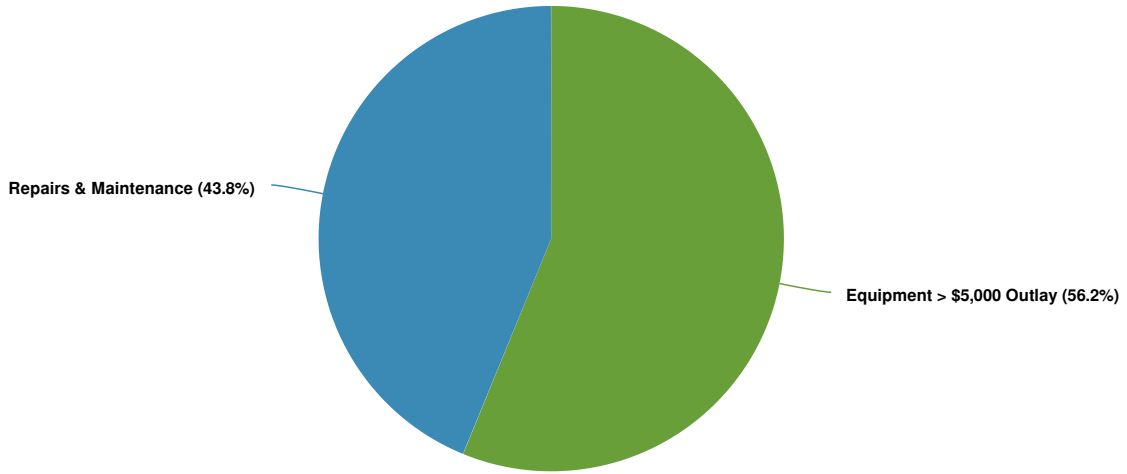


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Other Financing Sources	\$225,000	\$225,000	\$225,000	\$225,000	0%
<b>Total Revenue Source:</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>0%</b>

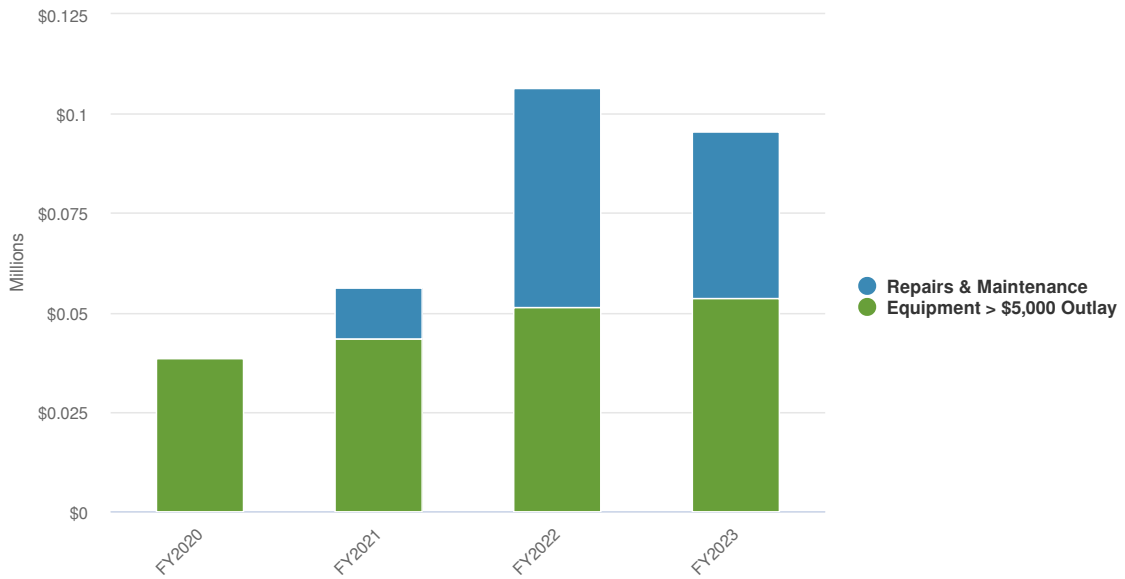


# Expenditures by Expense Type

## Budgeted 2023 Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



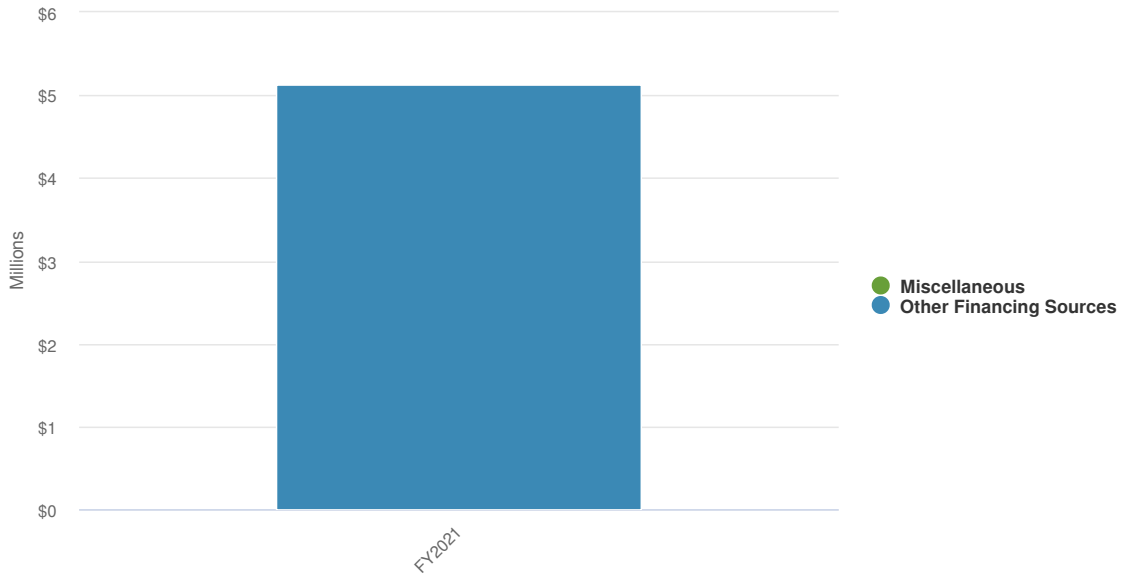
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Repairs & Maintenance	\$0	\$12,651	\$55,195	\$41,827	-24.2%
Equipment > \$5,000 Outlay	\$38,693	\$43,509	\$51,404	\$53,643	4.4%
<b>Total Expense Objects:</b>	<b>\$38,693</b>	<b>\$56,161</b>	<b>\$106,599</b>	<b>\$95,470</b>	<b>-10.4%</b>

# Laguna Boulevard Reconstruction Fund Summary

The Laguna Boulevard Reconstruction Fund is used to account for the reconstruction of Laguna Boulevard.

## Laguna Boulevard Reconstruction Fund Revenues

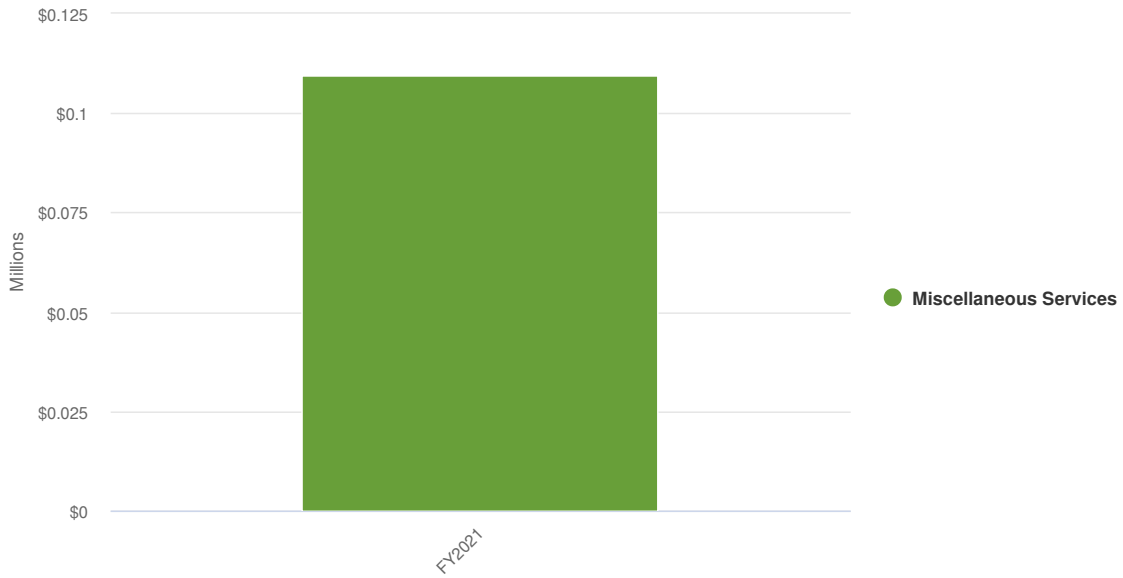
Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Miscellaneous	\$0	\$518	\$0	\$0	0%
Other Financing Sources	\$0	\$5,123,474	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$0</b>	<b>\$5,123,991</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$0	\$109,629	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$0</b>	<b>\$109,629</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

## Beach Nourishment Fund Summary



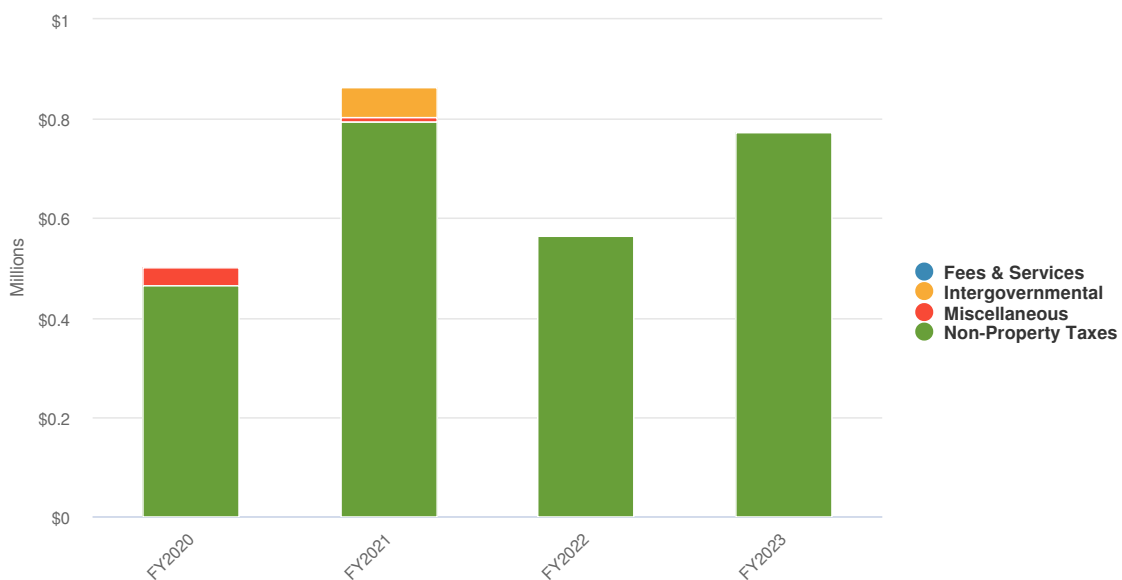
The Shoreline Department in partnership with the U.S. Army Corps of Engineers, GLO, and Cameron County work to renourish the beach.

The Beach Nourishment Fund (Shoreline Department) is used to account for the portion of occupancy tax collections used for beneficial use of dredge material (BUDM), beach nourishment, and dune restoration projects.

The City of South Padre Island is projecting \$772K in revenue, which represents a 36.58% increase over the prior year. Budgeted expenditures are projected to decrease by 100% to \$0 in FY 2023.

## Beach Nourishment Fund Revenues

### Budgeted and Historical Revenues by Source

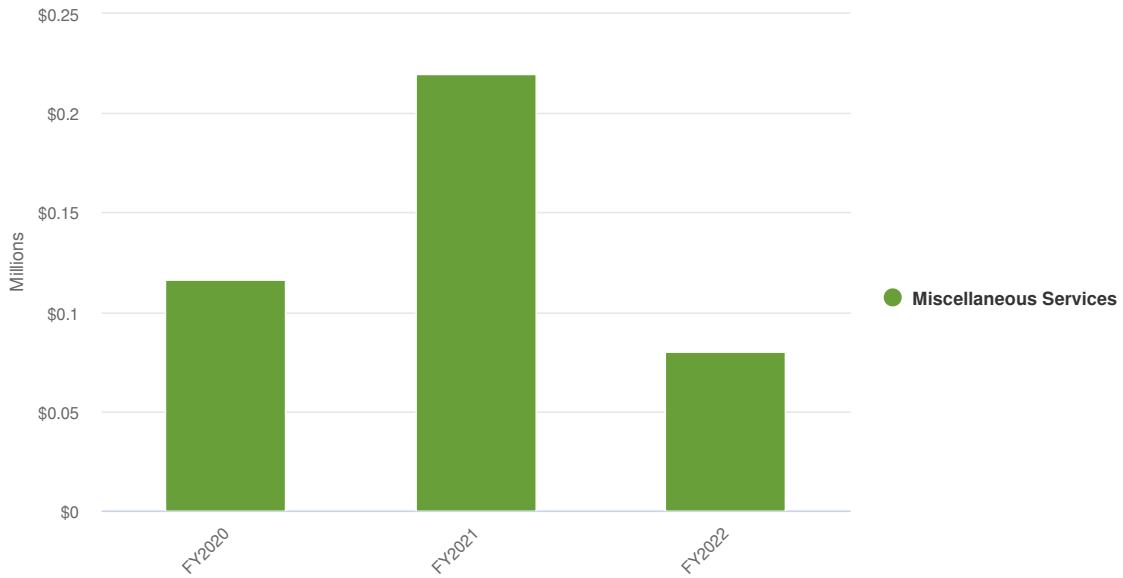


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$466,580	\$793,355	\$565,472	\$772,317	36.6%
Fees & Services	\$0	\$1,061	\$0	\$0	0%
Intergovernmental	\$0	\$61,728	\$0	\$0	0%
Miscellaneous	\$35,293	\$9,157	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$501,873</b>	<b>\$865,301</b>	<b>\$565,472</b>	<b>\$772,317</b>	<b>36.6%</b>



# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Miscellaneous Services	\$116,281	\$220,130	\$80,000	\$0	-100%
<b>Total Expense Objects:</b>	<b>\$116,281</b>	<b>\$220,130</b>	<b>\$80,000</b>	<b>\$0</b>	<b>-100%</b>

## Economic Development Corporation



**Darla Lapeyre**  
EDC Executive Director



Tourism, real estate development, construction, restaurants, retail trade, and the service industry are the key components of the economy on South Padre Island.

A sound, sustainable community relies on strong economic growth to provide jobs, products, services, steady revenue source funding, and enhancing community services.

South Padre Island's primary industry is tourism and recreation related support businesses. Due to the increase in visitors, the tourism industry continues to thrive. As a result of hosting an estimated 5 million annual visitors, the Island is successfully supporting numerous hotels, restaurants, retail shops, and a wide variety of entertainment options.

The South Padre Island Economic Development Corporation (EDC) is a 501c6 and is funded by ½ percent of sales tax collected. The EDC is a legally separate entity from the City. The EDC is authorized to administer the distribution of the proceeds of any development bonds issued and the proceeds of certain development sales taxes received on behalf of the City.

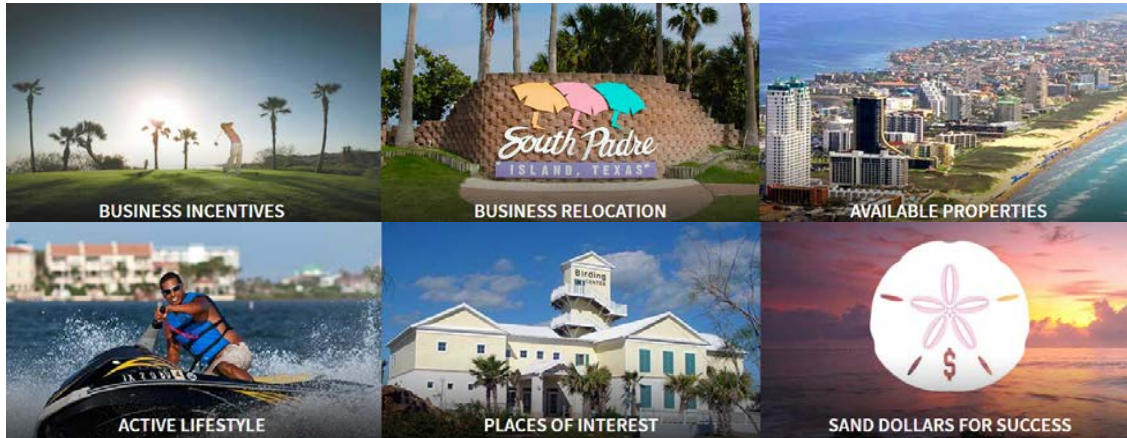
The EDC has a board of directors made up of seven members which are appointed by City Council. The South Padre Island Economic Development Corporation Board of Directors hold their regular meetings on the third Tuesday of the month at 9:00 a.m. The meetings are normally held at City Hall, 4601 Padre Blvd. in the Joyce Adams conference Room located on the second floor.

The meetings are video streamed live and archived on the City website at [www.myspi.org](http://www.myspi.org).





## Economic Development Corporation Fund Summary

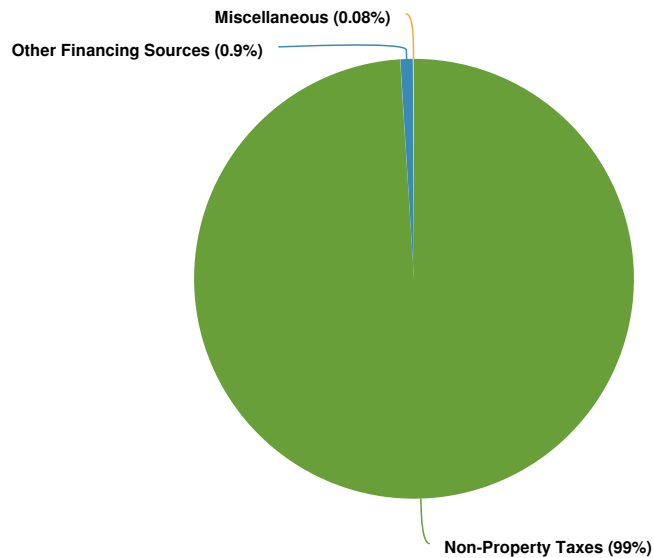


The EDC's operational and capital budget must be approved by the Council Members of the City.

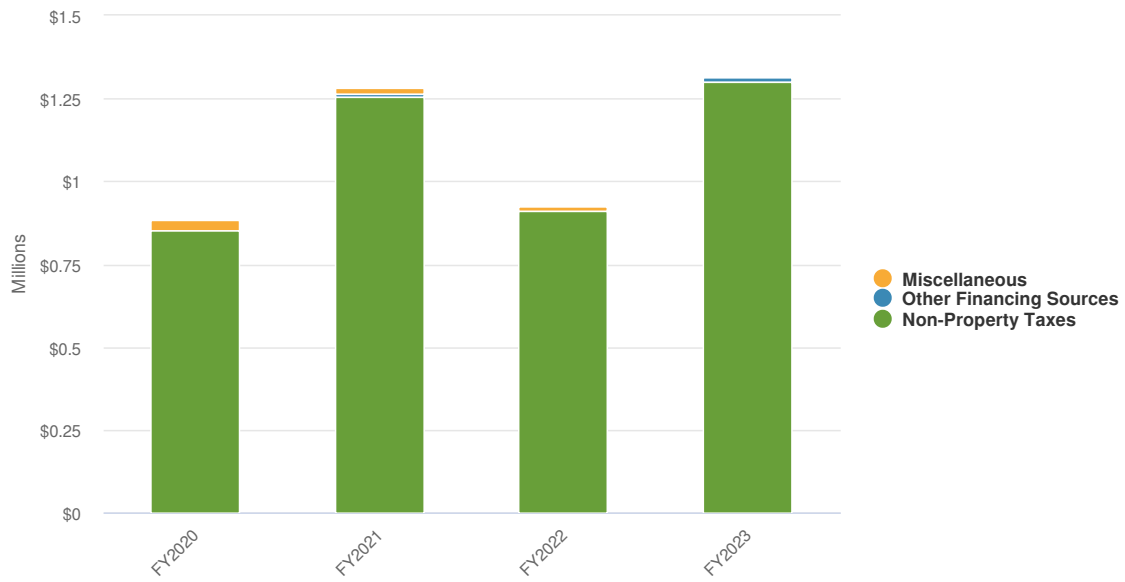
The City of South Padre Island is projecting \$1.3M in revenue, which represents a 42.33% increase over the prior year. Budgeted expenditures are projected to increase by 44.46% to \$1.3M in FY 2023.

