

FIRE PROTECTION APPLICATION PROCESS

FIRE PROTECTION PERMIT SUBMITTAL REQUIREMENTS

Plans should be drawn at 1/4" to 1' or 1/8" to 1' scale at a minimum resolution of 300 dpi.

All plan submittals must be signed, dated, and stamped by the responsible licensed professional.

Paper plans shall be submitted rolled in 2' x 3' format.

Manufactures specification shall be submitted in manila envelope and labeled.

Plan submittals shall be via electronic file at a minimum resolution of 300 dpi.

Manufacturers Specifications shall be submitted electronically. All Submittals must be in PDF format

Electronic Submittals may be emailed to rogarcia@myspi.org or submitted via CD or thumb drive 8a-5p M-F at **106 W. Retama Street, South Padre Island, TX, 78597.**

Fire Suppression and/or Fire Alarm Systems shall be submitted under a separate permit application.

Allow a minimum of fifteen (15) business days and a maximum of thirty (30) business days for review

Notification for additional info or permit approved will be sent via email from **rogarcia@myspi.org**