## Economic Development Corporation Fund Revenues

Projected 2023 Revenues by Source



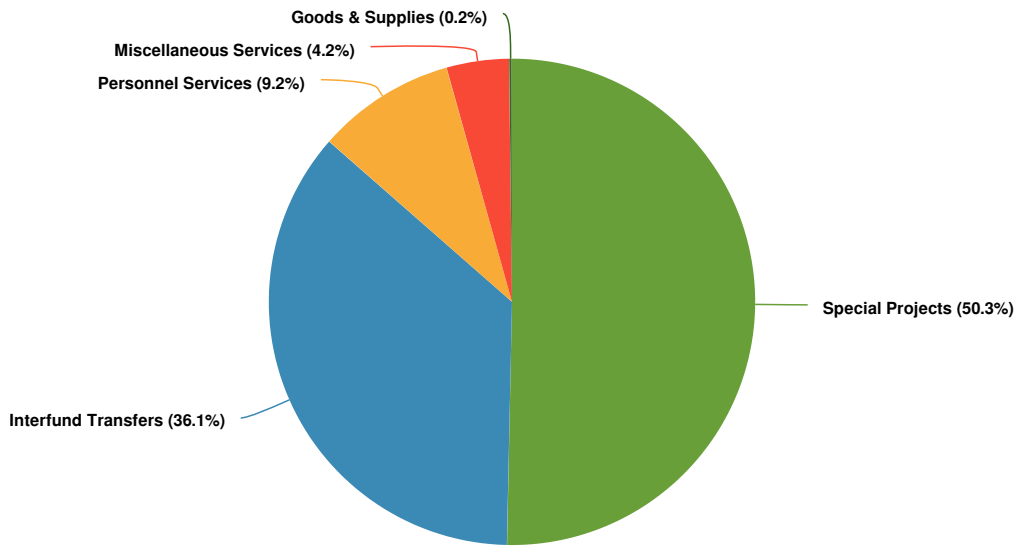
### Budgeted and Historical Revenues by Source



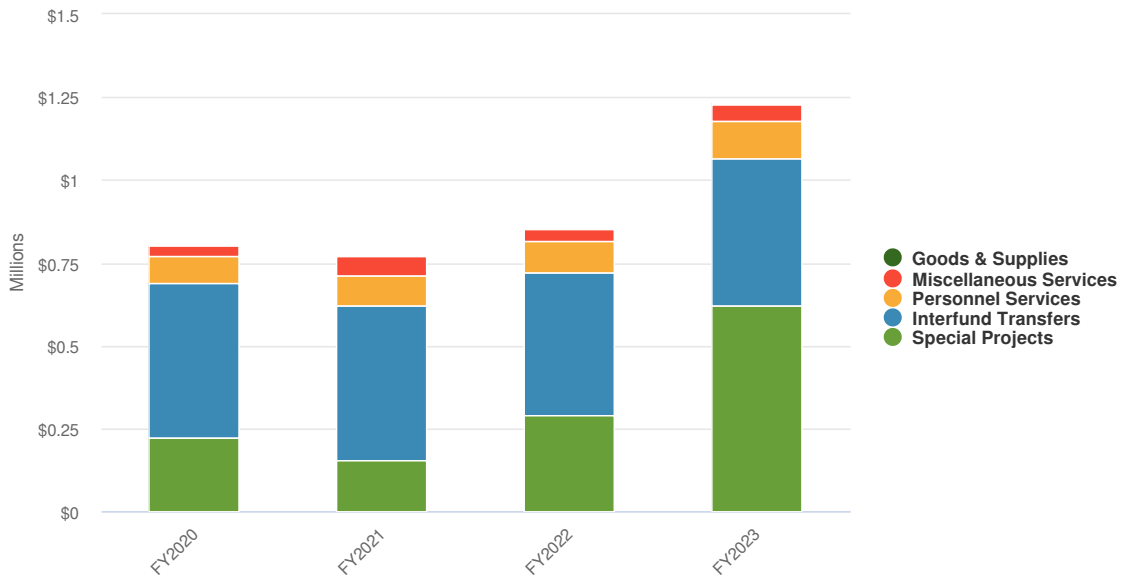
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Non-Property Taxes	\$852,686	\$1,253,972	\$910,000	\$1,300,000	42.9%
Miscellaneous	\$32,994	\$16,594	\$12,500	\$1,000	-92%
Other Financing Sources	\$0	\$12,000	\$0	\$12,000	N/A
<b>Total Revenue Source:</b>	<b>\$885,680</b>	<b>\$1,282,566</b>	<b>\$922,500</b>	<b>\$1,313,000</b>	<b>42.3%</b>

# Expenditures by Expense Type

## Budgeted 2023 Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Personnel Services	\$83,875	\$91,031	\$93,401	\$113,283	21.3%
Goods & Supplies	\$1,325	\$650	\$2,200	\$2,200	0%
Miscellaneous Services	\$29,596	\$57,642	\$36,200	\$51,200	41.4%
Interfund Transfers	\$464,754	\$464,091	\$430,748	\$444,950	3.3%
Special Projects	\$223,099	\$155,870	\$289,951	\$619,867	113.8%
<b>Total Expense Objects:</b>	<b>\$802,650</b>	<b>\$769,284</b>	<b>\$852,500</b>	<b>\$1,231,500</b>	<b>44.5%</b>

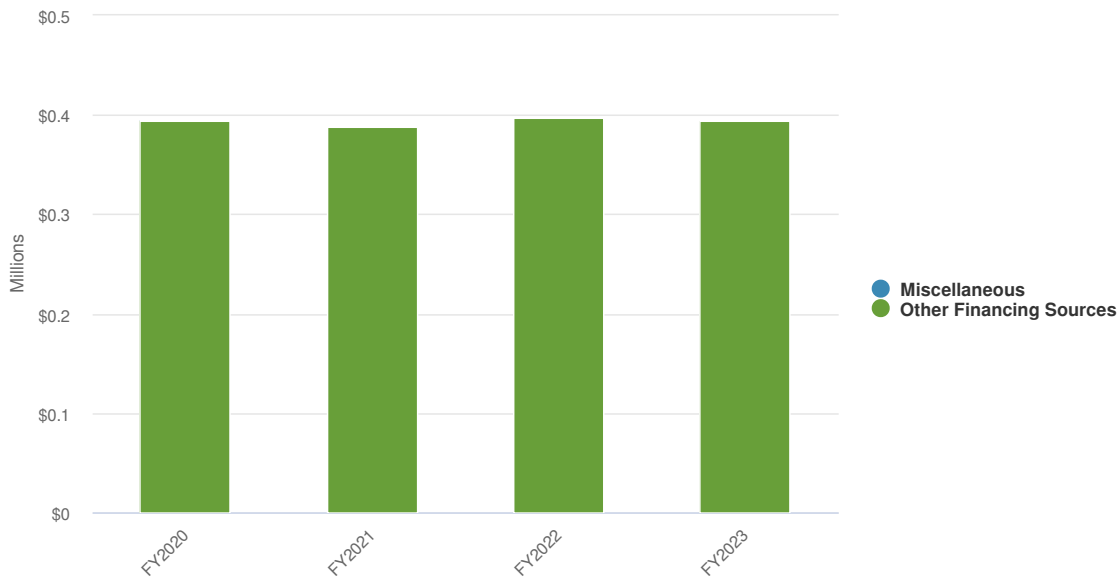
## EDC Debt Service Fund Summary

The EDC Debt Service Fund is used to account for the accumulation of resources for the payment of the EDC's long-term debt principal, interest, and related costs.

The City of South Padre Island is projecting \$395K in revenue, which represents a 0.43% decrease over the prior year. Budgeted expenditures are projected to increase by 2.20% to \$393K in FY 2023.

## EDC Debt Service Fund Revenues

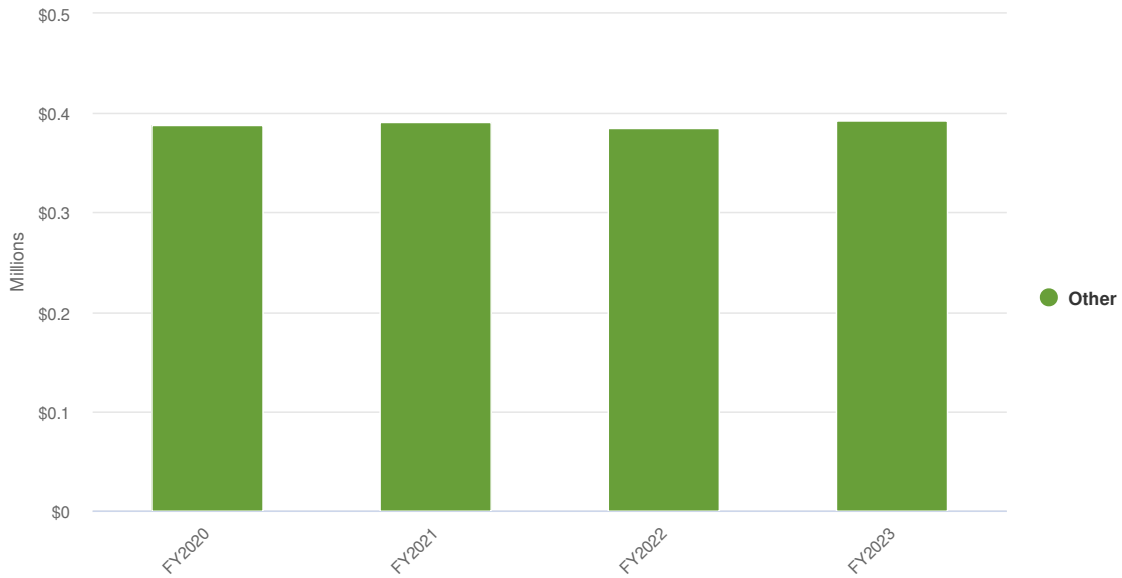
### Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Budgeted	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source						
Miscellaneous	\$791	\$12	\$0	\$0	\$0	0%
Other Financing Sources	\$394,450	\$388,050	\$396,650	\$396,650	\$394,950	-0.4%
<b>Total Revenue Source:</b>	<b>\$395,241</b>	<b>\$388,062</b>	<b>\$396,650</b>	<b>\$396,650</b>	<b>\$394,950</b>	<b>-0.4%</b>

# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



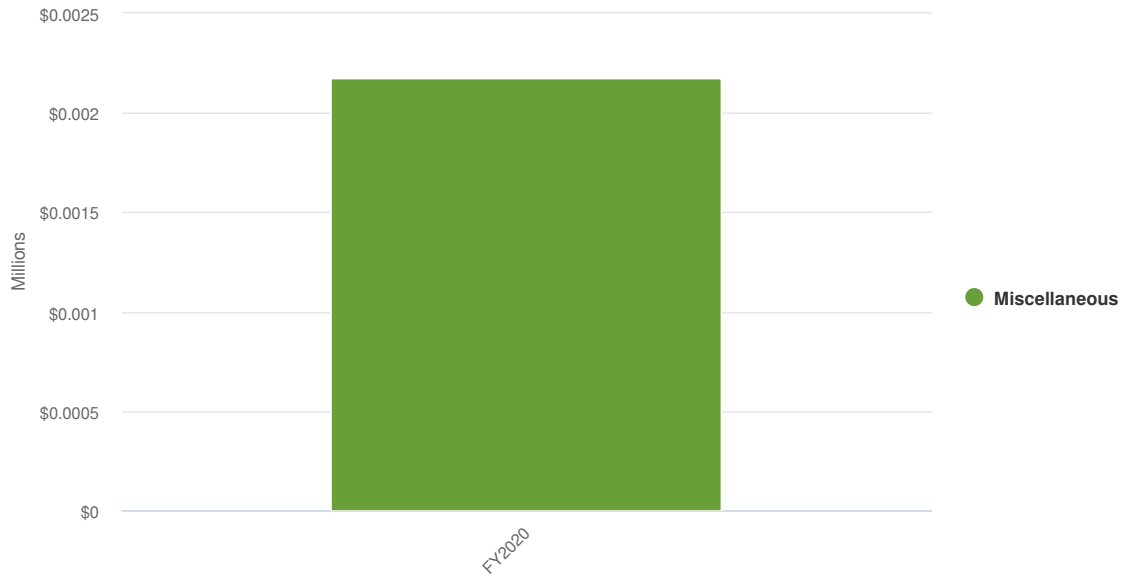
Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Budgeted	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
<b>Expense Objects</b>						
<b>Other</b>						
PRINCIPAL	\$310,000	\$320,000	\$320,000	\$320,000	\$335,000	4.7%
INTEREST EXPENSE	\$77,550	\$71,250	\$64,850	\$64,850	\$58,300	-10.1%
<b>Total Other:</b>	<b>\$387,550</b>	<b>\$391,250</b>	<b>\$384,850</b>	<b>\$384,850</b>	<b>\$393,300</b>	<b>2.2%</b>
<b>Total Expense Objects:</b>	<b>\$387,550</b>	<b>\$391,250</b>	<b>\$384,850</b>	<b>\$384,850</b>	<b>\$393,300</b>	<b>2.2%</b>

## EDC Debt Reserve Fund Summary

The EDC Debt Reserve Fund is used to account for the EDC's required reserve associated with the issuance of long-term debt.

### EDC Debt Reserve Fund Revenues

Budgeted and Historical Revenues by Source



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Miscellaneous	\$2,179	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$2,179</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

## BNC Facility Maintenance Fund Summary



The BNC Facility Maintenance Fund was established to account for preventive maintenance costs associated with the Birding and Nature Center Facility.

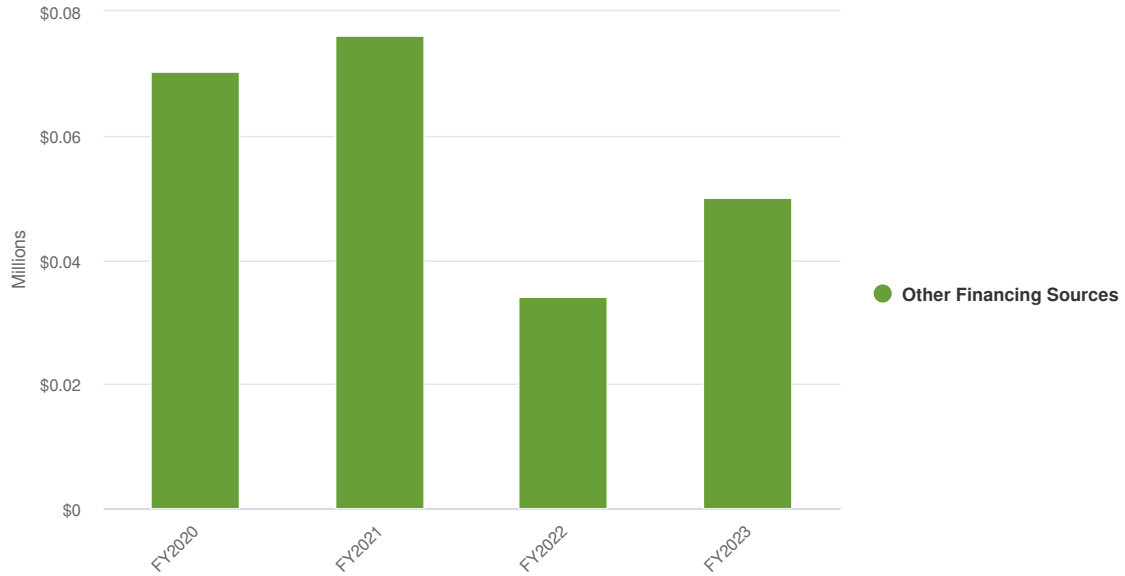
The City of South Padre Island is projecting \$50K in revenue, which represents a 46.64% increase over the prior year. Budgeted expenditures are projected to increase by 46.64% to \$50K in FY 2023.





# BNC Facility Maintenance Fund Revenues

Budgeted and Historical Revenues by Source

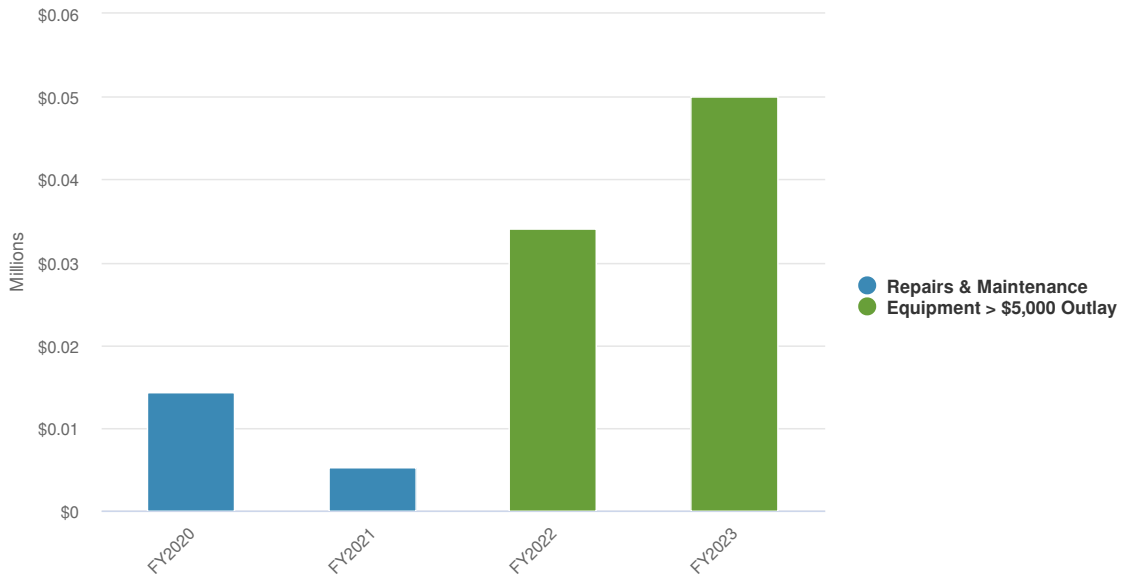


Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Revenue Source					
Other Financing Sources	\$70,304	\$76,041	\$34,098	\$50,000	46.6%
<b>Total Revenue Source:</b>	<b>\$70,304</b>	<b>\$76,041</b>	<b>\$34,098</b>	<b>\$50,000</b>	<b>46.6%</b>



# Expenditures by Expense Type

## Budgeted and Historical Expenditures by Expense Type



Name	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2022 Adopted Budget vs. FY2023 Adopted Budget (% Change)
Expense Objects					
Repairs & Maintenance	\$14,279	\$5,284	\$0	\$0	0%
Equipment > \$5,000 Outlay	\$0	\$0	\$34,098	\$50,000	46.6%
<b>Total Expense Objects:</b>	<b>\$14,279</b>	<b>\$5,284</b>	<b>\$34,098</b>	<b>\$50,000</b>	<b>46.6%</b>



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# **CONSOLIDATED FINANCIAL STATEMENTS**

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# One Year - Consolidated Financial Statement - In Thousands

	General Fund	Hotel/Motel Fund	Venue Project Fund	Other Funds & Component Unit	2022-2023 Totals
<b>REVENUES AND OTHER SOURCES</b>					
Property Taxes - Incl. Penalty & Interest	\$ 7,366	\$ -	\$ -	\$ 1,801	\$ 9,167
Nonproperty Taxes	5,545	10,175	3,089	7,344	26,153
Fees and Services	864	-	-	216	1,079
Fines and Forfeitures	315	-	-	9	324
Licenses and Permits	303	-	-	7	310
Intergovernmental	245	-	-	2,029	2,274
Miscellaneous and Program Revenues	94	30	-	57	181
Other Financing Sources	213	-	-	1,750	1,963
<b>Total Revenues</b>	<b>14,946</b>	<b>10,205</b>	<b>3,089</b>	<b>13,211</b>	<b>41,451</b>
<b>EXPENDITURES</b>					
<b>General Government</b>					
City Council	20	-	-	4	24
City Administration	689	-	-	4	693
Finance	524	-	-	-	524
Planning	100	-	-	-	100
Information Technology	820	-	-	-	820
Human Resources	361	-	-	-	361
Environmental Health Services	525	-	-	101	626
General Services	1,107	-	-	-	1,107
Special Projects	66	-	59	42	166
<b>Total General Government</b>	<b>4,213</b>	<b>-</b>	<b>59</b>	<b>151</b>	<b>4,422</b>
<b>Public Safety</b>					
Municipal Court	349	-	-	6	355
Police	3,588	-	-	109	3,697
Fire	2,991	-	-	401	3,391
Emergency Management	19	-	-	-	19
<b>Total Public Safety</b>	<b>6,948</b>	<b>-</b>	<b>-</b>	<b>515</b>	<b>7,463</b>
<b>Public Works</b>					
Building Maintenance	205	-	-	-	205
Inspections	290	-	-	-	290
Fleet Management	499	-	-	-	499
Public Works	1,510	-	-	-	1,510
<b>Total Public Works</b>	<b>2,504</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,504</b>

# One Year - Consolidated Financial Statement - In Thousands - continued

	General Fund	Hotel/Motel Fund	Venue Project Fund	Other Funds & Component Unit	2022-2023 Totals
<b>EXPENDITURES</b>					
<b>Shoreline</b>					
Shoreline	-	-	-	1,306	1,306
Beach Renourishment	-	-	-	-	-
<b>Total Shoreline</b>	-	-	-	1,306	1,306
<b>Transportation</b>					
Island Metro	-	-	-	2,094	2,094
<b>Total Transportation</b>	-	-	-	2,094	2,094
<b>Community Service</b>					
Component Unit	-	-	-	868	868
Parks & Recreation	-	-	-	122	122
<b>Total Community Service</b>	-	-	-	990	990
<b>Convention &amp; Visitors Bureau</b>					
Visitors Center	-	153	-	-	153
Sales and Marketing	-	2,115	-	-	2,115
Events Marketing	-	973	-	-	973
Marketing	-	4,100	-	-	4,100
SPI Historical Museum	-	40	-	-	40
Convention Centre	-	-	-	1,586	1,586
<b>Total Convention &amp; Visitors Bureau</b>	-	7,381	-	1,586	8,967
<b>Capital Outlay</b>	-	-	-	456	456
<b>Debt Service</b>	22	-	-	2,605	2,627
<b>Other Financing Uses</b>	517	-	543	775	1,835
<b>Total Expenditures</b>	14,202	7,381	602	10,476	32,662
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	744	2,824	2,487	2,735	8,790
<b>Fund Balance -- Beginning</b>	7,311	10,823	9,945	15,668	43,747
<b>Fund Balance -- Ending</b>	\$ 8,055	\$ 13,646	\$ 12,432	\$ 18,403	\$ 52,537

# Three Year - Consolidated Financial Statement - In Thousands

	General Fund			Hotel/Motel & Venue Project Funds			Other Funds & Component Unit			Total Funds		
	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23
	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget
<b>REVENUES AND OTHER SOURCES</b>												
Property Taxes - Incl. P&I	\$ 6,619	\$ 6,813	\$ 7,366	\$ -	\$ -	\$ -	\$ 1,690	\$ 1,726	\$ 1,801	\$ 8,309	\$ 8,539	\$ 9,167
Nonproperty Taxes	5,291	4,138	5,545	13,737	9,655	13,264	7,638	5,391	7,344	26,666	19,185	26,153
Fees and Services	1,151	1,171	864	18	7	-	152	216	216	1,322	1,394	1,079
Fines and Forfeitures	334	315	315	-	-	-	16	9	9	350	324	324
Licenses and Permits	328	234	303	-	-	-	8	6	7	337	240	310
Intergovernmental	227	370	245	-	-	-	3,230	3,239	2,029	3,456	3,609	2,274
Mis. and Program Revenues	210	101	94	47	23	30	108	66	57	365	190	181
Other Financing Sources	140	263	213	-	-	-	6,771	2,673	1,750	6,911	2,936	1,963
<b>Total Revenues</b>	<b>14,300</b>	<b>13,406</b>	<b>14,946</b>	<b>13,803</b>	<b>9,685</b>	<b>13,294</b>	<b>19,613</b>	<b>13,325</b>	<b>13,211</b>	<b>47,716</b>	<b>36,416</b>	<b>41,451</b>
<b>EXPENDITURES</b>												
<b>General Government</b>												
City Council	7	20	20	-	-	-	1	4	4	9	24	24
City Manager's Office	546	667	689	-	-	-	1	4	4	548	671	693
Finance	459	494	524	-	-	-	-	-	-	459	494	524
Planning	78	94	100	-	-	-	-	-	-	78	94	100
Information Technology	540	767	820	-	-	-	-	-	-	540	767	820
Human Resources	244	355	361	-	-	-	-	-	-	244	355	361
Environmental Health Services	451	513	525	-	-	-	100	100	101	551	613	626
General Services	976	1,071	1,107	-	-	-	-	-	-	976	1,071	1,107
Special Projects	66	453	66	31	64	59	13	59	42	110	575	166
<b>Total General Government</b>	<b>3,366</b>	<b>4,434</b>	<b>4,213</b>	<b>31</b>	<b>64</b>	<b>59</b>	<b>115</b>	<b>166</b>	<b>151</b>	<b>3,513</b>	<b>4,664</b>	<b>4,422</b>
<b>Public Safety</b>												
Municipal Court	268	341	349	-	-	-	12	6	6	280	346	355
Police	3,147	3,579	3,588	-	-	-	60	108	109	3,207	3,687	3,697
Fire	2,527	2,875	2,991	-	-	-	334	379	401	2,862	3,254	3,391
Emergency Management	8	19	19	-	-	-	-	-	-	8	19	19
<b>Total Public Safety</b>	<b>5,951</b>	<b>6,814</b>	<b>6,948</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>406</b>	<b>493</b>	<b>515</b>	<b>6,357</b>	<b>7,307</b>	<b>7,463</b>
<b>Public Works</b>												
Building Maintenance	162	212	205	-	-	-	-	-	-	162	212	205
Inspections	214	287	290	-	-	-	-	-	-	214	287	290
Fleet Management	502	593	499	-	-	-	-	-	-	502	593	499
Public Works	1,245	1,673	1,510	-	-	-	9	-	-	1,254	1,673	1,510
<b>Total Public Works</b>	<b>2,123</b>	<b>2,765</b>	<b>2,504</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>2,132</b>	<b>2,765</b>	<b>2,504</b>

# Three Year - Consolidated Financial Statement - In Thousands - continued

	General Fund			Hotel/Motel & Venue Project Funds			Other Funds & Component Unit			Total Funds		
	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23	2020/21	2021/22	2022/23
	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget	Actual	Final Budget	Adopted Budget
<b>EXPENDITURES</b>												
<b>Shoreline</b>												
Shoreline	-	-	-	-	-	-	1,248	1,877	1,306	1,248	1,877	1,306
Beach Renourishment	-	-	-	-	-	-	220	294	-	220	294	-
<b>Total Shoreline</b>	-	-	-	-	-	-	1,468	2,171	1,306	1,468	2,171	1,306
<b>Transportation</b>												
Island Metro	-	-	-	-	-	-	1,794	2,345	2,094	1,794	2,345	2,094
Metro Connect	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Transportation</b>	-	-	-	-	-	-	1,794	2,345	2,094	1,794	2,345	2,094
<b>Community Service</b>												
Component Unit	-	-	-	-	-	-	367	932	868	367	932	868
Parks & Recreation	-	-	-	-	-	-	95	124	122	95	124	122
<b>Total Community Service</b>	-	-	-	-	-	-	462	1,056	990	462	1,056	990
<b>Convention &amp; Visitors Bureau</b>												
Visitors Bureau	-	-	-	131	155	153	-	-	-	131	155	153
Sales and Administration	-	-	-	1,216	2,491	2,115	-	-	-	1,216	2,491	2,115
Events Marketing	-	-	-	740	979	973	-	-	-	740	979	973
Marketing	-	-	-	2,179	4,363	4,100	-	-	-	2,179	4,363	4,100
SPI Historical Museum	-	-	-	28	40	40	-	-	-	28	40	40
Convention Centre	-	-	-	-	-	-	1,125	1,514	1,586	1,125	1,514	1,586
<b>Total Convention &amp; Visitors Bureau</b>	-	-	-	4,293	8,027	7,381	1,125	1,514	1,586	5,418	9,541	8,967
<b>Capital Outlay</b>	1,125	1,165	-	30	375	-	6,558	9,440	456	7,713	10,979	456
<b>Debt Service</b>	74	74	22	-	-	-	2,585	2,597	2,605	2,660	2,672	2,627
<b>Other Financing Uses</b>	438	654	517	509	548	543	714	1,620	775	1,661	2,822	1,835
<b>Total Expenditures</b>	13,078	15,905	14,202	4,863	9,014	7,983	15,237	21,402	10,476	33,178	46,321	32,662
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>												
	1,223	(2,500)	744	8,939	671	5,311	4,377	(8,077)	2,735	14,539	(9,905)	8,790
<b>Fund Balance -- Beginning</b>	8,588	9,811	7,311	11,157	20,096	20,767	19,368	23,745	15,668	39,114	53,652	43,747
<b>Fund Balance -- Ending</b>	\$ 9,811	\$ 7,311	\$ 8,055	\$ 20,096	\$ 20,767	\$ 26,078	\$ 23,745	\$ 15,668	\$ 18,403	\$ 53,652	\$ 43,747	\$ 52,537

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# **CAPITAL IMPROVEMENT PLAN - 5 YEAR**

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## Capital Assets

The Fixed Assets Policy of the City of South Padre Island defines a capital asset as a piece of equipment, or investment in general infrastructure, that has a value in excess of \$5,000.00 and has an expected useful life of greater than one year. The Governmental Accounting Standards Board (“GASB”) has issued Statement 34, dictating the requirements for the reporting of such assets. The annual value of such assets is reported in the Annual Comprehensive Financial Report.

## Asset Classes

Assets shall be assigned to one of the following class groups, for the purposes of reporting in government-wide financial statements: land and land improvements, buildings and building improvements, furniture & equipment, infrastructure.

### Land and Land Improvements

Land and land improvements, including easements and rights of way, are assigned an indefinite useful life. No depreciation is applied to land and land improvements.



### Buildings

This includes all buildings and building-related structures. Construction-in-progress is considered as a separate type of construction and is tracked as a separate asset until the time of completion, at which point the value is reclassified as either a new building or related structure, or added to the value of the construction renovated.

Buildings

39 years



### Improvements Other Than Buildings

These improvements are permanent and non-moveable. They add value to land but have a limited useful life.

Fences	15 years
Retaining walls	15 years
Parking lots	15 years
Landscaping	15 years

## Furniture & Fixtures, Machinery & Equipment, Vehicles, Radio Equipment, and Software

Machinery and equipment typically comprises the largest number of assets, but comprises the smallest overall value in relation to other classes. Machinery and equipment are given consideration within the following sub classes, with related useful life:

Machinery & tools	7 years
Furniture & accessories	7 years
Communications equipment	7 years
Computer equipment	5 years
Computer software	3 years
Audiovisual equipment	7 years
Grounds maintenance equipment	7 years
Police vehicles	5 years
Fire protection vehicles	7 years
Other licensed vehicles	5 years



## Infrastructure

Investment in systems that provide a critical service to a municipality when considered as a system, but not a distinct separate asset, is recorded as infrastructure. By its nature, infrastructure is difficult to define as a separate system, and is difficult to define useful life on a broad basis. The Governmental Accounting Standards Board has recommended, and the City of South Padre Island has adopted, reporting of infrastructure using the following subclasses and relative useful life for the subclasses:

Streets/alleys - subsurface	0 years
Streets/alleys - asphalt	15 years
Traffic control signals	10 years
Sidewalks and curbing	15 years
Street lighting	15 years



## Recurring Capital Expenditures

Description	Funding Source	Amount
Automobile Leases - Public Works	General Fund	\$ 21,535
<b>Total</b>		<b>\$ 21,535</b>

## Non-Recurring Capital Expenditures

Description	Funding Source	Amount
Information Technology - SPI Metro	Transportation Fund	\$ 70,000
Machinery & Equipment - Fire/Beach Patrol	Beach Maintenance Fund	14,000
Access Matting - Special Projects	Beach Access Fund	50,000
Building Improvements - Special Projects	Capital Replacement Fund	27,602
Machinery & Equipment - Special Projects	Capital Replacement Fund	26,041
Building Improvements - Bird & Nature Center	BNC Facility Maintenance	50,000
<b>Total</b>		<b>\$ 237,643</b>
<b>Total Capital Expenditures</b>		<b>\$ 259,178</b>

## Summary of Non-Recurring Capital Expenditures

The majority of the amounts budgeted for building improvements and machinery equipment relate to the City's facilities maintenance plan, which was approved by City Council.

A total of \$21,535 has been budgeted for the lease of a vehicle. The automobile lease budgeted amount allocated to the General Fund is for the lease of a case backhoe loader for the Public Works Department.



A total of \$70,000 has been budgeted in the Transportation Fund for the purchase of monitors. These monitors will be installed onto several buses and will be used to generate a new stream of revenue by selling advertising space.

A total of \$14,000 has been budgeted for the purchase of machinery & equipment. The machinery & equipment budgeted amount allocated to the Beach Maintenance Fund is for the purchase of a wave runner and trailer for the Beach Patrol Division of the Fire Department.

A total of \$50,000 for the purchase of Mobimats has been budgeted in the Beach Access Fund. Mobimats are beach access mats serve as walkways on beach accesses for pedestrians, wheelchair users, strollers, and bicycles.



A total of \$27,602 and \$26,041 has been budgeted for building improvements and machinery & equipment in the Capital Replacement Fund. Building improvements are scheduled for the Community Center and City Hall. The budgeted amount for machinery & equipment relate to generators.

A total of \$50,000 has been budgeted for building improvements in the BNC Facility Maintenance Fund. Building improvements are scheduled for the Bird & Nature Center.

## **CIP Advisory Committee**

Mayor: Patrick McNulty  
Mayor Pro Tem: Kerry Schwartz  
Council Member: Lydia Caballero  
Council Member: Eva Jean Dalton  
Council Member: Joe Ricco  
Council Member: Ken Medders Jr.

### **General Summary**

A capital improvement program (CIP) is a multi-year plan that identifies and prioritizes projects related to public facilities and services. On November 3rd, 2009, the voters approved a home rule charter for South Padre Island. Section 5.09 of the charter requires that the City Manager annually prepare and submit to the City Council a five-year capital program (Capital Improvement Plan).

Section 5.09 further requires that the capital program (Capital Improvement Plan) include:

1. A clear general summary of its contents.
2. Identification of the long-term goals of the community as stated in the City's Comprehensive Plan.
3. A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the fiscal years next ensuing, with appropriate information as to the necessity for each.
4. Cost estimates and recommended time schedules for each improvement or other capital expenditure.
5. Method of financing upon which each capital expenditure is to be reliant.
6. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
7. A commentary on how the plan addresses the sustainability of the community and the region of which it is a part.
8. Methods to measure outcomes and performance of the capital plan related to the long-term goals of the community.

The Capital Improvement Plan must be submitted no later than the time of submission of the operating budget for the ensuing fiscal year, which is on or before sixty days prior to the beginning of each fiscal year (Home Rule Charter – Section 5.02).

Home Rule Charter - Section 5.10 requires that the City Council provide for a public hearing on the Capital Improvement Plan and shall give notice by publishing the general summary of the capital improvement program and a notice stating:

1. The times and places where copies of the capital program are available for inspection by the public.
2. The time and place, not less than two weeks after such publication, for a hearing on the capital program.

The City Council by resolution shall adopt the capital program with or without amendment after the public hearing and at the same time it adopts the ensuring fiscal year budget.

### **Capital Improvements Plan Introduction**

The City of South Padre Island Capital Improvement Plan (CIP) is a valuable part of the community planning process. The CIP links local infrastructure investments with comprehensive plan goals, land use ordinances and economic development efforts. The CIP bridges the gap between planning and spending, between the visions of the comprehensive plan and the fiscal realities of improving and expanding community facilities. The purpose of the Capital Improvement Plan (CIP) policy is to create a fair and consistent process outlining procedures for proposing, evaluating, and adopting capital projects creating long-term benefits.

## Goals

### 1. Preserving public health, safety, and welfare

Providing the basic services that ensure citizen health and safety is the fundamental responsibility of local government. Programs of regular facility maintenance upgrades and expansion of government services to meet minimum federal, state and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures that fail to address comprehensive, long-term needs.

### 2. Anticipating the demands of growth

When related to the comprehensive plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development.

### 3. Supporting economic development

Communities having sound fiscal health and high-quality facilities and services are attractive to business and potential residents. New corporate investment and reinvestment in a community may be influenced by improvements that enhance the quality of life for the company management and their labor force. Private decisions that bring jobs to an area and new taxes to a community are based not only on availability of water and sewer, but also upon the quality of schools, public safety, recreation opportunities and many other services.

### 4. Developing a fair distribution of capital costs

The CIP process allows for public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed. Some communities prefer to pay for capital costs out of current revenues and absorb a high but single year tax increase. Other communities prefer to establish annual appropriations to capital reserve accounts to save for future projects. Still others feel that construction should take place as needed, and be funded by debt, returned by both existing and future users of the facility. In some cases, user fees may be deemed more appropriate than property taxes. Federal or state funds may also be available to help finance specific projects. The CIP process can promote discussion of fairness in fiscal policy.

### 5. Avoiding undue tax increases

Capital improvements planning is a means of avoiding the unpleasant surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A corollary benefit of fiscal stability and sound community facility planning can result in an improved bond rating.

## Definition

The CIP is a five-year planning document adopted annually by the City Council to plan for capital improvements related to the City's beach re-nourishment efforts, streets and drainage, parks and recreational amenities, and facilities infrastructure. The Capital Improvement Plan is not to be confused with the Capital Improvement Budget. The Capital Improvement Budget is prepared each year in conjunction with the annual Operating Budget. It generally includes only those projects from the first year of the Capital Improvement Plan funded during the current year.

A capital project is defined as having a minimum cost of \$25,000 resulting in

1. Creation of a new fixed asset.
2. Enhancement to an existing fixed asset.

Typically, the life expectancy of a capital project is 20 years. Examples include construction or expansion of public buildings, the acquisition of land for public use, planning, and engineering costs and street construction.

## CIP Development Process

The City Manager, or designee, is responsible for coordinating the CIP process each year. Each Department Director will submit projects in a form and timeframe annually established by the City Manager. The City Council appointed a Capital Improvements Advisory Committee to prioritize and rank projects according to the criteria listed in the Project Criteria Section.

Citizens may submit capital projects for consideration electronically using the CIP Project Request Form available on the City's website: [www.myspi.org](http://www.myspi.org). Forms will also be available in a written format in the lobby of City Hall at 4601 Padre Boulevard. Members of the public should forward all materials concerning their submission to the City Manager or designee to be incorporated into the CIP process.

Departments will include as part of their project proposal:

1. A **Project Description** providing an overview and justification of the project. Requests should be made and include estimated linear feet, square feet, or other applicable measurements.
2. In the **Comprehensive Plan Section**, each project submission must illustrate compliance with the Comprehensive Plan by linking the project to a specific goal or objective.
3. Under **Fiscal**, possible funding options must be identified, including:
  - a. Operating Revenues
  - b. Reserves and/or Debt
  - c. Grants
  - d. Partnerships
  - e. Dedicated Fees
4. Proposed **Schedule** for design, bid, and construction.
5. Estimated **Operating Costs** – The estimated annual cost of operating and maintaining the capital asset.
6. **Sustainability** – Defines how the capital project contributes to the sustainability goals of the City.
7. Identification of **Project Leader**.
8. Complete **Notes** as necessary to explain unique situations and circumstances pertaining to the project.

Additional information may be requested about the project by the City Manager/designee and/or the members of the CIP Advisory Committee.





## Project Criteria

The evaluation of proposed capital projects will be in accordance with the following criteria. Attachment A provides the criteria scorecard used in the evaluation process:

1. **Public Health and Safety** – Project improving the public health and safety of the community will be rated with highest priority. Projects must demonstrate the benefit provided to the community and possible risks from not completing the project. Compliance with state and federal mandates fall under this category. (25 points)
2. **Recreation and Aesthetics** – Projects promoting recreational and aesthetic improvement opportunities for the City of South Padre Island citizens are considered priority. (10 points)
3. **Funding** – Funding availability considerations are included when ranking projects. Grants and funding partnerships are considered first followed by operating revenues, fund balance, and debt. Fund balance may only be used to fund capital projects if the use of reserves will delay or eliminate a proposed bond issue and sufficient fund balance exists to provide necessary contingency reserves. Debt may be issued to fund non-continuous capital projects benefiting future citizens only after alternative funding sources are explored. (15 points)
4. **Economic Development/Tourism** – Projects promoting desirable economic development and or enhancing tourism within the City shall be rated including but not limited to beach re-nourishment projects and the economic support of the convention and hotel industry. (20 points)
5. **Service and Operational Impact** – The service category prioritizes projects including promotion of improved service delivery or reduction of increased maintenance costs including rehabilitating aging infrastructure. A cost-benefit analysis shall be done to weigh the impact of project rehabilitation to determine if the project will reduce future ongoing maintenance costs. Performance data will also be analyzed when considering projects related to improved service delivery. Future operation and maintenance expenses will be considered as part of this analysis. (10 points)
6. **Strategic Alignment** – Projects will be evaluated to determine alignment with strategic priorities identified by the City Council and with strategic planning documents such as the Comprehensive Plan. (10 points)
7. **Sustainability** – Projects designed with environmental impact consideration and creation of the smallest possible ecological footprint and produces the lowest quantity of pollution possible. In an effort to make the City of South Padre Island more sustainable, projects considered environmentally conscious and promote “sustainability thinking” will be awarded additional points through the sustainability criteria. (10 points)

## CIP Amendment

Amendments to the CIP effecting the current fiscal year must be recommended by the City Manager and approved by the City Council through a budget amendment. Amendments will be considered according to project scoring criteria as previously identified. Higher priority will be given to projects necessary for the public health and safety, desirable economic development, and funding availability.



## Attachment A: CIP Project Evaluation Scorecard

Project Name: \_\_\_\_\_

Maximum Points	Project Criteria	Number of Points
25	Public Health and Safety/ Federal Mandate	
10	Recreation and Aesthetics	
15	Funding	
20	Economic Development/Tourism	
10	Service and Operational Impact	
10	Strategic Alignment	
10	Sustainability	

Total Points: \_\_\_\_\_

The Project Evaluation Scorecards along with the detailed Capital Improvement Project Request Forms are attached for each project listed in the fiscal year 2022/2026 Capital Improvement Plan.

## CIP Process Schedule

Dates	Item
<b>April 14</b>	Capital Improvement Plan (CIP) forms and instructions will be posted on the City's website, distributed to staff, and made available to the public.
<b>May 23</b>	CIP project request forms are due back from the public and staff to the City Manager or designee.
<b>June 22</b>	CIP draft will be presented to City Council at the Budget Workshop.
<b>July 21</b>	Publish a general summary of the CIP and note the time and places where copies of the CIP are available for public inspection.
<b>July 27</b>	CIP will be officially submitted to the City Council.
<b>August 17</b>	Conduct a public hearing for discussion of the 5 Year CIP.
<b>August 17</b>	Consideration and action on approval of Resolution adopting the 5 Year CIP at the same time as adopting the ensuing fiscal year budget.

## Capital Improvement Plan Project List by Type:

The most recent Capital Improvement Plan can be found at [https://www.myspi.org/egov/documents/1658175520\\_22463.pdf](https://www.myspi.org/egov/documents/1658175520_22463.pdf).

### Shoreline Projects:

- Beach Renourishment/Beneficial Use of Dredge Material (BUDM)
- Dune Restoration
- Coastal Management Program (CMP)
- Bayside Restoration
- Marisol Boat Ramp and Infrastructure
- Tompkins Channel Maintenance Dredging and Expansion
- Shoreline and Beach Access Facility
- Marina
- Boardwalk on the Bay
- Palm Street Boat Ramp

### Public Works/Planning Projects:

- Crew and Equipment Building
- Drainage Improvements
- Reconstruction of Laguna Boulevard and Drainage Improvements
- Street Reconstruction and Maintenance
- Street Lights (Option 1, 2 & 3)

### Parks & Recreation/ Beautification Projects:

- John L. Tompkins Park Phase III
- Pickleball Court
- Queen Isabella Memorial Causeway Illumination

### Venue Tax Projects:

- November 2016 Venue Tax Election Project
  - A. Amphitheater/Events Center/Convention Centre Expansion
  - B. Wind and Water Sports Park (Venue)
  - C. Parking Structure

# Capital Improvement Plan Project List by Rank:

## Tier 1 Projects: (100 Points)

- Beach Renourishment/Beneficial Use of Dredge Material (BUDM)
- Dune Restoration
- Coastal Management Program (CMP)
- Bayside Restoration
- Marisol Boat Ramp and Infrastructure
- Reconstruction of Laguna Boulevard and Drainage Improvements
- Street Reconstruction and Maintenance
  
- RESTORE Act: Boat Ramp and Infrastructure

## Tier 2 Projects: (90 Points)

- November 2016 Venue Tax Election Project - Total Project
  - A. Amphitheater/Events Center/Convention Centre Expansion
  - B. Land Purchase and Development for Wind Sports Park
  - C. Median Boardwalk & Sidewalk Improvements
  - D. Parking Structure
- John L. Tompkins Park Phase III
- Tompkins Channel Maintenance Dredging and Expansion

## Tier 3 Projects: (85 Points)

- Shoreline and Beach Access Facility

## Tier 4 Projects: (75 Points)

- Drainage Improvements

## Tier 5 Projects: (65 Points)

- Queen Isabella Causeway Illumination
- Pickleball Court

## Tier 6 Projects: (55-60 Points)

- Street Lights (Option 1, 2 & 3)

## Tier 7 Projects: (Anything with less than 55 Points)

- Marina
- Boardwalk on the Bay
- Palm Street Boat Ramp
- Crew and Equipment Building

The Project Evaluation Scorecards along the detailed Capital Improvement Project Request Forms are attached for each project listed in the fiscal year 2022/2026 Capital Improvement Plan. (Projects are in order by type listed in this document above.)

## Completed Capital Improvement Projects:

- Median Boardwalk & Sidewalk Improvements - Completed 2022
- John L. Tompkins Park Phase II -Completed 2022
- Upgrade Jail/Holding Facility Security and Cameras - Completed 2022
- Multi-Modal Transit Center - (Completed April 2019)
- Visitors Center Upgrades - (Completed June 2019)
- Water Tower Park Repairs - (Completed September 2018)
- John L. Tompkins Park Phase I (Phase II Completion Estimated summer of 2021)
- Fire Station #1
- Tompkins Channel Dredging
- Boat Ramps at Bay Endings
- South PR 100 Street Lighting
- Coastal Management Program
- Street
- Community Center (Old City Hall)
- Convention Center Improvements



Fire Station #1



Multi-Modal Transit Center

## Beach Renourishment/Beneficial Use of Dredged Material (BUDM)



### Project Leader

#### **Kristina Boburka | Shoreline Director**

City of South Padre Island

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### Project Description

The beneficial use of dredge material restores and protects the quality and function of the beach and dunes on South Padre Island by adding sand to the system and nourishing the beach. The beaches of South Padre Island are engineered beaches and by continually nourishing them, the project ensures there is continued access to and along the beach for the public, as well as for the endangered Kemp's ridley sea turtle and other wildlife.

The entrance channel of the Brazos Santiago Pass needs to continually be maintained to ensure access to the Port of Brownsville. The goal of this project is to place the beach quality sediment from the maintenance dredging onto South Padre Island's beaches. The City of South Padre Island works very closely with Cameron County, the US Army Corps of Engineers (USACE), and the Texas General Land Office (GLO) to place material onshore. The City coordinates with the USACE to determine how much sediment has shoaled in and the specific placement locations to develop an engineered beach template. The City partners with the GLO through the Coastal Erosion Planning & Response Act (CEPRA) to help fund this project (75% grant fund & 25% local match).

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter 9: Goals SL.J, SL.O, SL.P, SL.R, SL.S, SL.T, SL.W, SL.Y, SL.AA, SL.BB

Schedule	Estimated Duration
Estimated Start: <u>Ongoing</u> Estimated End: <u>Ongoing</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 81 (HOT)	\$335,853	\$717,500	\$731,250	TBD	TBD	\$1,784,603
GLO CEPRA	\$774,235	\$2,193,750	\$2,000,000	TBD	TBD	\$4,967,985

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

## Sustainability

The BUDM project contributes to the sustainability goals of the City by preserving and enhancing our natural resources on the beach. Without this project, the Island would be susceptible to high tides and major storms that can create massive surges that would destroy a good portion of the Island's beach and dune system and damage critical infrastructure on the Island.

## Methods for Measuring Outcomes and Performance

The desired outcome of this project is to place a large amount of beach-quality sand into the beach and dune system of South Padre Island in an effort to widen the beach and strengthen and stabilize the dunes. A wider beach provides the Island a greater protection from erosion and sea level rise.

Additional benefits include increasing the habitat for local wildlife, such as nesting habitat for the endangered Kemp's ridley and foraging habitat for the threatened Piping Plover. The measurable objective will be the final volume of sand deposited within the beach and dune system. Annual monitoring surveys takes place on the beach and is funded by the City and GLO.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	This project will provide increased protection for the Island, residents, community, and structures. The City partners with the Texas General Land Office and the US Army Corps of Engineers.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The BUDM project will provide a wider beach for visitors and community members to enjoy.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	This project is funded through the GLO's CEPR program and matched with the City's Fund 81.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This project allows for us to continually to renourish the beach and is our biggest tourism driver.



5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	By renourishing our beach, this will lower the maintenance cost for our accesses and the dunes. A wider beach will protect structures from high tides.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.J, SL.O, SL.P, SL.R, SL.S, SL.T, SL.W, SL.Y, SL.AA, SL.BB
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project takes into account all environmental factors (sea turtle nesting, etc.) during project implementation.

Total Points: 100

## Dune Restoration



### Project Leader

#### **Kristina Boburka | Shoreline Director**

City of South Padre Island

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### Project Description

The City of South Padre Island, as a barrier island, is susceptible to storm surge, high tides, and sea level rise. For protection, the beach and dune system is the first line of defense against these challenges. The importance of fortifying this natural resource is crucial through not only beach renourishment but by planting native dune vegetation and by strategically placing sand fencing as well. This project will ensure that there is continuous access to the public beach but also will enhance and restore habitat for critical and endangered species, such as the Kemp's ridley sea turtle.

The City was awarded funding in 2021 for this project, which was the first time something like this was ever done on the Island. Native dune plantings through volunteer events had previously taken place at various locations along the City's beach. But this project has taken six project sites and restored dunes that were damaged in previous hurricane seasons. The project has proven a great success to the City and to the General Land Office and will act as the ideal template for dune restoration along the Texas coast.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter 9: Goals SL.A, SL.B, SL.F, SL.G, SL.P, SL.R, SL.S, SL.T, SL.W, SL.X, SL.BB, SL.CC

Schedule	Estimated Duration
Estimated Start: <u>2021/2022</u> Estimated End: <u>Ongoing</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 81 (HOT)	\$110,000	\$140,000	\$90,000			\$340,000
Potential NFWF	\$100,000	\$100,000				\$200,000
Potential CMP		\$100,000	\$100,000			\$200,000

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

## Sustainability

Dune restoration contributes to the sustainability goals of the City by preserving and enhancing our natural resources on South Padre Island. Without this project, and in conjunction with the beach renourishment project, the Island would be susceptible to high tides and major storm surges.

## Methods for Measuring Outcomes and Performance

This project's goal is to continually maintain our dune system by planting native dune vegetation and adding sand fencing to capture wind-driven sand which allows sediment to be retained within the City's beach/dune system. Dunes are critical natural infrastructure that are the first defense against major storms, high tides, erosion, and sea level rise.

Additional benefits include increasing the habitat for local wildlife, such as nesting habitat for the endangered Kemp's ridley and foraging habitat for the threatened Piping Plover. The measurable objective will be the additional sand captured to enhance the foredunes and the increased width of the dunes. Annual monitoring surveys take place on the beach and are funded by the City and GLO.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The project will provide increased protection for the Island, residents, community, and structures.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Dune restoration provides both recreational and aesthetic benefits for our beach.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Funding in FY 21/22 is available through the Coastal Management Program (Cycle 24) and the City's beach renourishment fund (Fund 81). Future funding proposals are being prepared by City staff.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	An established dune system with native vegetation and sand fencing keeps wind-driven sand in our system and helps to maintain our beach, which is our biggest tourism driver.

5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	By restoring our dune system, this will lower the maintenance cost for our Island's infrastructure. An established dune system will protect the community and structures from high tides and storm surge as this is our first defense against these factors.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.A, SL.B, SL.F, SL.G, SL.P, SL.R, SL.S, SL.T, SL.W, SL.X, SL.BB, SL.CC
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project takes into account all environmental factors during implementation and will enhance the natural resources on South Padre Island.

Total Points: 100

# Coastal Management Program



## Project Leader

### **Kristina Boburka** Shoreline Director

City of South Padre Island

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## Project Description

The Texas Coastal Management Program (CMP) is funded by the National Oceanic and Atmospheric Administration (NOAA) and focuses on the state's coastal natural resource areas. The program is managed by the Texas Land Commissioner. The Texas General Land Office awards approximately \$2.2 million annually in grants, reviews federal actions in the Texas coastal zone to ensure consistency with the goals and policies of the CMP, supports protection of natural habitats and wildlife, and provides baseline data on the health of Gulf waters.

The City has successfully completed many access improvements and projects under previous CMP cycles. Currently, the City has successfully been awarded funding for projects under Cycles 25, 26, and 27. Funding under Cycle 25 was awarded for improvements at the City's Whitecap Circle, Beach Access #8. Construction is estimated to begin in the summer of 2022 and go into the beginning of 2023. Improvements at Sea Island Circle, Beach Access #5, are being funded under Cycle 26 which is expected to run through 2023. Funding under Cycle 27 will help construct improvements at Fantasy Circle, Beach Access #22, and is expected to begin October 2022. Pre-proposals for Cycle 28 are due in June 2022. City staff has begun work on these which will include the following: dune restoration/community involvement and then access improvements at 8, 10, 12, and 16 (all separate applications). If awarded, projects from this cycle will begin October 2023.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter 9: Goals SL.F, SL.G, SL.J, SL.M, SL.O, SL.P, SL.R, SL.S, SL.T, SL.W, SL.X, SL.Y, SL.AA, SL.BB, SL.CC, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>Ongoing</u> Estimated End: <u>Ongoing</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 61 (HOT)	\$1,060,000	\$83,000	\$133,000	\$133,000	\$90,000	\$1,499,000
GLO CMP	\$280,000	\$120,000	\$200,000	\$200,000	\$200,000	\$1,000,000

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000

## Sustainability

The Coastal Management Program allows the City to protect, restore, and responsibly develop our Island's coast and natural resources. The City is able to improve accesses and safety through the program while making environmentally conscious decisions.

## Methods for Measuring Outcomes and Performance

When awarded a project through the CMP, monthly progress reports are required throughout the granting period. The City keeps a record of all progress on current and future CMP projects. There is continuous dialogue between City staff and the CMP team at the Texas General Land Office.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Through the CMP, the City is able to enhance public access to the beach, bay, and natural resources on the Island. The CMP is funded through NOAA and implemented through the Texas General Land Office. All projects within the coastal zone are required to follow the CMP.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project enhances and promotes public access to the beach and the bay.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	The GLO grant cycles open annually, matching through funds 60, 61, 62, & 81.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This project supports economic development by improving the Island's accesses and natural resources.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Emergency & public access are improved continuously. Updated structures decrease the maintenance over time.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.F, SL.G, SL.J, SL.M, SL.O, SL.P, SL.R, SL.S, SL.T, SL.W, SL.X, SL.Y, SL.AA, SL.BB, SL.CC, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Environmental factors are considered throughout implementation, including mitigation of damage to natural resources.

Total Points: 100



## Bayside Restoration



### Project Leader

#### **Kristina Boburka | Shoreline Director**

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### Project Description

This project will encompass restoring and improving the City's bay street endings, bay side wetlands, and developing a living shoreline.

Wetlands are one of the fastest declining habitats in the US, with over half of America's wetlands experiencing degradation or lost entirely since 1780. Anthropogenic and environmental stressors on South Padre Island have caused the Island's wetlands to decline. This project could utilize beneficial use of dredge material that is non-beach quality material to help rebuild degraded wetlands.

Wetland restoration in conjunction with a living shoreline would provide a buffer for storm water runoff as well as storm surge during large weather events. Traditionally, 'hard, gray' materials have been utilized on the Island's bay side for protection. This project would allow more 'green' infrastructure to be used in place of the concrete bulkheads and rip rap. The living shoreline would restore black mangroves, sea grasses, and oyster habitats that are declining in the region due to a variety of natural and human-induced causes.

The City has received funding through the National Fish & Wildlife Foundation (NFWF) to perform a feasibility study for a living shoreline and begin conceptual designs. Funding for the next phase (continued data collection/monitoring and final designs) is being sought after through NFWF. The City is also looking into restoration at the bay street endings by adding more plants and removing the concrete rip rap.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter III: Goal SL.A, SL.B, SL.H, SL.Q, SL.R, SL.S, SL.T, SL.U, SL.W, SL.CC

Schedule	Estimated Duration
Estimated Start: <u>2020/2021</u> Estimated End: _____	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: ___

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
HOT Funds	\$100,000	\$100,000	\$100,000	TBD	TBD	\$300,000
NFWF (Federal)	\$100,000	\$100,000	\$100,000	TBD	TBD	\$300,000
USGS (Federal)	\$75,000	\$75,000	\$75,000			\$225,000
Potential CEPR				TBD	TBD	

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)	TBD					

## Sustainability

The placement of beneficial use of dredge material would minimize disturbance to the existing habitat and would help the area stay at pace with relative sea level rise and prevent losing these wetlands in the future. This project would serve as environmental restoration for the area and provide massive amounts of environmental uplift for the bay side of the Island. This will further protect not only the residences that are directly on the bay, but protect the Island as a whole from storm surge and erosion.

## Methods for Measuring Outcomes and Performance

Part of this project will incorporate a monitoring plan for the bay street endings, restoration, and living shoreline to show the progress. Long term goals encompass increased ecology and biodiversity and decreased community risk. Drone footage over time will be able to give us insight on the progress of this project along with data collection.

The hope is to continue this collaboration and partnership so that data collection and monitoring of the project area can continue. Long term goals encompass increased ecology and biodiversity as well as decreased community risk. Drone footage over time will also be able to give us insight on the progress of this project.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Implementation of this project will provide increased safety for the Island, residents, and structures from storms, erosion, and flooding.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will increase marine habitat in the bay to promote fishing and improve the aesthetic looks on the City's bay side.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	There is current grant funding through NFWF and City HOT funds. Additional grant funding is being sought after to begin work on the next phase of the project.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Creates more protected habitats for birds and other species, which attracts birders and nature enthusiast.

5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The addition of more green/natural infrastructure along the Island's bayside will help to reduce flooding which will decrease maintenance costs over time.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.A, SL.B, SL.H, SL.Q, SL.R, SL.S, SL.T, SL.U, SL.W, SL.CC
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will actually create a more sustainable bay side with the use of green infrastructure.

Total Points: 100

## Marisol Boat Ramp and Infrastructure



### Project Leader

**Kristina Boburka | Shoreline Director**

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 321 Padre Blvd., South Padre Island, TX 78597  
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### Project Description

The City was awarded funding from the US Department of Treasury under the RESTORE Act to acquire land and construct a public boat ramp with associated trailer sized parking spaces. This project will add a free, public boat ramp within the City's limits and much needed parking spots to accommodate truck and boat trailers.

The City is working with a willing seller to purchase land in late spring/early summer of 2021. The engineering, design, and regulatory services will be completed within the first year and a half following the purchase of land. Construction is estimated to begin once the final designs are complete and permits from all agencies have been obtained. The grant close out date is October 2024.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15

20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter 9: Goals SL.F, SL.G, SL.H, SL.I, SL.J, SL.K, SL.M, SL.O, SL.Z, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>2020/2021</u> Estimated End: <u>2024/2025</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>5</u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
HOT Funds	\$20,000	\$517,207				\$537,207
RESTORE Avt	\$1,143,561	\$700,721	\$25,000			\$1,869,282
TPWD	\$120,000	\$450,000	\$50,000			\$620,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)			\$2,000	\$4,000	\$6,000	\$12,000

## Sustainability

This project contributes to the City's sustainability goals by providing much needed access to the bay. The Laguna Madre is one of six hypersaline lagoons in the world and this project will provide access and educational signage.

### Methods for Measuring Outcomes and Performance

RESTORE Act is a federally funded grant, which requires monthly and quarterly reporting to measure the outcomes and how the project is moving forward. Quarterly reporting is also a requirement under the City's Texas Parks and Wildlife Department Boating Access grant. Meetings are held regularly between City staff, the design team, and the adjacent property owner. Updates on how the project is moving forward are provided to the Shoreline Task Force and City Council when available.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The project will improve public safety by alleviating traffic from the Polaris Street Boat Ramp. Currently, Polaris sees a high amount of traffic which impacts the surrounding area.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will improve and promote boating access to the Laguna Madre.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Funding is through the RESTORE Act and Texas Parks and Wildlife Department's grant programs as well as the City's Hotel Occupancy Tax.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This public boat ramp will attract visitors to the Island.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The addition of a third public boat ramp within the City will alleviate boater traffic from the City's current ramps, primarily from Polaris, which is the most used free ramp. Less traffic at the City's other ramps will reduce the long-term maintenance costs on each.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.F, SL.G, SL.H, SL.I, SL.J, SL.K, SL.M, SL.O, SL.Z, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	All construction for this project will take environmental risks into account. Mitigation will be completed for any damages to the bay and wetlands.

Total Points: 100



# Tompkins Channel Maintenance Dredging and Expansion



## Project Leader

### **Kristina Boburka | Shoreline Director**

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## Project Description

Tompkins Channel currently runs from the north side of the Queen Isabella Causeway, along the bayside of South Padre Island until it terminates near Sunset Drive. This project will work to dredge the main channel and look into the feasibility of extending the Channel north approximately 10,000 linear feet. It is a well-known fact that the Tompkins Channel is a tremendous asset to the City and extending it northward by almost two miles will enable vessels to continue northward where future development is being planned. This will 'open up' the Convention Centre to potential fishing tournaments and therefore increase tourism in the Laguna Madre area. The City is currently working with HDR Engineering on the project.

Back in 1988, Central Power and Light (CPL) installed an underwater electrical transmission line beneath the Laguna Madre to have redundancy in the electrical grid on South Padre Island. The existing overhead transmission line near the old Queen Isabella Causeway experiences numerous outages due to the corrosive environment and storm-related damages. The underwater line extends 7.27 miles across the bay from the Port Isabel substation and connects to the substation just south of the Convention Centre. As it was installed three feet below the sea floor, it will have to be lowered to accommodate the Tompkins Channel extension. The cost for this portion of the Channel extension is unknown at this time.



Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 90

Comprehensive Plan

Chapter 9: Goals SL.I, SL.J, SL.Z

Schedule	Estimated Duration
Estimated Start: <u>2020/2021</u> Estimated End: <u>2022/2023</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
HOT Funds	\$1,300,000					\$1,300,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)	\$150,000	\$3,000	\$3,000	\$3,000	\$5,000	\$164,000

## Sustainability

The Tompkins Channel expansion contributes to the City's sustainability goals by allowing greater access to the bay for all visitors and community members. The project is environmentally conscious in that it will mitigate equal or greater damage done to the seagrass to increase habitat.

## Methods for Measuring Outcomes and Performance

The City is working with HDR and has received a maintenance plan for the Channel. This Plan details the shoaling rate and gives the City an idea of how many years the Channel should be maintained and dredged.

The USACE permit for the dredging has also been obtained and the GLO lease renewal has been executed by the City. HDR's next phase of the project will finalize the engineering/dredging documents and bring us to the completion of the bidding portion.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Dredging the Tompkins Channel will improve public safety by removing shoaled in materials and preventing boaters from accidents.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project promotes using the bay for fishing, kayaking, and more.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	The engineering and permitting phases have current funding through the City's beach maintenance fund (Fund 60).
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This project supports bay recreational sports, which are a big draw to the Island.
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.I, SL.J, SL.Z
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Any damage will be mitigated for.

Total Points: 90

## Shoreline and Beach Access Facility



### Project Leader

#### **Kristina Boburka** Shoreline Director

City of South Padre Island

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### Project Description

The need for beach access and associated parking has grown significantly over the last five years. Each year, the number of visitors South Padre Island sees increases and most of these visitors visit the beaches that are within the City limits. The City has chosen to restrict vehicular access on its beaches, which requires a designated number of beach access parking spots. For years, the City has struggled with providing an adequate amount of parking. Within the past five years, the City has improved and widened various east side streets to increase parking. Improvements at beach accesses have also taken place to increase the amount of parking, but unfortunately, this still leaves the Island with a lack of parking.

The creation of a shoreline & beach access facility would improve the beach user experience. This facility would house the entire shoreline department and equipment for easy access to the beach but would also be constructed to have a parking facility where visitors could park their car and either walk to the beach or be able to catch the spin Metro and access the beach through the Island's free transportation system. The structure would facilitate visitors and/or residents transition to and from their vehicle.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	0
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 85

Comprehensive Plan

Chapter 9: Goals SL.J, SL.M, SL.P, SL.R, SL.AA, SL.BB, SL.CC, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: _____	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>5</u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input checked="" type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Unknown						

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 60 (HOT)						

## Sustainability

The project will be constructed in a sustainable way that will respect the community and out environment. All necessary permits will be obtained for construction and will follow all regulatory and environmental guidelines. This building will allow community members and tourists to park their cars to enjoy the natural resources the City of South Padre Island has.

## Methods for Measuring Outcomes and Performance

As more details are developed for this project, a project schedule will be developed to ensure tasks are completed. Staff will search for potential funding sources that might best fit this project.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	It is a state mandate to require a certain number of parking spaces per linear feet of beach if vehicular access is restricted on the beach.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will improve access by developing a parking structure to increase beach access.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	The building will include beach access parking for visitors and community members to park their car while they are enjoying the beach.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The construction of a new shoreline facility will ideally be built on the east side of Padre Boulevard which would increase service to the beach.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.J, SL.M, SL.P, SL.R, SL.AA, SL.BB, SL.CC, SL. DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will take all environmental impacts into consideration and be constructed in a sustainable way.

Total Points: 85

# Marina



## Project Leader

### **Kristina Boburka | Shoreline Director**

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## Project Description

The establishment of a marina can be seen as not only an economic benefit to South Padre Island but also adds to the accessibility of Laguna Madre and to the overall quality of life for the residents and visitors. The addition of a marina to the Entertainment District has been identified as a vital component by the Form Based Code Consultant and Commission.

This marina will allow for a place to 'park' boats for a few hours or a few weeks while the owners enjoy what the Entertainment District has to offer. This addition will encourage the use and enjoyment of not only the bay, but the entire island. Approximately 120 boat slips are needed for this area, but there are currently very few boat slips available for public use. A public-private partnership (PPP) might be worth exploring.

## Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	0
10	Recreation and Aesthetics	10

15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 75

Comprehensive Plan

Chapter 9: Goals SL.H, SL.I, SL.J, SL.K, SL.M, SL.O, SL.Q, SL.R, SL.U, SL.W, SL.Z, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>2020/2021</u> Estimated End: <u>Ongoing</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input checked="" type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
EDC/City/Co. Funds	\$25,000	\$200,000	\$200,000	\$200,000	\$200,000	\$825,000
Potential GOMESA	~\$1,500,000	~\$1,500,000	~\$2,000,000			\$5,000,000
Potential TPWD		\$1,500,000		\$1,500,000		\$3,000,000
Potential Grants			\$10,000,000	\$10,000,000	\$10,000,000	\$30,000,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Unknown						



## Sustainability

The addition of a marina on the bay side of South Padre Island will allow for a designated area for boats to be parked while community members and visitors visit the Island. This will allow for the enjoyment of the unique natural resources we have. The construction of the marina will be done in a sustainable and environmentally friendly way to ensure all required permits are obtained and that all mitigation is completed. The EDC has conducted a sustainability survey related to this project that produced positive results and formed a committee to further vet the project.

## Methods for Measuring Outcomes and Performance

Edgewater Resources, who was contracted to perform a feasibility study and conceptual design, are in the process of searching for various funding sources that might best fit this project. Updates on the project are given monthly at the Economic Development Corporation (EDC)'s meetings. A designated committee was created for the project and also holds meetings regularly to progress the project.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The addition of a marina will allow visitors and community members a place to dock their boats, encouraging recreational fishing and boating on the Laguna Madre.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	The addition of a marina will allow visitors and community members a place to dock their boats, encouraging recreational fishing and boating on the Laguna Madre.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	A marina will encourage fishing, recreational sports on the bay, and improve bay/ocean access.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The installation of a breakwater system to protect the marina will also be built to mitigate any flood risks for the Island as a whole.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.H, SL.I, SL.J, SL.K, SL.M, SL.O, SL.Q, SL.R, SL.U, SL.W, SL.Z, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Mitigation will take place to offset any damages to the wetlands/bay and a breakwater system is planned to help with wave attenuation and flood mitigation.

Total Points: 75



## Boardwalk by the Bay



### Project Leader

#### **Kristina Boburka | Shoreline Director**

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### Project Description

The revitalization of the Entertainment District has been identified by the City as a priority for many reasons, including economic development. A major component of this is the boardwalk on the bay. The proposed boardwalk will be 12 feet wide and made of recycled plastic material that closely resembles wood to increase life expectancy and decrease the maintenance requirements.

The boardwalk will be lit at night to increase usage and safety during the prime hours when people are enjoying the Entertainment District and will stretch for +/- 3,400 linear feet from approximately Sunny Isle Drive to Swordfish Street. It will cantilever out over the bay and be constructed adjacent to a bulkhead and the proposed marina (addressed elsewhere in this document). Permits from the Texas General Land Office will be required. At this time this is a conceptual idea.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	0
10	Recreation and Aesthetics	10
15	Funding	0

20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 50

Comprehensive Plan

Chapter 9: Goals SL.K, SL.Q, SL.Z, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>5</u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input checked="" type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Unknown	\$200,000	\$300,000	\$300,000	\$1,500,000	\$1,700,000	\$3,000,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Unknown						

Sustainability

The addition of a boardwalk on the bay side of South Padre Island will allow for the protection and conservation of the bay side by giving visitors and community members a designated area to view and enjoy the bay. The Laguna Madre is one of six hypersaline lagoons in the world. Educational signage would be posted describing and detailing the habitats and wildlife you might see. Construction of the boardwalk would be done in an environmentally conscious way; mitigation for any damage would take place as well to ensure there is no loss to the vital habitat.

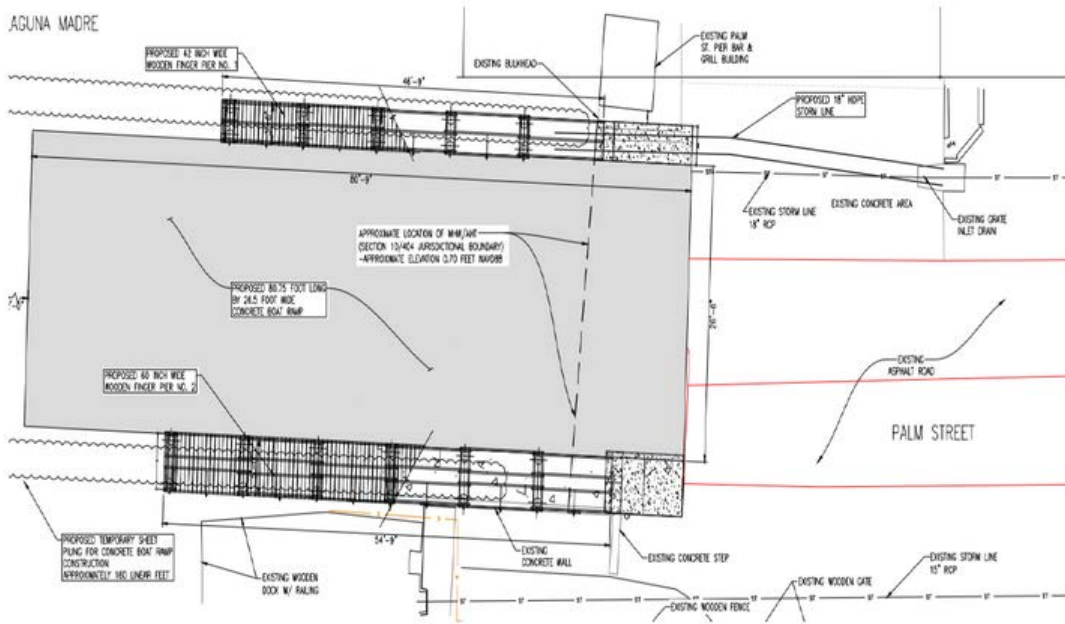
## Methods for Measuring Outcomes and Performance

Staff will work to research funding opportunities for the project. The coordination and involvement of bay side property owners would also need to be involved. Public open houses can be held in addition to meetings between key stakeholders to measure the performance of the project.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	A boardwalk will allow a designated location to overlook the Laguna Madre.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	The addition of a boardwalk will promote tourism on the bay and add to the Island's sightseeing spots.
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.K, SL.Q, SL.Z, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Mitigation will take place to offset any damage to the wetlands/bay.

Total Points: 50

# Palm Street Boat Ramp



## Project Leader

**Kristina Boburka** Shoreline Director  
 City of South Padre Island  
 321 Padre Blvd., South Padre Island, TX 78597  
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 Email: [kboburka@myspi.org](mailto:kboburka@myspi.org)

## Project Description

To improve access to the Laguna Madre, the City had been working on improving the boat ramp at the Palm Street bay ending, one of the two free, public boat ramps on the Island. The boat ramp here was originally designed and constructed for small boats and kayaks to launch from. The desire to launch larger fishing craft and boats had not come until recently.

The City has worked with Hanson Professional Services Inc. (Hanson) to secure necessary leases and permits for this location. They have submitted to the City final drawings to widening and lengthen this boat ramp. This project is construction ready when the City is ready to move forward.

## Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	0
10	Recreation and Aesthetics	10
15	Funding	0

20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 50

Comprehensive Plan

Chapter 9: Goals SL.I, SL.J, SL.M, SL.Z, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>2017/2018</u> Estimated End: <u>2018/2019</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>4</u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input checked="" type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Fund 62	Unknown					

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Unknown						

Sustainability

The improvement of this boat ramp will allow for more access to the Laguna Madre. This will allow for the enjoyment of the unique natural resources the Island has. The construction of the boat ramp will be done in a sustainable and environmentally friendly way. All permits and leases have been secured but will need to be maintained in the future (extensions) if the project were to move forward.

## Methods for Measuring Outcomes and Performance

The final designs for this project have been received. The project is shovel ready for construction.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The BUDM project will provide a wider beach for visitors and community members to enjoy.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	A budget amendment from excess reserves would be required to move forward with this project or other funding would need to be secured. This project has not been bid out for construction.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This boat ramp is a free bay access point that attracts visitors to the Island.
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.I, SL.J, SL.M, SL.Z, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Any damages from the construction of this project will be properly mitigated for. Environmental considerations have been taken into account while planning this project.

Total Points: 50

## Crew and Equipment Building



### Project Leader

**Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

4601 Padre Blvd., South Padre Island, TX 78597

Voice: (956)761-8158

Email: [csanchez@myspi.org](mailto:csanchez@myspi.org)

### Project Description

Provide a new building on the current City Hall property that would include a larger well organized building that would house Public Works, Fleet and other support departments. This building would be large enough to store all the fleet vehicles and serve as a warehouse and house all personnel, including a break room.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	0
10	Recreation and Aesthetics	10
15	Funding	0
20	Economic Development/Tourism	0

10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 40

Comprehensive Plan

Chapter 8

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>5</u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input checked="" type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	\$0	\$0	\$1,275,000	\$4,250,000	\$4,250,000	\$9,775,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
TBD	TBD	TBD	TBD	TBD	TBD	TBD

Sustainability

Incorporate a green building system.

Methods for Measuring Outcomes and Performance

Undetermined.



	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The building would be built in accordance with the form base code guidelines.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Improves the flow for all City employees and preserves the City's fleet and equipment from the elements. The building would also be more energy efficient as well.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 8
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Incorporate green building system.

Total Points: 40

## Drainage Improvements



### Project Leader

#### **Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

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### Project Description

During rain events, water washes over roofs, streets, driveways, sidewalks, parking lots and land surfaces. Along the way, a variety of pollutants, such as oil, pesticides, metals, chemicals, and soil pollute the water discharged into the Laguna Madre Bay. These pollutants endanger the water quality of waterways, making them unhealthy for people, fish, and wildlife. According to the National Weather Service (Brownsville Office), the City of South Padre Island receives on average 29.5 inches of precipitation annually. This creates millions of gallons of storm water runoff per year. The volume and speed of the runoff in some instances causes flooding and erosion, destroys natural habitat, and contributes to combined sewer overflows.

Each drainage system across the Island helps storm water drain into the Laguna Madre Bay. Current drainage requirements by the Texas General Land Office do not allow for drainage directly into the Gulf of Mexico. All drainage must be east to west and the current system requires a wash over Padre Boulevard. Storm drains, ditches, and culverts are all prone to blockage, from which trash and sand build-ups are the prime culprits. The City of South Padre Island cleans out storm water inlets annually. Current storm water inlets that have been identified as problems are being addressed with TX DOT to be repaired/replaced. In addition, the City has embarked on the preparation of a Master Drainage Plan to identify deficiencies in our storm water system.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	0
15	Funding	0
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 75

Comprehensive Plan

Chapter 10

Schedule	Estimated Duration
Estimated Start: _____ Estimated End: _____	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: ___

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Grant	\$132,500					\$132,500
General Fund	\$132,500	TBD	TBD	TBD	TBD	\$10,000,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
01-543-0417	\$50,000	\$25,000	\$50,000	\$25,000	\$50,000	\$200,000

## Sustainability

Implement innovative technologies such as low impact development drainage systems into the design.

### Methods for Measuring Outcomes and Performance

Create a drainage infrastructure matrix. Staff has finalized the Master Drainage Plan Phase 1-B and has joined FloodWise Communities to determine stormwater system vulnerability.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Chapter 10: Improve storm water management systems. Accomplish improved water quality. (Clustering, community storm water system, water gardens, rain barrels, swales; or retention/detention).
2	Does this project promote recreational an/or aesthetic improvements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Improved drainage and having an approved Drainage Master Plan will assist in securing future investments to development on South Padre Island and increase the value of current properties.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 10: Prepare a storm water management plan to quantify existing and projected demands, capacity deficiencies, and needed capital improvements.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 10: Prepare a drainage master plan to prioritize improvements, particularly to the Gulf and Laguna Boulevards and each of the east-west streets.
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Accomplish improved water quality. (Clustering community stormwater system, water gardens, rain barrels, swales or retention/detention basins).

Total Points: 75

# Reconstruction Laguna Boulevard and Drainage Improvements



## Project Leader

**Carlos Alejandro Sanchez, P.E. | Public Works Director**

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## Project Description

Improve Laguna Boulevard from Palm Street to Morningside Drive by adding a curb and gutter to the west side of the road and a drainage system to accommodate drainage flows. Improvements will also add a bike lane on the west side of the street. Currently the plans are 60% complete and anticipated to be completed before October 2021.

## Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15

20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapters 6 & 10

Schedule	Estimated Duration
Estimated Start: <u>2017/2018</u> Estimated End: <u>2025</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>2</u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Loan	\$2,250,000	\$2,250,000				\$4,500,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
01-543-0416	\$53,250	\$53,250	TBD	TBD	TBD	\$106,500

Sustainability

The plans incorporate low impact development, including streetscape which improves drainage as well.

Methods for Measuring Outcomes and Performance

Access street conditions and update the reconstruction list annually.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Provides a bike lane which improves safety of pedestrians and bicyclists.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Provides interconnection of sidewalks and bike connectivity to existing network and at the same time provides additional landscaping along the street.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Tax Notes
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Creates a more bike friendly environment, where residents and visitors can safely ride bicycles to local restaurants and businesses.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Provide better pavement condition and reduces the amount of maintenance needed for the street.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapters 6 & 10
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The plans incorporate low impact development into the streetscape and improved the City's drainage system.

Total Points: 100



## Street Reconstruction and Maintenance



### Project Leader

#### **Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

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### Project Description

The City's street system consists of approximately 47 lane miles of streets, all improved. With proper maintenance and renewal, streets along South Padre Island's arterials are designed to last 20 years. Neighborhood streets should last 40 years when adequately maintained.

Rather than waiting for streets to deteriorate, City crews are extending existing funds by inspecting all streets every two to four years and targeting the right treatment at the right time on the right streets. Preventative maintenance, like crack sealing and various forms of surface treatment, are used to slow the deterioration of streets. The City's Street Paving & Repair program maintains all curbed and non-curbed hard surface streets within the City limits.

To maintain the streets, the City:

- Identifies and prioritizes street repair projects.
- Plans street repair or repaving each year, budget permitting.
- Uses cost-effective maintenance techniques.
- Schedules repair work to accommodate construction projects planned by utility companies and other City projects.
- Notifies property owners in advance of road crews.
- Barricade streets 24 and 48 hours before work begins. Street renovation projects include repaving, improving sidewalks through the City to promote more pedestrian usage, inclusion of curb and gutter, and widening to thirty-two feet from back-of-curb to back-of-curb ("back to back").

2015/2016: 587,819 (PC), 147,528 (OC)

2016/2017: 2,549,585 (PC), 38,000 (OC)

2017/2018: 1,142,984 (PC), 37,000 (OC)



Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 100

Comprehensive Plan

Chapter 6

Schedule	Estimated Duration
Estimated Start: <u>2015/2016</u> Estimated End: <u>2035</u>	<input type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>    </u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Loan	\$3,000,000	TBD	TBD	TBD	TBD	\$15,000,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
01-543-0416	\$53,250	\$53,250	TBD	TBD	TBD	\$106,500

## Sustainability

The plans incorporate low impact development, including streetscape which improves drainage as well.

## Methods for Measuring Outcomes and Performance

Access street condition and update reconstruction and maintenance list annually.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Provide sidewalks which improves the safety of pedestrians. Reduction of pot-holes creates a safer driving environment.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	It provides interconnection of sidewalks and bike connectivity to existing networks and at the same time provides additional landscaping along the street.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Loans of \$3,000,000
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Maintained streets help to secure future development on the Island and provides additional parking for the beach.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Provide better pavement condition and reduces the amount of maintenance needed for the street.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 6
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Incorporate low impact development into the streetscape and improved the City's drainage system.

Total Points: 100

## Street Lights - Option 1, 2, & 3

### Project Leader

#### **Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

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### Project Description

Adequate street lighting provides better security for areas where pedestrians and vehicles may interact, and crime is more likely to occur in poorly lit areas. There are some people that feel that street lighting causes “light pollution” and interferes with nighttime activities like stargazing. Those beliefs need to be taken into consideration and balanced with the safety needs of the general public. Three options are being proposed regarding street lighting.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	0
20	Economic Development/Tourism	0
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	0

Total Points: 55

# Street Lights - Option 1

## Option 1 Description

The street lighting is placed mid-block for adequate coverage and each light is a standard 250 KW high-pressure sodium (HPS) vapor lumen on a 30' wooden pole with a 14' arm. This enables the light to be placed high enough to cast the lighting out broadly and the 14' arm allows the light to be cast out over the right-of-way, avoiding interference from trees.

On the east-west streets, there is typically 50 feet of right-of-way and a 16' utility easement located at the rear of the lots, where electric lines are currently installed. The maximum distance an overhead line can be run between poles is 100'. This will allow a new pole with a streetlight to be installed within the existing right-of-way and an overhead power line to be run from the easement at the rear of the lot.

American Electric Power-Texas (AEP-Texas) is the electricity provider for most of the Rio Grande Valley and will be contracted to perform the installation of the necessary lighting. A "Contribution-In-Aid" for construction is required to be paid by the City to assist with offsetting the cost. This contribution is approximately \$2,200 per light/pole, which includes materials and installation. (70 Poles)

## Comprehensive Plan

Chapter 6

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: ___

Fiscal			
Cost Estimate Derrived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects <input type="checkbox"/> Not Supported

## Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	\$195,500	\$0	\$0	\$0	\$0	\$195,500

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown

## Sustainability

Undetermined.

## Methods for Measuring Outcomes and Performance

Undetermined.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Provides better visibility at night promoting a safer environment.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Enhances street right-of-way appearance and contributes to City character.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Would allow more visibility for emergency response.
6	Does this project align with the Comprehensive Plan Goals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	

Total Points: 45

## Street Lights - Option 2



14'Arm with 250 HPS Lighting - (Image of Option 2)

### Option 2 Description

Those existing lights that have identified as inadequate are being identified for upgrade to include more powerful and more efficient lighting as well as longer arms that will allow the light to be directed near the center of the street. This upgrade will cost approximately \$600 per light, a total of 300 lights.

### Comprehensive Plan

Chapter 6

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years:

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

### Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	\$180,000	\$0	\$0	\$0	\$0	\$180,000

### Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown

Sustainability

Undetermined.

Methods for Measuring Outcomes and Performance

Undetermined.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Provides better visibility at night promoting a safer environment.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Enhances street right-of-way appearance and contributes to City character.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Would allow more visibility for emergency response.
6	Does this project align with the Comprehensive Plan Goals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	

Total Points: 45

## Street Lights - Option 3

### Option 3 Description

A possibility to consider regarding street lighting is replacing the fixtures with solar power. This option has an extremely high initial cost of more than \$10,000 per light and, due to our highly corrosive environment, repair and maintenance costs are estimated at \$100 per light per year. This would include repair and/or replacement of the photo-voltaic panels and battery packs.

### Comprehensive Plan

Chapter 6

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years:

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

### Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000

### Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown	0	\$1,600	\$1,600	\$1,600	\$1,600	\$6,400

### Sustainability

Solar lighting is more environmentally friendly than standard lighting.

### Methods for Measuring Outcomes and Performance

Undetermined.

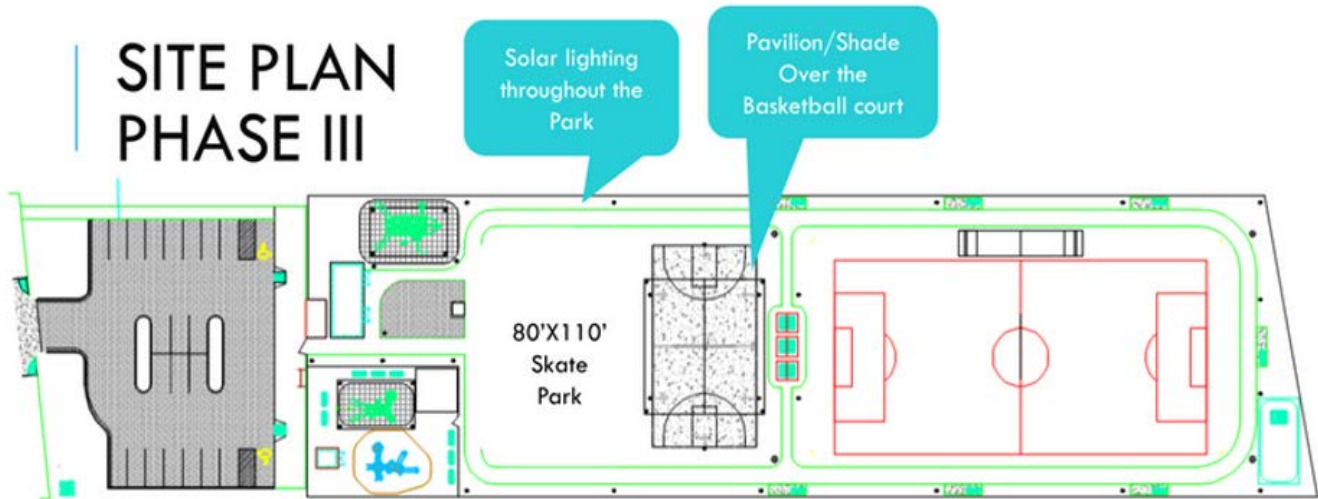
	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Provides better visibility at night promoting a safer environment.



2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Enhances street right-of-way appearance and contributes to City character.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Would allow more visibility for emergency response.
6	Does this project align with the Comprehensive Plan Goals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Solar lighting is more environmentally friendly than standard lighting.

Total Points: 55

## John L. Tompkins Park Phase III



### Project Leader

**Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

4601 Padre Blvd., South Padre Island, TX 78597

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### Project Description

A well thought out and maintained park system can enhance the quality of life for permanent residents as well as tourists visiting South Padre Island. This same park system can also encourage healthy lifestyles and improve the overall health and well-being of users. In December of 2002, the City Council purchased a 1.97-acre tract of land located at 61 OD Padre Boulevard. The City obtained a grant from Texas Parks and Wildlife and has broken the project down into two phases.

Phase one included a restroom facility, a pump house, basketball court, two playgrounds, a parking lot and miscellaneous fencing and site improvements at a cost of \$703,433. Phase I was completed in 2016. Phase two includes a walking(jogging track and exercise stations, benches, landscaping and irrigation, additional play equipment, picnic tables, a Bocce Ball Court, sail shade structures, soccer goals and a skate park. Phase II is 95% complete and waiting for final reimbursement from Texas Parks and Wildlife.

Phase III includes solar lighting throughout the park and a shade pavilion over the basketball court.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10

15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 90

Comprehensive Plan

Chapter 7: P.R.A Increase facility usage

Schedule	Estimated Duration
Estimated Start: <u>June 2022</u> Estimated End: <u>June 2023</u>	<input checked="" type="checkbox"/> One-Year <input checked="" type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input checked="" type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
TPW Grant	\$125,000					\$125,000
General Fund (match)	\$125,000					\$125,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Genral Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,0500

Sustainability

This project creates a sustainable resource for use by future generations to come.

Methods for Measuring Outcomes and Performance

Monitor the usage of the park by residents and visitors.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The evidence is clear-physical activity can make you feel better, function better, and sleep better. Even one session of moderate-to-vigorous physical activity reduces anxiety and even short bouts of physical activity are beneficial. Being physically active also fosters normal growth and development, improves overall health, and can reduce the risk of various chronic diseases. (CDC, 2021).
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project provides additional shade and solar lighting to increase facility usage.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Grant Funded: Texas Parks and Wildlife General Fund matching funds.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	The Skatepark and other park features can be considered an Island amenity attracting visitors to the Island. The addition of the lighting and shade will increase facility usage.
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 7 PR.A Increase facility usage
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project protects the current park lot preserving green space on South Padre Island. Solar lights will be used.

Total Points: 90

## Pickleball Court



### Project Leader

#### **Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

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### Project Description

Pickleball is a paddle sport created for all ages and skill levels. Pickleball combines many elements of tennis, badminton and ping-pong. Pickleball has emerged as one of the fastest-growing recreational sports in the U.S., and hotels and resorts are increasingly adding it to their amenity offerings.

The proposed project would be located on city-owned land located at 601 Padre Blvd. Phase I of this project includes 2 pickleball courts, a 36 inch wide ADA sidewalk, a small picnic area with two tables and an ADA port-o-can bathroom area with decorative fence. There is room to expand the park in the future.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	0

20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	0

Total Points: 65

Comprehensive Plan

Chapter 7: PR.A Increase facility usage

Schedule	Estimated Duration
Estimated Start: <u>May 2022</u> Estimated End: <u>July 2022</u>	<input checked="" type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input type="checkbox"/> Multi Year # of Years: <u>   </u>

Fiscal				
Cost Estimate Derived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Excess Reserves	\$55,715					\$55,715

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
General Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,500

Sustainability

Recreational sports facilities shall meet the needs of all age groups and be used by the Island's growing number of families with children. Chapter 7: Parks and Recreation-PR. D Build new facilities.

Methods for Measuring Outcomes and Performance

The Parks Department Chapter 7: Parks and Recreation-PR. D Build new facilities.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The evidence is clear-physical activity can make you feel better, function better, and sleep better. Even one session of moderate-to-vigorous physical activity reduces anxiety, and even short bouts of physical activity are beneficial. Being physically active also fosters normal growth and development, improves overall health, can reduce the risk of various chronic diseases.(CDC, 2021)
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project allows for increased recreational activity opportunities for the island.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	City council approved 56,000.00 from access reserves in 2022.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Pickle ball is a hybrid sport that combines aspects of badminton, tennis and ping pong, has emerged as one of the fastest-growing recreational sports in the U.S., and hotels and resorts are increasingly adding it to their amenity offerings. (Travel Weekly, 6/10/2019)
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 7: Parks and Recreation-PR. D Build new facilities
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Solar lighting will be used for this project.

Total Points: 90

# Queen Isabella Memorial Causeway Illumination



## Project Leader

### **Randy Smith | City Manager**

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## Project Description

To provide illumination to the Queen Isabella Memorial Causeway, creating a tourist attraction for South Padre Island.

## Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	0
20	Economic Development/Tourism	20



10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	0

Total Points: 65

Comprehensive Plan

Chapter 5

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: __

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input checked="" type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown						

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Unknown						

Sustainability

Environmental impact would be examined as to not disturb the wildlife or sea life.

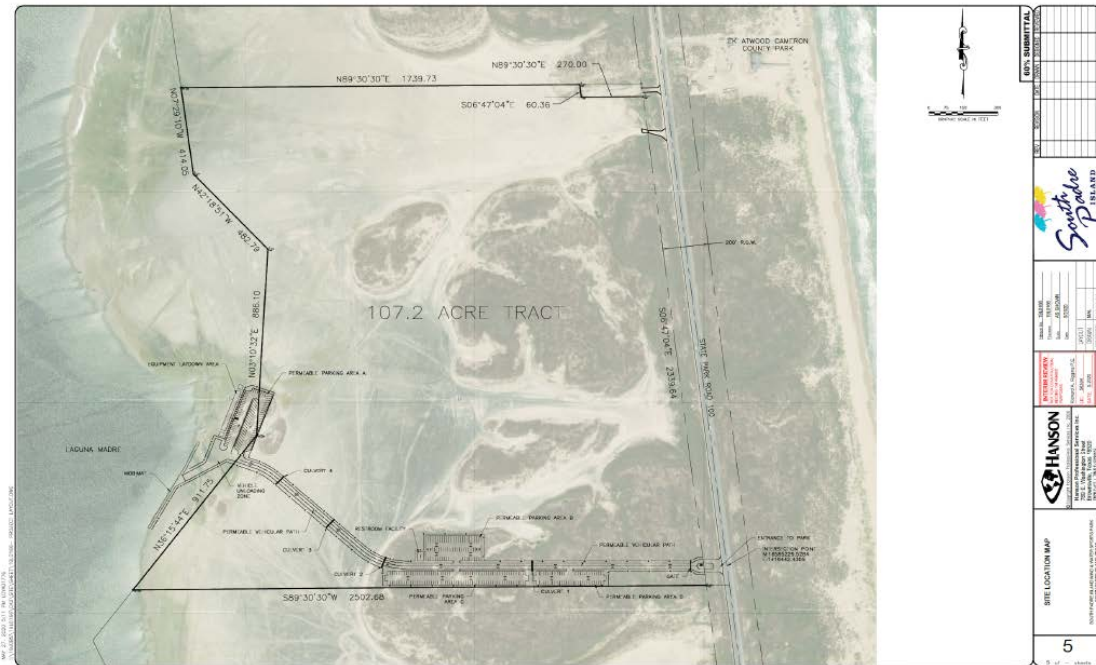
Methods for Measuring Outcomes and Performance

Measuring causeway counts, hotel occupancy and sales tax numbers before and after installation of the illumination.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The lighting of the causeway will create a safer environment for boats and barges navigating at night to create better visibility.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project would attract visitors to the Island creating economic income for Island businesses.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	This project would attract visitors to the Island creating economic income for Island businesses.
5	Does the project improve service delivery or reduce maintenance costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 5
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	

Total Points: 65

# Wind and Water Sports Park (Venue)



## Project Leader

**Kristina Boburka** Shoreline Director

City of South Padre Island  
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## Project Description

Maintaining and preserving access to the Laguna Madre is vital to South Padre Island for many reasons. Presently, bay access is available but is very limited. Kite boarders, kayakers and other personal watercraft users have a few areas where they can launch their equipment from, but additional access points are needed. As South Padre Island grows further north, making access available will become a priority for the City.

Acquiring land by purchase and/or donation near the new causeway will ensure access to the bay in the future. The City currently leases property just north of the Shores Subdivision on the bayside where the Wind and Water Sports Venue will be located. A silent water sports venue will be built to accommodate parking and a launch site for non-motorized watercraft. The City has been working with Hanson Professional Services Inc. (Hanson) on the design and permitting. Due to the property being primarily classified as wetlands, which falls under the United States Army Corps of Engineers (USACE) jurisdiction, the permitting process has been strenuous. The City and Hanson have been in continuous contact with the USACE to come up with a design that will be beneficial for all parties.

Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	0
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 90

Comprehensive Plan

Chapter 9: SL.G, SL.H, SL.J, SL.K, SL.M, SL.Q, SL.R, SL.U, SL.W, SL.Z, SL.CC, SL.DD

Schedule	Estimated Duration
Estimated Start: <u>2020/2021</u> Estimated End: <u>2023/2024</u> (.depending on permitting).	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>2</u>

Fiscal				
Cost Estimate Derrived From:	<input checked="" type="checkbox"/> Actual Estimate	<input type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
Venue Tax Fund	\$130,000	\$800,000				\$930,000

## Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
HOT Funds		\$20,000	\$20,000	\$20,000	\$20,000	\$80,000

## Sustainability

Currently, the area that is utilized for the wind and water sport athletes is completely undeveloped and requires them to drive all over the marsh and wetlands.

By developing this park, it will allow for the preservation and protection of the marsh, wetlands, and critical habitat for the piping plover by removing vehicular traffic.

## Methods for Measuring Outcomes and Performance

The project is currently in the works and has a project schedule to show when items are to be due to the City. Updates have been given at public meetings and continuous meetings between the City, property owners, engineers, and federal agencies occur to keep the project ongoing.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	The project will work to preserve critical wetland habitats that are currently driven on and damaged daily. The preservation of this area will help to reduce inland flooding by allowing the wetlands to naturally grow.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	This project will improve access by developing a designated area for wind and water sports athletes to access Laguna Madre.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	The project is funded through the City's Venue Tax Fund.
4	Does this project support economic development and/or tourism?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	This park will be an amenity, attracting visitors to the Island.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	By renourishing our beach, this will lower the maintenance cost for our accesses and the dunes. A wider beach will protect structures from high tides.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 9 Goals: SL.G, SL.H, SL.J, SL.K, SL.M, SL.Q, SL.R, SL.U, SL.W, SL.Z, SL.CC, SL.DD
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The driveway and parking will be made from a permeable surface to allow for appropriate drainage. The project will be constructed as minimal as possible to reduce the footprint. The bathroom will not require utility connections to reduce impacts even more.

Total Points: 90

# Amphitheater/Events Center/Convention Centre Expansion (Venue)



## Project Leader

### **Randy Smith | City Manager**

City of South Padre Island  
 4601 Padre Blvd., South Padre Island, TX 78597  
 Voice: (956)761-8107  
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## Project Description

Expand the Convention Centre based on the Johnson Consulting findings that increasing the size of the facility will allow the CVB to bring more business to the Island. The expansion would include space to promote youth sporting events and provide theater space. The cost of the expansion will depend on the final scope approved, which is currently underway.

## Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	15
20	Economic Development/Tourism	20
10	Service and Operational Impact	10

10	Strategic Alignment	10
10	Sustainability	0

Total Points: 90

Comprehensive Plan

Chapter 5

Schedule	Estimated Duration
Estimated Start: <u>2019</u> Estimated End: <u>Unknown</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years:

Fiscal				
Cost Estimate Derrived From:	<input type="checkbox"/> Actual Estimate	<input checked="" type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Venue Tax	TBD	TBD	TBD	TBD	TBD	TBD

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Venue Tax	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Hot Funds						

Sustainability

Expansion of the Convention Centre can ensure the longevity of the current facility with improvements and upgrades to protect the initial investment in the building.

Methods for Measuring Outcomes and Performance

Increase in the size of events and the availability to rent the facility into the future. Hotel Tax revenues can be measured.

	<b>Project Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Points</b>	<b>Comments</b>
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Improves access to the facility and upgrades to all current state and federal public health and safety requirements. This facility can also be used for an Emergency Operations Center, Food Kitchen or Shelter during or after a state of emergency.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	More space for recreation/sporting/and group meeting events on the island. Will create an updated, modern facility with an Island feel.
3	Is funding currently available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Venue Tax Funds.
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Both tourism and economic development will increase by bringing new business to the Island through the sports, leisure, groups and meetings.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Improves service to those who provide events and group business to South Padre Island.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 5
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	

Total Points: 90



## Parking Structure (Venue)



### Project Leader

**Carlos Alejandro Sanchez, P.E. | Public Works Director**

City of South Padre Island

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### Project Description

Creation of a parking facility serving the basic function of parking vehicles as well as designed to incorporate multi-use features including availability for residential and/or commercial development. The structure would facilitate visitors and/or residents' transition to and from their vehicles. Users of the facility need access to the beach, benefiting local businesses and increasing use of public transportation. The facility could also be a pick-up location for the City's free transportation system – Island Metro.

### Project Evaluation Scorecard

Maximum Points	Project Criteria	Number of Points Given by the Rater
25	Public Health and Safety/ Federal Mandate	25
10	Recreation and Aesthetics	10
15	Funding	0

20	Economic Development/Tourism	20
10	Service and Operational Impact	10
10	Strategic Alignment	10
10	Sustainability	10

Total Points: 85

Comprehensive Plan

Chapter II: Goal 1

Schedule	Estimated Duration
Estimated Start: <u>Unknown</u> Estimated End: <u>Unknown</u>	<input type="checkbox"/> One-Year <input type="checkbox"/> On-Going <input checked="" type="checkbox"/> Multi Year # of Years: <u>5</u>

Fiscal				
Cost Estimate Derived From:	<input type="checkbox"/> Actual Estimate	<input checked="" type="checkbox"/> Limited Information	<input type="checkbox"/> Based on Similar Projects	<input type="checkbox"/> Not Supported

Total Project Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Venue Tax	\$350,000	\$360,000	\$675,000	\$675,000	\$650,000	\$2,710,000

Operating Cost

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Venue Tax	\$0	\$0	\$0	\$0	\$5,000	\$5,000

Sustainability

The parking structure would create more opportunities for residents and visitors to park and ride and walk to City venues.

Methods for Measuring Outcomes and Performance

Create a matrix for the number of vehicles using the structure.

	Project Criteria	Yes	No	Points	Comments
1	Does the project preserve or improve public health, safety, and welfare or is this project a federal or state mandate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	A central location for parking would improve the congestion of vehicles throughout city streets and would also satisfy the GLO's beach access requirements.
2	Does this project promote recreational an/or aesthetic improvements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Takes vehicles off the street and provides an opportunity for visitors to use mass transit or walk to their desired location.
3	Is funding currently available?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	Venue Tax (approved phase of venue tax project as funds become available).
4	Does this project support economic development and/or tourism?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Attracts more people by having more parking spaces available and promotes a more pedestrian-friendly business environment.
5	Does the project improve service delivery or reduce maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	It provides an option to park at a remote location and, with the assistance of the transit system, to transport to the beach accesses, wind and water sports park, or Convention Centre.
6	Does this project align with the Comprehensive Plan Goals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Chapter 8
7	Does this project promote "sustainability" taking environmental impact into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Incorporate green infrastructure into the building. In addition, it will reduce the number of vehicles in a specific time frame moving on South Padre Island, in turn reducing emissions.

Total Points: 85

# Tier 1

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total		
Beneficial Use of Dredge Material (BUDM)	Chapter 9	2020/21	On-Going	Actual Estimate	HOT - Fund 81	Project Cost	\$335,853	\$717,500	\$731,250	\$0	\$0	\$1,784,603	25	10	15	20	10	10	10	100		
				Actual Estimate	CEPRA-GLO	Project Cost	\$774,235	\$2,193,750	\$2,000,000	\$0	\$0	\$4,967,985										
				Actual Estimate	Fund 60 (HOT)	Operating Cost	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000										
Dune Restoration	Chapter 9	2020/21	On-Going	Actual Estimate	Fund 81 (HOT)	Project Cost	\$110,000	\$140,000	\$90,000	\$0	\$0	\$340,000	25	10	15	20	10	10	10	100		
				Actual Estimate	Potential NFWF	Project Cost	\$100,000	\$100,000	\$0	\$0	\$0	\$200,000										
				Actual Estimate	Potential CMP	Project Cost	\$0	\$100,000	\$100,000	\$0	\$0	\$200,000										
				Actual Estimate	Fund 60 (HOT)	Operating Cost	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000										
Coastal Management Program (CMP)	Chapter 9	2022/23	On-Going	Actual Estimate	Fund 61 (HOT)	Project Cost	\$1,060,000	\$83,000	\$133,000	\$133,000	\$90,000	\$1,499,000	25	10	15	20	10	10	10	100		
				Actual Estimate	CMP GLO	Project Cost	\$280,000	\$120,000	\$20,000	\$200,000	\$200,000	\$1,000,000										
				Actual Estimate	Fund 60 (HOT)	Operating Cost	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000										
Bayside Restoration (Formally Rip Rap Bay Endings)	Chapter 9	2020/21	On-Going	Based on Similar Project	HOT Funds	Project Cost	\$100,000	\$100,000	\$100,000	TBD	TBD	\$300,000	25	10	15	20	10	10	10	100		
				Based on Similar Project	NFWF (Federal)	Project Cost	\$100,000	\$100,000	\$100,000	TBD	TBD	\$300,000										
				Based on Similar Project	USGS (Federal)	Project Cost	\$75,000	\$75,000	\$75,000	\$0	\$0	\$225,000										
				Based on Similar Project	Potential CEPRA	Project Cost	\$0	\$0	\$0	TBD	TBD	\$0										
				Based on Similar Project	Fund 60 (HOT)	Operating Cost	TBD	\$0	\$0	\$0	\$0	\$0										
Marisol Boat Ramp and Infrastructure	Chapter 9	2020/21 - 2024/25	Multi-Year	Actual Estimate	HOT Funds	Project Cost	\$20,000	\$517,207	\$0	\$0	\$0	\$537,207	25	10	15	20	10	10	10	100		
				Actual Estimate	RESTORE Funds	Project Cost	\$1,143,561	\$700,721	\$25,000	\$0	\$0	\$1,869,282										
				Based on Similar Project	TPWD	Project Cost	\$120,000	\$45,000	\$50,000	\$0	\$0	\$620,000										
				Based on Similar Project	Fund 60 (HOT)	Operating Cost	\$0	\$0	\$2,000	\$4,000	\$6,000	\$12,000										
Reconstruction of Laguna Boulevard	Chapter 6 & 10	2022/25	Multi-Year	Based on Similar Project	Loan	Project Cost	\$2,250,000	\$2,250,000	\$0	\$0	\$0	\$4,500,000	25	10	15	20	10	10	10	100		
				Based on Similar Project	01-543-0416	Operating Cost	\$53,250	\$53,250	Unknown	Unknown	Unknown	\$106,500										
Street Reconstruction and Maintenance	Chapter 6 & 10	2015/16 - 35	On-Going	Based on Similar Project	Loan	Project Cost	\$3,000,000	TBD	TBD	TBD	TBD	\$15,000,000	25	10	15	20	10	10	10	100		
				Based on Similar Project	01-543-0416	Operating Cost	\$53,250	\$53,250	Unknown	Unknown	Unknown	\$106,500										

## Tier 2

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total
Venue Tax Projects																				
A. Amphitheater / Events Center / Convention Centre Expansion	Chapter 5	2019-Unknown	Multi-Year	Based on Similar Project	Venue Tax	Project Cost	TBD	TBD	TBD	TBD	TBD	TBD	25	10	15	20	10	10	0	90
				Based on Similar Project	Hot Tax / Venue	Operating Cost	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000								
B. Wind and Water Sports Venue	Chapter 9	2020/21-2023/24	Multi-Year	Actual Estimate	Venue Tax (HOT)	Project Cost	\$130,000	\$800,000	\$0	\$0	\$0	\$930,000	25	10	15	20	0	10	10	90
				Actual Estimate	Venue Tax															
D. Parking Structure	Chapter 8	Unknown	Multi-Year	Limited Information	Venue Tax	Project Cost	\$350,000	\$360,000	\$675,000	\$675,000	\$650,000	\$2,710,000	25	10	0	20	10	10	10	85
				Limited Information	Venue Tax	Operating Cost	\$0	\$0	\$0	\$0	\$5,000	\$5,000								
John L. Tompkins Park Phase III	Chapter 7	June 2022-June 2023	One Year-Multi-Year	Based on Similar Project	TPWD Grant	Project Cost	\$125,000	\$0	\$0	\$0	\$0		25	10	15	20	0	10	10	90
				Based on Similar Project	General Fund (match)	Project Cost	\$125,000	\$0	\$0	\$0	\$0									
				Based on Similar Project	General Fund	Operating Cost	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,500								
Tompkins Channel Maintenance and Dredging	Chapter 9	2020/21-2022/23	Multi-Year	Actual Estimate	HOT Funds	Project Cost	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000	25	10	15	20	0	10	10	90
				Based on Similar Project	HOT Funds - Fund 60	Operating Cost	\$150,000	\$3,000	\$3,000	\$3,000	\$5,000	\$164,000								

## Tier 3

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total
Shoreline and Beach Access Facility	Chapter 9	Unknown	Multi-Year	Not Supported	HOT Funds	Project Cost	\$0	\$0	\$0	\$0	\$0	\$0	25	10	0	20	10	10	10	85
				Not Supported	HOT Funds - Fund 60	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown								

## Tier 4

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total
Drainage Improvements	Chapter 10	Ongoing	On-Going	Based on Similar Project	Grant	Project Cost	\$132,500	\$0	\$0	\$0	\$0		25	0	0	20	10	10	10	75
				Based on Similar Project	General Fund	Project Cost	\$132,500	TBD	TBD	TBD	TBD	\$10,000,000								
				Based on Similar Project	01-543-0417	Operating Cost	\$50,000	\$25,000	\$50,000	\$25,000	\$50,000	\$200,000								

## Tier 5

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total
Pickleball Court	Chapter 7	May-July 2022	One-Year	Based on Similar Project	Excess Reserves	Project Cost	\$55,715	TBD	TBD	\$0	\$0	\$0	25	10	0	20	0	10	0	65
				Based on Similar Project	General Fund	Operating Cost	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,500								
Queen Isabella Memorial Causeway Lighting	Chapter 5	Unknown	Multi-Year	Not Supported	Unknown	Project Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	25	10	0	20	0	10	0	65
				Operating Cost	Unknown	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown							

## Tier 6

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total
Street Lights	Chapter 6	Unknown	One-Year	See Below	See Below	See Below	See Below	See Below	See Below	See Below	See Below	See Below	25	10	0	0	10	10	0	55
Street Lighting (Opt. 1)	Chapter 6	Unknown	One-Year	Based on Similar Project	Unknown	Project Cost	\$195,000	\$0	\$0	\$0	\$0	\$195,000								
				Not Supported	Unknown	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown							
Street Lighting (Opt. 2)	Chapter 6	Unknown	One-Year	Limited Information	Unknown	Project Cost	\$180,000	\$0	\$0	\$0	\$0	\$180,000								
				Not Supported	Unknown	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown							
Street Lighting (Opt. 3)	Chapter 6	Unknown	One-Year	Limited Information	Unknown	Project Cost	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000								
				Limited Information	Unknown	Operating Cost	\$0	\$1,600	\$1,600	\$1,600	\$1,600	\$6,400								

## Tier 7

Project	Comprehensive Plan Goal	Schedule	Estimated Duration	Fiscal Cost Derived From	Funding Sources	Project Cost / Operating Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost	PC 1:	PC 2:	PC 3:	PC 4:	PC 5:	PC 6:	PC 7:	Total		
Marina	Chapter 9	2020/2021	On-Going	Based on Similar Project	EDC Funds	Project Cost	\$25,000	\$200,000	\$200,000	\$200,000	\$200,000	\$825,000	0	10	0	20	0	10	10	50		
				Limited Information	Potential GOMESA	Project Cost	\$1,500	\$1,500	\$2,000,000	\$0	\$0	\$5,000,000										
				Limited Information	Potential TPWD	Project Cost	\$0	\$1,500	\$0	\$1,500,000	\$0	\$3,000,000										
				Not Supported	Potential Grants	Operating Cost	\$0	\$0	\$10,000	\$10,000,000	\$10,000,000	\$30,000,000										
Boardwalk on the Bay	Chapter 9	Unknown	Multi-Year	Not Supported	Unknown	Project Cost	\$200,000	\$300,000	\$300,000	\$1,500,000	\$1,700,000	\$3,000,000	0	10	0	20	0	10	10	50		
				Not Supported	Unknown	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown									
Palm Street Boat Ramp	Chapter 9	2017/18 - 2018/19	Multi-Year	Limited Information	Fund 62 (HOT)	Project Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	0	10	0	20	0	10	10	50		
				Not Supported	Unknown	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown									
Crew and Equipment Building	Chapter 8	Unknown	Multi-Year	Limited Information	Unknown	Project Cost	\$0	\$0	\$1,275,000	\$4,250,000	\$4,250,000	\$9,775,000	0	10	0	0	10	10	10	40		
				Limited Information	General Fund	Operating Cost	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown									

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# DEBT

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## Effects of Current Debt Levels

### City Budget:

Debt payments pledged with property taxes don't have a negative impact on current operations as it doesn't reduce funding for maintenance and operations in the General Fund. The approved budget projects a total of \$1,698,825 in property tax revenue allocated to the General Debt Service Fund. The approved budget also includes a total of \$1,702,325 for debt payments (principal and interest) in the General Debt Service Fund.

For the venue tax related debt, debt service represents about 16.5% of total venue tax revenues, and currently revenues are much higher than venue tax operating expenditures as some projects are still in planning stages. The approved budget includes a total of \$509,738 of other financing sources allocated to the Venue Debt Service Fund. Other financing sources relate to transfers from the Venue Tax Fund. The approved budget also includes a total of \$509,738 for debt payments (principal and interest) in the Venue Debt Service Fund.

### Component Unit Budget:

Debt issued by the City's Component Unit also known as South Padre Island Economic Development Corporation (EDC) are secured by a lien and pledge of the sales tax revenues of the EDC. The annual debt service issued by the EDC was reduced through a refunding in past fiscal years which, combined with a significant increase in sales tax during and after pre-COVID times, have provided additional funding for economic development. The approved budget includes a total of \$394,950 of other financing sources allocated to the EDC Debt Service Fund. Other financing sources relate to transfers from the EDC Fund. The approved budget also includes a total of \$393,300 for debt payments (principal and interest) in the EDC Debt Service Fund.



## Outstanding Debt

Fiscal Year Ended	General Obligation Debt			Tax Anticipation Notes			Venue Tax Revenue Bonds			Total Principal & Interest	% of Principal Retired
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2023	545	84	629	920	150	1,070	205	304	509	2,208	10.06%
2024	575	69	644	795	124	919	210	298	508	2,071	19.57%
2025	590	55	645	825	100	925	215	291	506	2,076	29.39%
2026	245	44	289	850	71	921	225	285	510	1,719	37.34%
2027-2031	1,345	103	1,448	1,785	54	1,839	1,230	1,305	2,535	5,822	63.60%
2032-2036	-	-	-	-	-	-	1,495	1,039	2,534	2,534	72.60%
2037-2041	-	-	-	-	-	-	1,850	693	2,543	2,543	83.74%
2042-2046	-	-	-	-	-	-	2,210	323	2,533	2,533	97.05%
2047-2051	-	-	-	-	-	-	490	17	507	507	100.00%
	<u>\$ 3,300</u>	<u>\$ 355</u>	<u>\$ 3,655</u>	<u>\$ 5,175</u>	<u>\$ 499</u>	<u>\$ 5,674</u>	<u>\$ 8,130</u>	<u>\$ 4,554</u>	<u>\$ 12,684</u>	<u>\$ 22,013</u>	

Note: The schedule above is in thousands.

## Schedule of Overlapping Debt

Taxing Body	Debt Amount	As Of	% Ovlpg	Ovlpg Amt
Brownsville Nav Dist	\$415,000	* 09/30/22	**	\$0
Cameron Co	213,320,000	* 09/30/22	11.14	23,763,848
Laguna Madre Water Dist	36,135,000	* 09/30/22	72.22	26,096,697
Point Isabel ISD	34,320,000	* 09/30/22	61.97	21,268,104
Texas Southmost College	26,835,000	* 09/30/22	16.82	<u>4,513,647</u>
<b>Total Overlapping Debt:</b>				<u>\$75,642,296</u>
South Padre Island, City of ***		09/30/22		\$8,475,000*
<b>Total Direct and Overlapping Debt:</b>				<b>\$84,117,296</b>
Total Direct and Overlapping Debt % of A.V.:				3.13%
Total Direct and Overlapping Debt per Capita:				\$30,778

\* Gross Debt.

\*\* Less than 0.01%

\*\*\* Includes General Obligation Bonds and Tax Anticipation Notes.

## Legal Debt Margin

The Citizens adopted the Home Rule Charter for the City of South Padre Island Local Government at an election held on November 3, 2009. The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Consequently, no legal debt margin can be calculated. A practical limitation on taxes levied for debt service is \$1.50 per \$100 of assessed valuation as established by the Attorney General of the State of Texas.

## 2012 General Obligation Refunding Bonds

### SOUTH PADRE ISLAND

#### General Obligation Refunding Bonds, Series 2012

#### Debt Service Schedule

Date	Principal	Coupon	Interest	Total Debt Service	Annual Total
3/1/2012	-			-	
9/1/2012				-	-
3/1/2013	-		44,479.17	44,479.17	
9/1/2013			43,750.00	43,750.00	88,229.17
3/1/2014	25,000.00	2.000%	43,750.00	68,750.00	
9/1/2014			43,500.00	43,500.00	112,250.00
3/1/2015	25,000.00	2.000%	43,500.00	68,500.00	
9/1/2015			43,250.00	43,250.00	111,750.00
3/1/2016	270,000.00	3.000%	43,250.00	313,250.00	
9/1/2016			39,200.00	39,200.00	352,450.00
3/1/2017	280,000.00	3.000%	39,200.00	319,200.00	
9/1/2017			35,000.00	35,000.00	354,200.00
3/1/2018	285,000.00	3.000%	35,000.00	320,000.00	
9/1/2018			30,725.00	30,725.00	350,725.00
3/1/2019	300,000.00	3.000%	30,725.00	330,725.00	
9/1/2019			26,225.00	26,225.00	356,950.00
3/1/2020	310,000.00	3.000%	26,225.00	336,225.00	
9/1/2020			21,575.00	21,575.00	357,800.00
3/1/2021	315,000.00	3.000%	21,575.00	336,575.00	
9/1/2021			16,850.00	16,850.00	353,425.00
3/1/2022	325,000.00	3.000%	16,850.00	341,850.00	
9/1/2022			11,975.00	11,975.00	353,825.00
3/1/2023	335,000.00	3.000%	11,975.00	346,975.00	
9/1/2023			6,950.00	6,950.00	353,925.00
3/1/2024	345,000.00	2.000%	6,950.00	351,950.00	
9/1/2024			3,500.00	3,500.00	355,450.00
3/1/2025	350,000.00	2.000%	3,500.00	353,500.00	
9/1/2025			-	-	353,500.00
3/1/2026	-		-	-	
9/1/2026			-	-	-
3/1/2027	-		-	-	
9/1/2027			-	-	-
3/1/2028	-		-	-	
9/1/2028			-	-	-
3/1/2029	-		-	-	
9/1/2029			-	-	-
3/1/2030	-		-	-	
9/1/2030			-	-	-
3/1/2031	-		-	-	
9/1/2031			-	-	-
3/1/2032	-		-	-	
9/1/2032			-	-	-
	<b>\$ 3,165,000.00</b>		<b>\$ 689,479.17</b>	<b>\$ 3,854,479.17</b>	<b>\$ 3,854,479.17</b>

This bond issue was used for refunding the 2005 General Obligation Bond Series. The purpose for the refunding was to capitalize on the lower interest rates. The 2005 Bonds were at 4.625%, the 2012 refunding interest rate is 3%. This resulted in a net present value savings of \$201,900.

## 2015 Tax Anticipation Notes

### BOND DEBT SERVICE

City of South Padre Island (GO Debt)  
Tax Notes, Series 2015  
-- FINAL Pricing Numbers, 6/30/15 10:30 AM--

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2016	350,000.00	3.000%	52,670.14	402,670.14	
08/15/2016			42,875.00	42,875.00	
09/30/2016					445,545.14
02/15/2017	395,000.00	3.000%	42,875.00	437,875.00	
08/15/2017			36,950.00	36,950.00	
09/30/2017					474,825.00
02/15/2018	405,000.00	3.000%	36,950.00	441,950.00	
08/15/2018			30,875.00	30,875.00	
09/30/2018					472,825.00
02/15/2019	415,000.00	3.000%	30,875.00	445,875.00	
08/15/2019			24,650.00	24,650.00	
09/30/2019					470,525.00
02/15/2020	430,000.00	3.000%	24,650.00	454,650.00	
08/15/2020			18,200.00	18,200.00	
09/30/2020					472,850.00
02/15/2021	445,000.00	4.000%	18,200.00	463,200.00	
08/15/2021			9,300.00	9,300.00	
09/30/2021					472,500.00
02/15/2022	465,000.00	4.000%	9,300.00	474,300.00	
09/30/2022					474,300.00
	<b>\$ 2,905,000.00</b>		<b>\$ 378,370.14</b>	<b>\$ 3,283,370.14</b>	<b>\$ 3,283,370.14</b>

During the regular council meeting of June 3, 2015, City Council approved Resolution 2015-16 to approve a plan of finance to issue a tax anticipation note to finance street, sidewalk, and related drainage improvements along Gulf Boulevard.

## 2016 Tax Anticipation Notes

### BOND DEBT SERVICE

City of South Padre Island (GO Debt)  
Tax Notes, Series 2016  
-- FINAL Pricing Numbers, 4/15/16 10:30 AM--

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/15/2016			26,736.94	26,736.94	
09/30/2016					26,736.94
02/15/2017	520,000.00	2.000%	47,650.00	567,650.00	
08/15/2017			42,450.00	42,450.00	
09/30/2017					610,100.00
02/15/2018	530,000.00	2.000%	42,450.00	572,450.00	
08/15/2018			37,150.00	37,150.00	
09/30/2018					609,600.00
02/15/2019	540,000.00	2.000%	37,150.00	577,150.00	
08/15/2019			31,750.00	31,750.00	
09/30/2019					608,900.00
02/15/2020	550,000.00	2.000%	31,750.00	581,750.00	
08/15/2020			26,250.00	26,250.00	
09/30/2020					608,000.00
02/15/2021	565,000.00	3.000%	26,250.00	591,250.00	
08/15/2021			17,775.00	17,775.00	
09/30/2021					609,025.00
02/15/2022	585,000.00	3.000%	17,775.00	602,775.00	
08/15/2022			9,000.00	9,000.00	
09/30/2022					611,775.00
02/15/2023	600,000.00	3.000%	9,000.00	609,000.00	
09/30/2023					609,000.00
	<b>\$ 3,890,000.00</b>		<b>\$ 403,136.94</b>	<b>\$ 4,293,136.94</b>	<b>\$ 4,293,136.94</b>

During the regular council meeting of March 2, 2016, City Council approved Resolution 2016-07 to approve a plan of finance to issue a tax anticipation note to fund street, sidewalk, and related drainage improvements along Padre Boulevard

## 2017 Venue Tax Revenue Bonds

### BOND DEBT SERVICE

South Padre Island (Venue HOT)  
Venue Hotel Occupancy Tax Revenue Bonds, Series 2017  
-- FINAL Pricing Numbers, 6/20/17 11:30 AM--

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2018	185,000.00	2.000%	324,837.50	509,837.50
09/30/2019	185,000.00	2.000%	321,137.50	506,137.50
09/30/2020	190,000.00	2.000%	317,437.50	507,437.50
09/30/2021	195,000.00	2.000%	313,637.50	508,637.50
09/30/2022	200,000.00	3.000%	309,737.50	509,737.50
09/30/2023	205,000.00	3.000%	303,737.50	508,737.50
09/30/2024	210,000.00	3.000%	297,587.50	507,587.50
09/30/2025	215,000.00	3.000%	291,287.50	506,287.50
09/30/2026	225,000.00	3.000%	284,837.50	509,837.50
09/30/2027	230,000.00	3.000%	278,087.50	508,087.50
09/30/2028	235,000.00	4.000%	271,187.50	506,187.50
09/30/2029	245,000.00	4.000%	261,787.50	506,787.50
09/30/2030	255,000.00	4.000%	251,987.50	506,987.50
09/30/2031	265,000.00	4.000%	241,787.50	506,787.50
09/30/2032	275,000.00	4.000%	231,187.50	506,187.50
09/30/2033	285,000.00	4.000%	220,187.50	505,187.50
09/30/2034	300,000.00	4.250%	208,787.50	508,787.50
09/30/2035	310,000.00	4.250%	196,037.50	506,037.50
09/30/2036	325,000.00	4.250%	182,862.50	507,862.50
09/30/2037	340,000.00	4.250%	169,050.00	509,050.00
09/30/2038	355,000.00	4.500%	154,600.00	509,600.00
09/30/2039	370,000.00	4.500%	138,625.00	508,625.00
09/30/2040	385,000.00	3.500%	121,975.00	506,975.00
09/30/2041	400,000.00	3.500%	108,500.00	508,500.00
09/30/2042	415,000.00	3.500%	94,500.00	509,500.00
09/30/2043	425,000.00	3.500%	79,975.00	504,975.00
09/30/2044	440,000.00	3.500%	65,100.00	505,100.00
09/30/2045	455,000.00	3.500%	49,700.00	504,700.00
09/30/2046	475,000.00	3.500%	33,775.00	508,775.00
09/30/2047	490,000.00	3.500%	17,150.00	507,150.00
	<b>\$ 9,085,000.00</b>		<b>\$ 6,141,087.50</b>	<b>\$ 15,226,087.50</b>

A hotel occupancy tax was approved by the voters at the November 8, 2016 election. This additional tax shall be used to finance a portion of the Venue Projects approved by the voters. During the regular council meeting of November 16 2016, City Council approved Resolution 2016-35 to establish a venue project fund. The two percent (2%) tax on hotel rooms in the City began to be imposed and collected on January 1, 2017.



## 2020 General Obligation Refunding Bonds

### BOND DEBT SERVICE

City of South Padre Island, Texas  
 General Obligation Refunding Bonds, Series 2020 - PRC  
 -- FINAL Verified Pricing Numbers, 10/28/20, 2 PM --

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2021	-	-	48,048.33	48,048.33
09/30/2022	-	-	68,100.00	68,100.00
09/30/2023	210,000.00	3.000%	64,950.00	274,950.00
09/30/2024	230,000.00	3.000%	58,350.00	288,350.00
09/30/2025	240,000.00	3.000%	51,300.00	291,300.00
09/30/2026	245,000.00	3.000%	44,025.00	289,025.00
09/30/2027	255,000.00	3.000%	36,525.00	291,525.00
09/30/2028	260,000.00	3.000%	28,800.00	288,800.00
09/30/2029	270,000.00	3.000%	20,850.00	290,850.00
09/30/2030	275,000.00	3.000%	12,675.00	287,675.00
09/30/2031	285,000.00	3.000%	4,275.00	289,275.00
	<b>\$ 2,270,000.00</b>		<b>\$ 437,898.33</b>	<b>\$ 2,707,898.33</b>

In October of 2020, the City issued Series 2020 General Obligation Refunding Bonds in the amount of \$2,270,000 to provide resources to refund the remaining balance of the City's 2011 Series General Obligation bonds and cover costs of issuance. As a result, the Series 2011 bonds are considered to be defeased and the liability has been removed from the accounts of the City. The cost of issuance totaled \$79,192 on the Series 2020 Bonds. Principal is due annually on February 15 starting in February of 2023, and interest payments are due in February and August of each year until maturity in the fiscal year ending September 30, 2031.

The advance refunding was undertaken to reduce the City's interest payments. The advance refunding resulted in an economic gain (difference between the present value of the debt service payment of the refunded and refunding bonds) of \$298,490, and a gross savings of \$140,000. At September 30, 2021, the defeased portion of the 2005 Series General Obligation bonds had a balance of \$2,410,000.

## 2021 Tax Anticipation Notes

### BOND DEBT SERVICE

City of South Padre Island, Texas  
 Tax Notes 2021  
 -- FINAL Pricing Numbers as of 7/20/21-- 11:15 AM --

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2022	45,000.00	3.000%	145,199.17	190,199.17
09/30/2023	320,000.00	3.000%	140,950.00	460,950.00
09/30/2024	795,000.00	3.000%	124,225.00	919,225.00
09/30/2025	825,000.00	3.000%	99,925.00	924,925.00
09/30/2026	850,000.00	4.000%	70,550.00	920,550.00
09/30/2027	880,000.00	3.000%	40,350.00	920,350.00
09/30/2028	905,000.00	3.000%	13,575.00	918,575.00
	<b>\$ 4,620,000.00</b>		<b>\$ 634,774.17</b>	<b>\$ 5,254,774.17</b>

In July of 2021, the City issued Series 2021 Tax Notes for \$4,620,000 primarily to finance the cost of improvements to streets, sidewalks, and related drainage improvements on Laguna Boulevard. The tax notes are collateralized by the pledged tax revenues of the City and will be repaid over the next 7 years with final maturity in fiscal year end 2028. Principal is due annually, and interest payments are due on February 15 and August 15 of each year.

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# APPENDIX

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## Glossary

This document contains specialized and technical terminology that is unique to public finance and budgeting. A budget glossary follows to assist readers.

**Accounting System:** The total structure of records and procedures that identify, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrual Basis:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

**Ad Valorem Taxes (Current):** A property tax or millage tax that an owner of real estate pays on the value of the property being taxed.

**Ad Valorem Taxes (Delinquent):** All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

**Ad Valorem Taxes (Penalty and Interest):** A delinquent tax incurs a combined penalty and interest of 7% of the amount of the tax for the first calendar month it is delinquent, plus 2% for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

**Adopted Budget:** A plan of financial operation, legally adopted by City Council, providing an estimate of expenditures for a given fiscal year and proposed means of financing them.

**Annual Comprehensive Financial Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**Assessed Valuation:** The taxing authority performs an appraisal of the monetary value of real or personal property, and tax is assessed in proportion to that value. (Note: Property values are established by the Cameron County Appraisal District.)

**Asset:** Resources owned or held which have monetary value.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Balanced Budget:** The goal of the City is to balance the operating budget with current revenue, whereby current revenues match and fund on-going expenditures/expenses.



**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects (such as buildings, streets).

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Budget:** A financial plan for allocating projected resources and proposed expenditures to support particular services, purposes, and functions over a specified period of time.

**Budget Document:** The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts, which in total comprise the annual revenue and expenditure plan.

**Budget Message:** The opening section of the budget, which provides the reader with a general summary of the most important aspects of the budget and a review of the prior fiscal year.

**Budget Process Schedule:** The schedule of key dates or milestones that the City follows in the preparation, adoption, and administration of the budget.

**BUDM - Beneficial Use of Dredge Material:** Beach re-nourishment by relocating sand from the dredging of waterway navigation channels in conjunction with the US Army Corps of Engineers.

**Capital Assets:** All real and tangible property used in the operation of a government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost.

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended.

**Capital Expenditures:** A capital expenditure is incurred when an entity spends money either to buy fixed assets or to add to the value of an existing fixed asset, with a useful life that extends beyond the taxable year.

**Capital Improvement Plan (CIP):** A five year planning document that outlines the capital projects within the next five years and includes information regarding funding, project description and scheduling, and status. The City Council annually adopts a CIP as part of the budget process.

**Cash:** Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**Cash Management:** The process of monitoring the flow of money in and out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

**Certificates of Obligation:** See definition of bond.

**Component Unit:** Component units are legally separate organizations that must be included in the financial report of the primary government.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Current Property Taxes:** Taxes that are levied and due within the current year.

**Debt Service:** Principal and interest obligations for bonds and other debt instruments according to a pre-determined payment schedule.

**Delinquent Property Taxes:** Taxes that are unpaid on and after the date on which a penalty for non-payment is assessed.

**Department:** An administrative segment of the City consisting of multiple divisions that is organized by function and service provided.

**Depreciation:** Decline in value of an asset spread over its economic life. Depreciation includes deterioration from use, age, and exposure to the elements, as well as decline in value caused by obsolescence, loss of usefulness, and the availability of newer and more efficient means of serving the same purpose.

**Division:** A basic organizational unit that is functionally unique and provides service under the administrative direction of a department.

**EHS:** An acronym for Environmental Health Services Department.

**Effective Tax Rate (Now known as No-New Revenue Tax Rate):** The effective tax rate is the tax required to produce the same amount of taxes for the current year as the previous year. The rate is calculated by subtracting taxes on property lost this year from the prior year's total tax. This number is divided by the current value of property taxed in the prior year. Multiplying this number by 100 will produce the effective tax rate.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enhancements:** Newly requested budgeted amounts that will result in a new or expanded level of service over the previous year.

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure:** The outflow of funds paid or to be paid for an asset or goods and service obtained, regardless of when the expense is actually paid. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended when goods or services are received.

**Expenses:** Charges incurred (whether paid or unpaid) for operation, maintenance, interest, and other charges.

**FDA:** An acronym for Food and Drug Administration.

**FEMA:** An acronym for Federal Emergency Management Association.

**Fiscal Year (FY):** The time period signifying the beginning and ending period for recording financial transactions. The City of South Padre Island has specified October 1 to September 30 as its fiscal year.

**Five-Year Planning Document:** This document contains the five-year goals of each department.

**Fixed Assets:** Long-lived, assets such as machinery and equipment, buildings, improvements, and land obtained or controlled as a result of past transactions or circumstances.

**Franchise Taxes:** A charge paid by businesses for the use of City streets and public right of ways and is in lieu of all other municipal charges, fees, street rentals, easements or other like franchise taxes, inspection fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

**Full-Time Equivalent:** This refers to the numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents and seasonal stand positions are considered 0.25 full-time equivalents.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or government functions in accordance with specific regulations, restrictions, or limitations. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

**Fund Balance:** The term fund balance is used to describe the arithmetic difference between the assets and liabilities reported in a fund.

**General Fund:** The fund used to account for all financial resources and activities except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority. General obligation bonds finance a variety of public projects such as streets, buildings, and improvements.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards of and guidelines for financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted account practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

**GFOA:** An acronym for Government Finance Officers Association.

**GLO:** An acronym for General Land Office of the State of Texas.

**Governing Council:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Governmental Funds:** Funds, within a governmental accounting system, that support general tax-supported governmental activities.

**Grants:** Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

**HOT:** An acronym for Hotel Occupancy Tax, also known as Hote/Motel Tax.

**Hotel/Motel Tax:** Pursuant to State law, hotel/motel tax is levied upon the cost of occupancy of any room or space. The tax covers hotels, motels, and bed and breakfasts, as well as condominiums, apartments, and houses rented for less than 30 consecutive days. The current rate of taxation is 17% with 6% to the State of Texas,

of which 2% is remitted back to the City to finance the Beach Maintenance Fund, and 0.5% is for the County Venue Project. The remaining 10.5% of Hote/Motel tax is used by the City (8% for use by the Convention and Visitors Center, 2% to finance a local Venue Project and 0.5% for beach nourishment).

**Interest:** Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

**I&S:** An acronym for Interest and Sinking, which is the portion of the tax rate that is levied to pay General Obligation Bond debt service.

**Levy:** (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Major Fund:** Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget should be considered a major fund for this purpose.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Modified Accrual Basis:** The accrual basis of accounting adapted to the governmental fund by type spending measurement focus. Under this basis of accounting, revenues are recognized when they become both "measurable" and "available to pay expenditures within the current period". Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies and items for re-sale which may be considered expenditures either when purchased or when used or sold; (2) prepaid insurance and similar items; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulation must be disclosed in the notes to the financial statements; and (4) principal and interest on long-term debt which are generally recognized when due.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

**M&O:** An acronym for maintenance and operation. That portion of the tax rate that is levied for the general operations of the government.

**Non-Major Funds:** Other funds not identified as a major fund. The City presents non-major funds as summary data in its Annual Comprehensive Financial Report.

**No-New Revenue Tax Rate (Formerly Effective Tax Rate):** The effective tax rate is the tax required to produce the same amount of taxes for the current year as the previous year. The rate is calculated by subtracting taxes on property lost this year from the prior year's total tax. This number is divided by the current value of property taxed in the prior year. Multiplying this number by 100 will produce the effective tax rate.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year. Operating budgets are carefully crafted budgets that focus on managing current expenses. The focus of an operating budget is to ensure there are funds to maintain the continued operation of a business, and those funds are distributed in the most cost-efficient manner.

**Ordinance:** A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute of constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and those which may be by resolution. Revenue raising measures such as those required for imposition of taxes, special assessments, and service charges, universally require ordinances.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Personnel Services:** Costs related to compensating employees which include salaries, wages, insurance, payroll taxes, and retirement contributions.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program:** A combination of activities to accomplish an end.

**Property Tax:** Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

**Proprietary Fund:** Proprietary funds are employed to report on activities financed primarily by revenues generated by the activities themselves.

**Refunding Bonds:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve:** A portion of a fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

**Reserve Fund:** Funds set aside to provide a funding source for extraordinary or unforeseen expenditures. These funds are restricted for a specific purpose and are, therefore, not available or recommended for general appropriation.

**Revenues:** Increases in governmental fund type net current asset from other than expenditure refunds and residual equity transfers. Under National Council on Governmental Accounting (NCGA) Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues.

**Revenue Bond:** A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

**Sales Tax:** A general "sales tax" is levied on all persons and businesses selling merchandise in the City limits on a retail basis. The current sales tax rate for the City is 8.25% (0.5% to Economic Development, 1.5% to City of SPI, and 6.25% to the State of Texas).

**Special Revenue Fund:** A separate fund, which accounts for resources that are legally restricted to expenditures for specific operational purposes.

**Surplus:** The excess of the assets or resources of a fund over its liabilities or obligations.

**Tax Increment Reinvestment Zone (TIRZ):** A designated area in which new city and county property taxes generated in future decades may be used only to pay for public improvements within that area. TIRZs are special zones created by City Council to attract new investment to an area. TIRZs help finance the cost of redevelopment in a timely manner.



**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the public. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**TML:** An acronym for Texas Municipal League.

**TOC:** An acronym for Table of Contents.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected.

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

**Venue Tax:** A hotel occupancy tax at a rate of two percent of the price paid for a hotel room that a city or county is authorized to levy to fund a "venue" project. A "venue" is an arena, coliseum, stadium or any other facility built to accommodate professional and amateur sports events, or community events. Additionally, it could be a convention center or any several types of related improvements in its vicinity.

**Voter-Approval Tax Rate (Formerly Rollback Tax Rate):** Provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations plus a three and one-half percent increase for those operations and sufficient funds to pay debts in the upcoming year. It is a calculated maximum rate allowed by law without voter approval.